ADULT ACTIVITY CENTER SENIOR ADVISORY COMMISSION AGENDA

Tuesday, January 11, 2022

1:00 pm Adult Activity Center

Join Zoom Meeting
https://us02web.zoom.us/j/4799521830
Meeting ID: 479 952 1830

1. Call meeting to order
2. Roll call
3. Review and approval for meeting minutes
4. Citizen comment on Non-Agenda Items

Old Business

1. None

New Business

1. Commission Member Reports / Other Business
2. Staff Reports
   a. Activity Attendance for December
   b. Activity Updates
3. Adjournment – Next Senior Advisory Commission Meeting:

   Tuesday, February 8, 2022

Tuesday, December 14, 2021

Join Zoom Meeting
https://us02web.zoom.us/j/4799521830
Meeting ID: 479 952 1830

Meeting called to order at 12:58 p.m. by Chair Ed Sendelbach

ROLL CALL:
Chair – Ed Sendelbach, present
Vice Chair/Secretary – Marcia Hedrick, present
Edd Bracken, present
Wendy-Jean Fischer, present
Mildred Miller, present
Lilly Park, absent
AAC Coordinator – Katelyn Clavette, present

REVIEW AND APPROVAL OF PREVIOUS: November 9, 2021 meeting minutes with no corrections made. Motion made for approval by Wendy-Jean Fischer, seconded by Edd Bracken, approved by Commission vote.

CITIZEN COMMENT ON NON-AGENDA ITEMS: None

OLD BUSINESS: None

NEW BUSINESS

- **Commission Member Reports /Other Business**: Edd Bracken commented that Tai Ji participants like the option of the new afternoon Tai Ji class on Monday and Wednesday beginning in January.
- **Staff Reports** - Novembers check-ins 472
  New/renewals – 18

Veteran's Day Event: Had 20 participants at the event. CWU ROTC did a wonderful job with color guard. Katelyn thanks all volunteers who helped make this event special. Katelyn also encourages all commission members to help with Friday events if they would like to. The AAC could use help with serving or decorating for these events.

Ed Sendelbach thanked the AAC staff for putting on so many wonderful events and activities.

Community Thanksgiving Dinner: Had 57 volunteers and 600 meals were served. Serving ended at 5:00 pm. The event was scheduled for 3:00 pm – 6:00 pm. Mildred explained that the dinner might be hard next year if drive through isn't an option. Many people enjoy not needing to get out of their car.

Open House: Commission is interested in doing an open house the spring of 2022. April or May. Tai Ji instructor, Sail instructor, Pine Needle Basketry demonstration, Pinochle players, Duplicate Bridge Players should all be in attendance. Have demonstrations for each of our activities we offer. Open house during normal business hours in the afternoon. Marcia suggested having a drawing for a yearly user fee.
Shuffle Board Table: Has been purchased. Should arrive by December 28.

New Activities for January:

- Tai Ji Quan second class added for Monday and Wednesday from 2:00 pm – 3:00 pm.
- Drop in technology help. Come get you technology questions answered by AAC staff. Monday's 1:00 pm – 2:00 pm
- Table Tennis has not been having the attendance that it used to. It was requested that the time be changed because many people cannot attend at the scheduled time. New time is on Wednesdays from 9:00 am – 10:30 am.
- Notes to Neighbors starts on January 20. This is an activity that the AAC partners with SLICE from CWU for. This is a time for participants to select a pen pal and decorate a post card to write back to SLICE students.
- Friday events are: New Year Party to celebrate the new year, Ethics discussion for informative insights, and the movie Murder Mystery. Food is provided at all of these activities.

Security Cameras have been purchased. There is no arrival date for the cameras. The AAC will post signs to notify participants and the public that there are cameras in the facility.

Commission members will let Katelyn know if they would like to see any specific activities at the AAC.

Commission supported quarterly commission meetings.

Meeting adjourned at 1:56 p.m. Motion made by Wendy-Jean Fischer, seconded by Mildred Miller, passed by Commission vote.

Next Senior Advisory Commission meeting will be held on January 11, 2022 at 1:00 p.m.

DETAILED TRIAL BALANCE FOR 2021

City of Ellensburg

General Ledger

Ranges: From: To:
Date: 12/1/2021 — 12/31/2021
Account: 001-022-569-50-31-000-000 — 001-022-569-50-99-000-000

Subtotal By: No Subtotals
Sorted By: Fund
Include: Posting, Unit

Account: 001-022-569-50-31-000-000 **Description:** AAC - Supplies **Beginning Balance:** $10,061.89

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/13/2021	8,425,331	RECVG00013190	Purchases	RCTO0279385	HOME DEPOT PRO	515996	$31.05	
12/13/2021	8,426,857	RECVG00013259	Purchases	RCTO0279594	HOME DEPOT PRO	517819	$17.34	
12/21/2021	8,438,571	RECVG00013358	Purchases	RCTO0279909	US BANK CORP PAYMENT SYSTEM	529010	$896.68	

Account		Net Change	Ending Balance	Debit	Credit
001-022-569-50-31-000-000	Totals:	$945.07	$11,006.96	$945.07	$0.00

Account: 001-022-569-50-31-000-001 **Description:** AAC - Foot Care Supplies **Beginning Balance:** $332.78

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit

No transactions for this account

Account		Net Change	Ending Balance	Debit	Credit
001-022-569-50-31-000-001	Totals:	$0.00	$332.78	$0.00	$0.00

Account: 001-022-569-50-31-000-002 **Description:** AAC - Travel Supplies **Beginning Balance:** $61.15

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit

No transactions for this account

Account		Net Change	Ending Balance	Debit	Credit
001-022-569-50-31-000-002	Totals:	$0.00	$61.15	$0.00	$0.00

Account: 001-022-569-50-41-000-000 **Description:** AAC - Professional Services **Beginning Balance:** $25,931.81

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/6/2021	8,409,322	RECVG00013110	Purchases	RCTO0278968	CINTAS CORPORATION	499981	$85.80	
12/6/2021	8,409,345	RECVG00013113	Purchases	RCTO0278975	COPIERS NORTHWEST	500143	$40.46	
12/13/2021	8,425,314	RECVG00013177	Purchases	RCTO0279353	CENTRAL WASHINGTON CARPET CLE	515983	$200.00	
12/20/2021	8,427,593	RECVG00013283	Purchases	RCTO0279676	KXLE RADIO	518647	$68.00	
12/20/2021	8,427,597	RECVG00013287	Purchases	RCTO0279684	KXLE RADIO	518651	$68.00	
12/21/2021	8,438,622	RECVG00013361	Purchases	RCTO0279922	US BANK CORP PAYMENT SYSTEM	529335	$145.44	

Account		Net Change	Ending Balance	Debit	Credit
001-022-569-50-41-000-000	Totals:	$607.70	$26,539.51	$607.70	$0.00

Account: 001-022-569-50-41-093-044 **Description:** Aging and Longterm Grant - Nurse/Prof Services **Beginning Balance:** $6,060.00

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/13/2021	8,425,358	RECVG00013210	Purchases	RCTO0279443	SHYLA THELEN	516016	$480.00	
12/29/2021	8,464,579	RECVG00013391	Purchases	RCTO0280404	SHYLA THELEN	553730	$520.00	

Account		Net Change	Ending Balance	Debit	Credit
001-022-569-50-41-093-044	Totals:	$1,000.00	$7,060.00	$1,000.00	$0.00

Account: 001-022-569-50-42-000-000 **Description:** AAC - Communications **Beginning Balance:** $2,760.61

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/11/2021	8,426,844	PMTRX00002480	Purchases	TELECOM 12/2021	CITY TREASURER- UTILITY BILLING	517746	$59.99	
12/11/2021	8,426,851	PMTRX00002480	Purchases	106000223185 12/11/2	CMRS-FP	517753	$56.16	
12/21/2021	8,438,571	RECVG00013358	Purchases	RCTO0279909	US BANK CORP PAYMENT SYSTEM	529010	$155.45	
12/27/2021	8,445,974	RECVG00013373	Purchases	RCTO0280151	NOANET	536814	$54.00	

Account		Net Change	Ending Balance	Debit	Credit
001-022-569-50-42-000-000	Totals:	$325.60	$3,086.21	$325.60	$0.00

DETAILED TRIAL BALANCE FOR 2021

City of Ellensburg

Account: 001-022-569-50-43-000-002 **Description:** AAC - Travel/Lodging/Food **Beginning Balance:** $0.00

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/21/2021	8,438,631	RECVG00013361	Purchases	RCTO0279931	US BANK CORP PAYMENT SYSTEM	529344	$112.00	
					Net Change	Ending Balance		
Account:	**001-022-569-50-43-000-002**			**Totals:**	**$112.00**	**$112.00**	**$112.00**	**$0.00**

Account: 001-022-569-50-45-000-000 **Description:** AAC - Rentals **Beginning Balance:** $15,620.00

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/31/2021	8,462,651	PAEL00000252	Cost of Goods Sold/Expense	EL0027039	2010 Ford E450 Sr. Van	553255	$1,420.00	
					Net Change	Ending Balance		
Account:	**001-022-569-50-45-000-000**			**Totals:**	**$1,420.00**	**$17,040.00**	**$1,420.00**	**$0.00**

Account: 001-022-569-50-47-000-000 **Description:** AAC - Utilities **Beginning Balance:** $5,310.10

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/11/2021	8,426,842	PMTRX00002480	Purchases	UTILITIES 11/2021	CITY TREASURER- UTILITY BILLING	517744	$619.33	
					Net Change	Ending Balance		
Account:	**001-022-569-50-47-000-000**			**Totals:**	**$619.33**	**$5,929.43**	**$619.33**	**$0.00**

Account: 001-022-569-50-48-000-000 **Description:** AAC - Repairs and Maintenance **Beginning Balance:** $108.75

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
No transactions for this account					Net Change	Ending Balance		
Account:	**001-022-569-50-48-000-000**			**Totals:**	**$0.00**	**$108.75**	**$0.00**	**$0.00**

Account: 001-022-569-50-49-000-000 **Description:** AAC - Miscellaneous Expenditures **Beginning Balance:** $1,791.05

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
12/21/2021	8,438,571	RECVG00013358	Purchases	RCTO0279909	US BANK CORP PAYMENT SYSTEM	529010	$65.97	
12/21/2021	8,438,576	PMTRX00002481	Purchases	CLAVETTE CM	US BANK CORP PAYMENT SYSTEM	529288		$150.00
12/21/2021	8,438,622	RECVG00013361	Purchases	RCTO0279922	US BANK CORP PAYMENT SYSTEM	529335	$7.56	
12/22/2021	8,439,164	RECVG00013369	Purchases	RCTO0279999	US BANK CORP PAYMENT SYSTEM	529855	$32.00	
					Net Change	Ending Balance		
Account:	**001-022-569-50-49-000-000**			**Totals:**	**($44.47)**	**$1,746.58**	**$105.53**	**$150.00**

Account: 001-022-569-50-91-100-531 **Description:** AAC - Interfund Warehouse Charges **Beginning Balance:** $759.00

Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit
No transactions for this account					Net Change	Ending Balance		
Account:	**001-022-569-50-91-100-531**			**Totals:**	**$0.00**	**$759.00**	**$0.00**	**$0.00**

	Accounts	Beginning Balance	Net Change	Ending Balance	Debit	Credit
Grand Totals:	**12**	**$68,797.14**	**$4,985.23**	**$73,782.37**	**$5,135.23**	**$150.00**