



Ellensburg Arts Commission Agenda

Regular Meeting, 3:00pm

Thursday, November 10, 2021

Join Zoom Meeting

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<https://us02web.zoom.us/j/84679998333?pwd=Y0VGVBHhWWtISVDRNU3VicWdzZE5rUT09>

Meeting ID: 846 7999 8333

Passcode: 905183

One tap mobile

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1. **CALL TO ORDER** Welcome Guests
2. **APPROVE AGENDA**
3. **CITIZEN COMMENT ON NON-AGENDA ITEMS** (Limit to three (3) minutes each)
4. **GUEST SPEAKER/PRESENTER/CORRESPONDENCE**
5. **MINUTES APPROVAL** September and October 2021
6. **BUDGET/FINANCIAL REPORT**
7. **NEW BUSINESS**
Grant Applications Review
8. **OLD BUSINESS**
9. **SUBCOMMITTEE BUSINESS**
 1. Funding- Jerry, Cassandra
 2. Public Art- Monica, Alex, Jerry
 3. Advocacy/Public Relations- Monica, Cassandra, Brian
 4. Art Walk- Laura, Gwen
10. **UNSCHEDULED BUSINESS**
11. **ANNOUNCEMENTS**
12. **ADJOURNMENT** Next meeting will be held: December 8, 2021 at 3:00pm *note date/time change



Ellensburg Arts Commission Meeting Minutes

Regular Meeting

Thursday, September 9, 2021 4:00 pm

ZOOM

Commissioners Present:

Alex Eyre, Monica Miller, Laura Bobovski, Jerry Dougherty, Cassandra Town, Brian Kooser

Commissioners/Others Absent: Gwen Budnik, excused

Others Present: Staff Liaison Josephine Camarillo, Tristen Lamb (Council Liaison), Nicole Klauss (PIO)

Call to Order: Eyre called the meeting to order at 4:00pm

Guests: Drew Houck, IT

Approval of Agenda: Motion made by Dougherty to accept agenda; seconded by Bobovski. Motion passed.

Citizen Comment on Non-Agenda Items – None

Guest Speaker/Presenter/Correspondence – Drew Houck, City Email for Commissioners now available.

Contact Josephine for initial login instructions.

Approval of Minutes from August 12, 2021: Dougherty motioned to accept minutes. Seconded by Bobovski. Approved.

Budget/Financial Report- 2021/22 Spending Plan and Council

Josephine presented 2021/2022 EAC Spending Plan to Council on Sept. 7, 2021. Council approved plan and necessary budget adjustments.

The 2021 Spending Plan requires an increase of budgetary expenditure authority of \$29,544. This reflects carryforward of transit shelter project budget authority (\$37,837) and several 2020 arts commission grants carried forward due to the pandemic (\$6,397), and an increase to expenditures to align with the spending plan (\$888). This also includes a shift of expenditures from employee staffing to professional services, of approximately \$15,578. Staffing had been provided by the City's Economic Development Manager position, which is unfilled as part of the changing operational arrangement with Ellensburg Business Development Authority (EBDA) doing business as CenterFuse. Expenditure amount carryforward of transit shelter project \$37,837 2020 arts commission grants carried forward due to the pandemic \$6,397 Spending plan adjustment \$888 Shift of staffing expenditures to professional services -\$15,578 Total Change of Expenditure Authority \$29,544.

Commission decided that incomplete 2020 grants will not roll over to 2022. Dougherty will check with 2021 grantees regarding status of their project/program. Incomplete 2021 projects/programs still uncertain if it will be rolled over to 2022. Clarification, Cultural Assessment funds to be taken:

2021- \$10,000 and 2022- \$3000.

New Business

2021 Arts Treasure Award: With the passing of Don O'Connor, Miller would like to nominate him for City of Ellensburg Arts Treasure 2021 and purchase

MOTION

Miller motions to award Don O'Connor, posthumously, the City Arts Treasure Award for 2021 and waive stipend. Town seconds. Motion passed.

Purchase of his art to be discussed in October.

Old Business

11th Bus Shelter Update- Artist Brooklin Shelley in process of revising artwork into proper format. She will be submitting reformatted artwork by August 16.

Subcommittee Business

1. Funding – Grant application has been promoted, 1 applicant received so far, funding opportunities coming up from Dept. of Commerce, Cultural Assessment will be needed in order to apply
2. Public Art – Plaques are getting done, Vichayapai install coming down and will be installed at Morgan Middle School
3. Advocacy/Public Relations – Attending Cultural Congress (Monica, Jerry)
Sept. 16th next assessment meeting, hope to meet with potential partners, would like EAC becoming a member of Inspire WA, they have membership levels, will discuss further at next meeting.
4. Art Walk – continuing with venues, looking for missing signs: monster melts, iron horse

Unscheduled Business

Announcements

Sept. 25 Parade 10am, Paint Ellensburg

Next Meeting will be held: October 14, 2021

Submitted by Josephine Camarillo, Staff Liaison

Minutes approved:

Commissioners: Alex Eyre (Chair), Monica Miller (Vice Chair), Laura Bobovski, Cassandra Town, Jerry Dougherty, Brian Kooser, Gwen Budnik



Ellensburg Arts Commission Meeting Minutes

Regular Meeting

Thursday, October 14, 2021 4:00 pm

ZOOM

Commissioners Present:

Alex Eyre, Monica Miller, Laura Bobovski, Jerry Dougherty, Cassandra Town, Gwen Budnik

Commissioners/Others Absent: Brian Kooser, Josephine Camarillo

Others Present: Tristen Lamb (Council Liaison), Nicole Klauss (PIO)

Call to Order: Eyre called the meeting to order at 4:04pm

Guests: None

Approval of Agenda: Motion made by Towne to accept agenda; seconded by Bobovski. Motion passed.

Citizen Comment on Non-Agenda Items – None

Guest Speaker/Presenter/Correspondence – None

Approval of Minutes from September 9, 2021: September minutes not included due to error. Josephine will resend for approval at next meeting.

Budget/Financial Report- 2021/22 Spending Plan and Council

Nicole will send out spending plan to Commission.

Outstanding grant reimbursements:

- Confab- Gallery One (2500)
- Steadfast- Blue Bear Puppet (2500)
- Visual Poetry- Joanna Thomas (2500)
- Interactive Board Game- CWU (2500)
- Big Band Virtual- Big Band (2500)
- Virtual Benefit Concert- Lee Bates (700)
- Nutcracker Ballet – EDE (2500)

Jerry and Cassandra will reach out to grantees to check on their progress.

Artwork finalized at Hartung for bus shelter. Alex ask for specific breakdown of cost. Miller asks for itemized list. Alex and Cassandra still wanting to see breakdown of cost to produce glass artwork

New Business

Gallery One Request change of use request of their 2021 Confab grant funds to installing ADA accessible doors to the Gallery. This will help with equity and accessibility. Miller recused herself from discussion.

Historically, EAC have denied funding towards building capital improvements. Commission reviewed Grants fund 4 areas:

1. The development of new artwork
2. Arts-related events
3. Interpretation of existing artwork
4. Presentation of new artworks or collection of artworks

VOTE: Gallery One change of use of 2021 grant away funding denied.

Old Business

Arts Commission Retreat- Would like to have it in person. Focus to be vision for the next two years. Areas to focus on include:

1. Onboarding materials/orientation for new commissioners
2. Committee goals 2022 and next couple of years, action calendar

1 hour added on to next meeting (grants in Nov 10 3-5:30pm and goals in Dec 8, 3-5:30pm, Jerry will send location)

Subcommittee Business

5. Funding – Grant cycle still open, Jerry sent out email to outstanding grantees inquiring intent. No monies will be rolled over, Arts Treasure PR ready to release, still need quote for article from Monica.
6. Public Art – Nina Vichayapai art work: Miller/Jerry went to high school with Nina to look at art location, met with principal, commission will hang art, Nina will stitch 4 panels into 1 portrait size piece. Smaller pieces will be pieced together, plaque will be needed. Mounting may occur week of 11-22-21.
7. Advocacy/Public Relations – Cultural Assessment (13,000 EAC approved, total 35,000) Alex, Cassandra; Monica met with other stakeholders and have found additional funding. EDA will commit \$5000, will work MOU with payment process and will be fiscal sponsor and project lead for the plan. Funders include:
 - \$5000- EDA (fiscal sponsor/project lead) MOU to be created
 - \$10,000- Jazz in the Valley
 - \$5000- Chamber
 - \$6000-\$10,000 range- CWU Chief of Staff
 - Amount pending- CenterfuseKelly Vandenberg, EDA Chair and primary contact will work with Una to develop scope of work and MOU. Next step, who should be in the next piece of the conversation.
8. Art Walk – 420 building location dropped, enthusiasm from venues is low; 2022 invoices will be coming out soon. Need to have bigger discussion about Artwalk.

Unscheduled Business

Announcements

Tristen Lamb tentatively resigning from Council at the end of the year.
Gallery One YouTube channel

Next Meeting will be held: November 10, 2021

Submitted by Josephine Camarillo, Staff Liaison

Minutes approved:

Commissioners: Alex Eyre (Chair), Monica Miller (Vice Chair), Laura Bobovski, Cassandra Town, Jerry Dougherty, Brian Kooser, Gwen Budnik