

ADULT ACTIVITY CENTER SENIOR ADVISORY COMMISSION **AGENDA**

Brought to you by the



Tuesday, December 14, 2021

1:00 pm Adult Activity Center



Join Zoom Meeting

<https://us02web.zoom.us/j/4799521830>

Meeting ID: 479 952 1830

1. Call meeting to order
2. Roll call
3. Review and approval for meeting minutes
4. Citizen comment on Non-Agenda Items

Old Business

1. None

New Business

1. Commission Member Reports / Other Business
2. Staff Reports
 - a. Activity Attendance
 - b. Veteran's Day Event
 - c. Open House
 - d. Community Thanksgiving Dinner
 - e. Shuffleboard
 - f. Other Activities
3. Adjournment – Next Senior Advisory Commission Meeting:

Tuesday, January 11, 2022



Adult Activity Center Senior Advisory Commission Meeting Minutes

Tuesday, November 09, 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/4799521830>

Meeting ID: 479 952 1830

Meeting called to order at 1:00 p.m. by Chair Ed Sendelbach

ROLL CALL:

Chair – Ed Sendelbach, present

Vice Chair/Secretary – Marcia Hedrick, present

Edd Bracken, present

Wendy-Jean Fischer, present

Mildred Miller, absent

Lilly Park, absent

Guests: Katelyn Clavette, AAC Coordinator and Erin Bishop, Recreation Leader.

Meeting was placed on hold until members of the center who were playing cards at the time, visited amongst themselves while picking up their cards to leave.

REVIEW AND APPROVAL OF PREVIOUS October 12, 2021 meeting minutes with no corrections made. Motion made for approving of minutes by Edd Bracken, seconded by Wendy-Jean Fischer, approved by Commission vote.

CITIZEN COMMENT ON NON-AGENDA ITEMS: None

OLD BUSINESS: None

NEW BUSINESS

- **Commission Nominations:** Ed Sendelbach wanted to thank Marcia Hedrick for taking on the Secretary position as well as the Vice Chair position.
- **Commission Member Reports /Other Business:** None
- **Staff Reports** - October's check-ins 470
New/renewals - 12

Shuffle Board: Table vs. Painted on the floor... Katelyn explained about purchasing a new shuffleboard for the center verses painting one on the floor. After discussing it with the commission, the commission recommended purchasing one for safety reasons.

The scheduled trip to watch "Hairspray" on November 13, 2021 at the Capital Theater in Yakima, WA has been canceled. We have to have at least 6 users going and only four were signed up.

Adult Activity Center Senior Advisory Commission Meeting Minutes

We will be attending a Greek play here at CWU on December 5, 2021 and will also be having a Holiday Light Tour in December.

Katelyn explained the role of being on the Commission and explained that it was also written on the paperwork that we filled out when signing up.

If we want Katelyn to bring up any issues, activities, etc. in our meetings, she would like to have them a week prior to the following meeting.

Katelyn is still looking into getting an AmeriCorps person to sign on which would help a lot with activities at the center.

Erin received a newsletter from a facility in Texas for some ideas on members birthdays. The commission all agreed to use this idea for our facility.

Ed Sendelbach wanted to thank Katelyn and her staff for all what they have done so far at the center.

Ed Sendelbach mentioned that he doesn't feel he can do his job as chair properly without a full commission. (We were down three today). Edd Bracken said that he could mention that we have an opening at this Tai-Ji class.

Ed Sendelbach wanted to know why we are no longer receiving a financial report? Without one, we don't know what is going on. Katelyn said that she didn't know why Katrina ever gave us one. Marcia mentioned that we have the right to this information and that we could always go to the City Hall and request one and they would print one out for us. Katelyn mentioned that she didn't know why we ever received one in the first place and that it takes a lot to get one printed out.

Meeting adjourned at 1:30 p.m. Motion made by Wendy-Jean Fischer, seconded by Edd Bracken, passed by Commission vote.

Next Senior Advisory Commission meeting will be held on December 14, 2021 at 1:00 p.m.

DETAILED TRIAL BALANCE FOR 2021

City of Ellensburg
General Ledger

Ranges:	From:	To:	Subtotal By:	No Subtotals	Include:	Posting, Unit
Date:	11/1/2021	11/30/2021	Sorted By:	Fund		
Account:	001-022-569-50-31-000-000	001-022-569-50-99-000-000				

Account:	001-022-569-50-31-000-000		Description:	AAC - Supplies		Beginning Balance:	\$7,282.93	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
11/1/2021	8,370,867	PAIV00007177	Cost of Goods Sold/Expense	IV00007433		461600	\$26.57	
11/15/2021	8,379,047	RECVG00012907	Cost of Goods Sold/Expense	RCTO0278264	GRAINGER INC	469720	\$11.07	
11/15/2021	8,379,951	RECVG00012924	Purchases	RCTO0278313	HOME DEPOT PRO	470608	\$634.33	
11/15/2021	8,384,122	RECVG00012968	Purchases	RCTO0278451	DELL MARKETING LP	470652	\$1,526.37	
11/17/2021	8,389,822	PAIV00007185	Cost of Goods Sold/Expense	IV00007440		484375	\$48.10	
11/22/2021	8,389,386	RECVG00013003	Purchases	RCTO0278563	HOME DEPOT PRO	479761	\$120.90	
11/22/2021	8,389,802	RECVG00013019	Cost of Goods Sold/Expense	RCTO0278609	GRAINGER INC	480070	\$11.07	
11/22/2021	8,397,867	PORET00000869	Cost of Goods Sold/Expense	RCTO0278766	GRAINGER INC	488537		\$11.07
11/23/2021	8,398,009	RECVG00013067	Purchases	RCTO0278776	US BANK CORP PAYMENT SYSTEM	488994	\$6.50	
11/23/2021	8,398,010	RECVG00013067	Purchases	RCTO0278777	US BANK CORP PAYMENT SYSTEM	488995	\$405.12	
					Net Change	Ending Balance		
Account:	001-022-569-50-31-000-000		Totals:			\$2,778.96	\$10,061.89	\$2,790.03 \$11.07

Account:	001-022-569-50-31-000-001		Description:	AAC - Foot Care Supplies		Beginning Balance:	\$302.43	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
11/23/2021	8,398,010	RECVG00013067	Purchases	RCTO0278777	US BANK CORP PAYMENT SYSTEM	488995	\$30.35	
					Net Change	Ending Balance		
Account:	001-022-569-50-31-000-001		Totals:			\$30.35	\$332.78	\$30.35 \$0.00

Account:	001-022-569-50-31-000-002		Description:	AAC - Travel Supplies		Beginning Balance:	\$61.15	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
No transactions for this account								
					Net Change	Ending Balance		
Account:	001-022-569-50-31-000-002		Totals:			\$0.00	\$61.15	\$0.00 \$0.00

Account:	001-022-569-50-41-000-000		Description:	AAC - Professional Services		Beginning Balance:	\$24,864.73	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
11/9/2021	8,378,124	RECVG00012904	Purchases	RCTO0278187	LOKI WINDOW CLEANING	469568	\$85.00	
11/9/2021	8,378,130	RECVG00012904	Purchases	RCTO0278193	CENTRAL WASHINGTON CARPET CLE	469574	\$200.00	
11/15/2021	8,379,958	RECVG00012929	Purchases	RCTO0278332	ROXANNE ALLEN	470613	\$256.50	
11/22/2021	8,389,552	RECVG00013005	Purchases	RCTO0278567	ARBOR CARE LAWN AND PEST CONT	480050	\$514.43	
11/23/2021	8,398,006	RECVG00013067	Purchases	RCTO0278773	US BANK CORP PAYMENT SYSTEM	488991	\$11.15	
					Net Change	Ending Balance		
Account:	001-022-569-50-41-000-000		Totals:			\$1,067.08	\$25,931.81	\$1,067.08 \$0.00

Account:	001-022-569-50-41-093-044		Description:	Aging and Longterm Grant - Nurse/Prof Services		Beginning Balance:	\$6,060.00	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
No transactions for this account								
					Net Change	Ending Balance		
Account:	001-022-569-50-41-093-044		Totals:			\$0.00	\$6,060.00	\$0.00 \$0.00

Account:	001-022-569-50-42-000-000		Description:	AAC - Communications		Beginning Balance:	\$2,551.53	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
11/15/2021	8,379,991	RECVG00012946	Purchases	RCTO0278385	NOANET	470630	\$54.00	
11/17/2021	8,398,372	PMTRX00002472	Purchases	TELECOM 11/2021	CITY TREASURER- UTILITY BILLING	490746	\$59.99	
11/17/2021	8,398,375	PMTRX00002472	Purchases	106000223185 11/17/2	CMRS-FP	490749	\$16.11	
11/23/2021	8,398,010	RECVG00013067	Purchases	RCTO0278777	US BANK CORP PAYMENT SYSTEM	488995	\$78.98	

Account: 001-022-569-50-42-000-000				Totals:	Net Change	Ending Balance			
					\$209.08	\$2,760.61	\$209.08	\$0.00	
Account: 001-022-569-50-45-000-000				Description: AAC - Rentals	Beginning Balance: \$14,200.00				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/30/2021	8,418,871	PAEL00000250	Cost of Goods Sold/Expense	EL0026913	2010 Ford E450 Sr. Van	509521	\$1,420.00		
					Net Change	Ending Balance			
Account: 001-022-569-50-45-000-000				Totals:	\$1,420.00	\$15,620.00	\$1,420.00	\$0.00	
Account: 001-022-569-50-47-000-000				Description: AAC - Utilities	Beginning Balance: \$4,814.61				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/17/2021	8,398,373	PMTRX00002472	Purchases	UTILITIES 10/2021	CITY TREASURER- UTILITY BILLING	490747	\$495.49		
					Net Change	Ending Balance			
Account: 001-022-569-50-47-000-000				Totals:	\$495.49	\$5,310.10	\$495.49	\$0.00	
Account: 001-022-569-50-48-000-000				Description: AAC - Repairs and Maintenance	Beginning Balance: \$108.75				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
No transactions for this account									
Account: 001-022-569-50-48-000-000				Totals:	Net Change	Ending Balance			
					\$0.00	\$108.75	\$0.00	\$0.00	
Account: 001-022-569-50-49-000-000				Description: AAC - Miscellaneous Expenditures	Beginning Balance: \$1,575.08				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/23/2021	8,398,010	RECVG00013067	Purchases	RCTO0278777	US BANK CORP PAYMENT SYSTEM	488995	\$215.97		
					Net Change	Ending Balance			
Account: 001-022-569-50-49-000-000				Totals:	\$215.97	\$1,791.05	\$215.97	\$0.00	
Account: 001-022-569-50-91-100-531				Description: AAC - Interfund Warehouse Charges	Beginning Balance: \$690.00				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/30/2021	8,418,761	GLTRX00270594				510294	\$69.00		
					Net Change	Ending Balance			
Account: 001-022-569-50-91-100-531				Totals:	\$69.00	\$759.00	\$69.00	\$0.00	
				Accounts	Beginning Balance	Net Change	Ending Balance	Debit	Credit
Grand Totals:				11	\$62,511.21	\$6,285.93	\$68,797.14	\$6,297.00	\$11.07