



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

December 7, 2020

7:00 PM

Held Remotely per Governor Inslee's

Proclamation 20-28.13

1. Call to Order and Roll Call

Roll Call Present: Stacey Engel, Nancy Goodloe, Tristen Lamb, Nancy Lillquist, David Miller, Bruce Tabb

Absent: Mary Morgan

Councilmember David Miller moved to Approve an excused absence for Councilmember Morgan. **Motion Approved 6-0.**

Others Present: City Manager Akers; City Attorney/Assistant City Manager Weiner; City Clerk Leader; Executive Assistant Gigstead; Parks & Recreation Director Case; Engineering Manager Mayo; Human Resources Director Smith; Planning Manager Ayling; Senior Electrical Engineer Meyer; Finance Director Pascoe; Financial Analyst/Budget Officer Bassett; HopeSource representatives, Susan Grindle and Craig Kelly; Kittitas County Chamber Tourism Director, Madison Ford; Kittitas County Public Health Officer, Dr. Mark Larson and approximately 25 members of the public

2. Proclamations

3. Awards and Recognitions

3.A. Expression of Appreciation to outgoing Adult Activity Center Coordinator, Katrina Douglas

Parks and Recreation Director, Brad Case, made a statement in honor of Katrina Douglas and thanked her for her 11 years of service at the Adult Activity Center.

4. Approval of Agenda

Councilmember David Miller moved to Approve moving item 10.A - Inclusion, Diversity and Equity Subcommittee Final Report to 6.D. **Motion Approved 6-0.**

Councilmember Tristen Lamb moved to Approve the Agenda as amended. **Motion Approved 6-0.**

5. Consent Agenda

- 5.A. Approve Minutes of the November 16, 2020 Regular Meeting
- 5.B. Approve Minutes of the November 18, 2020, Special Meeting between City Council and the CWU President's Cabinet.
- 5.C. Approve Minutes of the November 23, 2020, Special Meeting
- 5.D. Acknowledge Minutes of the Ellensburg Arts Commission - October 8 and October 16, 2020
- 5.E. Acknowledge Minutes of the Ellensburg Business Development Authority Board - September 16 and October 14, 2020
- 5.F. Acknowledge Minutes of Library Board - October 13, 2020
- 5.G. Acknowledge Minutes of the Public Transit Advisory Committee - October 20, 2020
- 5.H. Acknowledge Minutes of the Utility Advisory Committee - October 15, 2020
- 5.I. Interlocal Agreement with Franklin Conservation District (FCD) for Stormwater Outreach Education
- 5.J. Ellensburg Police Department Accreditation
- 5.K. Bid Award – Bid Call 2020-10 for Surface Aerator Procurement at the Waste Water Treatment Facility
- 5.L. Amendment No. 1 to the 2018 Aspect Engineering design contract for the Dolarway Bridge and Levee.
- 5.M. Accept RFQ 2019-28 as Complete – Replacement of Door Locks at City Hall
- 5.N. Accept Resignation of Arlein Anderson from the Arts Commission
- 5.O. Approve University Way Banner Request for Spread Kindness Not COVID-19 - December 8, 2020 - January 17, 2021
- 5.P. Approve University Way Banner Request for Data Privacy Day - January 18 - February 1, 2021
- 5.Q. Addendum to Jail Agreement with City of Sunnyside
- 5.R. Resolution 2020-33 - 512 N Ruby - First Lutheran street tree removal
- 5.S. Contract Amendment No. 1 - Professional Services Agreement Water System Plan and Illinois Well Outfitting Design

5.T. Contract Amendment No. 5 - Professional Services Agreement Bull Road Utility Extension Design

5.U. Approve December 7, 2020 Voucher Listing

Councilmember Nancy Goodloe moved to Approve the Consent Agenda as presented.

Motion Approved 6-0.

6. Petitions, Protests, and Communications

6.A. COVID-19 Update

Dr. Mark Larson was present to give a report on current positive cases in Kittitas County and the increase in cases in a church, long term care facility and some businesses. He spoke regarding the vaccine and distribution. He explained the County is higher than the statewide average but lower than neighboring counties.

6.B. Kittitas County Chamber of Commerce - Tourism Promotion Update

Madison Ford, Director of Tourism for Kittitas County Chamber of Commerce, presented a tourism promotion report. She reviewed what was focused on in 2020 and adaptations and focus for each quarter in 2021.

6.C. Board and Commission Reappointments

Councilmember Nancy Lillquist moved to Approve reappointment of three board members requesting reappointment: Hannah Tower to the Affordable Housing Commission; David Carns to the Building Appeals Board; and Joshua Hackney to the Public Transit Advisory Committee.

Councilmember Engel questioned whether new applicants would have the opportunity to apply for a board or commission position as existing member terms are up.

Motion Approved 6-0.

6.D. Inclusion, Diversity and Equity Subcommittee Final Report and Recommendations to Ellensburg City Council (Item moved from 10.A).

Councilmember Goodloe presented information in the Agenda Report.

Theresa Plue, 140 Woodhouse Loop, commented regarding the IDE subcommittee report and discussions she had with community remembers regarding the report.

Tylene Carnell, 208 S Ruby St., commented in favor of the report.

Landis Hanson, 1015 E 18th Ave., commented regarding the IDE subcommittee discussions and focus of the report and importance of CWU students to the community.

Shana Kessler, 1508 N. B St., commented regarding the importance of inclusion of Central students in discussions, and commented regarding the statement in the report of BLM as a Marxist group.

Betty Douglas, 315 W Helena Ave., appreciated the work done for the report and commented regarding the publicity of the meetings and the alleged imposition of regulations to businesses.

Stacy Hammond, 308 N Sampson St., commented regarding the decision making process by Council and issues with the Ellensburg Downtown Association.

Councilmember Engel spoke regarding comments received from the public and gathering of data.

Councilmember Miller commented regarding the facilitation of conversations and he agreed with Councilmember Engel's comments. He encouraged citizens of the community to participate in future conversations and groups to discuss the issues.

Councilmember Lamb appreciated the report and commented regarding marginalized communities.

Written comments were received by the Clerk concerning this topic from: Keith R. and Lise T. McGowan, Rick Spence, Ruthi Erdman, Beryl Kelley, Nick and Diana Ehrman, Pam Wakeman, Betty Douglas, Ada Alvarado, Christine Zbinden, and joint letter from numerous citizens and business owners.

Councilmember Stacey Engel moved to Approve Council to accept the report as presented with recommendation for staff to return with an ordinance, reflecting recommendation No.1 in the report; for the sub-committee to continue their work as shown in the report on page 220 of the Agenda; and for staff to return with strategies for implementation of the items listed at the bottom of page 220 and 221 in the Agenda.

Motion Approved 6-0.

7. Citizen Comment on Non-agenda Issues

Stacy Hammond, 308 N Sampson St, commented regarding the Ellensburg Downtown Association.

Shana Kessler, 1508 N B Street, commented regarding the Police Department fining citizens using chalk on city streets.

Landis Hanson, 1015 E 18th Ave, commented in response to Stacy Hammond's comments.

Theresa Plue, 140 Woodhouse Loop, commented regarding equity and equality.

Corey Kanoyer, 316 E 4th Ave, commented regarding the Ellensburg Police Department and his opinion of one-sided justice.

Theresa Plue, 140 Woodhouse Loop, commented regarding paintings in the street.

8. Business Requiring Public Hearings

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Ordinance 4864 (second reading) - 2021/2022 Biennial Budget Ordinance
Financial Analyst/Budget Officer, Keith Bassett, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve conducting second reading and adoption of Ordinance 4864. **Motion Approved 6-0.**

9.B. Ordinance 4865 (second reading) amending ECC Chapter 2.32 "Deferred Compensation Plan" and repealing ECC Section 2.32.200.
Finance Director, Jerica Pascoe, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve conducting second reading and adoption of Ordinance 4865. **Motion Approved 6-0.**

9.C. Consideration of First Reading of an Ordinance Amending the 2019-2020 Biennial Budget.
Financial Analyst/Budget Officer, Keith Bassett, presented information in the staff report.

Councilmembers Engel and Lillquist asked questions.

Councilmember Nancy Goodloe moved to Approve conducting first reading of Ordinance 4866 amending the 2019/2020 biennial budget. **Motion Approved 6-0.**

9.D. Resolution to Approve Fiscal Year 2020 Bad Debt Write-Offs
Finance Director, Jerica Pascoe, presented information in the staff report.

Councilmember Nancy Goodloe moved to Approve adoption of Resolution 2020-34. **Motion Approved 6-0.**

9.E. Resolution to Sole Source the Purchase of Wood Electrical Utility Poles
Senior Electrical Engineer, Paul Meyer, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve adoption of Resolution 2020-35 for sole source purchase of wood electrical poles. **Motion Approved 6-0.**

9.F. 2021 Pay Plan Resolution
Human Resources Director, Cindy Smith, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve adoption of Resolution 2020-36 adopting the 2021 Pay Plan. **Motion Approved 6-0.**

10. Unfinished Business

11. New Business

11.A. Approval of the Ellensburg Arts Commission 2021 Grant Awards
Library Director, Josephine Camarillo, presented information in the staff report.

Councilmember Nancy Goodloe moved to Approve approval of the Ellensburg Arts Commission 2021 grant recommendations as presented in the Agenda in the amount of \$22,900. **Motion Approved 6-0.**

11.B. Creative Sector Grant Funding Second Round Recommendation
Library Director, Josephine Camarillo, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve the Ellensburg Arts Commission recommendation for the creative sector grant funding, second round and approve the necessary budget adjustments. **Motion Approved 6-0.**

11.C. Affordable Housing Agreement between City of Ellensburg and HopeSource for Addison Place
Planning Manager, Jamey Ayling, presented information in the staff report.

Councilmember Nancy Goodloe moved to Approve authorizing the City Manager to execute the Addison Place Agreement with HopeSource in the amount of \$373,000. **Motion Approved 6-0.**

12. Miscellaneous

12.A. Manager's Report

The City Manager stated the Public Works and Utilities Department requested a public hearing be set for the December 21, 2020 meeting for update of the Six Year Transportation Improvement Plan.

Councilmember Nancy Lillquist moved to Approve setting a public hearing on December 21, 2020 for the 2021-2026 six-year transportation improvement plan. **Motion Approved 6-0.**

An Executive Session was needed under the authority of RCW 42.30.140, to consider collective bargaining sessions with contract negotiations. Discussion would take approximately five minutes and no action would be taken.

12.B. Councilmembers' Reports

- Councilmember Lamb attending the EMS & Trauma Care Council meeting;
- Councilmember Engel attended the Planning Commission meeting;
- Councilmember Goodloe attended a meeting for "Not in our KittCo" and discussed funding available through the Community Recovery Fund;
- Councilmember Lillquist attended an Airport Advisory Commission meeting and Utility Advisory Commission meeting;
- Mayor Tabb reported on preliminary meetings with city staff for the City Manager position and work being done for a contract with Prothman for recruitment services; Councilmembers Morgan, Lamb and Mayor Tabb will serve on the subcommittee. He recommended a letter of recognition be sent to the Police

Department for their accreditation and the topic be discussed at a future meeting; he gave an update on the letter sent to the Governor's office from the cities of Ellensburg, Cle Elum and Kittitas.

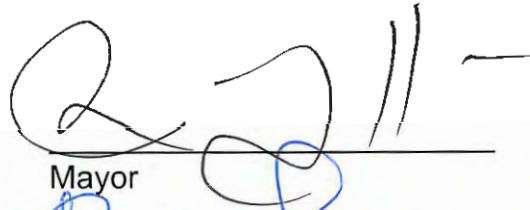
13. Executive Session

Council recessed at 9:55 for a five minute break and would begin executive session at 10:00 pm to discuss potential union business by the authority of RCW 42.30.140. No action was anticipated. The break was extended until the executive session commenced at 10:03 p.m.

Council reconvened at 10:08 pm.

14. Adjournment

Meeting adjourned at 10:08 pm



Mayor

ATTEST:



City Clerk