

AGENDA

CIVIL SERVICE COMMISSION

November 7, 2023



AMERICANS WITH DISABILITIES ACT

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CITY OF ELLENSBURG
CIVIL SERVICE COMMISSION AGENDA
Ellensburg Police Department Training Room
100 N Pearl St.
Ellensburg, WA 98926
Tuesday, November 7, 2023
4:00 PM - Regular Meeting

1. Approval of Minutes

1.A Approve October 3, 2023, Regular Meeting Minutes

2. Unfinished Business

3. New Business

3.A Approve and Establish Combined Entry-level Police Officer Eligibility List

3.B Approve and Establish Lateral Police Officer Eligibility List

4. Miscellaneous

5. Adjournment



For more information on the Civil Service Commission or to request remote attendance, contact Trisha Weed at 509-962-7220.



CIVIL SERVICE COMMISSION SPECIAL MEETING

October 3, 2023

Commission Members Present: Richard Searle, Kathy Johnson, Judy Pless

Commission Members Absent:

Also Present: Jim Weed, Police Captain; Janelle Heflen, HR Assistant

The meeting was called to order at 4:07 p.m. by Commission Chair Richard Searle.

Welcome to new Commissioner Judy Pless.

1. Approve Minutes

Chair Searle moved to Approve the Minutes of the special meeting of September 19, 2023, as presented. **Motion Approved 3-0.**

2. Old Business

3. New Business

3.A. Approve/Establish Combined Promotional List for Corporal and Sergeant - Results of the Combined Corporal / Sergeant Promotional Process, administered by Collen Wilson from Public Safety Testing on September 26, 2023, were distributed. Commissioner Johnson moved to approve the Combined Corporal / Sergeant Promotional Process Results List as presented. **Motion Approved 3-0.** It is anticipated that promotions will take place November 1, 2023.

3.B. Police Officer Recruitment - The City received 28 entry-level scores from Public Safety Testing from the date range 5/10/23 to 9/21/23. One (1) lateral application from the on-going recruitment was also received. Applications are due by October 6th. Oral boards have been scheduled for October 23rd through October 25th. Chair Searle moved to extend an invite for oral boards to the top 20 highest-scoring candidates that return an application by the deadline, in addition to the one lateral candidate. **Motion Approved 3-0.**

Commissioner Pless asked questions about the recruitment process that were answered by Captain Jim Weed. The Commission was informed that there are two (2) current openings. One new hire will be starting November 1, 2023.

4. Miscellaneous

6. Adjournment

Meeting adjourned at 4:18 p.m. by Chair Searle.

Respectfully submitted,

Janelle Heflen
HR Assistant