

**CITY OF ELLENSBURG
AGENDA
City Hall Council Conference Room and Zoom
Join Zoom Meeting
<https://us02web.zoom.us/j/4799521830>
Meeting ID: 479 952 1830
Tuesday, December 13, 2022
1:00 PM - Senior Citizens Advisory Committee**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - 3.A [November 2022 Minutes](#)
[November 2022 Minutes.pdf](#)
- 4. CITIZEN COMMENT ON NON-AGENDA ITEMS**
- 5. OLD BUSINESS**
 - Thanksgiving Dinner
 - Served 280
 - 60 Volunteers
- 6. NEW BUSINESS**
- 7. COMMISSION MEMBERS REPORTS/OTHER BUSINESS**
 - 7.A [November 2022 AAC Budget](#)
[November 2022.pdf](#)
- 8. STAFF REPORTS**
 - November Daily Check In's: 565 (October 568)
 - November New/Renew users: 8 (October 29)
- 9. ADJOURNMENT**
 - Next meeting Tuesday, January 10, 2023



CITY OF ELLENSBURG

**Minute of Senior Citizens Advisory
Committee,**

November 8, 2022

1:00 PM

**City Hall Council Conference Room and
Zoom Meeting**

<https://us02web.zoom.us/j/4799521830>

Meeting ID: 479 952 1830

**Date of Meeting
Time of Meeting
Place of Meeting**

Roll Call Present: Wendy-Jean Fischer, Marcia Hedrick, Mildred Miller, Ed Sendelbach

Absent: Edward Bracken

1. CALL TO ORDER

Meeting called to order at 1:01 pm by Chair Ed Sendelbach.

2. ROLL CALL

3. APPROVAL OF MINUTES

Councilmember Marcia Hedrick moved to Approve the minutes. **Motion 4-0.**

3.A. October 2022 Meeting Minutes

4. CITIZEN COMMENT ON NON-AGENDA ITEMS

5. OLD BUSINESS

Mildred Miller asked for an update on cameras. Cameras have been wired just waiting on IT to do finishing touches with software and installation.

6. NEW BUSINESS

Mildred Miller and Wendy-Jean Fischer wanted more details on the NexTrex recycling program. The AAC is competing against the Harmon Center in a friendly competition to see who can collect the most recycled stretchy plastic. Items can be zip locks, plastic wrap, packaged envelopes, bubble wrap, produce bags and/or grocery bags. If the AAC collects over 500 pounds by April 22, 2023, we will get a bench donated to us by the NexTrex program.

7. COMMISSION MEMBERS REPORTS/OTHER BUSINESS

7.A. AAC October 2022 Budget

8. STAFF REPORTS

- Why do you serve on the Senior Citizens Advisory Commission?
- Thanksgiving Dinner
- October Daily Check In's: 568 (September 346)
- October New/Renew users: 29 (September 15)
- To help recruit for open commission member positions, we would like to use your quote as to why you serve on the Senior Citizen Advisory Commission.
- Thanksgiving dinner is on Wednesday, November 23, 2022 from 3-6 at the Armory. There are different volunteer shifts available. If you have a food handler permit, we can use you in the kitchen anytime from 8 am to 6 pm. We have two serving shifts available first shift is 2:30 pm - 4:30 pm and the second shift is 4:15 pm-6:15 pm. There is also a clean-up shift from 6 pm - 7:30 pm. Sign up by coming to the AAC or calling at 509-962-7242.
- October daily check in's:568 (September was 346). With weather changing we see an increase in attendance and we brought back some more activities in October.
- October new/renewing users: 29 (September was 15)

9. ADJOURNMENT

- Next meeting Tuesday, December 13, 2022, at 1:00 pm.

Meeting adjourned at 1:25 pm.

Councilmember Wendy-Jean Fischer moved to adjourn the meeting. **Motion 4-0.**

DETAILED TRIAL BALANCE FOR 2022
 City of Ellensburg
 General Ledger

Ranges: From: 11/1/2022 To: 11/30/2022
 Date: 11/30/2022
 Account: 001-022-569-50-31-000-000 Subtotal By: No Subtotals Fund Include: Posting, Unit
 Account: 001-022-569-50-99-000-000

Account:	001-022-569-50-31-000-000			Description:	AAC - Supplies		Beginning Balance:	\$7,854.65	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/3/2022	8,963,009	PAIV00007408	Cost of Goods Sold/Expense	IV00007675		499193	\$14.17		
11/17/2022	8,981,649	RECVG00014321	Purchases	RCTO0293396	US BANK CORP PAYMENT SYSTEM	517797	\$475.19		
11/17/2022	8,981,666	RECVG00014321	Purchases	RCTO0293413	US BANK CORP PAYMENT SYSTEM	517814	\$1,738.44		
11/18/2022	8,973,594	RECVG00014314	Purchases	RCTO0293293	HOME DEPOT PRO	509996	\$112.09		
11/28/2022	9,011,414	PAIV00007424	Cost of Goods Sold/Expense	IV00007691		547483	\$35.95		
						Net Change	Ending Balance		
Account:	001-022-569-50-31-000-000			Totals:		\$2,375.84	\$10,230.49	\$2,375.84	\$0.00

Account:	001-022-569-50-31-000-001			Description:	AAC - Foot Care Supplies		Beginning Balance:	\$183.96	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
						Net Change	Ending Balance		
Account:	001-022-569-50-31-000-001			Totals:		\$0.00	\$183.96	\$0.00	\$0.00

Account:	001-022-569-50-31-000-002			Description:	AAC - Travel Supplies		Beginning Balance:	\$572.43	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/17/2022	8,981,649	RECVG00014321	Purchases	RCTO0293396	US BANK CORP PAYMENT SYSTEM	517797	\$63.14		
						Net Change	Ending Balance		
Account:	001-022-569-50-31-000-002			Totals:		\$63.14	\$635.57	\$63.14	\$0.00

Account:	001-022-569-50-41-000-000			Description:	AAC - Professional Services		Beginning Balance:	\$8,597.66	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/7/2022	8,961,782	RECVG00014284	Purchases	RCTO0292718	ROXANNE ALLEN	497057	\$72.00		
11/7/2022	8,961,784	RECVG00014284	Purchases	RCTO0292720	CENTRAL WASHINGTON CARPET CLE	497059	\$400.00		
11/14/2022	8,966,923	RECVG00014298	Purchases	RCTO0293024	DAILY RECORD	503167	\$231.35		
11/14/2022	8,966,927	RECVG00014298	Purchases	RCTO0293028	WASHINGTON STATE PATROL	503171	\$22.00		
11/17/2022	8,981,647	RECVG00014321	Purchases	RCTO0293394	US BANK CORP PAYMENT SYSTEM	517795	\$42.91		
11/17/2022	8,981,655	RECVG00014321	Purchases	RCTO0293402	US BANK CORP PAYMENT SYSTEM	517803	\$40.00		
11/18/2022	8,973,592	RECVG00014314	Purchases	RCTO0293291	ROXANNE ALLEN	509994	\$209.70		
						Net Change	Ending Balance		
Account:	001-022-569-50-41-000-000			Totals:		\$1,017.96	\$9,615.62	\$1,017.96	\$0.00

Account:	001-022-569-50-41-093-044			Description:	Aging and Longterm Grant - Nurse/Prof Services		Beginning Balance:	\$5,000.00	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/7/2022	8,961,783	RECVG00014284	Purchases	RCTO0292719	SHYLA THELEN	497058	\$600.00		
						Net Change	Ending Balance		
Account:	001-022-569-50-41-093-044			Totals:		\$600.00	\$5,600.00	\$600.00	\$0.00

Account:	001-022-569-50-42-000-000			Description:	AAC - Communications		Beginning Balance:	\$2,562.02	
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
11/7/2022	8,961,769	RECVG00014283	Purchases	RCTO0292690	CMRS-FP	497045	\$2.85		
11/7/2022	8,961,775	RECVG00014283	Purchases	RCTO0292696	CITY TREASURER- UTILITY BILLING	497051	\$59.99		
11/17/2022	8,981,649	RECVG00014321	Purchases	RCTO0293396	US BANK CORP PAYMENT SYSTEM	517797	\$155.44		
						Net Change	Ending Balance		
Account:	001-022-569-50-42-000-000			Totals:		\$218.28	\$2,780.30	\$218.28	\$0.00

DETAILED TRIAL BALANCE FOR 2022

City of Ellensburg

Account:		Description:				Beginning Balance:			
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Posting No.	Debit	Credit	
Account: 001-022-569-50-43-000-002		Description: AAC - Travel/Lodging/Food				Beginning Balance:		\$1,859.87	
No transactions for this account						Net Change		Ending Balance	
Account: 001-022-569-50-43-000-002		Totals:				\$0.00		\$1,859.87	
Account: 001-022-569-50-45-000-000		Description: AAC - Rentals				Beginning Balance:		\$14,217.00	
No transactions for this account						Net Change		Ending Balance	
Account: 001-022-569-50-45-000-000		Totals:				\$0.00		\$14,217.00	
Account: 001-022-569-50-47-000-000		Description: AAC - Utilities				Beginning Balance:		\$5,226.44	
11/14/2022	8,966,948	RECVG00014300	Purchases	RCTO0293088	CITY TREASURER- UTILITY BILLING	503185	\$468.35		
No transactions for this account						Net Change		Ending Balance	
Account: 001-022-569-50-47-000-000		Totals:				\$468.35		\$5,694.79	
Account: 001-022-569-50-49-000-000		Description: AAC - Miscellaneous Expenditures				Beginning Balance:		\$1,322.35	
11/17/2022	8,981,649	RECVG00014321	Purchases	RCTO0293396	US BANK CORP PAYMENT SYSTEM	517797	\$376.86		
11/17/2022	8,981,654	RECVG00014321	Purchases	RCTO0293401	US BANK CORP PAYMENT SYSTEM	517802	\$20.00		
11/17/2022	8,982,492	PMTRX00002643	Purchases	BISHOP 10/2022 CM	US BANK CORP PAYMENT SYSTEM	519517		\$100.00	
11/18/2022	8,973,593	RECVG00014314	Purchases	RCTO0293292	DAILY RECORD	509995	\$24.00		
No transactions for this account						Net Change		Ending Balance	
Account: 001-022-569-50-49-000-000		Totals:				\$320.86		\$1,643.21	
Account: 001-022-569-50-49-000-002		Description: AAC - Trip/Tours Admissions				Beginning Balance:		\$925.76	
No transactions for this account						Net Change		Ending Balance	
Account: 001-022-569-50-49-000-002		Totals:				\$0.00		\$925.76	
Account: 001-022-569-50-91-100-531		Description: AAC - Interfund Warehouse Charges				Beginning Balance:		\$693.30	
No transactions for this account						Net Change		Ending Balance	
Account: 001-022-569-50-91-100-531		Totals:				\$0.00		\$693.30	
Grand Totals:		Accounts	Beginning Balance	Net Change	Ending Balance	Debit	Credit		
		12	\$49,015.44	\$5,064.43	\$54,079.87	\$5,164.43	\$100.00		