

**CITY OF ELLENSBURG  
AGENDA  
Adult Activity Center and Zoom  
Join Zoom Meeting  
<https://us02web.zoom.us/j/4799521830>  
Meeting ID: 479 952 1830  
Tuesday, June 14, 2022  
1:00 PM - Senior Citizens Advisory Committee**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- 3.A May 2022 Meeting Minutes  
[May 2022 Minutes.pdf](#)

**4. CITIZEN COMMENT ON NON-AGENDA ITEMS**

**5. OLD BUSINESS**

**6. NEW BUSINESS**

- Senior Citizen Advisory Commission Nomination
  - Chair
  - Vice Chair

**7. COMMISSION MEMBERS REPORTS/OTHER BUSINESS**

- 7.A AAC May 2022 Budget  
[May 2022.pdf](#)

**8. STAFF REPORTS**

- May Daily Check In's: 596
- May New/Renew Users: 34

- 8.A Joint Study Session with the City Council  
[Joint Study Session.pdf](#)

**9. ADJOURNMENT**

- Next Senior Advisory Commission Meeting Tuesday, July 12, 2022 in the City Hall Council Conference Room



**CITY OF ELLENSBURG**

**Minute of Senior Citizens Advisory  
Committee, Senior Citizens Advisory  
Committee**

**Date of Meeting  
Time of Meeting  
Place of Meeting**

**May 10, 2022  
1:00 PM**

**City Hall Council Conference Room and  
Zoom Join Zoom Meeting  
<https://us02web.zoom.us/j/4799521830>  
Meeting ID: 479 952 1830**

Roll Call Present: Wendy-Jean Fischer, Edward Bracken, Marcia Hedrick, Mildred Miller, Ed Sendelbach

**1. CALL TO ORDER**

1:00 pm call to order

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

Councilmember Wendy-Jean Fischer moved to . **Motion 5-0.**

3.A. April 2022 Minutes

**4. CITIZEN COMMENT ON NON-AGENDA ITEMS**

Wendy-Jean Fischer asked how the camera installation progress is going.

**5. OLD BUSINESS**

Open house: Commission stated that it was disappointing to not have anyone attend. Maybe another attempt with adding a barbeque during the summer.

**6. NEW BUSINESS**

**7. COMMISSION MEMBERS REPORTS/OTHER BUSINESS**

7.A. AAC April Budget

**8. STAFF REPORTS**

- April Daily Check in's: 704
- April New/Renew Users: 15

April daily check in's: 704 (March 66)

April new/renew users: 15 (March 19)

Cancelled the Tea Room and Mariner's Game due to lack of participants. Stay tuned for future trips and possible cancellations.

8.A. AAC Survey

No additional comments on the satisfaction survey.

**9. ADJOURNMENT**

- Next Senior Advisory Commission Meeting Tuesday, June 14, 2022 in the City Hall Council Conference Room

1:36 pm adjournment

Councilmember Wendy-Jean Fischer moved to 1:36 pm adjournment . **Motion 5-0.**

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

**DETAILED TRIAL BALANCE FOR 2022**  
 City of Ellensburg  
 General Ledger

Ranges: From: To:  
 Date: 5/1/2022 5/31/2022  
 Account: 001-022-569-50-31-000-000 001-022-569-50-99-000-000

Subtotal By: No Subtotals  
 Sorted By: Fund Include: Posting

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-31-000-000		AAC - Supplies						\$2,979.44		
5/2/2022	8,647,618	RECVG00013743	Purchases	RCTO0285242	WILD JO DESIGN	183715	\$7.58			
5/2/2022	8,652,082	PAIV00007290	Cost of Goods Sold/Expense	IV00007553		188153	\$110.37			
5/9/2022	8,659,050	RECVG00013752	Purchases	RCTO0285353	HOME DEPOT PRO	195365	\$100.79			
5/16/2022	8,669,623	RECVG00013785	Purchases	RCTO0285914	WILD JO DESIGN	205775	\$7.58			
5/18/2022	8,672,086	RECVG00013787	Purchases	RCTO0285956	US BANK CORP PAYMENT SYSTEM	208509	\$438.68			
5/18/2022	8,672,088	RECVG00013787	Purchases	RCTO0285958	US BANK CORP PAYMENT SYSTEM	208511	\$141.54			
5/31/2022	8,695,076	RECVG00013816	Purchases	RCTO0286344	HOME DEPOT PRO	225616	\$149.40			
						<b>Net Change</b>	<b>Ending Balance</b>			
Account: 001-022-569-50-31-000-000		<b>Totals:</b>					<b>\$955.94</b>	<b>\$3,935.38</b>	<b>\$955.94</b>	<b>\$0.00</b>

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-31-000-001		AAC - Foot Care Supplies						\$107.29		
						<b>Net Change</b>	<b>Ending Balance</b>			
Account: 001-022-569-50-31-000-001		<b>Totals:</b>					<b>\$0.00</b>	<b>\$107.29</b>	<b>\$0.00</b>	<b>\$0.00</b>

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-31-000-002		AAC - Travel Supplies						\$14.97		
5/18/2022	8,672,086	RECVG00013787	Purchases	RCTO0285956	US BANK CORP PAYMENT SYSTEM	208509	\$214.49			
						<b>Net Change</b>	<b>Ending Balance</b>			
Account: 001-022-569-50-31-000-002		<b>Totals:</b>					<b>\$214.49</b>	<b>\$229.46</b>	<b>\$214.49</b>	<b>\$0.00</b>

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-41-000-000		AAC - Professional Services						\$2,017.58		
5/2/2022	8,645,944	RECVG00013727	Purchases	RCTO0285022	ROXANNE ALLEN	182477	\$129.60			
5/16/2022	8,664,962	RECVG00013766	Purchases	RCTO0285683	DAILY RECORD	201017	\$24.00			
5/16/2022	8,664,963	RECVG00013766	Purchases	RCTO0285684	CENTRAL WASHINGTON CARPET CLE	201018	\$2,520.00			
5/18/2022	8,672,083	RECVG00013787	Purchases	RCTO0285953	US BANK CORP PAYMENT SYSTEM	208506	\$11.15			
5/23/2022	8,672,569	RECVG00013791	Purchases	RCTO0286045	ARBOR CARE LAWN AND PEST CONT	208545	\$189.53			
						<b>Net Change</b>	<b>Ending Balance</b>			
Account: 001-022-569-50-41-000-000		<b>Totals:</b>					<b>\$2,874.28</b>	<b>\$4,891.86</b>	<b>\$2,874.28</b>	<b>\$0.00</b>

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-41-093-044		Aging and Longterm Grant - Nurse/Prof Services						\$1,560.00		
						<b>Net Change</b>	<b>Ending Balance</b>			
Account: 001-022-569-50-41-093-044		<b>Totals:</b>					<b>\$0.00</b>	<b>\$1,560.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
001-022-569-50-42-000-000		AAC - Communications						\$877.61		
5/9/2022	8,663,378	RECVG00013755	Purchases	RCTO0285428	CITY TREASURER- UTILITY BILLING	199473	\$59.99			
5/16/2022	8,664,989	RECVG00013771	Purchases	RCTO0285742	NOANET	202072	\$54.00			
5/18/2022	8,672,086	RECVG00013787	Purchases	RCTO0285956	US BANK CORP PAYMENT SYSTEM	208509	\$153.74			
5/31/2022	8,695,147	RECVG00013823	Purchases	RCTO0286482	CMRS-FP	231559	\$10.60			
						<b>Net Change</b>	<b>Ending Balance</b>			
Account: 001-022-569-50-42-000-000		<b>Totals:</b>					<b>\$278.33</b>	<b>\$1,155.94</b>	<b>\$278.33</b>	<b>\$0.00</b>

**DETAILED TRIAL BALANCE FOR 2022**  
 City of Ellensburg

Account:		Description:				Beginning Balance:				
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit		
Account: 001-022-569-50-43-000-002		Description: AAC - Travel/Lodging/Food				Beginning Balance:		\$22.58		
5/18/2022	8,672,086	RECVG00013787	Purchases	RCTO0285956	US BANK CORP PAYMENT SYSTEM	208509	\$362.59			
5/18/2022	8,672,092	RECVG00013787	Purchases	RCTO0285962	US BANK CORP PAYMENT SYSTEM	208515	\$1,107.30			
						<u>Net Change</u>	<u>Ending Balance</u>			
Account: 001-022-569-50-43-000-002						Totals:	\$1,469.89	\$1,492.47	\$1,469.89	\$0.00
Account: 001-022-569-50-45-000-000		Description: AAC - Rentals				Beginning Balance:		\$5,697.00		
*No transactions for this account*										
Account: 001-022-569-50-45-000-000						Totals:	\$0.00	\$5,697.00	\$0.00	\$0.00
Account: 001-022-569-50-47-000-000		Description: AAC - Utilities				Beginning Balance:		\$1,790.66		
5/23/2022	8,672,557	RECVG00013790	Purchases	RCTO0286031	CITY TREASURER- UTILITY BILLING	208538	\$547.47			
						<u>Net Change</u>	<u>Ending Balance</u>			
Account: 001-022-569-50-47-000-000						Totals:	\$547.47	\$2,338.13	\$547.47	\$0.00
Account: 001-022-569-50-49-000-000		Description: AAC - Miscellaneous Expenditures				Beginning Balance:		\$259.20		
5/9/2022	8,659,051	RECVG00013752	Purchases	RCTO0285354	MPLC	195366	\$384.30			
5/18/2022	8,672,083	RECVG00013787	Purchases	RCTO0285953	US BANK CORP PAYMENT SYSTEM	208506	\$8.33			
5/18/2022	8,672,086	RECVG00013787	Purchases	RCTO0285956	US BANK CORP PAYMENT SYSTEM	208509	\$86.86			
						<u>Net Change</u>	<u>Ending Balance</u>			
Account: 001-022-569-50-49-000-000						Totals:	\$479.49	\$738.69	\$479.49	\$0.00
Account: 001-022-569-50-49-000-002		Description: AAC - Trip/Tours Admissions				Beginning Balance:		\$210.00		
*No transactions for this account*										
Account: 001-022-569-50-49-000-002						Totals:	\$0.00	\$210.00	\$0.00	\$0.00
Account: 001-022-569-50-91-100-531		Description: AAC - Interfund Warehouse Charges				Beginning Balance:		\$277.32		
*No transactions for this account*										
Account: 001-022-569-50-91-100-531						Totals:	\$0.00	\$277.32	\$0.00	\$0.00

	<u>Accounts</u>	<u>Beginning Balance</u>	<u>Net Change</u>	<u>Ending Balance</u>	<u>Debit</u>	<u>Credit</u>
<b>Grand Totals:</b>	12	\$15,813.65	\$6,819.89	\$22,633.54	\$6,819.89	\$0.00

## Katelyn Clavette

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**From:** Laurie Gigstead  
**Sent:** Wednesday, June 1, 2022 9:12 AM  
**To:** Jamey Ayling; Josephine Camarillo; Trisha Weed; Nicole Klauss; Margaret Reich; Laura Wilson; Stacey Henderson; Laurie Gigstead; Brad Case; Betsy Dunbar; Katelyn Clavette; Darren Larsen; Kim Bowie  
**Subject:** City Advisory Board, Commission, Committee Member Joint Meeting on July 5 @ 5:30 p.m.

Good morning. Please forward the below training invitation to your members. A Zoom webinar invitation will be forwarded closer to the July 5<sup>th</sup> date for those wishing to attend virtually.

If you have any questions, please feel free to contact me.

Thank you.

Laurie

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Dear City Advisory Board, Commission, and Committee Member:

In an effort to enhance our public meeting experience, we invite you to participate in a **special Joint Study Session with the City Council on Tuesday, July 5, 2022, from 5:30 p.m. to 6:45 p.m.** All City advisory board, commission, and committee members are encouraged to attend. The topic will be "Great Local Government Meetings"—a 75-minute training on Robert's Rules of Order, presented with a practical and entertaining approach presented by a Ann Macfarlane.

This presenter will be remote, but in person attendance at the City Hall Council Chambers and virtual attendance options will be available. The session will be recorded for those that cannot attend.

Please mark your calendar for this special joint study session and learning opportunity.

Thank you for your continued service to the City of Ellensburg.

Kind regards,

Heidi

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Heidi Behrends Cerniwey, MPA, ICMA-CM  
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