



CITY OF ELLENSBURG

Utility Advisory Committee

Date of Meeting

July 15, 2021

Time of Meeting

3:30 PM

Place of Meeting

Virtual Conference

Nancy Lillquist, Chairperson, term expires May 31, 2022

Ed Barry, Vice Chairperson, term expires May 31, 2023

Nancy Goodloe, City Council, term expires May 31, 2024

Gary Gleason, CWU, term expires May 31, 2022

Bryan Clark, KITTCOM, term expires May 31, 2023

Jim Goeben, Telecommunications Utility customer. term expires May 31, 2023

Nate Sitton, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chair Lillquist called the meeting to order at 3:30 pm.

2. ROLL CALL

Members present: Nancy Lillquist, Chair; Ed Barry, Vice Chair; Nancy Goodloe, City Council; Gary Gleason, CWU; Nate Sitton, City Utility Customer; Jim Goeben, Telecom; Bryan Clark, Telecom.

Also present: Ryan Lyyski, Public Works & Utilities Director; Darren Larsen, Assistant Utilities Director; Darin Yusi, Gas Engineer; Kim Caulkins, Operations Analyst; Buddy Stanavich, Power & Gas Manager; Mike Helgeson, Assistant PW Director; Nicole Klauss, Public Information Officer. Derek Mayo, Engineering Services Manager; Ben Faubion, IT & Telecomm Manager; Willie Longmire, GIS Coordinator; Terry Weiner, City Attorney; Heidi Behrends Cerniwey, City Manager; Michele Campbell, RH2 Engineering; Zach Schrempp, RH2 Engineering.

3. APPROVAL OF MINUTES

3.A. Approve minutes - June 17th, 2021 regular meeting minutes

Ed Barry moved to approve the minutes. Gleason seconded. All in favor; **motion approved.**

4. APPROVAL OF CONSENT AGENDA

The Committee agreed to address 7.A.first, due to time constraints.

5. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

5.A. Hybrid Public Meeting Discussion

Darren Larsen informed the committee the City will be holding hybrid meetings beginning August 2nd. He also shared the City Council held an ad hoc sub-committee meeting discussing term limits for boards and commissions that will be presented to City Council for review on July 19th.

6. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

6.A. Telecom Utility July Update - Verbal Report

Ben Faubion gave an information only report for telecommunications. Chair Lillquist requested to review the NoaNet agreement.

6.B. Telecommunication Issues & Updates – *Ben Faubion shared verbal updates for Telecommunications.*

7. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

7.A. Water System Plan Final Draft

RH2 Engineering summarized the draft water system plan that will be submitted to the Department of Health, Department of Ecology, Kittitas County and adjacent water systems for comments.
Information only.

7.B. Annual Natural Gas Safety Survey Report

Darin Yusi shared the survey results of the natural gas safety report by Blue Otter Solutions.
Information only.

7.C. Bonneville Power Administration Conservation Agreement

Ed Barry moved the Committee forward a favorable recommendation to City Council to authorize the Mayor to sign the amendment to extend the City's energy conservation agreement with Bonneville Power Administration. Gleason/Sitton seconded. All in favor; **motion approved.**

7.D. 2021 Comprehensive Multi-Utility Rate Study Update

Nate Sitton moved the Committee forward a favorable recommendation to City Council that authorizes the Mayor to sign the attached professional services agreement with FCS Group to update the Cost of Service Analysis (COSA) models for the light, gas, water and sewer utilities. Goodloe seconded. All in favor; **motion approved.**

7.E. BPA's Fourth and Final Purchase Period for Future Tier 2 Power Supply

Buddy Stanavich presented power supply options for the City of Ellensburg fourth purchase period of 2024-2028.

Gary Gleason moved the Committee forward a favorable recommendation to City Council to proceed with serving the City's future Tier 2 power supply needs with the BPA short-term product for the contract's fourth purchase period. Goodloe seconded. All in favor; **motion approved.**

Chair Lillquist asked why the City isn't building solar farms as backup to the system. Staff informed the Committee, for example, to add a resource stack of 1 MW, due to geographic location, 3 MW's would be needed and be backed up resource support services (RSS). An estimated cost has not been calculated.

8. INFORMATIONAL ITEMS

8.A. Public Works & Utilities Issues and Updates

Buddy Stanavich shared past due utility account information. Ryan Lyyski gave an update on the Bull Rd. project. A broken sewer pipe on 10th & Cora caused a sink hole that has been fixed. The Water Department rebuilt a clay valve and replaced telemetry at 18th & Walnut. Stormwater attended a meeting discussing the Reecer Creek levee project will be CORE/FEMA certified. Darren Larsen shared Gas and Light Department updates.

9. NEXT MEETING

9.A. August 19th, 2021 at 3:30 pm

10. ADJOURNMENT

With no further discussion, the meeting adjourned at 5:17 pm.

Kim Caulkins
Recording Secretary
Drafted: 7/19/2021
Approved: 8/19/2021