



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

July 6, 2020

7:00 PM

Held remotely per Governor Inslee's

Proclamation 20-28.4

Ellensburg, WA 98926

1. Call to Order and Roll Call

Roll Call Present: Stacey Engel, Nancy Goodloe, Tristen Lamb, Nancy Lillquist, David Miller, Mary Morgan, Bruce Tabb

Also Present: City Manager Akers; City Attorney/Assistant City Manager Weiner; City Clerk Leader; Executive Assistant Gigstead; Public Works & Utilities Director Lyyski; Engineering Services Manager Mayo; IT/Telecomm Manager Faubion; Community Development Director Sackett and approximately three members of the audience.

2. Proclamations

2.A. Scout Me In Day - July 29, 2020

Mayor Tabb read the Proclamation for "Scout Me In Day - July 29, 2020"

Councilmember Mary Morgan moved to Approve the Mayor sign the Proclamation.

Motion Approved 7-0.

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Mary Morgan moved to Approve the Agenda as presented. **Motion Approved 7-0.**

5. Consent Agenda

5.A. Approve Minutes - June 15, 2020 Regular Meeting

5.B. Acknowledge Minutes of Affordable Housing Commission - March 4, 2020

5.C. Acknowledge Minutes of Utility Advisory Committee - February 20, 2020

5.D. Traffic Impact Fee – Annual Report

5. E. Project Acceptance - Bid Call 2020-01 Award Bid - Manufacture, Supply and Delivery of Aggregate for Bituminous Surface Treatment (BST)

5.F. 2019 City of Ellensburg Annual Financial Statement Report

5.G. Bid Award - Bid Call 2020-16 North Campus Signalization Project

5.H. Proposed amendment to a 2020 Historic Preservation Grant awarded to 420 N Pearl, LLC, as recommended by the Landmarks and Design Commission on February 19, 2020.

5.I. Request for extension for a 2019 Historic Preservation Grant awarded to the Kittitas County Historical Museum, to install plaques and historic interpretation in the Ellensburg Downtown and First Railroad Districts.

5.J. Interlocal Cooperation Agreement for Contact Tracing Services

5.K. Approve July 6, 2020 Voucher Listing

Councilmember Mary Morgan moved to Approve Consent Agenda as presented. **Motion Approved 7-0.**

6. Petitions, Protests, and Communications

6.A. Board and Commission Appointments

Monica Miller was present to introduce herself and explain her interest in serving on the Lodging Tax Committee.

Councilmember David Miller moved to Approve confirmation of Mayor's recommendation to appoint Monica Miller to the Lodging Tax Advisory Committee. **Motion Approved 7-0.**

6.B. COVID-19 Update

Dr. Mark Larson was present to give an update and spoke regarding current positive cases in Kittitas County, which have been quickly increasing. He reported on case and contact investigations and how that work is progressing.

7. Citizen Comment on Non-agenda Issues

8. Business Requiring Public Hearings

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Ordinance No. 4854 (second reading) - Traffic Code Revisions

Derek Mayo, Engineering Services Manager, presented information in the staff report concerning the recommended Traffic Code Revisions

Councilmember Nancy Goodloe moved to Approve to conduct second reading and adoption of Ordinance 4854. **Motion Approved 7-0.**

9.B. Ordinance (first reading) to correct definition of "low-income disabled citizen" in City's utility code.

Ryan Lyyski, Public Works & Utilities Director, presented information in the staff report proposing corrections to the definition for "low-income disabled citizen"

Councilmember Nancy Lillquist moved to Approve conducting first reading of Ordinance 4855 correcting the definition of "low-income disabled citizen". **Motion Approved 7-0.**

9.C. Ordinance (first reading) to increase the membership of the Lodging Tax Advisory Committee

Terry Weiner, City Attorney/Assistant City Manager, presented information in the staff report, and the request to increase the membership of the Lodging Tax Advisory Committee from five to seven members

Councilmember Mary Morgan moved to Approve conducting first reading of Ordinance 4856 to increase the membership of the Lodging Tax Advisory Committee. **Motion Approved 7-0.**

9.D. Resolution to Approve Multifamily Housing Limited Property Tax Exemption Agreement with Patricia Place, LLC for Patricia Place Center

Kirsten Sackett, Community Development Director, presented information in the staff report and background of the request by Patricia Place, LLC

Councilmember Mary Morgan moved to Approve Resolution 2020-16 for the Multifamily Housing Property Tax Exemption for the Development known as Patricia Place Center and authorize the City Manager to sign the Agreement. **Motion Approved 7-0.**

10. Unfinished Business

10.A. CARES Act small business and rent assistance funding level and process

John Akers, City Manager, presented information in the staff report concerning the money the City will receive from the CARES Act and how the funding will be distributed.

Councilmember Nancy Lillquist moved to Authorize the fund distribution to the City for out of pocket expenses, small business support grants and rent assistance programs at the levels recommended by the Subcommittee and authorize the necessary budget adjustments to facilitate the programs for the CARES Act dollars. **Motion Approved 7-0.**

10.B. Bureau of Reclamation – Schaake Property Habitat Improvement Project; and Wastewater Treatment Facility (WWTF)/Bureau of Reclamation Land Exchange

Ryan Lyyski, Public Works and Utilities Director, presented information in the staff report and reviewed a map showing the land effected with the exchange.

Councilmember Mary Morgan moved to Authorize the Public Works and Utilities Director to sign Amendment No. 1 to the Memorandum of Understanding (MOU) with the Bureau of Reclamation. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Authorize the Public Works and Utilities Director to sign the Land Exchange Agreement with Reclamation. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Authorize the Public Works and Utilities Director to sign the Confirmation Deed. **Motion Approved 7-0.**

10.C. City Equity Initiative and Community Messaging- Council Update

Mayor Tabb reviewed the information discussed by the ad-hoc committee and explained the proposed plan for obtaining information and recommendations from community groups. Councilmember Engel reviewed her discussions with community groups and the option of art in the community representing the movement and provided options for the Council to consider, which included painting "Black Lives Matter" on one of three locations which included: in front of the Police Department, outside of the County Courthouse and 5th Avenue between Safeway and City Hall. Council consensus was that 5th Avenue would be the best option, and the location would also have the option of surveillance from City Hall. Councilmember Lillquist asked about the availability of Arts Commission funds being used for the project.

Councilmember David Miller moved to Approve Council authorize the painting of "Black Lives Matter" on East 5th Avenue north of Safeway, within the budget parameters as outlined by the Public Works Department. **Motion Approved 7-0.**

11. New Business

11.A. Joint Application with Kittitas County for Department of Commerce Shelter Program Grant

Terry Weiner, City Attorney, reviewed the information in the staff report and opportunity with HopeSource to purchase an apartment unit and house, which will provide 10 new shelter beds to the community. Susan Grindle was present to answer questions by Council.

Councilmember Stacey Engel moved to Approve submission of a joint application with Kittitas County for Washington Department of Commerce Shelter Program Grant. **Motion Approved 7-0.**

Councilmember Stacey Engel moved to Approve a budget adjustment required for expenditure authority of grant funds as requested in the report. **Motion Approved 7-0.**

11.B. Authorize Budget Amendments for the Ellensburg Police Department Renovation & Additions Construction Project - Bid Call 2019-01

John Akers, City Manager, reviewed the information in the staff report and the necessary budget adjustments needed to complete the project for the Police Department remodel.

Councilmember Nancy Goodloe moved to Approve the necessary budget adjustments for completion of the Police Department Renovation Project as identified in the staff report. **Motion Approved 7-0.**

12. Miscellaneous

12.A. Manager's Report

The City Manager reviewed the information in the Manager's Report and explained a public hearing would need to be set for July 20, 2020 for the surplus property which was originally scheduled for July 6th.

Councilmember Nancy Lillquist moved to Approve setting a public hearing for July 20th for the surplus property owned by the City Water Department. **Motion Approved 7-0.**

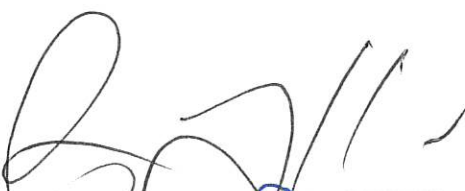
12.B. Councilmembers' Reports

- Councilmember Miller attended the County Homeless and Affordable Housing meeting;
- Councilmember Lillquist attended the Utility Advisory Committee, Environmental Commission, Checkerboard Partnership, Economic Recovery Grant Sub-committee and Equity Committee;
- Councilmember Goodloe attended Affordable Housing, Law and Justice Committee and Utility Advisory Committee; reported Community Fund donations are still being disbursed, attended the Equity Ad-hoc meeting and participated in the CWU president search committee meeting;
- Councilmember Lamb participated in the Arts Commission art selection committee;
- Councilmember Engel attended the EBDA meeting, Planning Commission, she is working with Ellensburg School District on a joint meeting date and involved with Black Lives Matter movement;
- Mayor Tabb discussed the proposed joint meeting with the School District possibly on the 24th or 26th of August;

13. Executive Session

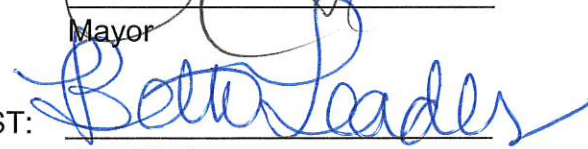
14. Adjournment

Motion to adjourn at 9:07 pm



Mayor

ATTEST:



City Clerk