



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

October 5, 2020

7:00 PM

Held Remotely per Governor Inslee's

Proclamation 20-28.11

1. Call to Order and Roll Call

Roll Call Present: Nancy Goodloe, Tristen Lamb, Nancy Lillquist, David Miller, Mary Morgan, Bruce Tabb, Stacey Engel

City Manager Akers; Assistant City Attorney Reiman; City Clerk Leader; Executive Assistant Gigstead; Finance Director Pascoe; Sr. Financial Analyst Bassett; Community Development Director Sackett; Planning Manager Ayling; Public Health Officer Dr. Mark Larson and approximately eight members of the public

2. Proclamations

2.A. Public Natural Gas and Power Week

Councilmember Morgan read the Proclamation for Public Natural Gas and Power Week

Councilmember Mary Morgan moved to Approve the Mayor's signature on the Proclamation for Public Natural Gas and Power Week. **Motion Approved 7-0.**

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Nancy Lillquist moved to Approve the removal of Item 5.A from the Consent Agenda and move to Item 11.E. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Approve the Agenda as amended. **Motion Approved 7-0.**

5. Consent Agenda

5.A. Approve Minutes of the September 21, 2020 Regular City Council Meeting – **MOVED TO ITEM 11.E**

5.B. Acknowledge Minutes of the Environmental Commission - June 17 and August 19, 2020

5.C. Acknowledge Minutes of the Landmarks and Design Commission - August 4 and 18, 2020

5.D. Acknowledge Minutes of the Public Transit Advisory Committee - August 18, 2020

5.E. Acknowledge Minutes of the Utility Advisory Committee - August 20, 2020

5.F Agreement for Professional Services for the Engineering and Design of the 5th Ave & Railroad Ave Signalization Project

5.G. Approve October 5, 2020 Voucher Listing

Councilmember Mary Morgan moved to Approve the Consent Agenda as amended. **Motion Approved 7-0.**

6. Petitions, Protests, and Communications

6.A. COVID-19 Update

Dr. Mark Larson was present to give an update on current cases and status of CWU students. He spoke about Ellensburg School District opening to in person classes this week. There was discussion about distribution of Halloween candy and events scheduled throughout Ellensburg.

6.B. Board and Commission Applications

Sathy Rajendran was present to introduce himself and spoke about his interest in serving on the Planning Commission.

Mayor Tabb recommended appointing Sathy Rajendran to the Planning Commission and DeJon DeMille to the Parks and Recreation Commission.

Councilmember Mary Morgan moved to Approve Council accept the Mayor's appointment of DeJon DeMille to the Parks and Recreation Commission and Sathy Rajendran to the Planning Commission. **Motion Approved 7-0.**

7. Citizen Comment on Non-agenda Issues

8. Business Requiring Public Hearings

9. Introduction and Adoption of Ordinances and Resolutions

10. Unfinished Business

11. New Business

11.A. Notice of Intention to Commence Annexation Proceedings – Parcels 258133, 018133, 038133 and 058133

Jamey Ayling, Planning Manager, reviewed the information in the staff report and reviewed the map, showing the four lots affected.

Councilmember Mary Morgan moved to Approve setting the annexation area as presented, direct simultaneous adoption of zoning as provided in the agenda report and require assumption of all or any portion of existing city or town indebtedness by the area to be annexed. **Motion Approved 7-0.**

11.B. Notice of Intent to Commence Annexation Proceedings – Parcel 10876 located at 1211 Sanders Road

Jamey Ayling, Planning Manager, presented information in the staff report and reviewed the location on the map.

Councilmember Mary Morgan moved to Approve setting the annexation as presented, direct simultaneous adoption of zoning as provided in the agenda report and require assumption of all or of any portion of existing city or town indebtedness by the area to be annexed. **Motion Approved 7-0.**

11.C. 2021-2022 Preliminary Budget Revenue Estimates

Keith Bassett, Sr. Financial Analyst/Budget Officer, presented information in the staff report, reviewed revised revenues, and forecasted revenues for budget years 2021 and 2022. He also reviewed Budget Development Available Resources by Fund. No action was needed and was for information only.

11.D. Report of the Ellensburg City Council Equity, Diversity and Arts Subcommittee

Councilmember Engel reviewed the information and spoke regarding a short term, small scale project to be done on the windows at the downtown visitor center. Action to be taken would be to direct the Arts Commission to conduct a call for artists and consider creation of an 'Equity and Diversity' themed art program.

Betty Douglas, 315 W Helena Ave., commented regarding the use of the building as a visitor information center and the potential of it being demolished.

Theresa Plue, 140 Woodhouse Loop, representing herself, commented regarding a public disclosure request she is still waiting for information on and questioned the process for inclusion, diversity and equity projects.

Councilmember Engel explained the process the subcommittee utilized for moving forward with a project.

Theresa Plue, 140 Woodhouse Loop, commented regarding the Comprehensive Plan amendment process and questioned why the project needed to be completed by the end of the year.

Councilmember Mary Morgan moved to Approve the "Call for Art" process in Item 1 as outlined on pages 80 and 81 in the Agenda Packet. **Motion Approved 7-0.**

Council discussed ideas for Item 2 and consensus was to consider options from the subcommittee a future meeting.

11.E. Approve Minutes of the September 21, 2020 Regular City Council Meeting

Councilmember Lillquist requested to amend the name "Inclusion, Diversity and Equity sub-committee" under Councilmember Engel, Councilmember Lamb and Councilmember Miller's reports to "Equity, Diversity and Arts sub-committee" in the September 21, 2020 minutes.

Councilmember Nancy Lillquist moved to Amend the September 21, 2020 Council Minutes under Councilmember Reports, for Councilmembers Engel, Lamb and Miller; that the sub-committee name be changed to Diversity, Equity and Arts sub-committee. **Motion Approved 7-0.**

12. Miscellaneous

12.A. Manager's Report

The City Manager reviewed the Manager's Report. He stated two public hearings have been set for October 19, 2020 for consideration of a Type IV Preliminary Plat #P19-147 and Type V Siting of Essential Public Facility #P20-010.

He requested Council also set public hearings for the following dates:
Nov 2, 2020 - 2021 Proposed Revenue Sources including 2021 Property Tax Levy
Nov 2, 2020 - Preliminary Budget Hearing
Nov 16, 2020 - Final Budget Hearing

Councilmember Mary Morgan moved to Approve setting public hearings for Nov 2, 2020 for 2021 Proposed Revenue Sources, 2021 Property Tax Levy and Preliminary Budget Hearing and November 16, 2020 for Final Budget Hearing. **Motion Approved 7-0.**

It was requested Council set a Special Meeting for Wednesday, November 18, 2020 at 3 pm, for a joint meeting with the CWU Executive Board.

Councilmember David Miller moved to Approve setting a Special Meeting with the CWU Executive Board for November 18, 2020 from 3 to 4:30 pm. **Motion Approved 7-0.**

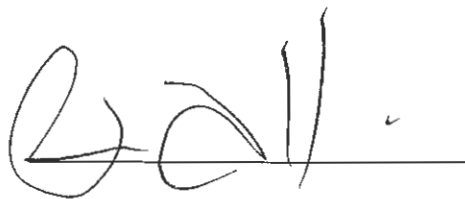
12.B. Councilmembers' Reports

- Councilmember Goodloe gave an update on the Inclusion, Diversity and Equity sub-committee; she reported on renovations being done on a CWU building for future meeting/reception area;
- Councilmember Miller asked Council for information regarding citizen votes being counted;
- Councilmember Morgan reported that George Long has been hired as the new KITTCOM Director

13. Executive Session

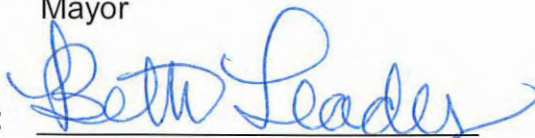
14. Adjournment

Motion to adjourn at 8:55 pm

A handwritten signature in black ink, appearing to read "Gall", written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in blue ink, reading "Beth Leader", written over a horizontal line.

City Clerk