



CITY OF ELLENSBURG

Utility Advisory Committee

Date of Meeting

May 20, 2021

Time of Meeting

3:30 PM

Place of Meeting

Virtual Conference

Nancy Lillquist, Chairperson, term expires May 31, 2022

Ed Barry, Vice Chairperson, term expires May 31, 2023

Nancy Goodloe, City Council, term expires May 31, 2021

Gary Gleason, CWU, term expires May 31, 2022

Bob Johnson, KITTCOM, term expires May 31, 2023

Jim Goeben, Telecommunications Utility customer, term expires May 31, 2023

Nate Sitton, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chair Lillquist called the meeting to order at 3:30 pm.

2. ROLL CALL

Members present: Nancy Lillquist, Chair; Nancy Goodloe, City Council; Gary Gleason, CWU; Nate Sitton, City Utility Customer.

Also present: Ryan Lyyski, Public Works & Utilities Director; Darren Larsen, Assistant Utilities Director; Derek Mayo, Engineering Services Manager; Jon Morrow, Stormwater Manager; Darin Yusi, Gas Engineer; Drew Houck, IT.

Gleason moved to excuse Ed Barry from the May 20th UAC meeting. Sitton seconded. All in favor; **motion approved.**

Chair Lillquist moved to amend the agenda to move Stormwater Management Plan update 2020-2021 from 8.A. to 7.A.

3. APPROVAL OF MINUTES

3.A. Approve minutes - April 15th, 2021 regular meeting minutes

Goodloe moved to approve the minutes. Gleason seconded. All in favor; **motion approved.**

4. APPROVAL OF CONSENT AGENDA

Consent items have been distributed to committee members in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a

committee member or at the request of a member of the public with concurrence of a committee member.

4.A. Project Acceptance - Bid Call 2020-28 Ridgeview Lane Sewer Main Extension

Goodloe moved to approve the consent agenda. Sitton seconded. All in favor; **motion approved.**

5. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

None

6. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

Darren Larsen mentioned a letter to the Mayor from George Long, Director of KITTCOM, acknowledging Bob Johnson's retirement effective July 1, 2021 and requesting that Bryan Clark be the new appointee on the UAC committee. The Mayor responded with a letter approving the change.

7. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

7.A. Stormwater Management Plan update 2020-2021.

Jon Morrow presented an overview and discussed the plan. Jon answered the committee's questions regarding the 2020-2021 Stormwater Management Plan.

Goodloe moved the committee accept the 2020-2021 Stormwater Management Plan. Sitton seconded. All in favor; **motion approved.**

8. INFORMATION ONLY ITEMS

8.A. City Gas Division is a recipient of the System Operational Achievement Recognition (SOAR) award.

The City's Gas Division has been selected by the APGA as one of fifteen recipients for the Level Silver SOAR award.

8.B. Public Works & Utilities Issues and Updates

Ryan Lyyski shared issued updates for the Sewer and Water Divisions as listed.

Derek Mayo shared the Public Works & Utilities department has submitted three appropriation requests to Representative Kim Schrier's and Senator Murray's offices for potential funding. The City's RNG project was selected as one of Representative Schrier's district's top 10 projects. Since applying, one additional opportunity for possible funds has arose. Applications are due to Senator Cantwell's office by June 1st. The City is requesting the Committee sign a letter of support.

Goodloe moved the committee send a letter of support from the UAC to Senator Cantwell supporting the renewable natural gas conversion at the Wastewater Treatment Plant, the aeration process replacement at the Wastewater Treatment Plant and the Anderson Road sewer projects. Sitton seconded. All in favor; **motion approved.**

*Lillquist moved to amend the motion to include support of any City project for the Senator's appropriation programs. Sitton seconded. All in favor; **motion approved.***

Darren Larsen shared issue updates for the Electric and Gas Divisions as listed. He reported the Light Division will be going out to bid for primary cable extension from Currier Creek Development up Reecer Creek Road to Bender Road to serve the Blackhorse Development. Bids open next week and due to timing, will go straight to City Council and not through UAC for acceptance.

Staff notified the Committee of a recent natural gas purchase commitment to Shell Energy for November 2021 – March 2022 total value of the contract purchase is \$286,522.50.

Chair Lillquist was invited to be on Kittitas County's Broadband Action Team (BAT) as a representative for Council. The first meeting is Wednesday, May 26th at 1:30 pm.

9. NEXT MEETING

9.A. June 17th, 2021 at 3:30 pm

10. ADJOURNMENT

With no further discussion, the meeting adjourned at 4:21 pm.

Kim Caulkins
Recording Secretary
Drafted: 5/24/2021
Approved: 6/17/2021