



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

November 2, 2020

7:00 PM

Held Remotely per Governor Inslee's

Proclamation 20-28.11

1. Call to Order and Roll Call

Roll Call Present: Nancy Goodloe, Tristen Lamb, Nancy Lillquist, David Miller, Mary Morgan, Bruce Tabb

Councilmember Stacey Engel arrived at 7:02 pm

Also Present: City Manager Akers; City Attorney/Assistant City Manager Weiner; City Clerk Leader; Executive Assistant Gigstead; Finance Director Pascoe; Senior Financial Analyst/Budget Officer Bassett; Parks and Recreation Director Case; Public Works and Utilities Director Lyyski; IT/Telecomm Manager Faubion; Kittitas County Public Health Officer, Dr. Mark Larson and approximately 10 members of the public

2. Proclamations

2.A. Veterans Day Proclamation

Former Councilmember, Ed Barry, was present to read the Veteran's Day Proclamation.

Councilmember Mary Morgan moved to Approve the Mayor's signature on the Veterans Day Proclamation. **Motion Approved 7-0.**

2.B. National Native American Heritage Month Proclamation

Former Councilmember, Anthony Aronica, was present to read the National Native American Heritage Month Proclamation.

Councilmember Nancy Lillquist moved to Approve the Mayor's signature on the National Native American Heritage Month Proclamation. **Motion Approved 7-0.**

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Mary Morgan moved to Approve the Agenda as presented. **Motion Approved 7-0.**

5. Consent Agenda

- 5.A. Approve Minutes of October 19, 2020 Regular Meeting
- 5.B. Acknowledge Minutes of the Environmental Commission - September 16, 2020
- 5.C. Acknowledge Minutes of Landmarks and Design Commission - October 6, 2020
- 5.D. Acknowledge Minutes of the Parks and Recreation Commission - August 12 and September 14, 2020
- 5.E. Acknowledge Minutes of Public Transit Advisory Committee - September 15, 2020
- 5.F. Acknowledge Minutes of Utility Advisory Committee - September 17, 2020
- 5.G. Award RFQ 2020-18 – Annual Substation Inspection and Testing
- 5.H. Approve University Way Banner Request for Air Force ROTC - November 9-15, 2020
- 5.I. Resolution 2020-30 - 511 N Sprague - Coy street tree removal
- 5.J. EBDA/CenterFuse Agreement Amendment
- 5.K. Tourism-Related, Small-Scale Municipality-Owned Capital Projects Agreement and Grant Acceptance
- 5.L. Fifth Amendment to the Non-Exclusive Communications Lease with New Cingular Wireless (dba AT&T)
- 5.M. IT Computer Refresh Program Purchase
- 5.N. Approve November 2, 2020 Voucher Listing

Councilmember Mary Morgan moved to Approve the Consent Agenda as presented. **Motion Approved 7-0.**

6. Petitions, Protests, and Communications

- 6.A. COVID-19 Update

Kittitas County Public Health Officer, Dr. Mark Larson, gave an update on active positive cases in Kittitas County.

7. Citizen Comment on Non-agenda Issues

Theresa Plue commented regarding divisive groups, the election and thanked Council for the work they are doing.

8. Business Requiring Public Hearings

8.A. Public Hearing for the Preliminary 2021/2022 Biennial Budget

The Mayor opened the Public Hearing. Senior Financial Analyst/Budget Officer, Keith Bassett, presented information in the staff report and reviewed proposed expenditures for each year by department.

Christopher Hobbs, commented regarding in person City Council meetings;

Terry Wilson, Ellensburg Resident, commented regarding Councilmember Engel;

The Mayor reiterated that comments being taken needed to be concerning the Public Hearing for the Preliminary 2021/2022 Biennial Budget.

Stacy Hammond, 308 N Sampson, speaking for herself, commented regarding cutting funding to the Ellensburg Downtown Association and City Attorney from the City budget;

Theresa Plue, Ellensburg Resident, commented regarding funding given to the Ellensburg Downtown Association;

The Mayor closed the Public Hearing. No action was requested and was for information only.

8.B. Public Hearing (Legislative) - 2021 Proposed Revenue Sources Including Property Tax

The Mayor opened the Public Hearing. Finance Director, Jerica Pascoe, presented information in the staff report and reviewed projected revenues for the General Fund budget.

The Mayor closed the Public Hearing. No action was requested and was for information only.

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Ordinance 4860 (second reading) –Traffic Code Revisions

Public Works and Utilities Director, Ryan Lyyski, presented information in the staff report.

Councilmember Mary Morgan moved to Approve conducting second reading and adoption of Ordinance 4860. **Motion Approved 7-0.**

9.B. Proposed 2021 Property Tax Levy Ordinance (First Reading) and Resolution Declaring Substantial Need to Increase Property Tax by One Percent

Finance Director, Jerica Pascoe, presented information in the staff report and commented that all references to the .60152 IPD in the Agenda Report had been changed to .602 per the Department of Revenue.

Councilmember Mary Morgan moved to Approve adopting Resolution 2020-31 declaring a substantial need to set the increase the property tax by one percent for 2021. **Motion Approved 7-0.**

Councilmember Nancy Goodloe moved to Approve conducting first reading of Ordinance 4861 levying property tax for the City of Ellensburg for fiscal year commencing January 1, 2021. **Motion Approved 7-0.**

9.C. Proposed Ordinance amending ECC Section 1.30.640 "Officers - Oath and Bond"

Finance Director, Jerica Pascoe, presented information in the staff report.

Councilmember Mary Morgan moved to Approve conducting first reading of Ordinance 4862 amending ECC Section 1.30.640. **Motion Approved 7-0.**

9.D. Ordinance to Repeal Chapter 5.64 of the Ellensburg City Code - "Carryout Bag Regulations" (First Reading)

Public Works and Utilities Director, Ryan Lyyski, presented information in the staff report.

Councilmember Mary Morgan moved to Approve conducting first reading of Ordinance 4863 repealing Chapter 5.64 of the Ellensburg City Code. **Motion Approved 7-0.**

9.E. Resolution to allow Sole Source Purchase of 3" and Larger Water Meters

Public Works and Utilities Director, Ryan Lyyski, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve adoption of Resolution of 2020-32 to sole source purchases of 3" and larger water meters. **Motion Approved 7-0.**

10. Unfinished Business

10.A. Park Master Planning Recommendation for Reed Park from Parks and Recreation Commission

Lacy Harrison, Parks and Recreation Chair, was present to review information discussed at the Parks and Recreation meeting regarding Reed Park, and the Commission's recommendation to City Council.

Stacy Hammond, 308 N Sampson St., commented regarding the elimination of traffic and parking at the water tower and the public participation process.

Martha Duskin-Smith, 1108 Craig Ave., representing herself and others, commented regarding the proposal not eliminating traffic to the park.

Terry Wilson, speaking for herself, commented regarding the park plan and the use of funds for other projects;

Stacy Hammond commented regarding the use of funds and the suspected urgency of park changes;

Theresa Plue commented regarding access to the park for vehicles;

Stacy Hammond commented regarding the use of funds for a consultant and the budget;

Terry Wilson questioned whether this was the only process for the public to comment;

The Mayor explained funding used for a consultant will be from the Park Impact Fees fund in the budget.

Councilmember Nancy Lillquist moved to Authorize the expenditure of up to \$20,000 for a consultant to run a public participation process and propose design changes to the Reed Park Master Plan. **Motion Approved 7-0.**

10.B. Updated report from the City Council Equity, Diversity and Arts Subcommittee

Councilmember Tristen Lamb reported on the Special Arts Commission meeting and review by members including three changes proposed by the commission.

- Instead of being specific to windows, would prefer allowing use of entire Rotary Pavilion site;
- Would like to allow a \$100 stipend from Arts Commission funds to the top three finalists;
- Would like to give an extension to the timeline for work to be done;

A written report would be included in the next council agenda for public comment and the subcommittee requested Council consensus on the three additional items. Council agreed with those additions for inclusion in the report for the November 16th Agenda.

11. New Business

11.A. Purchase of Field Lights for the Rotary Park Youth Baseball & Softball Complex

Parks and Recreation Director, Brad Case, reviewed information in the staff report.

Councilmember Stacey Engel moved to Authorize purchase of the field lights in the amount of \$398,029 and approve the necessary budget adjustment to the 2020 Parks Acquisition Fund budget. **Motion Approved 7-0.**

12. Miscellaneous

12.A. Manager's Report

The City Manager reviewed the Manager's Report. City Council concurred with the proposed proclamation format.

The City Manager announced his upcoming retirement. The Mayor requested a meeting be scheduled with the City Manager, City Attorney, HR Director and Mayor to discuss the hiring process. Councilmembers should contact the City Manager's office if they're interested in serving on a hiring subcommittee. Appointments to the subcommittee will be made at the November 16th Council meeting.

12.B. Councilmembers' Reports

- Councilmember Miller attended a KCCOG meeting, Homeless & Affordable Housing Committee;
- Councilmember Lillquist reported on the Environmental Commission meeting;
- Councilmember Engel expressed thanks to the City Manager for his help during her time on Council;
- Councilmember Goodloe reported on the Inclusion Diversity and Equity subcommittee and stated a report will be presented at the December 7th meeting;
- Councilmember Miller inquired about the November 18th Special Meeting Agenda and the City Manager reported a draft will be out soon.

13. Executive Session

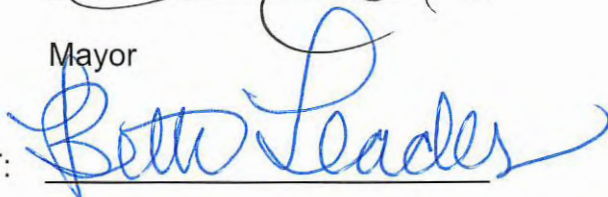
14. Adjournment

Adjourned at 9:18 pm



Mayor

ATTEST:



City Clerk