

**CITY OF ELLENSBURG
AGENDA
City Hall Council Conference Room and Zoom
Join Zoom Meeting
<https://us02web.zoom.us/j/4799521830>
Meeting ID: 479 952 1830
Tuesday, May 10, 2022
1:00 PM - Senior Citizens Advisory Committee**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- 3.A [April 2022 Minutes](#)
[April 2022 Minutes.pdf](#)

4. CITIZEN COMMENT ON NON-AGENDA ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

7. COMMISSION MEMBERS REPORTS/OTHER BUSINESS

- 7.A [AAC April Budget](#)
[April 2022.pdf](#)

8. STAFF REPORTS

- April Daily Check in's: 704
- April New/Renew Users: 15

- 8.A [AAC Survey](#)
[AAC Survey 5-4.pdf](#)

9. ADJOURNMENT

- Next Senior Advisory Commission Meeting Tuesday, June 14, 2022 in the City Hall Council Conference Room

Tuesday, April 12, 2022

Join Zoom Meeting

<https://us02web.zoom.us/j/4799521830>

Meeting ID: 479 952 1830

Meeting called to order at 1:00 p.m. by Chair Ed Sendelbach

ROLL CALL:

Chair – Ed Sendelbach, present

Vice Chair– Marcia Hedrick, present

Edd Bracken, present

Wendy-Jean Fischer, present

Mildred Miller, present

AAC Coordinator – Katelyn Clavette, present

Liaison – Monica Miller, present

REVIEW AND APPROVAL OF PREVIOUS: There was no meeting held for the March 8, 2022 meeting.

CITIZEN COMMENT ON NON-AGENDA ITEMS: None

OLD BUSINESS: None

NEW BUSINESS

- **Commission Member Reports /Other Business:**
 - Commission was provided the AAC March budget.
- **Staff Reports** – March check-ins 666
New/renewals – 19
- Satisfaction survey was provided for the Senior Advisory Commission to review. Katelyn asked the Commission to let her know if any questions should be added. She will ask again at the May meeting.
- Katelyn thanked the commission for their help with setup of the open house. She explained the commissions' role during it is to mingle with attendees.
- The next commission meeting will be held at City Hall in the Council Conference Room. Katelyn will meet commission members at the City Hall front door to show them where meeting will be held from now on.
- Edd Bracken asked for an update on security cameras. Katelyn provided the commission with the updates. The outdoor cameras will be here in April and the indoor cameras will be here in May. Maintenance will be installing wiring for the cameras. The cameras will only record video. No audio will be recorded.

- Katelyn provided the commission with updates on the credit card machine at the AAC. There is a 3% charge on all credit card purchases unless it is under \$33.00, then there is a minimum of \$1.00.
- Katelyn explained the new reappointment and appointment process for boards and commissions. Interviews will be held for anyone wanting to be appointed or reappointed for the Senior Advisory Commission. On the interview committee will be the Senior Advisory Commission Liaison and at most two other AAC participants.
- Ed Sendelbach asked for a reminder on the location of the commission meeting location for May. Katelyn will provide it when she sends out the agenda packet.
- Ed Sendelbach also wanted to remind everyone that in June we will need to have elections for chair and vice chair.

Meeting adjourned at 1:32 pm. Motion made by Wendy-Jean Fischer, seconded by Mildred Miller, passed by Commission vote.

Next Senior Advisory Commission meeting will be held on Tuesday, May 10, 2022 at 1:00 p.m in the City Hall Council Conference Room.

DETAILED TRIAL BALANCE FOR 2022

City of Ellensburg
 General Ledger

Ranges: From: 4/1/2022
 Date: 4/1/2022
 Account: 001-022-569-50-31-000-000

To: 4/30/2022
 001-022-569-50-99-000-000

Subtotal By: No Subtotals
 Sorted By: Fund Include: Posting

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-31-000-000		AAC - Supplies						\$1,909.52		
4/4/2022	8,601,869	RECVG00013660	Purchases	RCTO0283804	WILD JO DESIGN	143758	\$7.04			
4/7/2022	8,613,304	PAIV00007270	Cost of Goods Sold/Expense	IV00007531		150251	\$44.30			
4/11/2022	8,612,887	RECVG00013667	Purchases	RCTO0283934	HOME DEPOT PRO	148995	\$102.65			
4/11/2022	8,612,889	RECVG00013667	Purchases	RCTO0283936	HOME DEPOT PRO	148997	\$239.03			
4/18/2022	8,616,239	RECVG00013681	Purchases	RCTO0284221	HOME DEPOT PRO	155664	\$181.13			
4/20/2022	8,631,729	RECVG00013705	Purchases	RCTO0284762	US BANK CORP PAYMENT SYSTEM	167899	\$4.76			
4/20/2022	8,631,735	RECVG00013705	Purchases	RCTO0284768	US BANK CORP PAYMENT SYSTEM	167905	\$483.43			
4/26/2022	8,638,170	RECVG00013725	Purchases	RCTO0285015	WILD JO DESIGN	174429	\$7.58			
						Net Change	Ending Balance			
Account: 001-022-569-50-31-000-000		Totals:					\$1,069.92	\$2,979.44	\$1,069.92	\$0.00

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-31-000-001		AAC - Foot Care Supplies						\$0.00		
4/20/2022	8,631,735	RECVG00013705	Purchases	RCTO0284768	US BANK CORP PAYMENT SYSTEM	167905	\$107.29			
						Net Change	Ending Balance			
Account: 001-022-569-50-31-000-001		Totals:					\$107.29	\$107.29	\$107.29	\$0.00

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-31-000-002		AAC - Travel Supplies						\$0.00		
4/20/2022	8,631,729	RECVG00013705	Purchases	RCTO0284762	US BANK CORP PAYMENT SYSTEM	167899	\$14.97			
						Net Change	Ending Balance			
Account: 001-022-569-50-31-000-002		Totals:					\$14.97	\$14.97	\$14.97	\$0.00

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-41-000-000		AAC - Professional Services						\$732.50		
4/4/2022	8,601,867	RECVG00013660	Purchases	RCTO0283802	WOODLAND RESOURCE SERVICES IN	143756	\$346.56			
4/4/2022	8,601,868	RECVG00013660	Purchases	RCTO0283803	WOODLAND RESOURCE SERVICES IN	143757	\$173.28			
4/8/2022	8,613,173	RECVG00013677	Purchases	RCTO0284115	DAILY RECORD	150566	\$30.00			
4/11/2022	8,612,890	RECVG00013667	Purchases	RCTO0283937	CENTRAL WASHINGTON CARPET CLE	148998	\$400.00			
4/11/2022	8,612,975	RECVG00013672	Purchases	RCTO0283995	WASHINGTON STATE PATROL	149065	\$88.00			
4/18/2022	8,616,240	RECVG00013681	Purchases	RCTO0284222	WEAVER EXTERMINATING	155665	\$236.09			
4/20/2022	8,631,737	RECVG00013705	Purchases	RCTO0284770	US BANK CORP PAYMENT SYSTEM	167907	\$11.15			
						Net Change	Ending Balance			
Account: 001-022-569-50-41-000-000		Totals:					\$1,285.08	\$2,017.58	\$1,285.08	\$0.00

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-41-093-044		Aging and Longterm Grant - Nurse/Prof Services						\$1,100.00		
4/8/2022	8,613,172	RECVG00013677	Purchases	RCTO0284114	SHYLA THELEN	150565	\$460.00			
						Net Change	Ending Balance			
Account: 001-022-569-50-41-093-044		Totals:					\$460.00	\$1,560.00	\$460.00	\$0.00

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-42-000-000		AAC - Communications						\$603.06		
4/11/2022	8,612,875	RECVG00013666	Purchases	RCTO0283926	CITY TREASURER- UTILITY BILLING	148992	\$59.99			
4/18/2022	8,619,228	RECVG00013684	Purchases	RCTO0284312	NOANET	155691	\$54.00			
4/20/2022	8,631,735	RECVG00013705	Purchases	RCTO0284768	US BANK CORP PAYMENT SYSTEM	167905	\$154.16			
4/26/2022	8,638,082	RECVG00013723	Purchases	RCTO0285010	CMRS-FP	174427	\$6.40			

DETAILED TRIAL BALANCE FOR 2022

City of Ellensburg

						Net Change	Ending Balance		
Account: 001-022-569-50-42-000-000				Totals:		\$274.55	\$877.61	\$274.55	\$0.00
Account: 001-022-569-50-43-000-002				Description: AAC - Travel/Lodging/Food		Beginning Balance:		\$0.00	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
4/20/2022	8,631,735	RECVG00013705	Purchases	RCTO0284768	US BANK CORP PAYMENT SYSTEM	167905	\$22.58		
						Net Change	Ending Balance		
Account: 001-022-569-50-43-000-002				Totals:		\$22.58	\$22.58	\$22.58	\$0.00
Account: 001-022-569-50-45-000-000				Description: AAC - Rentals		Beginning Balance:		\$4,277.00	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
No transactions for this account									
Account: 001-022-569-50-45-000-000				Totals:		\$0.00	\$4,277.00	\$0.00	\$0.00
Account: 001-022-569-50-47-000-000				Description: AAC - Utilities		Beginning Balance:		\$1,238.93	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
4/18/2022	8,620,916	RECVG00013698	Purchases	RCTO0284648	CITY TREASURER- UTILITY BILLING	156485	\$551.73		
						Net Change	Ending Balance		
Account: 001-022-569-50-47-000-000				Totals:		\$551.73	\$1,790.66	\$551.73	\$0.00
Account: 001-022-569-50-49-000-000				Description: AAC - Miscellaneous Expenditures		Beginning Balance:		\$174.50	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
4/20/2022	8,631,735	RECVG00013705	Purchases	RCTO0284768	US BANK CORP PAYMENT SYSTEM	167905	\$75.97		
4/20/2022	8,631,737	RECVG00013705	Purchases	RCTO0284770	US BANK CORP PAYMENT SYSTEM	167907	\$8.73		
						Net Change	Ending Balance		
Account: 001-022-569-50-49-000-000				Totals:		\$84.70	\$259.20	\$84.70	\$0.00
Account: 001-022-569-50-49-000-002				Description: AAC - Trip/Tours Admissions		Beginning Balance:		\$210.00	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
No transactions for this account									
Account: 001-022-569-50-49-000-002				Totals:		\$0.00	\$210.00	\$0.00	\$0.00
Account: 001-022-569-50-91-100-531				Description: AAC - Interfund Warehouse Charges		Beginning Balance:		\$207.99	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
No transactions for this account									
Account: 001-022-569-50-91-100-531				Totals:		\$0.00	\$207.99	\$0.00	\$0.00

		<u>Accounts</u>	<u>Beginning Balance</u>	<u>Net Change</u>	<u>Ending Balance</u>	<u>Debit</u>	<u>Credit</u>
Grand Totals:		12	\$10,453.50	\$3,870.82	\$14,324.32	\$3,870.82	\$0.00

Adult Activity Center Satisfaction Survey

1. What is one thing that the Adult Activity Center does well and what is one thing that needs to be improved?

2. How do you find out about activities at the Adult Activity Center?

- Email newsletter Activity board at the AAC Friends/family
 Facebook Page Printed calendar/newsletter Daily Record
 Adult Activity Center Website Other _____

3. What activities do you participate in? (Select all that apply)

- Exercise Classes Dancing Table Games/Card Games
 Special Events Arts and crafts Trips
 Other _____

4. What trips would you like to attend with the Adult Activity Center?

5. What new activities would you like to see provided at the Adult Activity Center?

6. On a scale of 1-5, (5 being the best) how would you rate the Adult Activity Center building? Please Explain.

- 1 2 3 4 5

7. Please use this space to note any additional comments or suggestions for the Adult Activity Center!
