

COUNCIL AGENDA

Monday, September 21, 2020



In-person attendance at public meetings is currently prohibited per the Washington Governor's Proclamation No. 20-28.9. Ellensburg City Council meetings are broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at ectv2.com.

GUIDELINES FOR PUBLIC PARTICIPATION – ONLINE CITY COUNCIL MEETING

As a result of the threat posed by COVID-19, City is following the mandates from state and county public health officials to take all efforts to prevent the spread of this virus. In compliance with the Governor's Emergency Proclamation 20-28.9, and in the interest of the safety and welfare of the public, the community, and our employees and to limit the spread of the virus, ***this City Council meeting will not be open to in-person attendance.*** Council will be attending this meeting remotely via video conference. All City Council meetings are broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at www.ectv2.com. You may also attend by phone, only, and listen to the meeting by following the registration instructions under "Remote testimony during the meeting," below. Once you register, you will be sent a meeting invite with a phone number for the meeting.

Council will be accepting remote testimony under Citizen Comment on Non-Agenda Items (Item No. 7) as well as for all other topics under the Regular Agenda. Testimony will be accepted in the following manner:

- **Written comments submitted in advance of meeting**
Submit written comments by mail to Beth Leader, City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or via email to: leaderb@ci.ellensburg.wa.us. Comments received by 5 p.m. on the meeting date will be compiled, sent to the City Council and entered into the record.
- **Comments for public hearings**
Written comments must be received by the City Clerk by 5 p.m. on the meeting date. Comments can either be mailed to Beth Leader, City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or sent via email to: leaderb@ci.ellensburg.wa.us. Comments received by 5 p.m. on the meeting date will be compiled, sent to the City Council and entered into the record.
- **Remote comments or attendance during the meeting**
Advance registration is required to testify. Anyone wishing to speak on items under the Agenda must register prior to 7 p.m. the day of the meeting. Register for the meeting at: https://us02web.zoom.us/webinar/register/WN_bgNqVTgUT1C7nb3QKBvQYq. Once registered, you will receive an email with the meeting link and phone number (for those who wish to call into the meeting).

PROCEDURE FOR PARTICIPATION DURING MEETING

1. Join the meeting early, as you may need to download the app in advance to participate. Once you've joined the meeting, your camera and microphone will be muted until you are recognized by the Mayor to speak.
2. Please note that there may be several items on the City Council Agenda that will precede the agenda item you wish to address.
3. The Mayor will identify the agenda item and ask if anyone wishes to speak on the matter.
4. Any interested person may provide comments on: 1) under Item 7 for non-agenda items. or 2) any listed agenda items, If you wish to speak, you must:
 - a) Raise your "virtual hand" in the corner of the computer screen or press *9 on your phone. Raising your hand signals the moderator that you wish to speak.
 - b) Wait to be called upon by the Mayor using your name, e-mail, or phone number used to

log in to the teleconference.

5. Please state your name, address, and whether you are representing only yourself or others.
6. Each speaker's comments are to be limited to 3 MINUTES.
7. Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
8. Speakers may not identify themselves as candidates for elective public office or make any statements which assist or discuss the campaign of a candidate for elective office, or discuss or campaign for or against a ballot proposition (unless the ballot proposition is being considered as part of the City Council agenda item).

Please note: City Council Rules provide that no action will be taken by the Council at the meeting at which a subject is first introduced during the citizen comment period (Item 7 on the Agenda). You may wish to concisely state your concern and request placement of your matter on a future agenda.

CONSENT AGENDA

Members of the audience may request items be removed from the consent agenda by asking for recognition and making the request during Agenda Approval. Items will not be removed from the consent agenda unless your request is confirmed by a councilmember.

AGENDA ITEMS

If you wish to have an item placed on a Council agenda, a written request should be delivered to the City Manager's Office prior to noon on the Monday preceding the Council meeting. Assistance will be provided in preparing a request if you wish to contact the City Clerk at 925-8614.

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation. A Request for Accommodation form may be obtained on the first floor of City Hall or by calling the City of Ellensburg ADA Coordinator at 962-7222.

**CITY OF ELLENSBURG
COUNCIL AGENDA
Monday, September 21, 2020
7:00 PM - Regular Meeting**

1. Call to Order and Roll Call

2. Proclamations

- 2.A Proclamation for Hispanic Heritage Month 7
[Hispanic Heritage Month 2020](#)
[Hispanic Heritage Month 2020 Spanish](#)

3. Awards and Recognitions

4. Approval of Agenda

5. Consent Agenda

Items listed below have been distributed to Councilmembers in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Councilmember or at the request of a member of the public with concurrence of a Councilmember. Requests to remove items should be made under Item 4 Approval of Agenda.

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13. Executive Session

1) RCW 42.30.140 to consider collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

2) RCW 42.30.110(1)(c) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

14. Adjournment

HISPANIC HERITAGE MONTH

P R O C L A M A T I O N

Whereas, Hispanic Heritage Month is a time to honor and celebrate the many ways Hispanic Americans contribute to the success of our nation, our state and the City of Ellensburg; and

Whereas, Hispanics are justly proud of their rich and diverse cultural heritage, having made positive contributions to the social, artistic, linguistic, and intellectual aspects of our community; and

Whereas, generations of proud, hardworking, enterprising Hispanic Americans have contributed to and have strengthened Ellensburg, with countless achievements, and their abiding values in the home and family; and

Whereas, Hispanics increasingly impact the political, economic and social growth of our community and state; and

Whereas, as we observe Hispanic Heritage Month, the City encourages all members of our community to recognize the accomplishments and contributions of Latinos in our community, and the importance of social justice and fair representation for the Latino community in all aspects of City life and experience;

Now, Therefore, I, Bruce Tabb, Mayor of the City of Ellensburg, on behalf of the City Council, do hereby proclaim September 15-October 15, 2020 as Hispanic Heritage Month.

Signed this 21st day of September, 2020.

Mayor

Attest: _____
City Clerk

Mes de la herencia hispana

Declaración

Considerando que el mes de la herencia hispana representa el momento para celebrar las diferentes maneras en que los hispanos americanos contribuyen al éxito de nuestra nación, de nuestro estado y de Ellensburg y

Considerando que los hispanos se sienten con justa razón orgullosos de su riqueza y diversidad cultural, y de las valiosas contribuciones sociales, artísticas, lingüísticas e intelectuales que han hecho en los diferentes planos de la comunidad

Considerando que las diferentes generaciones de hispanos, que son orgullosos trabajadores y emprendedores, han contribuido y fortalecido a Ellensburg con sus innumerables logros y sus perdurables valores

Considerando que cada vez más, los hispanos impactan las esferas político, económicas y sociales que contribuyen al crecimiento de nuestra comunidad y nuestro estado

Considerando que tal y como se observa durante el mes de la hispanidad, la ciudad anima a los diferentes miembros de la comunidad ha reconocer los logros y las contribuciones de los latinos dentro de la comunidad, así como la importancia de la justicia social y la representación justa de los latinos en todos los aspectos de la vida y las experiencias de la ciudad

Hoy, por lo tanto, yo Bruce Tabb, alcalde de Ellensburg, como representante del consejo de la ciudad, el día de hoy proclamo que el mes de la herencia hispana será de septiembre 15 a octubre 15 del 2020

Firmado el 21 de septiembre de 2020

Alcade _____

Doy fe _____



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

September 8, 2020

7:00 PM

Held remotely per Governor Inslee's

Proclamation 20-28.9

1. Call to Order and Roll Call

Roll Call Present: Stacey Engel, Nancy Goodloe, Tristen Lamb, Nancy Lillquist, Mary Morgan, Bruce Tabb

Other's Present: City Manager Akers; City Attorney/Assistant City Manager Weiner; City Clerk Leader; Executive Assistant Gigstead; Community Development Director Sackett; Planning Manager Ayling; Public Works and Utilities Director Lyyski; Engineering Manager Mayo; Assistant City Engineer Mattson; Public Health Officer, Dr. Mark Larson; KVFR Fire Marshal, Joe Delvo; and approximately 10 members of the public

2. Proclamations

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Mary Morgan moved to Approve the Agenda as presented. **Motion Approved 6-0.**

5. Consent Agenda

5.A. Approve Minutes - August 17, 2020 Regular Meeting

5.B. Approve Minutes - August 17, 2020 Special Meeting

5.C. Approve Amended Minutes - July 20, 2020 Regular Meeting

5.D. Acknowledge Minutes of Affordable Housing Commission - June 17 and July 15, 2020

5.E. Acknowledge Minutes of Ellensburg Arts Commission - February 13, March 12 and July 16, 2020

5.F. Acknowledge Minutes of Ellensburg Business Development Authority Board - July 8, 2020

5.G. Acknowledge Minutes of Landmarks and Design Committee - February 19 and June 16, 2020

5.H. Acknowledge Minutes of Planning Commission - June 25, 2020

5.I. Acknowledge Minutes of Public Transit Advisory Committee - July 21, 2020

5.J. Acknowledge Minutes of the Utility Advisory Committee - June 18, 2020

5.K. Authorization to utilize the Interlocal Agreement with Ellensburg School District to extend a water main.

5.L. Approve Electric Utility Equipment Replacement Purchases

5.M. Project Acceptance – Bid Call 2019-42 Main Street Overlay – Mountain View Ave. to Third Ave.

5.N. Project Acceptance - Bid Call 2016-09 Rotary Park Off Leash Dog Park

5.O. Creative Sector Grant Funding Recommendations

5.P. Approve September 8, 2020 Voucher Listing

Councilmember Nancy Goodloe moved to Approve the Consent Agenda as presented.
Motion Approved 6-0.

6. Petitions, Protests, and Communications

6.A. COVID-19 Update

Dr. Mark Larson was present to give an update and explained they are working with CWU to determine processes in place for students. He spoke regarding the Kittitas School District request for in person classes and reported that Incident Command will now be overseen by Darren Higashiyama from the Kittitas County Sheriff's office.

Councilmember Miller arrived at 7:04 pm

6.B. Letter Requesting Amendment to 2016 Comprehensive Plan Update for Reed Park William Meyer, 1010 E Craig Ave, representing Friends of Reed Park, spoke about the request by residents to consider changes to Reed Park.

Councilmember Morgan commented regarding the need for this to be expedited.

Stacy Hammond, 308 N Sampson, speaking for herself, commented regarding cars speeding on the street near her home and the request by Councilmember Morgan.

Councilmember Nancy Lillquist moved to refer the letter to the Parks and Recreation Commission for their review and recommendation. **Motion Approved 7-0.**

7. Citizen Comment on Non-agenda Issues

Stacy Hammond, 308 N Sampson St, commented regarding alleged corruption in the City of Ellensburg.

8. Business Requiring Public Hearings

8.A. Public Hearing to consider adoption of the 2019 Annual Report and Six Year Transit Development Plan for 2020 – 2025

Mayor Tabb opened the Public Hearing. Ryan Lyyski, Public Works and Utilities Director, reviewed information in the staff report and gave highlights of the Report. The Public Transit Advisory Committee recommended adoption of the 2019 Annual Report and Six Year Transit Development Plan for 2020-2025.

Councilmember Goodloe inquired whether fares would possibly be charged in the future.

Councilmember Nancy Lillquist moved to Approve adoption of the 2019 Annual Report and Six Year Transit Development Plan for 2020-2025. **Motion Approved 7-0.**

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Proposed Ordinance - Amending Fire Code Appendix D Access Road Requirements and Flammable/Combustible Liquid Storage

Terry Weiner, City Attorney, presented information in the staff report and explained the request by Fire Marshal, Joe Delvo, and Assistant Chief, Rich Elliott, with Kittitas Valley Fire and Rescue. Staff is recommending first reading of the ordinance presented.

Councilmembers Lillquist and Engel asked questions of Fire Marshal Delvo.

Councilmember Mary Morgan moved to Approve first reading of Ordinance 4857 amending Fire Code Appendix D Access Road Requirements and Flammable/Combustible Liquid Storage. **Motion Approved 6-1.**

9.B. Proposed Ordinance for Concurrence with WSDOT Road Access Classification on portions of SR 97

Derek Mayo, Engineering Manager, presented information in the staff report and reviewed the request by Kittitas County.

Councilmember Nancy Goodloe moved to Approve first reading of Ordinance 4858 for concurrence with WSDOT Road Access Classification on portions of SR 97. **Motion Approved 7-0.**

9.C. Proposed Ordinance for Traffic Code Revisions

Josh Mattson, Assistant City Engineer, presented information in the staff report and reviewed the requests for parking revisions.

Councilmember Mary Morgan moved to Approve first reading of Ordinance 4859 amending the Traffic Code. **Motion Approved 7-0.**

9.D. Resolution to Approve Multifamily Housing Limited Property Tax Exemption Agreement with Matthew Stalder for Grand Central Apartments
Jamey Ayling, Planning Manager, reviewed the staff report and information regarding the request by applicant, Matthew Stalder, for a Multifamily Limited Property Tax Exemption for Grand Central Apartments.

Councilmember Lillquist inquired about Item 8 in the Agreement and whether it would be applicable to this application. There was discussion regarding the type of information obtained.

Councilmember Nancy Lillquist moved to Approve adoption of Resolution 2020-23 approving an Agreement with Matthew Stalder for a limited property tax exemption for 30 multi-family units on Anderson Street.

Councilmember Nancy Lillquist amended the motion to include instructions to staff to make necessary adjustments to remove requirements that are only pertinent in Item 8A - Information Obtained, for the 12 year exemption. **Motion Approved 7-0.**

10. Unfinished Business

11. New Business

11.A. Acceptance of the City of Ellensburg Active Transportation Plan
Josh Mattson, Assistant City Engineer, presented information concerning the City of Ellensburg's 2020 Active Transportation Plan. Staff recommended approval of the 2020 Active Transportation Plan.

Councilmember Nancy Lillquist moved to Approve the City of Ellensburg 2020 Active Transportation Plan as presented. **Motion Approved 7-0.**

12. Miscellaneous

12.A. Manager's Report

City Manager Akers reviewed the information in the Manager's Report. He also discussed the Council funded grant program and inquired which councilmembers would like to work on the sub-committee.

12.B. Councilmembers' Reports

- Councilmember Lillquist attended a Developmental Disabilities meeting;
- Councilmember Goodloe reported on Law and Justice and the Utility Advisory Committee meetings; six or seven IDE listening tours and meetings have taken place and she reported on requests to the Community Recovery Group;
- Councilmember Engel attended the Planning Commission meeting and participated in the sub-committee meetings with Councilmembers Miller and Lamb;
- Councilmember Miller participated in the National League of Cities and Association of Washington Cities webinar for equity and attended the KCCOG meeting;
- Councilmember Morgan reported on the Lodging Tax meeting and their decision on projected revenues;

- Mayor Tabb reported on KCCOG recovery plan and a follow-up meeting with the school board concerning public transit

13. Executive Session

14. Adjournment

Motion to adjourn at 8:56 pm

Mayor

ATTEST: _____
City Clerk



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Special Meeting

August 26, 2020

6:00 PM

Held remotely per Governor Inslee's

Proclamation 20-28.8

Joint Meeting with the Ellensburg School District No. 401

1. Call to Order and Roll Call

Roll Call Present: Stacey Engel, Nancy Goodloe, Tristen Lamb, Nancy Lillquist, David Miller, Mary Morgan, Bruce Tabb

Ellensburg School District No. 401 Board members: Tosha Woods, Jason White, Hilda Peña-Alafro, Meg Ludlum, and Dan Shissler

Also Present: City Manager Akers; IT Systems Analyst Richmond; City Clerk Leader; ESD Superintendent, Jinger Haberer; ESD Executive Director of Finance, Brian Aiken and Executive Assistant/School Board staff, Matt Cziske

2. School District

2.A. Re-Opening/Plans Moving Forward

Superintendent Haberer presented information concerning the Reopening Plan for Ellensburg School District. She explained they've worked with stakeholder groups and the Public Health Department to develop the plan. Planned opening is September 9, 2020, and will be virtual learning for at least the first four weeks of school, due to potential spikes in COVID cases. She reviewed the bus transportation plan along with the safety plan when students return to school in person. There were questions by Council and discussion about providing internet service for families and opportunities for reading online with students.

2.B. Progress on New Schools: Lincoln/New Mt. Stuart

Brian Aiken presented information concerning Mt. Stuart School and updated Council and the School Board on the status of the new school construction. He reviewed the remodel plan of Lincoln Elementary School and presented artist renderings and plans for review.

3. City of Ellensburg

3.A. Impact of Covid-19 on the City of Ellensburg-Financial, Services

City Manager Akers gave an overview of the City's status, which is currently at an 8% deficit and will possibly finish the year at a 35% deficit. Mayor Tabb gave an update on community assistance and the requests for rental and utility assistance.

3.B. City Inclusion, Diversity, and Equity Initiative

Councilmember Goodloe gave an update of the sub-committee and the potential projects discussed and that the committee is holding sessions with groups throughout the community. School Board Member Peña-Alafaro stated she could be the School District liaison for the work being done with Council.

3.C. Open Campus Concerns

Councilmember Morgan expressed her concerns with the students going off campus and students congregating at Reed Park and Mountain View Park. School Board members appreciated the information being brought to their attention and could possibly discuss at a future meeting.

4. Joint Discussion Topics

4.A. Shared Resources: Parks/Facilities/Athletics

School Board Member Woods brought up the situation of students not having accessibility to after school events due to transportation issues and asked if there would be an option of transit services. Mayor Tabb shared information on the Central Transit system and how funding was utilized. He offered to meet with school representatives and the Transit Manager to start discussions.

Councilmember Miller asked what the plan would be for future public use of the High School Track. Superintendent Haberer and ESD Finance Director Aiken commented that it was suggested to be closed, but will follow up regarding the status.

5. Adjournment

Motion to adjourn at 8:01 p.m.

Mayor

ATTEST:

City Clerk



**COMMUNITY DEVELOPMENT DEPARTMENT
501 North Anderson Street, Ellensburg WA 98926**

MINUTES OF ELLENSBURG CITY AFFORDABLE HOUSING COMMISSION

Date and Time: Affordable Housing Commission meeting, August 5, 2020 - 4:30 p.m.

Place of Meeting: Remote meeting held via Zoom

Present: Mayor Bruce Tabb, Hannah Tower, Dolores Gonzalez, Charli Sorenson, John Perrie (joined at 4:41 pm)

Absent: Sarah Bedsaul, Nathan McQuinn

Others Present: Planning Manager, Jamey Ayling; Community Development Director Kirsten Sackett, representatives from Habitat for Humanity

1. CALL TO ORDER

Chair Tabb called the meeting to order at 4:33 pm.

2. APPROVAL OF THE AGENDA

Commissioner Gonzalez made a motion to approve the agenda as presented. Commissioner Tower seconded. All in favor, motion passed.

3. APPROVAL OF MINUTES – July 15, 2020

Commissioner Sorenson moved to approve the minutes of July 15, 2020. Commissioner Tower seconded. All in favor, motion passed.

4. NEW BUSINESS

a. Introduce Habitat for Humanity Program serving King and Kittitas Counties

Chairman Tabb welcomed staff from the newly merged Habitat for Humanity program. Those in attendance introduced themselves, including Brett D'Antonio, the Executive Director of Habitat, Bill Grady, Patrick Sullivan, Ryan Donahue, and Delano Palmer who moved over from the Kittitas board.

D'Antonio provide a brief introduction to the Habitat program. He said they do have a land trust program, and they have sweat equity program for all their projects. Most of their programs serve 80% AMI and below. He shared some capacity numbers, with over 400 new construction units, 246 repairs, 59 resales, and 185 homes in the pipeline. He also shared some of the facts specific to Kittitas County Habitat prior to the July 1 merger. D'Antonio explained that the partnership has one single board of directors to oversee both areas. This merger will be a great savings to the organization, as it has allowed them to

consolidate all of the overhead, including admin, accounting, legal, loan origination, construction and project development, fund development. The cost savings will go towards home production. There will still be two separate logos, as they still have two separate organizations registered with the State. July 1 is the fiscal year start. D'Antonio shared some of their goals for the first year:

- Acquire property to build affordable land trust homes
- Leverage public funding with private local donors
- Relocate store to larger location to better serve the community
- Launch an expanded home repair program – critical home repair, home preservation and aging in place.

Sullivan said that they are very excited to merge the two counties and develop new opportunities to create new affordable housing.

D'Antonio said they will build whatever density is allowed by the zoning, including townhomes, and multifamily, etc.

Palmer said that the local group is pretty excited for the opportunities to go after some grants, and want to be able to step up to the plate when opportunities arise.

Commissioner Gonzalez asked about their 12 month goals. She wanted to know what else they were looking to do. D'Antonio responded that they are close to finalizing a staff position for an Area Director in the Kittitas area. The position will focus on outreach and fundraising. Sullivan and Grady will be looking for new properties, and they are also looking to develop the repair program.

Commissioner Sorenson asked if the real estate will be looking for any properties in Upper Kittitas County – Cle Elum, Roslyn, Ronald, as there is a great need up there. The response from D'Antonio is that they will look everywhere. Tower asked how COVID has impacted the work that they are able to do, especially with sweat equity being such an important part of the program. D'Antonio said that Affordable Housing has had a waiver from the beginning to continue the work, however, the number of volunteers has been much lower.

Gonzalez asked if they have looked into Tiny Homes. They have not done that, but other affiliate have done that. If it is something that is permitted, it is something that they would be happy to look at. Gonzalez said she would like to have them back for future meetings.

Tabb asked about their recruitment and outreach for finding eligible applicants. That will be spearheaded by the new Area Director. As soon as the position is filled, they will launch that aspect of the program.

Tabb thanked the Habitat representatives for their attendance. With the impact of COVID, the cost burden for folks in Kittitas is the second highest in the state. There is a major concern here in the County about how to keep folks in their homes.

5. OLD BUSINESS

a. Review an information sheet for applications outside of the formal RFP process.

Planning Manager displayed on the screen the brochure that he had developed after the feedback he had received at the last meeting. The Commission had decided to retain the old application form that they had developed for the RFP process. The intent of the brochure is to provide a brief explanation of how funding will be made available for potential projects.

Tabb said that we are looking for feedback for what is included. Is it concise? Is it understandable?

Gonzalez asked if it will just be on the website? Will it be a handout page in itself? Ayling said that it could be easily made available on the website, with a hyperlink that takes you directly to the application. He could also create a handout.

Gonzalez said that one thing that worked really well in the past was to hold a pre-application meeting with the applicants prior to actual submittal. She thinks it might be a good idea to add that to the summary.

Sorenson said she is a little concerned about the term used to describe the application form. She wants to cut out the verbiage "city sales tax funding". It doesn't really matter for the applicants where the money comes from.

Tabb said the money spent is constrained to serve specific populations. At what point in the conversation would this come up in the conversation? Ayling said this is important and would want to share it up front. He said they could add a "Who is Eligible" or "Populations Eligible" to rent. There was discussion on the need to be really clear that this is not an application to find affordable housing. This is to build or renovate affordable housing. Tabb asked if there have been conversations about retaining affordable housing. Sorenson said that they have had conversations about this, but the Commission has heard of little interest from the local community to convert market rate housing into affordable. There was discussion on what the funds can actually be used for.

Tabb liked that it was one page and fairly straight forward and wouldn't overwhelm someone looking at it.

Gonzalez thinks that the previously-developed matrix should be referenced in the summary. Those points will be used to evaluate applications – so they know up front how the applications are weighed. There was discussion on perhaps having a link to the scoring matrix, and Gonzalez said the matrix was already found at the end of the existing RFP application.

Tower thinks it could be helpful to reference it, but it could be part of the initial discussion with staff. She does think there should be reference to the specific populations that need to be served.

Tabb asked the commission what they would like to do at this point and if staff intends to utilize pre app meetings as part of the application process. Director Sackett explained how these were addressed during the 2019 RFP process in terms of the meetings with just city staff initially, not outside agencies, and bringing the applicant in for a meeting to discuss the project specifics. It is thought that this was very helpful to the applicant and keeps them from getting too far into a project that isn't feasible and staff would expect to continue offering these meetings with future applications.

Sorenson asked if there is a need to include the date that the voters passed the ballot measure. Ayling said not necessarily, but it was just to provide a statement of the commitment to provide affordable housing. If more room is needed for other stuff, this information can be minimized. Sorenson asked if this is intended to go on the Affordable Housing website. She believes that the background information is already found on the website. We could just link over to that page.

Tabb summarized that we could simplify the brochure by taking out information that is found in other locations.

Gonzalez asked the question about how many applications were submitted on line vs physically dropped off to the office last year. Director Sackett answered her question that it was believed that all applications were submitted in person. Sackett did reference that the department has since changed to more electronic submittals since the department began working remotely due to the pandemic. Online submittals have made things much simpler for the office.

Tower said it could be beneficial to have less text and only include the most important information to save more space. It is more important to give developers a sense of how much money is available. Hot links and bullets might be more effective. Gonzalez suggested we should just delete the information from this form that is already on the existing website.

Tabb said that the form references “attainable” when it should be “affordable”. For clarity sake, and to match the RCW, the term should be “affordable.” Tabb also said he wasn’t sure if there was anything that would jump out at him to say “I can just submit an application.” Perrie said that we need to do outreach if we want to get anyone from the private sector to participate. He feels that a lot of this information is like a foreign language, so we need to do outreach.

Gonzalez agreed with Tabb’s point that the form needs to clearly point out that you can apply. Tower said the fonts can be changed. Ayling said that the verbiage can be rearranged, and text sizes can be changed, etc.

Gonzalez asked about just incorporating the pertinent information from the column on the left, and incorporate them into the right column. Tabb asked if Gonzalez and Sorenson would be willing to work with Ayling to create the revised version before it sent out for the next meeting and both agreed.

6. CITIZEN COMMENT

7. STAFF UPDATE/DISCUSSION ITEMS

a. 2019 RFP award project updates.

Ayling said that the contract for the Hopesoure project – Addison Place – has been provided to Hopesource. It is now in their hands for review by their own legal counsel, which brings it one more step towards being finalized.

Gonzalez asked if there were any updates for the Crytyl project, and Ayling said we are still in the back and forth dialogue to determine if the project is feasible with the prevailing wage numbers being taken into consideration.

Gonzalez wanted to remind staff that the Commission would like to receive updates from the awarded developers on project status. Director Sackett mentioned that yes there would likely be a joint staff and developer update provided at some point when the developments are under contract. Gonzalez asked if that could happen with both Crytly and Hopesource projects. Tabb asked if it would be okay to receive written updates. She also asked about the prevailing wage issue that was discussed at the last meeting and if it was a concern for Hopesource and Crytly. Ayling answered stating that it wasn't necessarily a concern for Hopesource. Hopesource revised their application and came back with refreshed numbers and showed they could still develop the project with the funds they needed. Sackett provided a brief summary of the status of the Crytly project and the challenges he has run into with this project.

7. COMMISSION REPRESENTATIVE UPDATE

Sorenson said that she is on the committee to provide rental support, and they are out of money. She wondered if the City has any means to provide any additional funding. Tabb said that one of the issues the City is facing is what is happening to sales tax revenues. Finance is projecting the sales tax credit money to be less than allocated for the year, so the City likely does not have the financial ability to provide any additional funds. Tabb said we have already exhausted the money that is available for rental assistance, and the City doesn't have flexible dollars. Tabb said that there will be some CDBG funding coming into the County to help offset the impacts. The COG will be looking at how to allocate the money, and Tabb feels that rental and mortgage assistance will be highly considered. The application does not get submitted until September 3, so we probably wouldn't see the money until late September or into October.

8. ADJOURNMENT

Tabb thanked everyone from Habitat for participating in the meeting. He also thanked the Commissioners for their discussion at the meeting tonight. The next meeting will be held September 2. Tabb adjourned the meeting at 5:46 pm.

LODGING TAX ADVISORY COMMITTEE

August 5, 2020 (2:00 p.m. to 3:09 p.m.)

Members Present: Matt Anderson, Sarah Maes, Monica Miller, Steve Townsend and Mary Morgan

Members Absent: Christine Krueger (excused).

Others Present: Laurie Gigstead, Executive Assistant, Madison Ford, Kittitas County Chamber of Commerce, and Brad Case, Parks and Recreation Director.

Chair Morgan called the meeting to order at 2:00 pm. Chair Morgan introduced and welcomed the new members Monica Miller and Steve Townsend.

1. **Minutes of the June 3, 2020 meeting.** Moved and seconded (Anderson/Maes) to approve minutes as written. Motion approved.
2. **Correspondence and Public Comment Period.** Laurie received an email from Christine requesting an excused absence due to a work conflict. Moved and seconded (Anderson/Townsend) to excuse Christine Krueger from the August 5, 2020 meeting. Motion approved.
3. **Unfinished Business.**
 - A. **Budget/Financials Review.** Reviewed and acknowledged. Discussed the decrease in revenues due to the impacts the COVID-19 pandemic and the need for an analysis on projected revenues and committed expenditures for 2020. Chair Morgan asked if the committee wanted to report to City Council the concerns on the projected decreased revenues.

Moved and seconded (Anderson/Townsend) to report to the City Council that the Committee foresees total revenues for 2020 decreased by approximately fifty percent (50%) over 2019 and 2020 projections. Motion approved.

Mary and Laurie will work to gather information on the obligated expenses for 2020. The committee would like to begin budget discussions for the 2021/2022 budget at the September meeting.
 - B. **Tourism Committee Report.** Madison presented the July data.
 - C. **Sign Committee Report.** Amy was unable to attend meeting – Madison reported that it is still on pause.
4. **New Business.**
 - A. **Letter of Support for Kittitas County Small Scale Capital Grants.** Brad Case, Parks and Recreation Director, summarized his request and advised that the park master plan is not completed but in all the proposed plans the drive thru structure is removed. The City has requested the maximum of \$50,000 in the grant application. Moved and seconded (Anderson/Townsend) to send a letter to the Board of County Commissioners supporting the Small Scale Capital Grant application submitted by the City. Motion approved.

Other: Laurie reminded the committee of the Consolidated LTAC meeting scheduled for August 18, 2020 at 3:00 pm. The Committee discussed that there is currently still a recipient vacancy and Laurie advised that Sarah will be resigning as she has resigned from the KEEN Board and no longer eligible to serve.

Next meeting will be **September 2, 2020**. With no further business, the meeting was adjourned at 3:09 pm.

Respectfully submitted,
Laurie Gigstead
Recording Secretary

Drafted: 08/06/2020

Approved: 09/08/2020

**Parks & Recreation Advisory Commission
Meeting Minutes – March 11, 2020**

DATE OF MEETING: March 11, 2020
MEMBERS PRESENT: PJ MacPhaiden, Jack Frost, Laci Harrison, Dan Witkowski, Joelle Dickerson (by phone), Shari Smith
OTHERS PRESENT: Parks & Recreation Director Case, Council Liaison Stacey Engel, Katrina Douglas, Katelyn Clavette

CALL TO ORDER – Commission Chair Harrison called the meeting to order at 5:30pm.

MEETING MINUTES - The meeting minutes from the February 12, 2020 meeting were approved as written. *All in favor.*

NEW BUSINESS

Adult Activity Center Update – Katrina Douglas, AAC Coordinator and Katelyn Clavette, AAC Recreation Leader gave the Commission an overview of the Adult Activity Center program and facility. One of the biggest challenges the Center faces is the lack of programming space.

OLD BUSINESS

Downtown Park Naming

On February 4th staff put out a call for nominations for naming the downtown park and received over 70 nominations. Section 2.34.060 of the Ellensburg City Code identifies the naming criteria for public parks, consideration shall be given to:

1. Geographic or neighborhood location.
2. Historical or cultural significance.
3. Natural or geographic features.
4. An individual who has performed outstanding civic service for the betterment of the community and/or park system.

The Commission reviewed each name and come up with the recommended final list of names going for Council consideration: Shoudy Park, Shoudy Central Park, Pavilion Park or Square, Towne Square, Community Square, Ellensburg Blues Park.

Park Partnership Program Review

In an effort to create as much continuity as possible between City grant programs, staff requested that the Commission review and comment on the Park Partnership Program. The City offers an annual grant program in Parks, Landmarks & Design, Arts, and Stormwater. Among the grant guidelines staff wanted to the Commission to provide input on was;

Eligible Groups- the language identifying eligible groups that can apply for funding. Current grant application requirements state that a group must provide proof that their organization is eligible to apply for funding. The Commission agreed to strike that language.

Limiting Funding Requests- limiting the amount of money that groups could ask for. Currently there is no limit on what applicants can ask for and with their being a relatively small amount of funding available in the program. The Commission did not want to put any limits on what groups could ask for, there was concern that by limiting the request there could be leftover funds not allocated.

Projects tied to a Park Master Plan – should projects be consistent with the master plan. The Commission understands the importance of making sure a project fits within the park it's planned for, however there was not any interest in tying a project directly to a master plan.

Match Requirement – there was a discussion about whether or not the match requirement should remain, currently the program is a dollar for dollar match. The Commission felt that it was important to keep the match requirement.

Repeat Winners – there was a discussion about whether or not a funded project could come back for funding in the next grant cycle. The Commission decided to allow applicants to apply again however the Commission stated their desire was to fund new innovative projects and programs.

OLD BUSINESS ITEMS FOR APRIL 6, 2020 MEETING

Department Fee Review

KVMP and Recreation Programs Report – Jodi Hctor

COMMISSION MEMBER REPORTS / OTHER BUSINESS

STAFF REPORT- 1. Park restrooms will open for the season on March 20th. The front gate at Irene Rinehart Riverfront Park will open March 30th. 2. Corona Virus update. All programs are running and all facilities are open to the public. 3. Monitoring an outbreak in kennel cough that is impacting dogs using the off leash parks. 4. Recreation programs, such as running club, are at capacity.

ADJOURNMENT - A motion to adjourn the meeting was made at 7:05pm. ***All in favor.***



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Award Bid Call 2020-29 Medium Voltage 15kV Underground Distribution Cable

Submitted by: Paul Meyer Public Works & Utilities

Recommended Action or Motion: Staff recommends City Council award bid call 2020-29 to Wesco Distribution, Inc., the lowest responsive and responsible bidder, for the bid price of \$42,204.51 including tax.

Background/Summary:

The Public Works and Utilities – Light Division annually budgets and publishes a bid for Medium Voltage Underground Residential Distribution (URD) Cable. The cable is used for capital construction projects and to replenish inventory. Staff recommends City Council award the bid to Wesco Distribution, Inc., the lowest responsive and responsible bidder, for the 1/0 AWG cable.

Bids were advertised and placed on the city website and staff received one bid. Bids have been published, received, and evaluated. Cost totals and purchase recommendations for this bid are shown below.

The Utility Advisory Committee has provided a favorable recommendation for award of Bid Call 2020-29 Medium Voltage 15kV Underground Distribution Cable to Wesco Distribution.

Previous Council Action: Award of Bid Call 2019-20 (6/17/2019) for Underground Residential Distribution Cable
Award of Bid Call 2018-21 (10/15/2018) for Underground Residential Distribution Cable
Award of Bid Call 2017-03 (3/6/2017) for Underground Residential Distribution Cable

Analysis:

A summary of the bid is shown below. Wesco Distribution, Inc. was the lowest evaluated bid for the 15,000 lineal feet of 1/0 AWG.

Representative (Manufacturer)	Type	Extended Cost (incl. tax)
Wesco Distribution (Okonite)	Cable Bid 2020-29	\$42,204.51

The bid from Wesco is above the Engineers Estimate of \$40,580.01, or approximately 4% and is within acceptable limits. Adequate budget exists to accommodate the additional cost.

Financial Impact:

Funds are available within the 2020 Light Division budget for purchase of the Medium Voltage URD Cable.



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Bid Award – Bid Call 2020-28 Ridgeview Lane Sewer Main Extension

Submitted by: Hunter Slyfield Public Works & Utilities

Recommended Action or Motion: Award bid call 2020-28 to Clear Water Contracting, LLC, the lowest responsive and responsible bidder, in the amount of \$88,129.13

Background/Summary:

Bids were received on Wednesday, August 26, 2020 for the above mentioned project. Clear Water Contracting, LLC was the lowest responsive and responsible bidder, in the amount of \$88,129.13. Council is being requested to award the bid to Clear Water Contracting, LLC.

Due to a proposal brought forth by the residents of West Ridgeview Lane who wish to connect to City sewer, staff designed plans to construct an extension to the existing sewer main in West Ridgeview Lane. This will allow residents currently on septic systems the option to connect to City sewer. All residents are currently connected to City water, power and gas.

Previous Council Action:

At the June 15, 2020 City Council Meeting, Council authorized staff to design and build the Ridgeview Lane Sewer Main Extension and charge property owners their respective share of the main extension/connection fees as their properties are connected.

Analysis:

The project was advertised and bids received are as follows:

Clear Water Contracting, LLC	\$88,129.13
Mass X Construction, LLC	\$90,727.24
Advantage Dirt Contractors, Inc.	\$108,129.25

Belsaas & Smith Construction, Inc.	\$136,203.50
Thomco Construction, Inc.	\$200,325.76
Engineer's Estimate:	\$97,849.05

The low bid, submitted by Clear Water Contracting, LLC is within the engineer's estimate.

Financial Impact:

The total project is estimated to cost \$88,129.13. There is sufficient budget authority remaining in the 2020 Sewer Fund budget to complete this work.

University Way Banner Request Form

Contact Person: Genevieve Fjellstad Phone Number: 5099632974

Name of Event/Program: National Cybersecurity Awareness Month

Banner Dates (Monday-Sunday): October 5th - 11th & 19th - 25th



* Example of a correctly made banner.

- ☒ I have contacted CWU Scheduling Services and reserved the banner dates.
Phone 509-963-1321 or 509-963-1641, Email: schedule@cwu.edu
- ☒ This Banner is a **maximum of 30' x 52"** and a **minimum of 24' x 48"** with **3" turnback at the top and bottom of the banner that will allow steel cable to be strung through it, and no grommets.**
 - We recommend that wind flaps be cut into the banner to prevent wind damage.
(Additional fees may apply, if CWU provides the services of adding wind flaps to your banner).
- ☒ I have contacted the City of Ellensburg for approval to hang this banner on the above dates.
City of Ellensburg: Phone 509-925-8614 Fax 509-962-7130, Email: leaderb@ci.ellensburg.wa.us

Please Provide an Example of Your Banner in the Box Below (Please fill in writing and logos)

"October is National Cybersecurity Awareness Month"

* If your banner does not meet specifications, we will be unable to process your request.*

City of Ellensburg approved by: _____

Date: _____

Disapproval/Reasons: _____

CWU Student Union Operations approved by: _____

Date: _____

For more information please contact CWU Student Union Operations & Scheduling Services at 509-963-1321.
The CWU scheduling center will not be held responsible for any weather related damage that occurs to your banner.

University Way Banner Request Form

Contact Person: Robbi Goninan Phone Number: 509 290 1665

Name of Event/Program: Homecoming 2020 Banner

Banner Dates (Monday-Sunday): Mon Oct 12 - Sun Oct 18th



* Example of a correctly made banner.

☒ I have contacted CWU Scheduling Services and reserved the banner dates.
Phone 509-963-1321 or 509-963-1641, Email: schedule@cwu.edu

☒ This Banner is a **maximum of 30' x 52"** and a **minimum of 24' x 48"** with **3" turnback at the top and bottom of the banner that will allow steel cable to be strung through it, and no grommets.**

- We recommend that wind flaps be cut into the banner to prevent wind damage. (Additional fees may apply, if CWU provides the services of adding wind flaps to your banner).

☒ I have contacted the City of Ellensburg for approval to hang this banner on the above dates.
City of Ellensburg: Phone 509-962-7204, Fax 509-962-7130, Email: renoc@ci.ellensburg.wa.us

Please Provide an Example of Your Banner in the Box Below (Please fill in writing and logos)

Homecoming this week!!

* If your banner does not meet specifications, we will be unable to process your request.*

City of Ellensburg approved by: _____

Date: _____

Disapproval/Reasons: _____

CWU Student Union Operations approved by: _____

Date: _____

For more information please contact CWU Student Union Operations & Scheduling Services at 509-963-1321.
The CWU scheduling center will not be held responsible for any weather related damage that occurs to your banner.

VOUCHER APPROVAL

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED, OR THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ELLENSBURG, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.


AUDITING OFFICER

9/14/2020
DATE

CLAIMS VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER HAVE BEEN RECORDED ON THE ATTACHED LISTING, WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS **21st DAY OF SEPTEMBER 2020**. THE COUNCIL, BY A VOTE, HAS APPROVED FOR PAYMENT THE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS:

Claims Fund				Total Amounts
Check #'s	150032	TO	150200	\$ 698,776.14
EFT #'s	4391	TO	4410	\$ 1,170,824.93

Payroll Fund				Total Amounts
Check #'s	95205	TO	95209	\$ 9,480.25
Direct Deposits	57470	TO	57673	\$ 373,152.25

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

ATTEST: _____
CITY CLERK



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Board and Commission Applications

Submitted by: Laurie Gigstead City Manager Department

Recommended Action or Motion: Conduct introduction of DaJon DeMille, applicant for the Planning Commission

Background/Summary: One person has recently applied to serve on the Planning Commission. As directed by Council, applications are presented to Council for consideration. The attached chart shows current vacancies and applicants. A copy of the application for appointment is attached to the agenda report.

Previous Council Action: None.

Analysis: There is currently one vacancy on the Planning Commission.

Financial Impact: None.

Attachments:

[DeMille Application](#)

[B and C Agenda Report Chart 9-21-20](#)

Laurie Gigstead

From: noreply@civicplus.com
Sent: Monday, August 31, 2020 2:07 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions	Planning Commission
Name of Applicant:	DaJon DeMille
Address	1608 East Spokane Ave
Mailing Address (If Different)	<i>Field not completed.</i>
City	Ellensburg
State	WA
Zip	98916
Email Address	dajon.demille@gmail.com
Phone Number	509-808-1487
Length of Residence in Ellensburg	3 years
Do you live within the city limits?	Yes
If applying for the Sr. Citizens' Advisory Board, are you at least 55 years of age?	<i>Field not completed.</i>
Occupation Status and Background:	Instructor at CWU
Organization Affiliations:	none
Why are you seeking appointment?	To make this city better for the citizens.

Will you be able to attend
meetings regularly if
appointed?

Yes

If your first choice, as listed above, is not available, which other boards or
commissions would you be interested in serving on?

Boards & Commissions

Planning Commission

Boards & Commissions

Parks and Recreation Commission

Email not displaying correctly? [View it in your browser.](#)

Boards and Commissions	Affordable Housing Commission	Arts Commission	Building Appeals Board	Civil Service Commission	Ellensburg Business Development Authority Board	Environmental Commission	Landmarks and Design Commission	Library Board	Lodging Tax Advisory Committee	Parks and Recreation Commission	Planning Commission	Public Transit Advisory Committee	Senior Citizens Advisory Commission	Utility Advisory Committee
MEMBERS	7	7	5	3	7	7	7	7	7	7	7	7	7	7
Residency Requirements	Y	N	N	Y	N	Y	Y	Y	N	Y	Y	N	N	Y
Current Members within City Limits	6	2	0	3	2	6	5	5	5	6	5	7	4	5
Current Members Outside City Limits	1	5	3	0	5	1	1	2	0	0	1	0	3	0
Current Members Outside but in UGA	0	0	0	0	0	0	0	0	0	0	0	0	0	1
VACANCIES	0	0	2	0	0	0	1	0	2	1	1	0	0	1
APPLICANTS														
DaJon DeMille										2 nd	1 st			



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Ordinance 4857 (second reading) Amending Fire Code Appendix D Access Road Requirements and Flammable/Combustible Liquid Storage

Submitted by: Terry Weiner City Attorney Department

Recommended Action or Motion: Approve second reading and adoption of Ordinance 4857 decreasing the threshold for requiring a second access road from 100 to 30 residential units and allowing for above ground flammable or combustible liquid storage for required generators.

Background/Summary: The access road requirement was adopted by City Council in 2001, and amended the International Fire Code's secondary access requirement by increasing it from 30 to 100 residential units. The City road standard is therefore less restrictive than the IFC, which creates a concern for the safety of residents and first responders. The City Fire Marshal and Kittitas Valley Fire and Rescue are recommending that Council eliminate the 2001 City code amendment and simply use the IFC, Appendix D, as written as the code standard for the City regarding secondary access roads.

The above ground fuel storage requirement does not allow for above ground fuel storage in most zones in the City. The problem with this is that there are required facility generators (hospital, fire station, etc...) that are in violation of the fire code. This change aligns code with current practice without reducing public safety.

Previous Council Action: Proposed Ordinance 4857 was given first reading by City Council at its September 8, 2020 meeting.

Analysis: The proposed changes increase public and emergency response safety and bring the Ellensburg City Code in line with current practice. It would also be consistent with code requirements for secondary road access in other central Washington communities such as Wenatchee, Moses Lake,

Leavenworth and Cheney.

Financial Impact:

None to the City. Some developers to may need to install infrastructure for secondary access roads earlier in the development process.

Attachments:

[4857 - Chapter 3 Fire Code Amendments](#)

ORDINANCE NO. 4857

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO TITLE 3 “BUILDINGS AND FIRE” AND AMENDING SECTIONS 3.01.080 AND 3.03.200 OF THE ELLENSBURG CITY CODE.

WHEREAS, the City of Ellensburg (City) adopted Ordinance 4302 in 2001, which included incorporation of the most recent edition of the International Fire Code (IFC); and

WHEREAS, Ordinance 4302 amended the adoption of the IFC for the City by including a higher threshold for requiring a secondary access road in residential developments of 100 residential units in ECC 3.010.080(E); and

WHEREAS, Kittitas Valley Fire & Rescue (KVFR) has determined that based on the health, safety and welfare of City residents, the Ellensburg City Code requirements for secondary access roads in residential developments should be consistent with the most recently adopted version of the IFC, Appendix D, Section 107.1, which requires a secondary access road for residential developments which exceed 30 residential units; and

WHEREAS, KVFR has determined that the current requirements for above-ground fuel storage in ECC 3.03.200 is unduly restrictive and prohibits such storage in all zones except for Heavy Industrial (I-H), and that storage of Class II liquids should be permitted up to 2000 gallon capacity when they serve as fuel supply for emergency generators, are installed in accordance with all other applicable codes and are not equipped with any fuel dispensing system; and

NOW, THEREFORE, the City Council of the City of Ellensburg, Washington do hereby ordain as follows:

Section 1. Section 3.01.080 of the Ellensburg City Code, as last amended by Section 2 of Ordinance 4643, is hereby amended to read as follows:

3.01.080 Adoption – Codes designated.

The following codes and their amendments are found to be in conformance with the requirements of the State Building Code Act, enacted by the Legislature of the state of Washington, December 1991, Chapter 19.27 RCW, and with adoptions and amendments by the Washington State Building Code Council made pursuant to Chapters 19.27 and 70.92 RCW, and are adopted by reference as a part of the Ellensburg City Code:

A. The most current edition of the International Building Code (IBC) with Washington State amendments, published by the International Code Council, Inc., as adopted and amended by the Washington State Building Code Council, Chapter 51-50 WAC, and including Appendices C and D to the International Building Code; except that the following sections of the International Building Code are hereby further amended to read as follows:

105.2 Work exempt from permit. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

Building:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area is not greater than 200 square feet (11 m²).
2. Fences not over 8 feet (2,134 mm) high.
3. Oil derricks.
4. Retaining walls that are not over 4 feet (1,219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids.
5. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18,925 L) and the ratio of height to diameter or width is not greater than 2:1.
6. Sidewalks and driveways not more than 30 inches (762 mm) above adjacent grade, and not over any basement or story below and are not part of an accessible route.
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
8. Temporary motion picture, television and theater stage sets and scenery.
9. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches (610 mm) deep, are not greater than 5,000 gallons (18,925 L) and are installed entirely above ground.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
11. Swings and other playground equipment accessory to detached one- and two-family dwellings.
12. Window awnings in Group R-3 and U occupancies, supported by an exterior wall that do not project more than 54 inches (1,372 mm) from the exterior wall and do not require additional support.
13. Nonfixed and movable fixtures, cases, racks, counters and partitions not over 5 feet 9 inches (1,753 mm) in height.
14. Replacement of residential domestic hot water heaters within a single dwelling unit.

105.5 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within one (1) year after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of one (1) year after the time the work is commenced. The building official is authorized to grant, in writing, one extension of time, for a period not more than one (1) year. The extension shall be requested in writing at least seven (7), but no more than sixty (60) calendar days prior to the date the original permit becomes invalid and justifiable cause demonstrated.

Recommencement after expiration. An expired permit may be recommenced one (1) time for a period not to exceed one (1) year subject to the following conditions:

- a. Application for recommencement is made in writing within 180 days from the date the original permit expired and justifiable cause is demonstrated;
- b. If there have been no changes to the original permit plans for which the permit was issued and there have been no changes to the building codes since the original building permit was issued, a recommencement fee of 10% of the original permit and plan review fee or a minimum fee of \$25.00, whichever amount is greater, shall be charged;
- c. If there are changes to the original permit plans for which the permit was issued or there have been changes to the building codes since the original building permit was issued, the recommencement shall require a new building permit application with new building permit application fees; and
- d. There shall be no extensions granted for a recommenced permit and no additional recommencement opportunities shall be provided for a recommenced permit.

Appendix D Fire Districts.

D 101.2 Establishment of Area. For the purpose of this code, the fire district shall include that area bounded by public rights-of-way that are zoned as Central Commercial (C-C) in the city of Ellensburg as provided for in Title 13 of the Ellensburg City Code. Subsections D 101.2.1, D 101.2.2 and D 101.2.3 of Appendix D of the International Building Code are inapplicable to this section.

Section D101.3 General. Use of Easements for Fire Separation. Use of the area encompassed by a private property easement which prohibits the construction of conflicting buildings may be used as the property line for the purpose of setbacks related to fire resistances and required building setbacks, subject to the following conditions:

1. Acceptance of the easement restricting any new buildings is subject to approval by the Building Official.
2. The decision of the Building Official shall be based upon the following factors:

A. Satisfactory arrangements for the placement of new and existing utility service lines on both the subject and the easement property. Any such work deemed necessary by the creation of the easement shall be borne by the Applicant.

B. Removal of all existing buildings in the proposed easement area which are deemed by the city's fire marshal to present a fire hazard by virtue of their proximity to the proposed new building location on the subject easement. Any such work

deemed necessary by the creation of the easement shall be borne by the Applicant.

C. Construction of fences and other improvements other than buildings in the restricted easement area shall be subject to the review and approval of the Building Official.

D. Placement of building eaves or projections beyond the exterior wall which are contained on the subject building's property, and do not cause any material problems of drainage or other physical impact off the subject property.

3. The easement authorized by this section, if approved by the Building Official, may only be used to meet the fire resistance and opening protection requirements of the International Building Code. Use of the easement to meet other requirements or allow additional development is prohibited.

4. Such easement, if accepted by the Building Official, shall name the City of Ellensburg as one of the beneficiaries and holders of the easement. Further language describing and locating said easement shall be recorded with the Kittitas County Auditor as a covenant on the land, subject to all legal and customary conditions as they apply to easements. Further, such easement may not be eliminated or changed in any respect without the written permission of the City of Ellensburg.

5. The above provisions shall not apply to walls at right angles to the property line.

B. The most current edition of the International Residential Code (IRC) with Washington State amendments, including Appendices A, B, C, and D thereto, published by the International Code Council, Inc., as adopted and amended by the Washington State Building Code Council, Chapter 51-51 WAC; except that the following section of the International Residential Code is hereby amended to read as follows:

Section R105.5 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within one (1) year after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of one (1) year after the time the work is commenced. The building official is authorized to grant, in writing, one extension of time, for a period not more than one (1) year. The extension shall be requested in writing at least seven (7), but no more than sixty (60) calendar days prior to the date the original permit becomes invalid and justifiable cause demonstrated.

Recommendation after expiration. An expired permit may be recommenced one (1) time for a period not to exceed one (1) year subject to the following conditions:

a. Application for recommendation is made in writing within 180 days from the date the original permit expired and justifiable cause is demonstrated;

b. If there have been no changes to the original permit plans for which the permit was issued and there have been no changes to the building codes since the original building permit was issued, a recommendation fee of 10% of the original permit and plan review fee or a minimum fee of \$25.00, whichever amount is greater, shall be charged;

c. If there are changes to the original permit plans for which the permit was issued or there have been changes to the building codes since the original building permit was issued, the recommendation shall require a new building permit application with new building permit application fees; and

d. There shall be no extensions granted for a recommenced permit and no additional recommendation opportunities shall be provided for a recommenced permit.

C. The most current edition of the International Existing Building Code (IEBC) with Washington State amendments, published by the International Code Council, Inc., as adopted and amended by the Washington State Building Code Council, Chapter 51-50 WAC.

D. The most current edition of the International Mechanical Code (IMC) with Washington State amendments, published by the International Code Council, Inc., as adopted and amended by the Washington State Building Code Council, Chapter 51-52 WAC.

E. ~~4.~~ The most current edition of the International Fire Code (IFC) with Washington State amendments, including the following appendices as they relate to the general fire code standards: B, C, D, E, F, and G to the International Fire Code are hereby adopted and amendments thereto as referenced in Chapter 3.03 ECC; provided, that notwithstanding any wording in this code, participants in religious ceremonies shall not be precluded from carrying hand-held candles. In accordance with Chapter 19.27 RCW, the International Fire Code published by the International Code Council, Inc., together with any additions, deletions, and exceptions currently enacted or as may be amended from time to time by the state of Washington through its Building Code Council pursuant to the Washington Administrative Code (WAC), and as further amended in this chapter, is hereby adopted and incorporated by this reference. One copy of the International Fire Code and the appendices adopted below are on file with the city's fire code official. To the extent allowed by RCW 19.27.040, if a conflict exists between the provisions of the International Fire Code adopted and amended by the Washington State Building Code Council and the provisions of Chapter 3.03 ECC, the Ellensburg City Code provisions shall govern.

~~2. Exception — Appendix D to the International Fire Code is hereby amended to read as follows:~~

~~D107.1 One or two family dwelling residential developments. Developments of one or two family dwellings where the number of dwelling units exceeds 100 shall be provided with separate and approved fire apparatus access roads, and shall meet the requirements of Section D104.3.~~

Exceptions:

~~1. Where there are 101 or more dwelling units, a second fire department access road will not be required if all dwelling units are protected by approved residential sprinkler systems.~~

~~2. Where there are 101 or more units proposed, up to 100 may be developed, built and/or occupied. Prior to final plat approval, the second access road shall be constructed for all units beyond the 100th dwelling unit.~~

F. The most current edition of the Uniform Plumbing Code (UPC) and Uniform Plumbing Code Standards, published by the International Association of Plumbing and Mechanical Officials, as adopted and amended by the Washington State Building Code Council, Chapters 51-56 and 51-57 WAC.

G. The most current edition of the International Energy Code with Washington State amendments, as adopted by the Washington State Building Code Council, Chapters 51-11, 51-11C and 51-11R WAC.

H. Uniform Code for the Abatement of Dangerous Buildings and amendments thereto, 1997 Edition, published by the International Conference of Building Officials.

I. Code Precedence. In case of conflict among the codes enumerated in this section, the following shall be the order of precedence:

1. International Building Code, standards and amendments;
2. International Residential Code, standards and amendments;
3. International Mechanical Code, standards and amendments;
4. International Fire Code, standards and amendments;
5. Uniform Plumbing Code, standards and amendments. [Ord. 4643 § 2, 2013; Ord. 4566 § 7, 2010; Ord. 4553 § 1, 2009; Ord. 4543 § 1, 2009; Ord. 4486 § 1, 2007; Ord. 4450 § 1, 2006; Ord. 4390, 2004; Ord. 4384, 2004; Ord. 4302, 2001; Ord. 4245, 2000; Ord. 4159, 1998; Ord. 4121, 1997; Ord. 4002 § 1, 1995; Ord. 3799 § 2, 1992; Ord. 3667 § 1, 1989; Ord. 3655 § 1, 1989; Ord. 3600 § 1, 1987; Ord. 3538 § 1, 1986; Ord. 3531 § 1, 1986; Ord. 3466 § 1, 1984; Ord. 3447 § 1, 1984; Ord. 3266 § 1, 1980; Ord. 3257 § 1, 1980.]

Section 2. Section 3.03.200 of the Ellensburg City Code, as last amended by Section 13 of Ordinance 4643, is hereby amended to read as follows:

3.03.200 Section 5703.1.1 amended – Flammable and combustible liquid storage.

Section 5703.1.1 of the International Fire Code is amended to read as follows:

Section 5703.1.1 STORAGE OF CLASS I AND II LIQUIDS IN ABOVE_GROUND TANKS LIMITED.

The storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited in the City of Ellensburg except that portion zoned Industrial Heavy (I-H) under ECC Title ~~13~~ 15.

Exception: Above-ground storage tanks for Class II liquids will be permitted up to 2000 gallon capacity when they serve as fuel supply for emergency generators, are installed in accordance with all other applicable codes and are not equipped with any fuel dispensing system.

Section 3. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portion(s) of this ordinance.

Section 4. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council on the _____ day of September, 2020.

MAYOR

ATTEST:

CITY CLERK

Approved as to form:

CITY ATTORNEY

Publish:

I, Beth Leader, City Clerk of said City, do hereby certify that Ordinance No. 4857 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, and that Ordinance No. 4857 was published as required by law.

BETH LEADER



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Ordinance 4858 (second reading) – Concurrence with WSDOT Road Access Classification on portions of SR 97

Submitted by: Josh Mattson Public Works & Utilities

Recommended Action or Motion: Staff recommends Council consider second reading and adoption of Ordinance 4858 revising section 4.40.040 of the City Code to concur with WSDOT's reclassification of portions of State Route 97's access control from Class I to Class III.

Background/Summary:

An Ordinance is required to revise section 4.40.040 of the City Code to concur with WSDOT's reclassification of portions of State Route 97's access control from Class I to Class III. Kittitas County owns property on SR 97 and is in design for the construction of a new transfer station and public works shop facility. The portion of SR 97 that abuts the County owned property is under WSDOT jurisdiction, but within the permitting authority of the City of Ellensburg. In the attached September 9th, 2019 letter, Kittitas County requested reclassification of the road access on SR 97 be changed from Class I to Class III.

This request was then presented to the Quad County Regional Transportation Planning Organization (QUADCO RTPO) and submitted to WSDOT for their respective reviews and considerations. In the attached letter to WSDOT, QUADCO RTPO provided their full support for WSDOT to consider the access classification request.

In a letter dated, March 20, 2020, WSDOT approved the 'Access Reclassification Request' as submitted.

Previous Council Action:

In 1993, Council adopted section 4.40.040 of the Ellensburg City Code, which provides concurrence with the WSDOT access classifications for portions of SR 97 within Ellensburg city limits. Council also approved an Ordinance in 2001 which

adopted/concurred with the reclassification of the portion of SR 97 immediately south of the County parcel that was reclassified from Class I to Class III.

First reading of Ordinance 4858 was held at the September 8, 2020 regular Council meeting.

Analysis:

The following are excerpts from the WSDOT Design Manual pertaining to Class I and Class III access classifications (see attached):

Class I:

- “Highways in Class 1 are typically distinguished by a highly-controlled, limited number of (public and private) access points, restrictive medians with limited median openings on multilane facilities, and infrequent intersections.”
- “It is the intent that Class 1 highways be designed to have a posted speed limit of 50 to 65 mph. Intersecting streets, roads, and highways are planned with a minimum spacing of 1 mile.”

Class III:

- “Highways in Class 3 are typically distinguished by planned restrictive medians on multilane facilities and by meeting minimum distances between (public and private) access points. Two way left-turn lanes may be used where justified and main line traffic volumes are below 25,000 ADT. Development of properties with internal road/street networks and joint access connections is encouraged.”
- “It is the intent that Class 3 highways be designed to have a posted speed limit of 30 to 40 mph in urbanized areas and 45 to 55 in rural areas.”

The current speed limit of SR 97 is 40 mph and the county proposal for development of the County property would construct a street access on the southern boundary of the parcel (required per COE Comp. Plan) which will be used for access to the transfer station, and a driveway on the northern portion of the parcel for access to the proposed County Public

Works shop facility. Based on the existing speed limit and proposed access needs for the County parcel, reclassification to a Class III access is justified.

Financial Impact: No Fiscal Impact

Attachments:

[4858 - Title 4 Public Works Amending Section 4.40.040 State Route 97
Kittitas County SR 97 Reclassification Request Letter](#)

ORDINANCE NO. 4858

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO TITLE 4 “PUBLIC WORKS” AND AMENDING SECTION 4.40.040 OF THE ELLENSBURG CITY CODE.

WHEREAS, Kittitas County owns property along State Route 97 and is in design for the construction of a new Transfer Station and Public Works Shop facilities within Ellensburg City Limits;

WHEREAS, SR 97 is a state highway under permitting authority of the City of Ellensburg;

WHEREAS, Kittitas County has requested the City of Ellensburg formally request a reclassification of portions of SR 97 from a WSDOT Class 1 access control to a WSDOT Class 3 access control;

WHEREAS, this request was made to the Quad County Regional Transportation Planning Organization (“QUADCO RTPO”) and Washington State Department of Transportation (“WSDOT”) by the City on behalf of Kittitas County, with both agencies approving the request:

WHEREAS, Ellensburg City Code formally adopts the WSDOT access classifications, and therefore the reclassification requires formal amendment of the City Code;

NOW, THEREFORE, the City Council of the City of Ellensburg, Washington do hereby ordain as follows:

Section 1. Section 4.40.040 of the Ellensburg City Code, as last amended by Ordinance 4301, is hereby amended to read as follows:

4.40.040 State Route 97.

The city of Ellensburg, with concurrence by the Washington State Department of Transportation, hereby establishes that the ~~following~~:

~~A. That~~ portion of State Route 97 passing through the limits of the city of Ellensburg from mile post 134.16 (intersection of ~~Cascade University~~ Way and SR 97) north to ~~mile post 134.82~~ the city limits as is a Class III access control facility subject to the provisions listed under WAC 468-52-040(3).

~~B. That portion of State Route 97 passing through the limits of the city of Ellensburg from mile post 134.82 north to the city limits as a Class I access control facility subject to the provisions listed under WAC 468-52-040(1). [Ord. 4301, 2001; Ord. 3886 § 2, 1993.]~~

Section 2. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portion(s) of this ordinance.

Section 3. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council on the _____ day of September, 2020.

MAYOR

ATTEST:

CITY CLERK

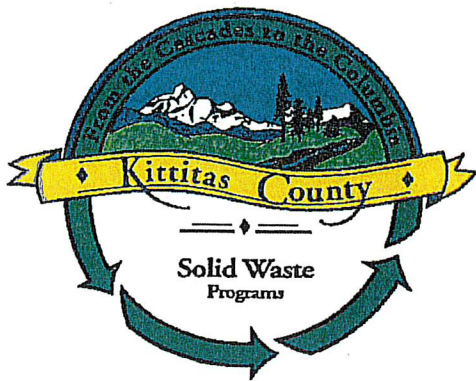
Approved as to form:

CITY ATTORNEY

Publish:

I, Beth Leader, City Clerk of said City, do hereby certify that Ordinance No. 4858 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, and that Ordinance No. 4858 was published as required by law.

BETH LEADER



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

September 9, 2019

City of Ellensburg, Public Works & Utilities
501 N Anderson Street
Ellensburg, WA 98926

Dear Ryan Lyyski,

Kittitas County is writing to request the City's support of a modification of the managed access classification for the segment of US 97 between mile post 134.16 and the intersection with Old Highway 10 from Class 1 to Class 3. According to WAC 468-52-070, WSDOT can initiate the review of the access control classification at any time with support from the Quadco RTPO. Since US 97 is a state highway under permitting authority of the City of Ellensburg, we would appreciate your support of the reclassification action and amendment to ordinance ECC 4.40.040.

For background: Kittitas County's Solid Waste Department is currently in the permitting and design phase of our Transfer Station and Public Works Maintenance Facility relocation to a 50-acre parcel abutting US 97 in Ellensburg (see figure attached). It provides public safety and efficiency to have two separate entrances from US 97 in order to separate solid waste customer traffic (self-haul and commercial vehicles) and County maintenance building traffic.

During the initial land use pre-application meeting with the City in December 2018, we were informed that the proposed project needed to include the construction of a future Minor Collector in order to adhere to Ellensburg Comprehensive Plan goals. WSDOT has stated that with the addition of the new Minor Collector, no additional access to the parcel from US 97 would be allowed under the current Class 1 managed access designation.

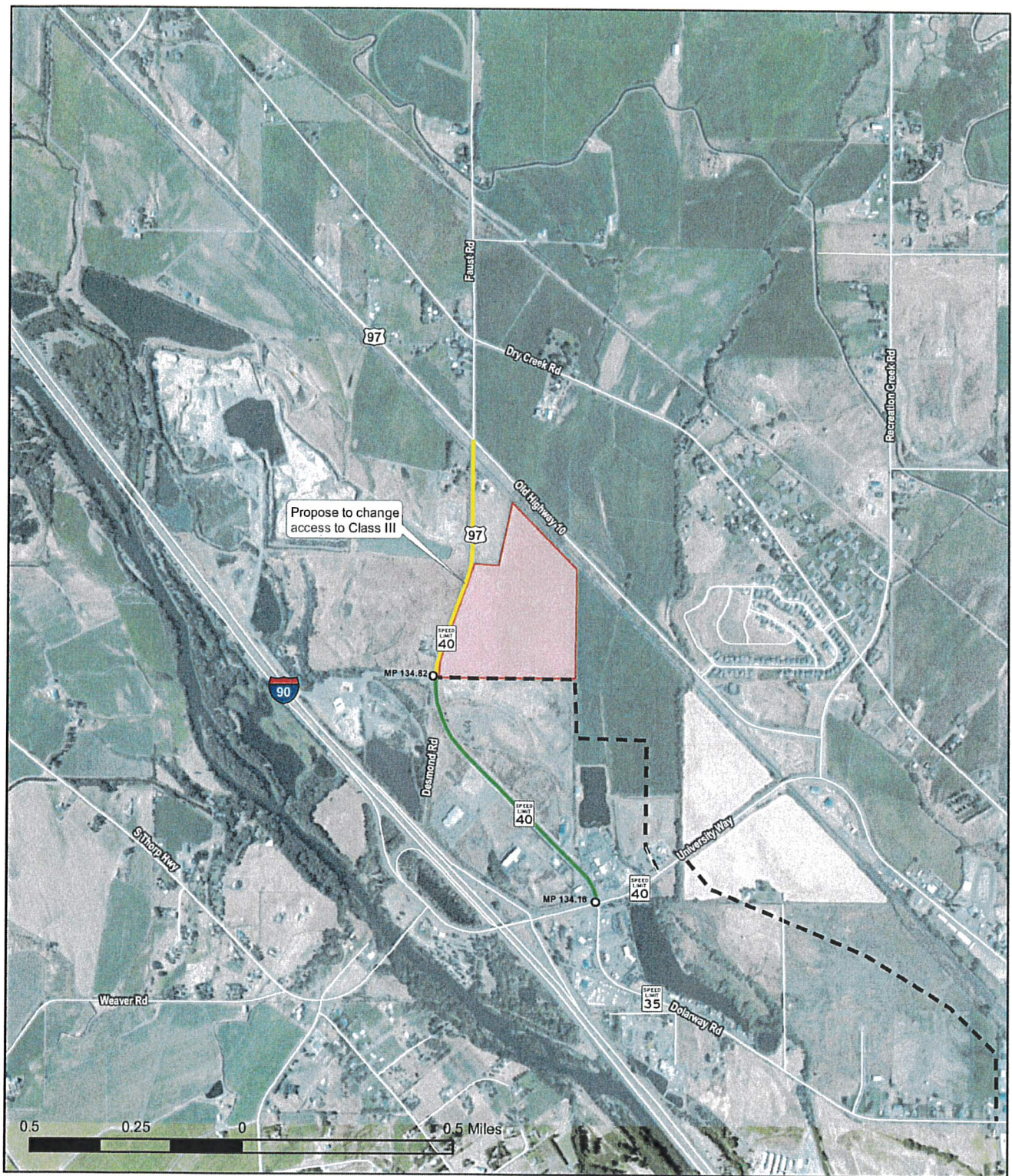
The attached figure highlights that our project will accommodate the City's growth and connectivity. Our new public facilities are a harmonious adjacent land use to the newly rezoned commercial parcels on US 97 from mile post 134.16 to our parcel edge. The segment of US 97 from our parcel to Old Highway 10 meet the functional characteristics and legal requirements of a highway with a Class 3 access control classification as well (WAC 468-52-040(3)). We are requesting your support to jointly request a road classification change to WSDOT, and we appreciate the City's on-going collaboration to permit the Transfer Station and Maintenance Facility.

Regards,

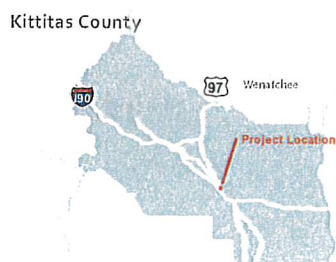
Patti Johnson
Kittitas County Public Works

Cc:

Mark Cook, Kittitas County Public Works Director
Derek Mayo, Ellensburg City Engineer
Kirsten Sackett, Ellensburg Development Director
Craig Jones, Ellensburg Project Coordinator
Jacob Prilucik, WSDOT South Central Region Development Services
Paul Gonseth, WSDOT South Central Region Planning Engineer



Locator Map



Legend

- Class I
- Class III
- - - Future Minor Collector
- Project Boundary

Kittitas County
Transfer Station Siting
Road Access Classification
Kittitas County, Washington

Data Source: City of Ellensburg

CHAIRMAN:
John N. Marshall, Commissioner
Adams County
210 West Alder
Ritzville, WA 99169
(509) 659-3276

LEAD AGENCY:
Adams County
Public Works Department
210 West Alder
Ritzville, WA 99169
(509) 659-3276

QUADCO RTPO

Quad County
Regional Transportation Planning Organization

September 30, 2019

Paul Gonseth, Planning Engineer
WSDOT – SC Region
2809 Rudkin Rd
Union Gap WA 98903-1648

RE: Proposed US 97 Reclassification Request

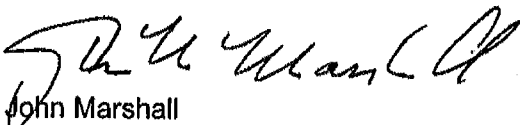
Dear Mr. Gonseth,

We are in receipt of Kittitas County's reclassification request of a portion of US 97. As lead agency for Quadco RTPO, we have reviewed the request and find it to be consistent with our Regional Transportation Plan. At our September 19th council meeting, the request was discussed and the members showed support for moving the reclassification forward.

As an organization, QUADCO has no comments and is in full support of Kittitas County's proposed change. Please consider this a formal request under WAC 468-52-070(2) to initiate a review of the proposed access change in classification to US 97 as requested.

If you should have any questions with regards to the Quadco concurrence, please contact Todd O'Brien or Troy Reynolds at (509) 659-3276.

Sincerely,



John Marshall
QUADCO RTPO Chair

Cc: Patti Johnson, Kittitas County Public Works
Mark Cook, Kittitas County Public Works Director
Derek Mayo, City Engineer, Ellensburg
Jacob Prilucik, WSDOT South Central Region Development Services



**Washington State
Department of Transportation**

South Central Region
2809 Rudkin Road
Union Gap, WA 98903-1648
509-577-1600 / FAX: 509-577-1603
TTY: 1-800-833-6388
www.wsdot.wa.gov

March 20, 2020

Derek Mayo, City Engineer
City of Ellensburg
501 North Anderson Street
Ellensburg, WA 98926

RE: Access Reclassification Request
US 97 MP 134.82 – 135.36

Mr. Mayo,

In accordance with WAC 468-52, the Department has performed a review of the current and proposed access classification of U.S. Highway 97 (US 97) between mileposts 134.82 and 135.36. We have determined this change is consistent with current and future land use, highway function, and roadway character. The Regional Transportation Planning Organization (RTPO) and Kittitas County have also expressed their support for proposal.

The Department concurs with the City's request. Effective immediately, US 97 between the above-mentioned mileposts is classified as a Class 3 Managed Access highway as defined in WAC 468-52-020. We will update our records accordingly.

If you have any questions regarding this letter, please contact Jacob Prilucik at (509) 577-1635.

Sincerely,

By: *Troy A. Swing*

Todd V. Trepanier, P.E.
Region Administrator

TVT:jjp

cc: File
Mike Krahenbuhl, Area 1 Maintenance Superintendent
LeRoy Patterson, Access and Hearing Manager
Mark Cook, Kittitas County Public Works
John Marshall, QUADCO RTPO Chair

system, access is to be provided to the local road/street system rather than directly to the state highway. Following are the functional characteristics and the legal requirements for each class.

540.03(1) Class 1

540.03(1)(a) Functional Characteristics

Class 1 highways provide for high-speed and/or high-volume traffic movements for interstate, interregional, and intercity (and some intracity) travel needs. Service to abutting land is subordinate to providing service to major traffic movements.

Highways in Class 1 are typically distinguished by a highly-controlled, limited number of (public and private) access points, restrictive medians with limited median openings on multilane facilities, and infrequent intersections.

540.03(1)(b) Legal Requirements

1. It is the intent that Class 1 highways be designed to have a posted speed limit of 50 to 65 mph. Intersecting streets, roads, and highways are planned with a minimum spacing of 1 mile. Spacing of ½ mile may be allowed, but only when no reasonable alternative access exists.
2. Private access connections to the state highway are not allowed except where the property has no other reasonable access to the local road/street system. When a private access connection must be provided, the following conditions apply:
 - The access connection continues until such time other reasonable access to a highway with a less restrictive access control class or access to the local road/street system becomes available and is allowed.
 - The minimum distance to another (public or private) access point is 1,320 feet along the same side of the highway. Nonconforming access connection permits may be issued to provide access connections to parcels whose highway frontage, topography, or location otherwise precludes issuance of a conforming access connection permit; however, variance permits are not allowed.
 - No more than one access connection may be provided to an individual parcel or to contiguous parcels under the same ownership.
 - All private access connections are for right turns only on multilane facilities. Where special conditions apply, justify the exception in a traffic analysis in the access connection permit application that is signed and sealed by a qualified professional engineer who is registered in accordance with [RCW 18.43](#).
 - Additional access connections to the state highway are not allowed for newly created parcels resulting from property divisions. All access for these parcels must be provided by an internal road/street network. Access to the state highway will be at existing permitted locations or revised locations.
3. Restrictive medians are provided on multilane facilities to separate opposing traffic movements and to prevent unauthorized turning movements.

access connection permit application that is signed and sealed by a qualified professional engineer who is registered in accordance with [RCW 18.43](#).

- All private access connections are for right turns only on multilane facilities. This applies unless there are special conditions and the exception can be justified to the satisfaction of the department by a traffic analysis in the access connection permit application that is signed and sealed by a qualified professional engineer who is registered in accordance with [RCW 18.43](#) and only if left-turn channelization is provided.
 - Additional access connections to the state highway are not allowed for newly created parcels that result from property divisions. All access for these parcels must be provided by an internal road/street network. Access to the state highway will be at existing permitted locations or at revised locations.
3. On multilane facilities, restrictive medians are provided to separate opposing traffic movements and to prevent unauthorized turning movements. However, a nonrestrictive median or a two-way left-turn lane may be used where special conditions exist and main line volumes are below 20,000 average daily traffic (ADT).

540.03(3) Class 3

540.03(3)(a) Functional Characteristics

Class 3 highways provide for moderate travel speeds depending on context, and moderate traffic volumes for medium and short travel distances for intercity, intracity, and intercommunity travel needs. There is a reasonable balance between access and mobility needs for highways in this class. This class is to be used primarily where the existing level of development of the adjoining land is less intensive than maximum buildout and where the probability of significant land use change and increased traffic demand is high.

Highways in Class 3 are typically distinguished by planned restrictive medians on multilane facilities and by meeting minimum distances between (public and private) access points. Two way left-turn lanes may be used where justified and main line traffic volumes are below 25,000 ADT. Development of properties with internal road/street networks and joint access connections is encouraged.

540.03(3)(b) Legal Requirements

1. It is the intent that Class 3 highways be designed to have a posted speed limit of 30 to 40 mph in urbanized areas and 45 to 55 mph in rural areas. In rural areas, intersecting streets, roads, and highways are planned with a minimum spacing of ½ mile. Intersection spacing of less than ½-mile may be allowed, but only when no reasonable alternative access exists.

In urban areas and developing areas where higher volumes are present or growth that will require a change to intersection control is expected in the foreseeable future, it is imperative that the location of any public access point be planned carefully to ensure adequate traffic progression. Where feasible, major intersecting roadways that might ultimately require signalization or other intersection control type are planned with a minimum of ½-mile spacing. The addition of all new public or private access points that may require signalization or other intersection control type, will require an engineering analysis



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Ordinance 4859 (second reading) –Traffic Code Revisions

Submitted by: Josh Mattson Public Works & Utilities

Recommended Action or Motion: Staff recommends Council consider second reading and adoption of Ordinance 4859.

Background/Summary:

An ordinance is required to revise regulatory signing on the city street system. The proposed ordinance reflects parking revision requests from one downtown business and City staff.

The proposed revisions and justifications are as follows:

- Timed Parking (ECC 8.14.020):
 - Per the request of Dr. Joseph Parker, owner of Parker Orthodontics, add 2-Hr parking stall in front of his building at the southwest corner of Second Ave. and Pine St. to better accommodate customers.
- Angle Parking Only (ECC 8.18.020):
 - Addition of back-in angle parking on the west side of Willow St. adjacent to Mountain View Park for on-street parking recently installed with the City's Willow Street Improvements project.
- Stopping Required at Certain Cross-Streets (ECC 8.36.120):
 - Addition of a stop sign for westbound traffic on Washington Ave. at Willow St. recently installed with the City's Willow Street Improvements project.

Previous Council Action: First reading of Ordinance 4859 was held at the September 8, 2020 regular Council meeting.

Analysis: Staff have reviewed the proposed parking revision requests to sections 8.14.020, 8.18.020, and 8.36.120 of the ECC and have no objections or concerns to these requests.

Staff received a request from Dr. Joseph Parker for weekday 2-Hr parking at the southwest corner of Second Ave. and Pine St in front of his building for Parker Orthodontics. This will help facilitate his business need for short term parking adjacent to the building from 8:00 am to 5:00 pm.

Staff is requesting traffic code revisions with the completion of the City's Willow Street Improvements project. This includes back in angle parking on Willow St. adjacent to Mountain View Park and the installation of a stop sign for westbound traffic on Washington Ave. at Willow St.

According to the AASHTO (American Association of State Highway and Transportation Officials) Guide for Development of Bicycle Facilities, the use of back-in diagonal parking can help mitigate the conflicts normally associated with bike lanes adjacent to angled parking. Back-in angle vehicle parking improves sight distance between exiting motorists and other traffic compared to parallel parking or front-in angle parking, eliminates conflict between bicycles and open car doors, and allows for easier loading/unloading of vehicles.

Financial Impact: No Fiscal Impact

Attachments:

[4859 - Chapter 8 Traffic Code Amendments](#)
[Parker Letter 7-20-2020](#)

ORDINANCE NO. 4859

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO TITLE 8 “TRAFFIC” AND AMENDING SECTIONS 8.14.020, 8.18.020 AND 8.36.120 OF THE ELLENSBURG CITY CODE.

WHEREAS, staff received a request from Dr. Joseph Parker, owner of Parker Orthodontics, to limit timed parking on Second Ave. and on Pine St. in front of his building at 109 N. Pine St to 2-Hr parking; and

WHEREAS, staff is requesting back in angle parking on the west side of Willow St. north of Seattle Ave. adjacent to Mountain View Park; and

WHEREAS, staff is requesting addition of a stop sign for westbound traffic on Washington Ave. at Willow St.;

NOW, THEREFORE, the City Council of the City of Ellensburg, Washington do hereby ordain as follows:

Section 1. Section 8.14.020 of the Ellensburg City Code, as last amended by Section 1 of Ordinance 4854, is hereby amended to read as follows:

8.14.020 Timed parking – Times and days.

When signs are erected giving notice thereof, no person shall park a vehicle at the prohibited times and days as posted upon any of the following described streets or portion thereof:

Street Name	Side	Location	Timed Restriction
Alder St.	West	From centerline of Eleventh Ave. to a point 155 feet south thereof.	Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.
Capitol Ave.	North	From Ruby St. to Anderson St.	15-minute parking from 8:00 a.m. to 3:30 p.m. while school is in session.
Eleventh Ave.	North	From Alder St. to Maple St.	Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.

Eleventh Ave.	South	From the centerline of Alder St. to a point 110 feet east of centerline of Maple St.	Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.
Eleventh Ave.	South	From centerline of Alder St. to a point 135 feet west thereof.	Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.
Fifth Ave.	Both	Water St. to Main St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Fifth Ave.	South	Pearl St. to the alley east of Pearl St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Fifth Ave.	North	Pearl St. to Pine St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Fifth Ave.	South	From alley east of Pearl St. to Pine St.	Three-hour parking from 12:00 noon to 6:00 p.m. except Sundays and holidays.
Fifth Ave.	South	Main St. to Pearl St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Fifth Ave.	North	Main St. to the alley east of Main St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Fifth Ave.	North	From centerline of Sprague St. to the alley west of Sprague St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Fourth Ave.	Both	Water St. to Ruby St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.

Fourth Ave.	South	From Sprague St. west to the alley.	Half-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Main St.	Both	From the centerline of Third Ave. to the centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Main St.	West	From the centerline of Fifth Ave. to the centerline of Sixth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Main St.	East	From the centerline of Fifth Ave. to a point 121 feet north of the centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Main St.	East	From a point 236 feet north of the centerline of Fifth Ave. to the centerline of Sixth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Nanum St.	West	From a point 42 feet south of the south right-of-way of Sixth Ave. to a point 120 feet south of the south right-of-way of Sixth Ave.	Two-hour parking from 9:00 a.m. to 6:00 p.m. except Saturdays, Sundays and holidays.
Okanogan St.	East	From a point 38 feet north to north right-of-way of University Way to south right-of-way of alley between University Way and Ninth Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	East	Between two points lying 124 feet to 146 feet south of the centerline of Fifth Ave. and between two points lying 188 feet to 210 feet south of the centerline of Fifth Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pearl St.	West	From the centerline of Fourth Ave. to the centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From Fifth Ave. south to a point 124 feet south of centerline of Fifth Ave. and between two points lying 146 feet to 188 feet south of centerline of Fifth Ave. and between two points lying 210 feet to 311 feet south of centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From the centerline of Fifth Ave. to the centerline of Sixth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.

Pearl St.	West	From the centerline of Fifth Ave. to a point 185 feet north.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From the south right-of-way line of Third Ave. to a point 50 feet south thereof.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From a point 232 feet south of the south right-of-way line of Third Ave. south to Second Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From the centerline of First Ave. to a point 175 feet north of the centerline of First Ave.	Three-hour parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From a point 175 feet north of the centerline of First Ave. to a point 200 feet north of the centerline of First Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pearl St.	West	Between two points lying 212 feet south and 172 feet south of right-of-way line of Third Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pearl St.	West	From a point 212 feet south of the south right-of-way line of Third Ave. south to the centerline of Second Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	West	From the centerline of Fourth Ave. to a point 90 feet south and from a point 115 feet south of the centerline of Fourth Ave. to the centerline of Third Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	West	Between two points lying 90 feet and 115 feet south of the centerline of Fourth Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pearl St.	East	From the centerline of Fourth Ave. to a point 168 feet south and from a point 190 feet south of the centerline of Fourth Ave. to the centerline of Third Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pearl St.	West	From the centerline of Seventh Ave. to a point 145 feet north and from the centerline of Seventh Ave. south to Sixth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.

Pearl St.	East	Between two points lying 168 feet and 190 feet south of the centerline of Fourth Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
<u>Pine St.</u>	<u>West</u>	<u>From Second Ave. to a point 160 feet south of the centerline of Second Ave</u>	<u>Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.</u>
Pine St.	Both	From the centerline of Second Ave. to the centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pine St.	Both	The twelfth space north of the centerline of Third Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pine St.	East	The twelfth and thirteenth spaces north of the centerline of Fourth Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Pine St.	West	From the centerline of Sixth Ave. to a point 145 feet south.	30-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Pine St.	West	From the centerline of Second Ave. to the centerline of Third Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Poplar St.	East	From the centerline of Seventh Ave. 180 feet north thereof.	Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.
Ruby St.	West	From the centerline of Fifth Ave. to a point 95 feet south of Fourth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Ruby St.	East	From the centerline of Capitol Ave. to the centerline of First Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
Ruby St.	West	From Third Ave. to a point 180 feet south thereof.	Three-hour parking from 8:00 a.m. to 6:00 p.m.

Sampson St.	East	From a point 40 feet south of the centerline of Capitol Ave. to 266 feet south of the centerline of Capitol Ave.	15-minute parking between 8:00 a.m. and 6:00 p.m. except Sundays and holidays.
<u>Second Ave.</u>	<u>South</u>	<u>From Pine St. to a point 160 feet west of the centerline of Pine St.</u>	<u>Two-hour parking from 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.</u>
Seventh Ave.	North	From Anderson St. to Walnut St.	One-hour parking from 6:00 a.m. to 6:00 p.m. except Sundays and holidays.
Seventh Ave.	South	From centerline of Chestnut St. east to the termination of the Seventh Ave. right-of-way.	Three-hour parking from 8:00 a.m. Monday and ending 8:00 a.m. Saturday, except all legal holidays.
Seventh Ave.	South	From Main St. east 120 feet to the alley.	One-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Sixth Ave.	North	From the centerline of Chestnut St. east to the centerline of Poplar St.	Three-hour parking from 8:00 a.m. Monday and ending 8:00 a.m. Saturday, except all legal holidays.
Sixth Ave.	North	From a point 99 feet east of the centerline of Main St. to a point 150 feet east of the centerline of Main St.	Half-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Sixth Ave.	South	From Nanum St. west 120 feet to the alley.	Two-hour parking 9:00 a.m. to 6:00 p.m. except Saturdays, Sundays and holidays.
Sixth Ave.	South	From a point 120 feet east of the centerline of Main St. to a point 118 feet west of the centerline of Pearl St.	Half-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Sixth Ave.	South	From a point 123 feet west of the centerline of Water St. to a point 120 feet east of the centerline of Main St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.

Sprague St.	East	From Fifth Ave. to a point 146 feet north of the centerline of Fifth Ave.	15-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Sprague St.	East	From a point 273 feet north of the centerline of Fifth Ave. north to Sixth Ave.	15-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Sprague St.	West	From the centerline of Fourth Ave. to a point 160 feet south of Fourth Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Sprague St.	West	From centerline of Fifth Ave. to a point 160 feet north of the centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Tacoma Ave.	North	From Water St. east to alley.	30-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Third Ave.	North	Water St. to Pine St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Third Ave.	South	Water St. to Pearl St.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Third Ave.	South	From a point 1,080 feet east of the east curbline of Alder St. eastward 65 feet.	Half-hour parking 8:00 a.m. to 5:00 p.m. except Saturdays, Sundays and holidays.
Third Ave.	South	From Pearl St. to alley east of Pearl St.	15-minute parking from 8:00 a.m. to 6:00 p.m.
Third Ave.	South	From Pine St. west to the alley.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays.
Water St.	East	From Capitol Ave. to First Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.

Water St.	East	From Tacoma Ave. to a point 240 feet north of centerline of Tacoma Ave.	30-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	East	From a point 140 feet north of centerline of Washington Ave. to a point 240 feet north of centerline of Washington Ave.	Two-hour parking from 8:00 a.m. to 6:00 pm. except Sundays and holidays.
Water St.	West	From Fifth Ave. to a point 160 feet south of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	West	From Fifth Ave. to Sixth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	East	From a point 177 feet north of centerline of Fifth Ave. to a point 217 feet north of centerline of Fifth Ave.	Three-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	West	From a point 140 feet north of centerline of Tacoma Ave. to a point 240 feet north of centerline of Tacoma Ave.	30-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	West	From Tacoma Ave. to a point 140 feet south of centerline of Tacoma Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	West	From Third Ave. to a point 98 feet north of centerline of Third Ave.	30-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	West	From a point 250 feet south of centerline of Third Ave. to Third Ave.	30-minute parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.
Water St.	West	From Washington Ave. to First Ave.	Two-hour parking from 8:00 a.m. to 6:00 p.m. except Sundays and holidays.

[Ord. 4854 § 1, 2020; Ord. 4842 § 2, 2019; Ord. 4833 § 1, 2019; Ord. 4779 § 2, 2017; Ord. 4730 § 3, 2016; Ord. 4702 § 1, 2015; Ord. 4677 § 1, 2014; Ord. 4635 § 2, 2013; Ord. 4620 § 3, 2012; Ord. 4590 § 3, 2011; Ord. 4561 § 2, 2010; Ord. 4404, 2005; Ord. 4387, 2004; Ord. 4372, 2003; Ord. 4361, 2003; Ord. 4312, 2002; Ord. 4291, 2001; Ord. 4251, 2000; Ord. 4239, 2000; Ord.

4169, 1998; Ord. 4143, 1998; Ord. 4107, 1997; Ord. 4099, 1997; Ord. 4089, 1997; Ord. 4086, 1997; Ord. 4067 § 1, 1996; Ord. 4055 § 4, 1996; Ord. 4014 § 1, 1995; Ord. 4010 § 1, 1995; Ord. 3994 § 1, 1995; Ord. 3953 § 1, 1994; Ord. 3892 § 1, 1993; Ord. 3858 § 1, 1993; Ord. 3814 § 1, 1992; Ord. 3727 § 1, 1991; Ord. 3699 § 1, 1990; Ord. 3694 § 2, 1990; Ord. 3627 § 1, 1988; Ord. 3613 § 1, 1988; Ord. 3612 § 2, 1988; Ord. 3607 § 1, 1987; Ord. 3606 § 1, 1987; Ord. 3577 § 1, 1987; Ord. 3552 § 1, 1986; Ord. 3540 § 1, 1986; Ord. 3517 § 1, 1985; Ord. 3508 § 1, 1985; Ord. 3452 § 3, 1984; Ord. 3424 § 2, 1984; Ord. 3387 § 3, 1983.]

Section 2. Section 8.18.020 of the Ellensburg City Code, as last amended by Section 4 of Ordinance 4842, is hereby amended to read as follows:

8.18.020 Angle parking only.

The vehicular parking on the following described streets shall be only allowed as angle parking as appropriately designated by signs and/or street markings:

Street Name	Side	Location
Craig Ave.	Northwest	From 35 feet southwest of the northeast terminus of Craig Ave. to a point 305 feet southwest of the northeast terminus of Craig Ave.
Fourth Ave.	Both	From Water St. to Ruby St.
Fourth Ave.	North	From Ruby St. to Sprague St.
Kittitas St.	East	From Third Ave. to a point 200 feet south of the centerline of Third Ave.
Nanum St.	East	From 52 feet south of the centerline of Sixth Ave. to a point 158 feet south of the centerline of Sixth Ave.
Ninth Ave.	South	From Water St. to Main St.

Pearl St.	Both	From Third Ave. to Fifth Ave.
Pearl St.	East	From the centerline of First Ave. to a point 240 feet north of the centerline of First Ave.
Pearl St.	East	From Second Ave. to Third Ave.
Pearl St.	West	Between Fifth Ave. and Sixth Ave.
Pearl St.	West	From Seventh Ave. to University Way.
Pine St.	Both	From Third Ave. to Fifth Ave.
Pine St.	East	Between Second Ave. and Third Ave.
Pine St.	West	From Fifth Ave. to Sixth Ave.
Seventh Ave.	North	From Pearl St. to a point 170 feet west of the centerline of Pearl St.
Seventh Ave.	North	From Water St. to a point 140 feet west of the centerline of Water St. (Back in angle parking only).
Seventh Ave.	South	From 108 feet east of Chestnut St. to a point 500 feet east thereof.
Sixth Ave.	North	From a point 112 feet east of Chestnut St. to Poplar St.
Sixth Ave.	North	From Kittitas St. to Water St.

Sixth Ave.	South	From the east right-of-way of the first alley east of Main St. to the west right-of-way of Pearl St.
Sixth Ave.	South	From Main St. to Water St.
Sixth Ave.	South	From the alley west of Pine St. to Ruby St.
Sixth Ave.	South	From Kittitas St. to the alley between Kittitas St. and Water St.
Sprague St.	West	From Second Ave. to a point 105 feet north of the centerline of Second Ave.
Sprague St.	West	From Third Ave. to Fourth Ave.
Tacoma Ave.	North	From Water St. to the alley between Water St. and Main St.
Third Ave.	North	From a point 1,205 feet east of the centerline of Alder St. to a point 1,465 feet east of said centerline.
Third Ave.	South	From a point 839 feet east of the centerline of Alder St. to a point 1,509 feet east of said centerline.
<u>Willow St.</u>	<u>West</u>	<u>From Seattle Ave. to a point 420 ft. north of the centerline of Seattle Ave. (Back in angle parking only).</u>

Wenas St.	West	From 377 feet north of the centerline of Fifth Ave. to a point 627 feet north of the centerline of Fifth Ave.
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[Ord. 4842 § 4, 2019; Ord. 4742 § 1, 2016; Ord. 4713 § 1, 2015; Ord. 4387, 2004; Ord. 4291, 2001; Ord. 4276, 2001; Ord. 4150, 1998; Ord. 4086, 1997; Ord. 4067 § 2, 1996; Ord. 4053 § 1, 1996; Ord. 3803 § 1, 1992; Ord. 3705 § 1, 1990; Ord. 3606 § 2, 1987; Ord. 3552 § 2, 1986; Ord. 3410 § 1, 1983; Ord. 3387 § 6, 1983.]

Section 3. Section 8.36.120 of the Ellensburg City Code, as last amended by Section 8 of Ordinance 4842, is hereby amended to read as follows:

8.36.120 Stopping required at certain cross-streets – Procedures.

Unless otherwise indicated by supplemental regulatory signage, all traffic travelling in the direction indicated and on the street specified shall first come to a complete stop before proceeding into the intersection with the cross-street specified, then enter with due caution and yield the right-of-way to all other traffic entering each such intersection on such designated cross-streets:

Direction		Street
Northbound	on	Abbey Glen Court at Idaho Ave.
Westbound	on	Acacia Lane at Chestnut St.
Westbound	on	Adams St. at Ruby St.
Southbound	on	Alder St. at Capitol Ave.
Northbound	on	Anderson St. at Capitol Ave.
Southbound	on	Anderson St. at First Ave.
Northbound	on	Anderson St. at University Way
Eastbound	on	Annie Place at Ellington St.

Direction		Street
Eastbound	on	Ashford Way at Pfenning Road
Southbound	on	“B” St. at University Way
Southbound	on	“B” St. at Fourteenth Ave.
Eastbound	on	Bender Road at Airport Road
Westbound	on	Berry Road at Canyon Road
Westbound	on	Bonnie Lane at Brick Road
Westbound	on	Bluegrass Lane at Cora St.
Southbound	on	Brentwood St. at Idaho Ave.
Southbound	on	Brick Road at University Way
Eastbound	on	Bridgeview Lane at Stonebridge St.
Northbound	on	Bridgewood Lane at Bluegrass Lane
Southbound	on	Brook Court at Fifteenth Ave.
Westbound	on	Brook Lane at Willow St.
Southbound	on	Brooksfield St. at Helena Ave.
Northbound	on	“C” St. at Eleventh Ave.
Southbound	on	“C” St. at University Way
Southbound	on	Canal St. at Bender Road
Eastbound	on	Canterbury Drive at Pfenning Road

Direction		Street
Southbound	on	Canterbury Drive at Radio Road
Eastbound	on	Carriage Loop at Alder St.
Southbound	on	Cascade Court at University Way
Northbound	on	Cascade St. at Dolarway Road
Westbound	on	Chason Ave. at Ellington St.
Eastbound	on	Chason Ave. at Gail Road
Westbound	on	Cherry Lane at Ruby St.
Southbound	on	Chestnut St. at Eighteenth Ave.
Southbound	on	Cle Elum St. at Fifth Ave.
Northbound	on	Cle Elum St. at University Way
Eastbound	on	Cliff Ave. at Chestnut St.
Southbound	on	Cobblefield St. at Helena Ave.
Northbound	on	Columbia St. at Bender Road
Northbound	on	Columbia St. at Fifteenth Ave.
Southbound	on	Columbia St. at Greenfield Ave.
Southbound	on	Columbia St. at University Way
Southbound	on	Cora St. at University Way
Eastbound	on	Courtney Court at Ellington St.

Direction		Street
Northeastbound	on	Craig Ave. at Alder St.
Southwestbound	on	Craig Ave. at exit of Reed Park
Southbound	on	Cypress Ct. at Hobert Ave.
Southbound	on	Currier St. at University Way
Northbound	on	“D” St. at Eighteenth Ave.
Westbound	on	Dairy Lane at Alder St.
Southbound	on	Dandelion Ln. at Greenfield Ave.
Southbound	on	Delphine St. at Ridgeview Lane
Northbound	on	Dennis St. at Railroad Ave.
Westbound	on	Dolarway Road at University Way – SR 97 Intersection
Southbound	on	Douglas St. at Mountain View Ave.
Westbound	on	Eighth Ave. at University Way
Eastbound	on	Eleventh Ave. at Alder St.
Westbound	on	Eleventh Ave. at Cora St.
Westbound	on	Eleventh Ave. at Main St.
Eastbound	on	Eleventh Ave. at Water St.
Northbound	on	Ellington St. at Chinook Road
Southbound	on	Ellington St. at Idaho Ave.

Direction		Street
Northbound	on	Elliot St. at Fifth Ave.
Southbound	on	Elliot St. at First Ave.
Southbound	on	Enterprise Way at Dolarway Road
Westbound	on	Fifteenth Ave. at Brook Lane
Eastbound	on	Fifteenth Ave. at “D” St.
Eastbound	on	Fifteenth Ave. at Dry Creek Road
Eastbound	on	First Ave. at Ruby St.
Eastbound	on	First Ave. at Walnut St.
Eastbound	on	Foster Ave. at Pine St.
Westbound	on	Fourteenth Ave. at Pfenning Road
Westbound	on	Fourth Ave. at Pacific St.
Eastbound	on	Fourth Ave. at Pearl St.
Eastbound	on	Fourth Ave. at Pine St.
Eastbound	on	Fourth Ave. at Railroad Ave.
Westbound	on	Fourth Ave. at Wenas St.
Westbound	on	Franklin St. at Alder St.
Southbound	on	Gail Road at Bender Road
Northbound	on	Glen Drive at 17th Ave.

Direction		Street
Westbound	on	Green Parks Drive at Park Lane Ave.
Southbound	on	Green Parks Drive at Regal St.
Westbound	on	Gregory Place at Bull Road
Northbound	on	Gregory Place at Mountain View Ave.
Northbound	on	Hibbs Road at Dolarway Road
Eastbound	on	Hobert Ave. at Pfenning Road
Westbound	on	Hobert Ave. at Whitman St.
Eastbound	on	Hobert Ave. at Willow St.
Eastbound	on	Illinois Ave. at Water St.
Northbound	on	Indiana Drive at Illinois Ave.
Northbound	on	Iowa St. at Illinois Ave.
Southbound	on	Iowa St. at Indiana Drive
Eastbound	on	Indiana Drive at Water St.
Southbound	on	Industrial Way at Umptanum Road
Westbound	on	Jackson Ave. at Main St.
Eastbound	on	Jackson Ave. at Pine St.
Eastbound	on	Joanna Place at Ellington St.
Westbound	on	Juniper Ave. at Chestnut St.

Direction		Street
Eastbound	on	King Place at Regal St.
Southbound	on	Kittitas St. at First Ave.
Northbound	on	Kittitas St. at University Way
Westbound	on	Kristen Ave. at Ellington St.
Northbound	on	Lakeshore Way at Umptanum Road
Southbound	on	Lakeshore Way at Opportunity St.
Westbound	on	Lexus Lane at “B” St.
Northbound	on	Lincoln St. at Fifth Ave.
Southbound	on	Linda Lane at Fourth Ave.
Northbound	on	Locust St. at Capitol Ave.
Southbound	on	Magnolia St. at Kittitas Highway
Northbound	on	Magnolia St. at Seattle Ave.
Northbound	on	Maple St. at Eleventh Ave.
Southbound	on	Maple St. at Mountain View Ave.
Southbound	on	Maple St. at University Way
Southbound	on	McIntosh St. at Idaho Ave.
Westbound	on	Midlin Dr. at Dandelion Ln.
Westbound	on	Millstone Loop at Alder St.

Direction		Street
Westbound	on	Mountain View Ave. at Industrial Way
Westbound	on	Mt. Adams Court at Water St.
Westbound	on	Mt. Baker Court at Water St.
Westbound	on	Mt. Hood Court at Water St.
Southbound	on	Nanum St. at Fifth Ave.
Northbound	on	Nanum St. at University Way
Eastbound	on	Nineteenth Ave. at Alder St.
Eastbound	on	Ninth Ave. at “B” St.
Westbound	on	Ninth Ave. at Chestnut St.
Eastbound	on	Ninth Ave. at “D” St.
Eastbound	on	Ninth Ave. at Main St.
Northbound	on	Ohio St. at Illinois St.
Northbound	on	Okanogan St. at Fifteenth Ave.
Southbound	on	Okanogan St. at University Way
Eastbound	on	Olive Lane at Alder St.
Northbound	on	Opportunity St. at Umptanum Road
Northbound	on	Pacific St. at Railroad Ave.
Northbound	on	Park Lane at Helena Ave.

Direction		Street
Northbound	on	Pearl St. at Fourth Ave.
Southbound	on	Pearl St. at Mountain View Ave.
Northbound	on	Pearl St. at Third Ave.
Northbound	on	Pearl St. at University Way
Southbound	on	Pine St. at Fifth Ave.
Southbound	on	Pine St. at Fourth Ave.
Southbound	on	Pine St. at Mountain View Ave.
Northbound	on	Pine St. at University Way
Eastbound	on	Plumridge Ave. at Pfenning Road
Southbound	on	Poplar St. at Manitoba Ave.
Southbound	on	Poplar St. at Seventh Ave.
Northbound	on	Poplar St. at University Way
Eastbound	on	Queen Place at Regal St.
Northbound	on	Radio Road at Brick Road
Eastbound	on	Radio Road at Pfenning Road
Eastbound	on	Rainier St. at Cora St.
Northbound	on	Ravenswood Lane at Sixteenth Ave.
Eastbound	on	Ravenswood Lane at Stonebridge St.

Direction		Street
Northbound	on	Regal St. at Helena Ave.
Southbound	on	Regal St. at Park Lane Ave.
Southbound	on	Ruby St. at Canyon Road
Southbound	on	Ruby St. at Umptanum Road
Northbound	on	Ruby St. at University Way
Southbound	on	Sampson St. at Manitoba Ave.
Westbound	on	Sanders Road at Airport Road
Westbound	on	Seattle Ave. at Chestnut St.
Eastbound	on	Second Ave. at Kittitas St.
Westbound	on	Second Ave. at Kittitas St.
Westbound	on	Second Ave. at Lincoln St.
Eastbound	on	Second Ave. at Railroad Ave.
Eastbound	on	Seventh Ave. at Pacific St.
Eastbound	on	Seventh Ave. at Railroad Ave.
Westbound	on	Seventeenth Ave. at “B” St.
Westbound	on	Seventeenth Ave. at Brook Lane
Eastbound	on	Seventeenth Ave. at “D” St.
Northbound	on	Shumard St. at Spokane Ave.

Direction		Street
Southbound	on	Shumard St. at Hobert St.
Eastbound	on	Sixth Ave. at Railroad Ave.
Eastbound	on	Sixth Ave. at Wenas St.
Westbound	on	Sixteenth Ave. at Cora St.
Eastbound	on	Sixteenth Ave. at Stonebridge St.
Eastbound	on	Sixteenth Ave. at Walnut St.
Westbound	on	Skyline Drive at Brick Road
Westbound	on	Spokane Ave. at Magnolia St.
Eastbound	on	Spokane Ave. at Maple St.
Eastbound	on	Spokane Ave. at Willow St.
Northbound	on	Sprague St. at Capitol Ave.
Southbound	on	Sprague St. at Fifth Ave.
Southbound	on	Sprague St. at First Ave.
Northbound	on	Sprague St. at Fourth Ave.
Southbound	on	Sprague St. at Manitoba Ave.
Westbound	on	Stanford Ave. at Ellington St.
Northeastbound	on	Stanford Ave. at Gail Road
Northbound	on	Stonebridge St. at Bluegrass Lane

Direction		Street
Southbound	on	Stonebridge St. at Fifteenth Ave.
Eastbound	on	Tacoma Ave. at Maple St.
Eastbound	on	Tanglewood Ct. at Pfenning Road
Westbound	on	Tenth Ave. at Chestnut St.
Westbound	on	Tenth Ave. at Cora St.
Eastbound	on	Tenth Ave. at “D” St.
Eastbound	on	Tenth Ave. at University Way
Eastbound	on	Third Ave. at Railroad Ave.
Eastbound	on	Third Ave. at Wenas St.
Westbound	on	Third Ave. at Wenas St.
Westbound	on	Thirteenth Ave. at Delphine St.
Eastbound	on	Thirteenth Ave. at Water St.
Southbound	on	Trail’s Edge Drive at Illinois St.
Westbound	on	Twelfth Ave. at Main St.
Eastbound	on	Twelfth Ave. at Water St.
Westbound	on	Twenty-Eighth Ave. at Susie Ct.
Eastbound	on	Twenty-Sixth Ave. at Ellington St.
Westbound	on	Unnamed public right-of-way bordering on the north edge of the Ellensburg Inn short plat at Canyon Road

Direction		Street
Southbound	on	Viewridge Court at Mountain View Ave.
Southbound	on	Vista Road at University Way
Eastbound	on	Walnut Circle at Walnut St.
Southbound	on	Walnut St. at Fourteenth Ave.
Eastbound	on	Washington Ave. at Maple St.
Eastbound	on	Washington Ave. at Sampson St.
Westbound	on	Washington Ave. at Walnut St.
<u>Westbound</u>	<u>on</u>	<u>Washington Ave. at Willow St.</u>
Northbound	on	Water St. at Bender Road
Northbound	on	Water St. at Idaho Ave.
Northbound	on	Wenas St. at Third Ave.
Northbound	on	Wenas St. at University Way
Eastbound	on	Wheaton Court at Alder St.
Southbound	on	Whitman St. at Mountain View Ave.
Southbound	on	Willow St. at Brick Road
Northbound	on	Willow St. at Capitol Ave.
Northwestbound	on	Yale Ct. at Stanford Ave.
Northbound	on	Yellowstone St. at Helena Ave.

[Ord. 4842 § 8, 2019; Ord. 4770 § 3, 2017; Ord. 4697 § 3, 2015; Ord. 4677 § 2, 2014; Ord. 4635 § 4, 2013; Ord. 4561 § 4, 2010; Ord. 4522 § 5, 2008; Ord. 4490 § 10, 2007; Ord. 4453 § 4, 2006; Ord. 4432 § 4, 2006; Ord. 4417 § 5, 2005; Ord. 4404, 2005; Ord. 4387, 2004; Ord. 4372, 2003; Ord. 4316, 2002; Ord. 4291, 2001; Ord. 4256, 2000; Ord. 4236, 2000; Ord. 4216, 1999; Ord. 4202, 1999; Ord. 4054 § 1, 1996; Ord. 4013 § 1, 1995; Ord. 4009 § 1, 1995; Ord. 3938 § 1, 1994; Ord. 3936 § 1, 1994; Ord. 3928 § 1, 1994; Ord. 3779 § 1, 1992; Ord. 3735 § 1, 1991; Ord. 3719 § 1, 1991; Ord. 3671 § 1, 1990; Ord. 3642 § 3, 1988; Ord. 3557 § 1, 1986; Ord. 3530 § 2, 1986; Ord. 3453 § 1, 1984; Ord. 3393 § 2, 1983; Ord. 3375 § 2, 1982; Ord. 3374 § 1, 1982; Ord. 3303 § 1, 1981; Ord. 3299 § 2, 1981; Ord. 3278 § 2, 1980; Ord. 3137 § 2, 1977; Ord. 3098 § 4, 1976; Ord. 3078 § 3, 1975.]

Section 4. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portion(s) of this ordinance.

Section 5. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council on the _____ day of September, 2020.

MAYOR

ATTEST:

CITY CLERK

Approved as to form:

CITY ATTORNEY

Publish:

I, Beth Leader, City Clerk of said City, do hereby certify that Ordinance No. 4859 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, and that Ordinance No. 4859 was published as required by law.

BETH LEADER



Derek Mayo
City of Ellensburg
Public Works and Utilities Department
501 North Anderson St
Ellensburg, WA 98926

July 20, 2020

Dear Derek,

As you may know, Parker Orthodontics, Central Washington Pediatric Dentistry, and Central Washington Oral Surgery are moving into the building at 109 N Pine Street. We hope to be moved in by mid-September. We are very excited about this move as it will provide the needed space for our growing offices and provide oral surgery services in Ellensburg for the first time. The location is ideal for us with close proximity to downtown and the middle school - where many orthodontic patients come from.

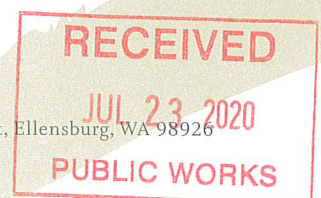
We do have one concern, however, that we would like to address – parking. As every business has had to adapt to Covid-19, we also are limiting the number of people in the office for the foreseeable future. For some appointments we are asking parents/siblings to wait in their cars rather than the lobby. After the patient is finished with their appointment, the assistant will walk the patient out to the car and update the parent on the appointment. This requires that the car be located in our parking lot or on the adjacent curbside parking. To accommodate the number of patients we expect to be seeing on a daily basis we need more short-term parking directly on the north and east of 109 N Pine Street. We do not feel crossing the street to the city-own parking lot with patients and assistants is pragmatic or practical. Currently, there is no limit to how long people can park on the streets north and east of the building. We have monitored vehicles being parked all day on the street. In order for our offices to properly function in the new Covid-19 environment where our patients/parents are parked immediately curbside next to the building, we are requesting that the parking on the north and to the east of 109 N Pine be changed to 2-hour parking. This will keep spots open and moving freely throughout the day.

Please consider this request for the convenience of our many patients and their parents.

Warm Regards,

Dr Joseph Parker

PHONE 509-962-6902 FAX 509-962-1613 | EMAIL ellensburgortho@gmail.com | ADDRESS 315 N Sprague St, Ellensburg, WA 98926
www.ellensburgortho.com





CITY COUNCIL AGENDA REPORT

City Council Meeting Date: September 21, 2020

Item Title/Agenda Subject: Naming of Downtown Park

Submitted by: Brad Case Parks and Recreation

Recommended Action or Motion: Consider naming the downtown park 'Ellensburg Blues Park'

Background/Summary: In September 2019 the City purchased the former Wells Fargo bank property for the purposes of developing a downtown park. In advance of developing the park, City staff initiated the process for formally adopting a park name per the requirements in section 2.34.060 of the Ellensburg City Code, which establishes the City's policy for naming parks and recreational facilities.

General Naming Criteria

The consideration of naming of public parks, recreational facilities, and features within a park or recreational facility shall be primarily given to:

1. Geographic location or neighborhood location
2. Historical or cultural significance
3. Natural or geographic features
4. An individual who has performed outstanding civic service for the betterment of the community and/or the park system
5. An organization which has donated a significant parcel of property or facility, or has provided a majority of the financing for the acquisition of the park or facility. Also, an organization that provides for significant development of a park and/or elements within a park may receive secondary name recognition.
6. Conditions or stipulations of original property donation or deed shall be honored regarding name of a park or recreational facility.

Procedure

1. Suggestions for names for any park, recreation and public facilities will be solicited from neighborhood residents, citizens, employees and/or organizations. All suggestions, solicited or

not, will be forwarded to the Parks & Recreation Commission for review, consideration and recommendation.

2. The name recommended by the Parks & Recreation Commission, along with the Commission's reasons for supporting its recommendation, will be forwarded to the City Council for final action. Council may accept, reject, modify or decline to act upon the Commission's recommendation.

3. Following City Council approval of the park, recreation, or facility name, the City or other responsible party will identify the facility with appropriate signage specifying the name.

Selection Process

1. Confusion should be minimized by avoiding names that are similar to those of existing parks and recreational facilities, or geographic areas which are so broad that they could encompass many sites.

2. Once a name has been approved, it should be considered permanent.

3. All portions of the park or facility will have, as a general rule, the same name as the entire park or facility. However, elements within a park or facility may be named separately as long as the name does not detract from the intended identity of the park or facility.

4. Memorials may be dedicated under the following conditions:

a. The memorials are appropriated for a park setting.

b. The City may, but is not obligated to, replace memorials.

c. The Parks & Recreation Commission shall review and recommend to Council the style, size and placement of all plaques, markers and memorials.

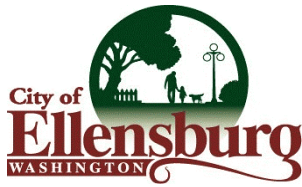
Previous Council Action: None.

Analysis: On February 4, 2020 staff put out a call for nominations for naming the future downtown park and received over 70 suggestions. At their March 11, 2020 Parks & Recreation Commission meeting, the Commission reviewed each name and came up with a final list for consideration: Shoudy Park, Shoudy Central Park, Pavilion Park or Square, and Ellensburg Blues Park. At their August 12 meeting, the Commission resumed their review of the four final names and selected Ellensburg Blues Park by a vote of 3-1. This name was selected because of the multiple connections it has with Ellensburg, from the famous Ellensburg Blue Agate to the

annual Jazz in the Valley event that takes place at the future downtown park site.

Financial Impact:

There is no fiscal impact associated with this action.



MANAGER'S REPORT

DATE: September 21, 2020
To: Ellensburg City Council
FROM: John Akers, City Manager

1. Meterman Certification – Jordan Fallwell.

Jordan Fallwell successfully passed the IBEW Journeyman Meterman examination on August 5, 2020. Jordan was hired as a Journeyman Electrician/ Meterman with only a Journeyman Electrician card. The City put Jordan through a ten month advanced meter training course, the entire three-year Apprenticeship curriculum is taught within an intense ten month period. A previous journeymen status in the electrical field was required. Congratulation to Jordon Fallwell.

2. Council Funded Grant Program Subcommittee Designation.

Four applications were received for 2021 funding. Council is requested to designate the subcommittee that will review and rank the grant applications.

3. 2021/2022 Budget Adoption Schedule.

Below is the budget schedule:

Budget Item	City Deadline	Statutory Deadline
2021-2022 City Manager's Preliminary Budget Preparation		
City Manager/Department Budget Review Sessions (All Departments)	9/14 - 9/24	
Manager provides Council with estimates of revenues from all sources (Finance Department)	10/5/2020	10/05/2020
Preparation of Manager's Preliminary budget (Finance Department)	10/7/2020	11/02/2020
Manager's preliminary budget & budget message to Council & Clerk (Finance Department & City Manager)	10/19/2020	11/02/2020
Publication notice of preliminary budget and final hearing (Finance Department)	10/20/2020	11/03/2020
2021-2022 Council Budget Review & Adoption		
Copies of budget available to public (Finance Department)	10/19/2020	11/23/2020
Council- Public hearing(s) on preliminary budget	11/2/2020	
Council- Public hearing revenues for levy setting	11/2/2020	11/27/2020
Council- Property Tax Levy Ordinance first reading	11/2/2020	
Council- Property Tax Levy Ordinance second reading & Adoption	11/16/2020	11/30/2020
Council- Public Hearing , Budget Ordinance first reading	11/16/2020	12/07/2020
Council- Budget Ordinance second reading & Adoption	12/7/2018	12/31/2020

4. Wastewater Treatment Plant Outstanding Performance Award.

The City was notified by the Department of Ecology that the Wastewater Treatment Plant is receiving the 2019 Wastewater Treatment Plant Outstanding Performance Award. This is the sixth consecutive year the Ellensburg Wastewater Treatment Plant has received this award. Congratulations!