

AGENDA ARTS COMMISSION September 14, 2023

Hybrid Meeting In-person and via Zoom



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AMERICANS WITH DISABILITIES ACT

**CITY OF ELLENSBURG
ARTS COMMISSION AGENDA
Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Thursday, September 14, 2023
4:00 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members** Welcome Guest Ben Beamer, CWU 'New Music Festival' Representative
- 2. Approval of Agenda** (No Public Comment)
- 3. Approval of Minutes** The approval of minutes for the August 10, 2023 Arts Commission Meeting
 - 3.A Minutes from August 2023
- 4. Budget/Financial Report**
 - 4.A YTD 2023 Arts Commission Budget Update
- 5. New Business**
 - 5.A Request for Funding: CWU New Music Festival
 - 5.B Process Review of 2024 Project Grant Submissions
- 6. Unfinished Business**
 - 6.A Action Item Updates:
 1. Art in the Park Selection Process-AE
 2. Potential Mural Wall-Whipple Park-JD
 3. Poet Laureate Contract/Projects-KV/AE
 4. Hosey Art Update:
 - JD-check with campus police regarding safety concerns for large sculpture pieces.
 - AE-meeting with Brad Case to review available spots for public art within parks/city property.
- 7. Subcommittee Business**
 - 7.A
 1. Ellensburg Art & Cultural Alliance: Alex, Jeff
 2. Funding: Jerry, Jill
 3. Public Art: Alex, Jerry
 4. Advocacy/Public Relations: Brian, Jeff
 5. Artwalk: Courtney, Jill, Erin

8. **Citizen Comment** (Citizen comment limited to three minutes)
9. **Staff Update/Discussion Items**
 - 9.A Preparing for the November City Council Report and Budget Approval
 - 9.B 2023 Project Grant Funding Update
 - 9.C Contract for designs for glass panels to be placed on bus shelter outside the CWU SURC building
10. **Commission Representative Update**
11. **Adjournment** Next meeting will be held on Thursday, October 12, 2023 at 4:00 pm



For more information on the Ellensburg Arts Commission, contact Arts & Economic Development Manager
Kelle Vandenberg at 509-962-7149.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Minutes of Arts Commission, Regular Meeting

Date of Meeting

August 10, 2023

Time of Meeting

4:00 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Absent: Jill, Courtney, Erin, and councilmember David Miller

Meeting called to order at 4:00 pm

Present: Alex, Jerry, Jeffrey, Brian

2. Approval of Agenda

Alex motioned to approve.

Jeffrey seconded.

Agenda approved.

3. Approval of Minutes

3.A Minutes from June 2023

Correction on the minutes noted by Jeffrey

Alex motioned to approve the minutes with the correction

Jerry seconded

Minutes approved.

4. Budget/Financial Report

4.A Review Budget Update

Discussed updates to the budget

5. New Business

5.A Welcome Keely Murphy Pickerel

Update on Whipple Park/Community Garden Art Installations

Keely presented updates on the public art for Whipple Park (see attached)

Opened for questions:

Jeffrey: What are the expectations regarding graffiti or physical damage? What concern is there?

Telephone will be bolted and secured down. Keely is expecting to have to repaint

and replace the phone over time.

Alex expressed concern that Parks and Rec approved art prior to having discussion with Arts Commission.

Keeley reached out to CWU regarding adding a mural on the University's food warehouse that faces the pollinator garden. Putting the idea out there. Jerry will find out who owns the building.

Projecting Completion of the park: Spring 2024

5.B Welcome Poet Laureate, Marie Marchland

1. Poet Laureate Report

Marie Marchland: Gave annual report.

Recommendation to the commission: Two-year post rather than three:

- a. Poet burnout
- b. small community

Proposed that her term will end on April 30th not June 30th.

The commission discussed reviewing the entire application form and contractual form in November and adopt changes for the new contract that would take effect on May 1, 2024.

Discussed setting up a special meeting with City Attorney to review:

- a. Contract Timeline
- b. Stipend vs. Expense Line items on the budgets
- c. Selling of the Chapbook—how does that need to work?

2. Discussion of change of contractual terms for Poet Laurate

5.C Arts Commission Project Volunteer Discussion

Weiss Beauchamp will be volunteering their time to the Art Commission.

Projects will focus on increasing awareness for the Art Commission with video storytelling and photography.

See notes for recap on meeting with Weiss B.

6. Unfinished Business

6.A

1. 2023 Project Grant Funding Awardee Update

Grants are open—Jerry will reach out to all past awardees and invite them to a sit down.

2. Quilts of Valor: Scope of Work Request on Funding

Brian: Motioned that we fund the \$800.00 for the production of materials to make quilts, but not for the production of racks.

Jerry seconded the motion.

Motion Passed: All in favor

3. 2024 Project Grant Funding Submission Update: One applicant. Jerry will do outreach to past applicants

7. Subcommittee Business

7.A

1. Ellensburg Cultural Arts Program: Alex, Jeff
Elected board of directors and passed bi-laws.
2. Funding: Jerry, Jill
Nothing to report
3. Public Art: Alex, Jerry
There is art in the City Managers office.
Alex brought up the Hosey Art for discussion.
Additional pieces came back to the collection
Need to get over the hurdles to get them here.
Belsaas and Smith: \$165.0/hr there and back
Forklift expense:
Alex would like input from commission:
Next steps:
 1. Need to find out what parks/city property are available for sculpture art.
 - 2 Need to know which pieces?
 3. Then get bids

Jerry: Reach out to Jason/Campus police to see how much of an issue the safety of the big sculptures are?

Jerry/Alex will schedule a separate meeting with Brad to review top six spots for art within the city.
4. Advocacy/Public Relations: Brian, Jeff
Jeffrey Helped with press release
5. Art Walk: Courtney, Jill
No report

8. Citizen Comment

9. Staff Update/Discussion Items

10. Commission Representative Update

11. Adjournment: 5:45 pm

	A	B	C	D	E	F	H
1	2023 EAC Spending Plan	(YTD SEPT. 2023)		2023 BUDGET	2023 ACTUALS	Balance	NOTES
2		REVENUES:					
3		100 162 347 90 00	Artwalk				
4			Gard	\$ 50.00	\$ 50.00	\$ -	
5			Ellensburg Rodeo Hall of Fame	\$ 50.00	\$ 50.00	\$ -	
6			Clymer Museum	\$ 50.00	\$ 50.00	\$ -	Paid June-23
7			DM Coffee	\$ 50.00	\$ 50.00	\$ -	
8			KC Recovery Community Org	\$ 50.00	\$ 50.00	\$ -	Paid June-23
9			Gallery One	\$ 50.00	\$ 50.00	\$ -	
10			KC Historial Museum	\$ 50.00	\$ 50.00	\$ -	
11			Dark Moon Craft Beer	\$ 50.00	\$ 50.00	\$ -	
12			The Mule	\$ 50.00	\$ 50.00	\$ -	Paid June-23
13			Hotel Windrow	\$ 50.00	\$ 50.00	\$ -	
14			Blue Bear Puppet Lab	\$ 50.00		\$ 50.00	Have not been billed--were not on the list. Added at August EAC meeting.
15			Art is Fine and the Palace Gallery	\$ 50.00	\$ 50.00	\$ -	
16			NuWave Art Gallery	\$ 50.00	\$ 50.00	\$ -	
17			Mariposa	\$ 25.00		\$ 25.00	Sent 3rd Req. 07/21/23
18			KVH	\$ 25.00	\$ 25.00	\$ 75.00	Paid June-23
19		Total Revenue		\$ 700.00	\$ 625.00	\$ 150.00	
20							
21		EXPENDITURES:					
22		100 162 573 20 31	Operating Supplies				
23			Artwalk Annual meeting supplies	\$ 50.00	\$ 24.57	\$ 25.43	
24			Treasure Award Engraving/Plaque	\$ 30.00	\$ 20.00	\$ 10.00	
25			Treasure Award Ceremony Supplies	\$ 200.00	\$ 200.00	\$ -	
26			Plaques/framing for Collection	\$ 2,000.00		\$ 2,000.00	
27							
28			Total Operating Supplies	\$ 2,280.00	\$ 244.57	\$ 2,035.43	
29							
30		100 162 573 20 41	Professional Services			\$ -	
31			Am. For the Arts membership	\$ 75.00	\$ 75.00	\$ -	
32						\$ -	
33						\$ -	
34			Total Professional Services	\$ 75.00	\$ 75.00	\$ -	
35							
36		100 162 573 20 43	Professional Development-Travel				
37			Conferences-Travel	\$ 1,000.00		\$ 1,000.00	
38						\$ -	
39		100 162 573 20 49	Professional Development-Misc	\$ 1,000.00		\$ 1,000.00	
40		100 162-573-20-44-013	Admin Services	\$ 13,000.00	\$ 13,000.00	\$ -	Annual payment invoiced in July 2023
41		Total Professional Development		\$ 15,000.00	\$ 13,000.00	\$ 2,000.00	
42							
43		100 162 573 20 44	Advertising				
44		PO130327	NPR- for contract year	\$ 1,920.00	\$ 1,920.00	\$ -	
45			Additional Advertising	\$ 500.00	\$ 801.08	\$ (301.08)	
46		Total Advertising		\$ 2,420.00	\$ 2,721.08	\$ (301.08)	
47							
48		TOTAL EXPENDITURES		\$ 19,775.00	\$ 16,040.65		

	A	B	C	D	E	F	H
49							
50		Grant Dispersement					
51		100 162 573 20 40	2023 Art Grants				
52			Ellensburg Downtown Association	\$ 2,500.00		\$ 2,500.00	
53			Gallery One-Artist in Action	\$ 2,500.00		\$ 2,500.00	
54			VMT-Rising Stars	\$ 2,500.00	\$ 2,497.17	\$ 2.83	Reimbursement form submitted Aug. 2023
55			Youth Services-Monthly Art Kits & Art in the Park	\$ 2,500.00		\$ 2,500.00	Organization withdrew/organization dissolved
56			VMT-After Dark Series-The Play That Goes Wrong	\$ 2,500.00	\$ 2,493.15	\$ 6.85	
57			Make Music Ellensburg--Rock Band Class	\$ 640.00		\$ 640.00	Applicant forfeited the grant. Unable to complete this project
58			CWU Jazz Education Network-Women in Jazz Day	\$ 2,500.00	\$ 1,735.00	\$ 765.00	
59			Renee Adams-Bean Bag Botany	\$ 1,240.00	\$ 1,240.00	\$ -	
60			Entrust-Peoples with Disabilities Art Show	\$ 2,500.00		\$ 2,500.00	Have not returned signed contract after multiple attempts--however we have confirmation the exhibition took place at G1
61			Make Music Ellensburg-Strum Along	\$ 850.00		\$ 850.00	
62			Quilters in the Valley	\$ 800.00		\$ 800.00	Change of scope of work request to commission. Commission denied change request. Applicant forfeited grant.
63			Gabrielle McNeillie-International Dance Day	\$ 2,500.00		\$ 2,500.00	Applicant forfeited
64			Robin Mayberry-99 Reasons Why	\$ 1,000.00		\$ 1,000.00	
65						\$ -	
66			Poet Laureate	\$ 2,500.00	\$ 521.95	\$ 1,978.05	Period: June 2023 to May 2024
67							
68				Subtotal of forfeited or unused funds		\$ 7,214.68	<i>These will go back into overall funds</i>
69				Subtotal of funds not yet reimbursed		\$ 11,328.05	
70							
71		Total Art Grants		\$ 27,030.00	\$ 8,487.27	\$ 18,542.73	
72							
73		100 162 594 73 64	Capital/Public Art				
74			City Permanent Acquisition	\$ 7,000.00	\$ 753.62	\$ 6,246.38	CM Office Art + Medal Plate Engraving for placard sign
75							
76							
77							
78		Total Capitol/Public Art		\$ 7,000.00	\$ 753.62	\$ 6,246.38	
79							
80							
81			Expenditures	\$ 19,775.00			
82			Art Grants	\$ 27,030.00			
83			Public Art	\$ 7,000.00			
84				\$ 53,805.00	\$ 34,522.43	\$ 24,789.11	
85		Total Budget	\$50,000.00				
86							
87		2023 Percentages	BUDGETED		2023 Percentages	ACTUALS (YTD Sept. 2023)	
88		Art Grants	40%		Art Grants	17%	
89		Expenditures	54%		Expenditures	32%	
90		Public Art	14%		Public Art	2%	

Funding Request:

Submitted by: Ben Beamer, CWU New Music Festival

The CWU New Music Festival will be taking place over October 6-8th. We have selected composers from all over the country with diverse backgrounds and cultures to come to Ellensburg and share their music. Central's music program is known for its strong performances of classical music, but not many other styles or from living composers.

Bringing the composers here serves as a way to bring more contemporary forms of music and storytelling through music to central and Ellensburg. The new styles of music can be an inspiration for artists in Ellensburg and bring a fresh change of pace to the Ellensburg music scene. The festival is open to all Ellensburg residents. Many of the chosen pieces that are to be performed are centered around that composer's culture and life. We are also bringing guest artists from ball state university to come and perform some of these composers' works as well as provide lectures on their craft and their stories. The funding would be used to pay for the honorariums of the guest artists. We are asking for \$2000.00 (25% of our expenses) to help cover these costs.

The Ellensburg Arts Commission would be featured in the festivals Booklet provided to guests and composers alike. As for any posters that would be made, I would make sure that either the Ellensburg arts commission logo is on there or a "Sponsored by the Ellensburg arts commission" written on the poster.