CITY OF ELLENSBURG **Utility Advisory Committee**

Date of Meeting **February 18, 2021**
Time of Meeting **3:30 PM**
Place of Meeting **Virtual Conference**

Nancy Lillquist, Chairperson, term expires May 31, 2022
Ed Barry, Vice Chairperson, term expires May 31, 2023
Nancy Goodloe, City Council, term expires May 31, 2021
Gary Gleason, CWU, term expires May 31, 2022
Bob Johnson, KITTCOM, term expires May 31, 2023
Jim Goeben, Telecommunications Utility customer, term expires May 31, 2023
Nate Sitton, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chair Lillquist called the meeting to order at 3:30 pm.

2. ROLL CALL

Members present: Nancy Lillquist, Chair; Ed Barry, Vice Chair; Nancy Goodloe, City Council; Gary Gleason, CWU; Jim Goeben, Telecomm; Bob Johnson, Telecomm; Nate Sitton, City Utility Customer.

Also present: Ryan Lyyski, Public Works & Utilities Director; Mike Helgeson, Assistant Public Works Director; Kim Caulkins, Operations Analyst; Darin Yusi, Gas Engineer; Buddy Stanavich, Power & Gas Manager; Darren Larsen, Assistant Utilities Director; Bradley Campbell, Electrical Engineer; Paul Meyer, Sr. Electrical Engineer; Ben Faubion, IT & Telecomm Manager; Margaret Reich, CenterFuse.

3. ELECT CHAIRPERSON AND VICE CHAIRPERSON

Barry moved to elect Nancy Lillquist as chair and himself as vice chair of the Utility Advisory Committee. Goodloe seconded. All in favor; **motion approved**.

4. APPROVAL OF MINUTES

4.A. Approve minutes - January 21st, 2021 regular meeting minutes

Chair Lillquist moved to amend the minutes to correct her vote from “abstained” to “no” under item 8.C. Natural Gas Rebates. Barry moved to approve the minutes as amended. Lillquist seconded. All in favor; **motion approved**.

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5. APPROVAL OF CONSENT AGENDA

Consent items have been distributed to committee members in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a committee member or at the request of a member of the public with concurrence of a committee member.

5.A. 2020 Cured in Place Sewer Line Rehabilitation Project Acceptance

5.B. Agreement with Natural Selection Farms for Biosolids Reuse.

Barry moved to approve the consent agenda. Gleason seconded. All in favor; **motion approved.**

6. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

7. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

7.A. CenterFuse Broadband Feasibility Study

Margaret Reich presented findings and solutions from the Broadband Feasibility Study (Study) recently completed by CenterFuse. Margaret reported the CenterFuse Board has approved the Study and previously shared the findings with City Council and is now identifying the next strategies. The committee asked several questions regarding the Study and CenterFuse's goals moving forward. There were questions and discussion around the City's policy and priorities and how this may collaborate with or possibly change them. Margaret stated that the study is available by request. Chair Lillquist requested this topic be put on the next UAC Meeting Agenda to continue the discussion with staff.

8. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

9. INFORMATION ONLY ITEMS

9.A. Dolarway Substation Improvements

Paul Meyer shared an overview of the substation site proposed improvements and budgeted cost estimates as well as the 2021/2022 timeline. The project will consist of removing the old city-owned substation transformer located in the BPA yard and installing a new substation transformer in the city-owned Dolarway Substation yard.

9.B. HB 1084 Revised Letter

Darin Yusi shared the final draft of the response letter to House Bill 1084.

9.C. Public Works & Utilities Issues and Updates

Ryan Lyyski gave an update on the Bull Road Project.

Ryan Lyyski gave an update on the sewer and water utilities. He also mentioned the 2022 Sewer budget contains funds for new roof at the plant. Staff has been dealing with leaks and the HVAC system (which happens to sit on roof) may be in need of replacement. The UAC may be approached about possible replacement of HVAC and roof in the 2021 budget.

Ryan Lyyski gave an update on the stormwater utility. He also mentioned that the City's consultant is working closely with Kittitas County Flood District/FEMA and the Flood District's consultant to do everything possible to be able to certify the existing and new levees being built on the Reecer Creek floodplain project. The County is interested in remapping the FEMA floodplain through this stretch of the creek. Ryan did caution the committee that it is possible that the levees might not be able to be FEMA certified due to FEMA standards that are out of the City's control.

Darren Larsen gave an update on the electric and gas utilities.

10. NEXT MEETING

10.A. March 18th, 2021 at 3:30 pm

11. ADJOURNMENT

With no further discussion, the meeting adjourned at 4:40 pm.

Kim Caulkins
Recording Secretary
Drafted: 2/19/2021
Approved: 3/18/2021