



CITY OF ELLENSBURG

Utility Advisory Committee

Date of Meeting

December 16, 2021

Time of Meeting

3:30 PM

Place of Meeting

Council Conference & remotely via Zoom

Nancy Lillquist, Chairperson, term expires May 31, 2022

Ed Barry, Vice Chairperson, term expires May 31, 2023

Nancy Goodloe, City Council, term expires May 31, 2024

Gary Gleason, CWU, term expires May 31, 2022

Bryan Clark, KITTCOM, term expires May 31, 2023

Jim Goeben, Telecommunications Utility customer, term expires May 31, 2023

Nate Sitton, City Utility Customer, term expires May 31, 2023

1. CALL TO ORDER

Chair Lillquist called the meeting to order at 3:30 pm.

2. ROLL CALL

Members present: Nancy Lillquist, Chair; Nancy Goodloe, City Council; Nate Sitton, City Utility Customer; Bryan Clark, KITTCOM. Gary Gleason, CWU; Jim Goeben, Telecom. Ed Barry previously requested an excused absence. Goodloe moved to approve the excused absence. Sitton seconded. All in favor; **motion approved.**

Also present: Ryan Lyyski, Public Works & Utilities Director; Darren Larsen, Assistant Utilities Director; Darin Yusi, Gas Engineer; Kim Bowie, Operations Analyst; Buddy Stanavich, Power & Gas Manager; Heidi Behrends Cerniwey, City Manager; Paul Meyer, Electrical Engineer; Ben Faubion, IT & Telecom Manager; Jerica Pascoe, Finance Director; Lynne Perrie, Utility Supervisor; Terry Weiner, City Attorney; Josh Mattson, City Engineer; Bradley Campbell, Light Engineer; approximately 1 other virtual attendees.

3. APPROVAL OF MINUTES

3.A. Approve minutes - November 18th, 2021 regular meeting minutes

Goodloe moved to approve the minutes. Gleason seconded. All in favor; **motion approved.**

4. APPROVAL OF CONSENT AGENDA

Consent items have been distributed to committee members in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a committee member or at the request of a member of the public with concurrence of a committee member.

4.A. Bid Call 2021-13 Illinois Well Facility

4.B. Amendment #2 Memorandum Of Understanding (MOU) between City of Ellensburg, Bureau of Reclamation and Twin City Foods

4.C. Interlocal Cooperation Agreement with NoaNet

Goodloe moved to approve the consent agenda. Gleason seconded. All in favor; **motion approved.**

5. CORRESPONDENCE AND CITIZEN COMMENTS ON NON-AGENDA ITEMS

No Correspondence.

6. TELECOMMUNICATIONS UTILITY DISCUSSION ITEMS

6.A. Telecommunications Issues and Updates

Ben Faubion gave an update for the Telecom Utility.

7. ELECTRIC, NATURAL GAS, WATER, WASTEWATER, STORMWATER UTILITY DISCUSSION ITEMS

7.A. Past Due Utility Accounts

The Finance Director gave an update on past due utility accounts and the next steps being discussed to recover unpaid funds since March 2020.

7.B. Natural Gas Rate Stabilization

The Committee discussed ways to utilize funds obtained from the sale of natural gas in February 2021. One suggestion was to apply a credit once rates exceed a certain threshold. Staff will research and return with more information for the Committee.

8. INFORMATIONAL ITEMS

8.A. Dolarway Substation Improvements Information Update

Paul Meyer gave an update on the upcoming Dolarway substation project projected to be completed by 2024.

8.B. PHMSA Grant Program

Darin Yusi spoke about a potential grant program through H.R. 3684 "Infrastructure Investment and Jobs Act" signed by President Biden November 2021. Staff will continue to look into the criteria to determine if our system would be eligible for the grant program.

8.C. Public Works & Utilities Issues and Updates

Staff gave updates for sewer, water, stormwater, gas & light departments. Darren Larsen notified the members of the commission term limits being discussed at council December 20th. Nancy Lillquist praised the heat pump water heater rebate program.

9. NEXT MEETING

9.A. January 18th, 2022 at 3:30 pm

10. ADJOURNMENT

With no further discussion, the meeting adjourned at 4:49 pm.

Kim Bowie

Recording Secretary

Drafted: 12/16/2021

Approved: 1/20/2022