



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

December 21, 2020

7:00 PM

Held Remotely per Governor Inslee's

Proclamation 20-28.14

1. Call to Order and Roll Call

Roll Call Present: Stacey Engel, Nancy Goodloe, Tristen Lamb, Nancy Lillquist, David Miller, Mary Morgan, Bruce Tabb

Also Present: City Manager Akers; City Attorney/Assistant City Manager Weiner; City Clerk Leader; Executive Assistant Gigstead; Planning Manager Ayling; Police Chief Wade; City Engineering Manager Mayo; Civil Engineer Mattson; Fiscal Analyst/Budget Officer Bassett; Emma Johnson; David Douglas; Patrick Sullivan with Habitat for Humanity and approximately twenty members of the public

2. Proclamations

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Nancy Lillquist moved to Approve amended Agenda adding 9.C, Emergency Resolution concerning Information Technology. **Motion Approved 7-0.**

5. Consent Agenda

5.A. Approve Minutes of December 7, 2020 Regular Meeting

5.B. Approve Minutes of March 13, 2020 City Council Retreat

5.C. Acknowledge Minutes of the Affordable Housing Commission - September 2 and October 7, 2020

5.D. Acknowledge Minutes of the Arts Commission - November 12 & 19, 2020

5.E. Acknowledge Minutes of the Ellensburg Business Development Authority Board - November 11, 2020

5.F. Acknowledge Minutes of Library Board - November 10, 2020

5.G. Acknowledge Minutes of the Lodging Tax Advisory Committee - November 4, 2020

5.H. Acknowledge Minutes of the Parks & Recreation Commission - October 14, 2020

5.I. Acknowledge Minutes of the Planning Commission - July 9, August 27 and November 12, 2020

5.J. Project Acceptance - Bid Call 2020-21 Tree Pruning Contract with Asplundh Tree Expert LLC

5.K. Approval of the 2021 - 2023 Agreement between the City of Ellensburg and HopeSource for Provision of Dial A Ride Bus Service and the 2021 - 2023 Agreement between the City of Ellensburg and HopeSource for Provision of Upper County-Ellensburg Commuter Bus Service.

5.L. Surplus Resolution for Equipment Donation to the Ellensburg Business Development Authority (CenterFuse)

5.M. 2021 Interlocal Cooperation Payment Agreement with Kittitas County Emergency Medical Services and Trauma Care Council

5.N. Dominion Energy Questar's Clay Basin Natural Gas Storage Facility - Contract Renewal

5.O. Twin City Foods Industrial Wastewater Discharge Agreement Renewal

5.P. Approve December 21, 2020 Voucher Listing

Councilmember Mary Morgan moved to Approve Consent Agenda as presented. **Motion Approved 7-0.**

6. Petitions, Protests, and Communications

6.A. COVID-19 Update

Councilmember Lamb reported that 249 vaccination doses had been administered with an additional 80-100 doses administered that day. Council asked questions regarding vaccinations. Additional deaths have increased the total number to 26.

6.B. Board and Commission Application

Emma Johnson was present to speak on her interest in serving on the Affordable Housing Commission.

6.C. Ellensburg Police Department - Substance Abuse Disorder Partnership

Chief of Police, Ken Wade, presented information in the staff report. Dr. David Douglas presented information to Council concerning the assistance he will provide the police department. No action was required, and was for information only.

7. Citizen Comment on Non-agenda Issues

Theresa Plue, 140 Woodhouse Loop, commented regarding a proposed ordinance concerning the Inclusion, Diversity and Equity Committee, discussed at the last council meeting;

Shana Kessler, 1508 N B St., commented regarding stickers posted around town;

Stacy Hammond, 308 N Sampson St., commented regarding Council participation at meetings of the group "Not in our KittCo" and the Police Department budget;

8. Business Requiring Public Hearings

8.A. Public hearing (legislative) to adopt a Resolution amending the City's Six-Year Transportation Improvement Plan (TIP) for 2021-2026 and revising grant funded projects.

The Mayor opened the public hearing. Engineering Manager, Derek Mayo, presented information in the staff report. There were no questions, comments or testimony from the public, and the Mayor closed the public hearing.

Councilmember Mary Morgan moved to Approve adoption of Resolution 2020-38 for the Six-Year Transportation Improvement Plan. **Motion Approved 7-0.**

Councilmember Nancy Lillquist moved to Approve authorizing the Mayor and staff to execute any and all necessary TIB and STBG grant paperwork associated with the Alder St and 14th Ave Signalization – PTC Reconnect Trail from 14th Ave to KVEC project and the University Way and Reecer Creek Road Signalization project. **Motion Approved 7-0.**

8.B. Public Hearing to consider Annexation Request from Ray Weisbeck for Parcels 258133, 018133, 038133 & 058133, located on Cascade Street, (legislative) and first reading of an Ordinance approving petition for annexation P20-083

The Mayor opened the public hearing. Planning Manager, Jamey Ayling, presented information in the staff report. There were no questions, comments or testimony from the public, and the Mayor closed the public hearing.

Councilmember Mary Morgan moved to Approve annexation request P20-083 for parcels 258133, 018133, 038133 and 058133 located on Cascade Street and simultaneous adoption of Residential Suburban zoning. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Approve conducting first reading of Ordinance 4867. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Approve scheduling a public hearing on February 1, 2021 to consider second reading and adoption of Ordinance 4867. **Motion Approved 7-0.**

8.C. Public Hearing to consider Annexation Request - Parcel 10876 located north of Sanders Road (legislative) and first reading of an Ordinance approving petition for annexation P20-088

The Mayor opened the public hearing. Planning Manager, Jamey Ayling, presented information in the staff report. There were no questions, comments or testimony from the public, and the Mayor closed the public hearing.

Councilmember Mary Morgan moved to Approve annexation request P20-088 for parcel 10876 located north of Sanders Road and simultaneous adoption of Residential Suburban zoning. **Motion Approved 7-0.**

Councilmember Stacey Engel moved to Approve conducting first reading of Ordinance 4868. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Approve scheduling a public hearing to consider second reading and adoption of Ordinance 4868 at the February 1, 2021 meeting. **Motion Approved 7-0.**

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Ordinance 4866 - (second reading) Amending the 2019-2020 Biennial Budget

Financial Analyst/Budget Officer, Keith Bassett, presented information in the staff report. He explained there was an adjustment of \$250,000 in the Risk Management fund of Exhibit B.

Councilmember Nancy Lillquist moved to Approve an amendment to Exhibit B, increasing the spending authority by \$250,000 in the Risk Management Fund. **Motion Approved 7-0.**

Councilmember Mary Morgan moved to Approve conducting second reading and adoption of Ordinance 4866 as amended. **Motion Approved 7-0.**

9.B. Resolution for Allocation of 2021 Lodging Tax Funds

City Manager Executive Assistant, Laurie Gigstead, presented information in the staff report.

Councilmember Nancy Lillquist moved to Approve adoption of Resolution 2020-39 approving the Allocation of 2021 Lodging Tax Funds. **Motion Approved 7-0.**

9.C. Emergency Resolution concerning Information Technology
City Manager, John Akers, presented information concerning the cyber "ransomware" attack against the City. In anticipation of work to be performed, an emergency Resolution was being presented for Council consideration.

Councilmember Nancy Lillquist moved to Approve adoption of Resolution 2020-40 declaring an emergency due to a ransomware attack against the City. **Motion Approved 7-0.**

10. Unfinished Business

11. New Business

11.A. Affordable Housing Commission Recommendation on Sales Tax Funding and City Property Contribution for Affordable Housing.
Planning Manager, Jamey Ayling, presented information in the staff report.

Councilmember Nancy Goodloe moved to Approve Authorization of the Mayor's signature on the award letter to Habitat for Humanity Seattle-King County, and Provide staff direction to initiate contract negotiations with Habitat for Humanity Seattle-King County. **Motion Approved 7-0.**

12. Miscellaneous

12.A. Manager's Report

City Manager Akers reviewed the Manager's Report. He also reported on the West Ellensburg Park lighting project, which did not include sales tax in the amount of \$33,036.41 when approved by Council at the November 4th meeting. The total amount of the project will increase to \$431,065.41 and is within the budgeted amount for the project.

An executive session was needed per RCW 42.30.110(1)(i) to discuss litigation and potential litigation; RCW 42.31.140 concerning collective bargaining sessions; and RCW 42.30.110(1)(a)(ii) concerning information regarding the infrastructure and security of computer and telecommunications networks and other information that if made public, may increase the risk to the confidentiality, integrity or availability of agency security or to information technology infrastructure or assets. Expected discussion time would be 20 minutes and no action was anticipated.

12.B. Councilmembers' Reports

- Councilmember Morgan stated she is no longer able to attend the Community Forest Project Group meetings and Recreation Forum and Councilmember Lillquist advised she is available to cover those meetings;
- Councilmember Lillquist reported she was appointed to the Airport Advisory Committee, gave an update regarding the Developmental Disability Advisory

Committee, and attended the Utility Advisory Committee meeting and a broadband webinar;

- Councilmember Miller attended the KCCOG, Landmarks and Design Committee and Homeless and Affordable Housing Commission meetings. He requested an excused absence for the January 4, 2021 meeting and spoke regarding Planning commissioner, Gretchen Thatcher's passing;

Councilmember Nancy Lillquist moved to Approve an excused absence for Councilmember Miller for the January 4, 2021. **Motion Approved 7-0.**

- Councilmember Engel attended the Planning Commission meeting and reported the Parks and Recreation Commission will be doing a new survey for the downtown park name and EBDA will be doing a campaign to promote Ellensburg to people who work from home in the Puget Sound area to relocate to Ellensburg;
- Councilmember Goodloe attended the Utility Advisory Committee meeting and the Law and Justice Council meeting. She gave an update regarding the Community Recovery fund;
- Councilmember Lamb attended the Arts Commission and Library board meetings;
- Mayor Tabb attended the Chamber Legislative Day, Public Transit Advisory Committee meeting, and Leadership Kittitas County.

Council recessed to Executive Session at 9:00 pm, which was expected to last approximately 20 minutes and Council was not expected to reconvene. After a short break, Executive Session began at 9:07 pm.

13. Executive Session

13.A. Per RCW 42.30.110(1)(i), to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

13.B. Per RCW 42.30.140, to consider collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

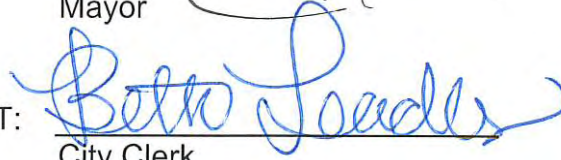
14. Adjournment

Meeting adjourned at 9:27 pm.

A handwritten signature in black ink, appearing to be "E. J. [unclear]", written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in blue ink, appearing to be "Beth Loades", written over a horizontal line.

City Clerk