

AGENDA DIVERSITY EQUITY & INCLUSION COMMISSION

November 14, 2023

Hybrid Meeting In-person and via Zoom



[Zoom webinar](#)

Webinar ID: 874 6940 0430

Webinar Passcode: 135354

**CITY OF ELLENSBURG
DIVERSITY EQUITY & INCLUSION COMMISSION AGENDA**

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Tuesday, November 14, 2023
3:00 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members** Nancy Goodloe Tylene Carnell Kandee Cleary Mayra Colazo Teresa Divine Amber Hoefer Alex Mandujano Olene Togiallua
- 2. Approval of Agenda** Approve the agenda. (No Public Comment)
- 3. Approval of Minutes** Approval of Minutes from October 10, 2023 meeting.
 - 3.A Approve October 10, 2023 Minutes
- 4. Presentation About Certified Creative District Designation**
 - 4.A Presentation About Certified Creative District Designation
- 5. Previous Meeting Motions And To-Do List Review**
 - 5.A Previous Meeting Motions And To-Do List Review
- 6. Liaison Reports** CWU Liaison - Lucinda Carnell EDA Liaison - Sophie Wagner (Introduction) ESD Liaison - Rhonda Schmidt (Introduction)
- 7. Subcommittee Reports**
 - 7.A Parliamentary Procedure Update
- 8. Commission Member Report**
- 9. New Business**
 - 9.A Central Washington Equity Coalition: Review and discuss Wenatchee model
- 10. Staff Report**
 - 10.A Review the 2024 Meeting Schedule
 - 10.B Upcoming Proclamations or Days of Recognition
- 11. Public Comment**
- 12. Preview Next Meeting: December 12, 2023** Decide if you want to keep the December 12, 2023 meeting on the calendar. Some commissions take a month off during the year.



For more information on the Diversity, Equity and Inclusion Commission, contact Public Information Officer Nicole Klauss at 509-925-8657.



Meeting Date: November 14, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Approve October 10, 2023 Minutes

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Approve the minutes of the October 10, 2023 meeting.

Background/Summary:

The Commission last met on October 10, 2023.

Previous Council Action:

N/A

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

1. DRAFT 10.10.23 DEI Commission Minutes

CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Diversity, Equity & Inclusion

Commission Meeting

October 10, 2023

3:00 PM

Zoom only

1. Call to Order and Roll Call

The Chair called the meeting to order at 3:00 p.m. Chair Goodloe welcomed new commission member Phil Backlund.

Roll Call Present: Nancy Goodloe, Mayra Colazo, Kandee Cleary, Amber Hoefer, Alex Mandujano, Phil Backlund, Tylene Carnell, and Olene Togiallua (via Zoom).

Also present: Nicole Klauss, Public Information Officer (Recording Secretary); Heidi Behrends Cerniwey, City Manager; and Lucinda Carnell, CWU liaison.

Commissioner Divine moved to approve an excused absence for Mayra Colazo. Commissioner Cleary seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

2. Approval of the Agenda

Commissioner Cleary moved to approve the agenda. Commissioner Hoefer seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

3. Approval of Minutes from September 12, 2023 Meeting

Commissioner Carnell moved to approve the minutes from the September 12, 2023 DEI Commission Meeting. Commissioner Cleary seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

4. Previous Meeting Motions And To-Do List Review

The 90-day task list was assigned as follows:

90-Day Goals

- CWU/City collaboration to engage students with off-campus resources **Lucinda**
- Continue World Café conversations and expand topics of discussion **Lucinda, Nancy, Alex, Kandee**
- Develop partnerships for planning a multicultural event to celebrate the opening of Unity Park that focuses on music, food, dance, etc. **Phil, Tylene, Alex, (work through Nicole for Arts & Parks Commission collaborations)**
- Schedule a date for a Juneteenth celebration and form a planning committee with community volunteers **Amber and Nancy**

- Explore coalition partnership idea with the Dispute Resolution Center and others **Phil, Amber & Nancy**
- Meet with the Farmer's Market and Night Market organizers to discuss a multicultural day at the Farmers Market and possibly sponsoring vendors **Teresa, Kandee and Mayra**
- Develop a spending plan for 2024. **Nancy (on agenda today)**
- Put listening tour data into a document for review, and discuss how to use the data **Listening tour committee: Phil, Alex, Olene, and Mayra**
- Explore the pizza klatch idea **Tylene and Teresa**

5. Liaison Reports

Lucinda Carnell gave an update that CWU received approval from the state for the design of a multicultural center for students. The design phase will ask for community input as they envision what the space will look like.

6. Subcommittee Reports

Chair Goodloe thanked Commissioner Cleary for writing the Indigenous Peoples' Day recognition day post.

Chair Goodloe reported the Belonging In The Burg subcommittee met with CWU. The group is hoping to plan something early in 2024.

7. Commission Member Reports

Commissioner Hoefer mentioned there will be an APOYO fundraiser dinner from 6-11 p.m. Nov. 4 in the Teanaway Room at the Kittitas Valley Event Center. Tickets are \$50.

Commissioner Divine reported the Ellensburg Bail Fund recently attended a conference and won an award of \$1,000. They are also working to create the application in Spanish and will possibly hold a board retreat.

Commissioner Mandujano has a meeting with Pat Kelleher to talk more about park bathrooms. Klauss recommended he talk to City Parks & Recreation Director Brad Case if questions come out of that meeting.

Commissioner Carnell reported she met with the group of youth serving organizations that included 10-12 people. They are meeting again on 10/20 to pull together hopes and expectations for the group and to discuss how they can support each other.

Commissioner Hoefer is scheduled to visit the Environmental Commission this month. Chair Goodloe said the Council had a study session about a formal flag policy. The flags at City Hall are mandated by the state and the pride flag would not fit. There are options on other flag poles around town such as at Unity Park.

Chair Goodloe said the Council was receptive to the suggestion to remove the address requirement from public comment. There may be small changes from what was suggested, but the changes did not impact the intent.

8. New Business

A. Discussion Robert's Rules vs. Other Models

City Manager Heidi Behrends Cerniwey introduced the discussion and provided a document that listed the pros and cons of Robert's Rules and the consensus model of decision making. She said there is no formal requirement for the commission to use Robert's Rules, though that is what most City boards and commissions use.

The group discussed some of the issues with Robert's Rules and there was a suggestion to create a hybrid model.

A subcommittee was established to note what the commission likes about Robert's Rules and doesn't like and will try to bring back a hybrid version that addresses concerns. The subcommittee is Cleary, Carnell, and Hoefer.

B. Discussion About Listening Tour Audiences

Chair Goodloe presented a list of groups that were identified to be reached out to. Klauss said the DEI Commission has conducted listening tours with LGBTQ, Asian and Asian Americans, Church of Latter Day Saints, and Hispanic/Latinx groups.

Goodloe asked the subcommittee to put together a plan for 2024 listening tours. The plan would say which groups will be connected with and a rough timeline. Goodloe recommended quarterly sessions because monthly would be too time consuming.

Goodloe is available to help with the first listening tour session of 2024 so others who have not done the tours can observe how they are run.

Klauss needs to send Backlund the listening tour policy.

C. Review Draft Annual Report to Council

Klauss will present this to City Council at the November 20, 2023 meeting. Provide edits to Klauss via email. Chair Goodloe asked to edit the list of accomplishments to add the Commission's memo to the Council about changing the address requirements during public comment.

D. Approve 2024 Spending Plan

Chair Goodloe put together a spending plan totaling \$15,200 for 2024 with the following expenses:

Annual retreat - \$300

World Café 1 - \$1,300

World Café 2 - \$1,300

World Café 3 - \$1,300

Juneteenth Celebration - \$500
Unity Park Opening - \$1,500
Farmers Market Multicultural Day - \$500
Listening Tours - \$200
BIPOC Business Days - \$550
Human Library - \$500
Pizza Klatch - \$750
Grants - \$6,000
Administrative costs - \$500
Total Projected Expenditures - \$15,200

Commissioner Cleary moved to adopt the proposed spending plan of \$15,200 for 2024 and send it to City Council. Commissioner Divine seconded the motion. Discussion included appreciation to Goodloe for putting the plan together. **Motion approved 6-0. Commissioner Togialua did not unmute to vote on Zoom.**

9. Staff Report

Klauss asked whether the Commission wanted to take the month off in December. Some other City commissions take a month off during the year. If there is no business, consider taking the month off. The commission will make a decision at the November meeting.

10. Public Comment

Chair Goodloe called for public comment; there was none.

11. Preview Next Meeting October 10, 2023

- North Central Washington Equity Alliance Model Review
- Decide whether to cancel December meeting

Meeting adjourned at 4:28 p.m.

Nicole Klauss

Drafted: 10/11/2023

Approved:



Meeting Date: November 14, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Presentation About Certified Creative District Designation

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Kelle Vandenberg, Arts & Economic Development Manager, and City Councilmember Monica Miller will give a presentation about the Certified Creative District Designation.

Background/Summary:

Ellensburg is applying for a Certified Creative District Designation that will enhance the arts and diversity in Ellensburg. Background materials are attached.

Previous Council Action:

N/A

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

1. Ellensburg Art & Cultural Alliance 180 Report (1)
2. Final Cultural Plan



ELLENSBURG CULTURAL ARTS STRATEGIC PLAN

The Creative Industry is a vital component of a healthy regional economy. The creative sector is an economic driver that will increase tourism, bring new and innovative job creation, and establish our region as a destination spot in the Pacific Northwest.

Strategic Plan Outline

- Expand Community Partnerships
- Position the Creative Industry to Thrive
- Determine/Develop Resources for the Arts
- Communicate the Vision for Growth

Year One Goals

1. Arts maker/performance space study
2. Achieve Certified Creative District status
3. Begin formation of the alliance organizational structure
4. Develop funding/grant resource opportunities list for artists
5. Create resource lists for arts and art organizations to help artists thrive

By 2033, as a result of arts & culture, Ellensburg...

- is a place where artists can live, work, and thrive.
- is a hub for providing lifelong arts education.
- is an art-forward community bringing in new tourism and economic development.
- has a dedicated affordable space for innovation and creation within our community.
- is a nationally recognized destination to experience, create, and participate in every aspect of artistic and cultural expression.
- provides spaces where everyone has access to different art experiences and opportunities.
- has artist-led innovation in government, business, and placemaking.
- is a diverse and inclusive community.



ELLENSBURG MUSIC FESTIVAL



CWU



180 Days Implementation Report



Ellensburg: A Certified Creative District

The City of Ellensburg hired an Arts & Economic Development Manager who will work with community partners and ArtsWa to complete the application to become a Certified Creative District. This state-run program helps turn cultural activities into economic growth.



Production/Performance Space Feasibility Study

With the help of our partner CenterFuse, we secured a \$25,000 grant and hired Place Dynamics to conduct a Production/Performance Space Feasibility Study that will be complete in September 2023. The scope of the study will include reviewing the needs of the community, an environmental scan, site analysis, positioning for success, and a full project report with recommendations for securing and creating the spaces our community needs.



Alliance Organizational Formation

Drafted and formalized organization bylaws, creating the path forward for the Ellensburg Arts & Cultural Alliance to achieve a recognized 501c3 nonprofit status.



Community Musician List

With the help of our partners at Ellensburg Community Radio (ECR), we have completed a community musician list to act as a resource to help promote and connect performers and venues. This will be an organic list that will continue to grow and be made available to the public.



Grant & Funding Resource List

Developing a list of potential grant and funding resources that will be available to all creative industry individuals and organizations to access and utilize.



Applying for Grants Workshop

Working with community partners to create a grant writing workshop that will help individuals and organizations have an increased success in securing grants.



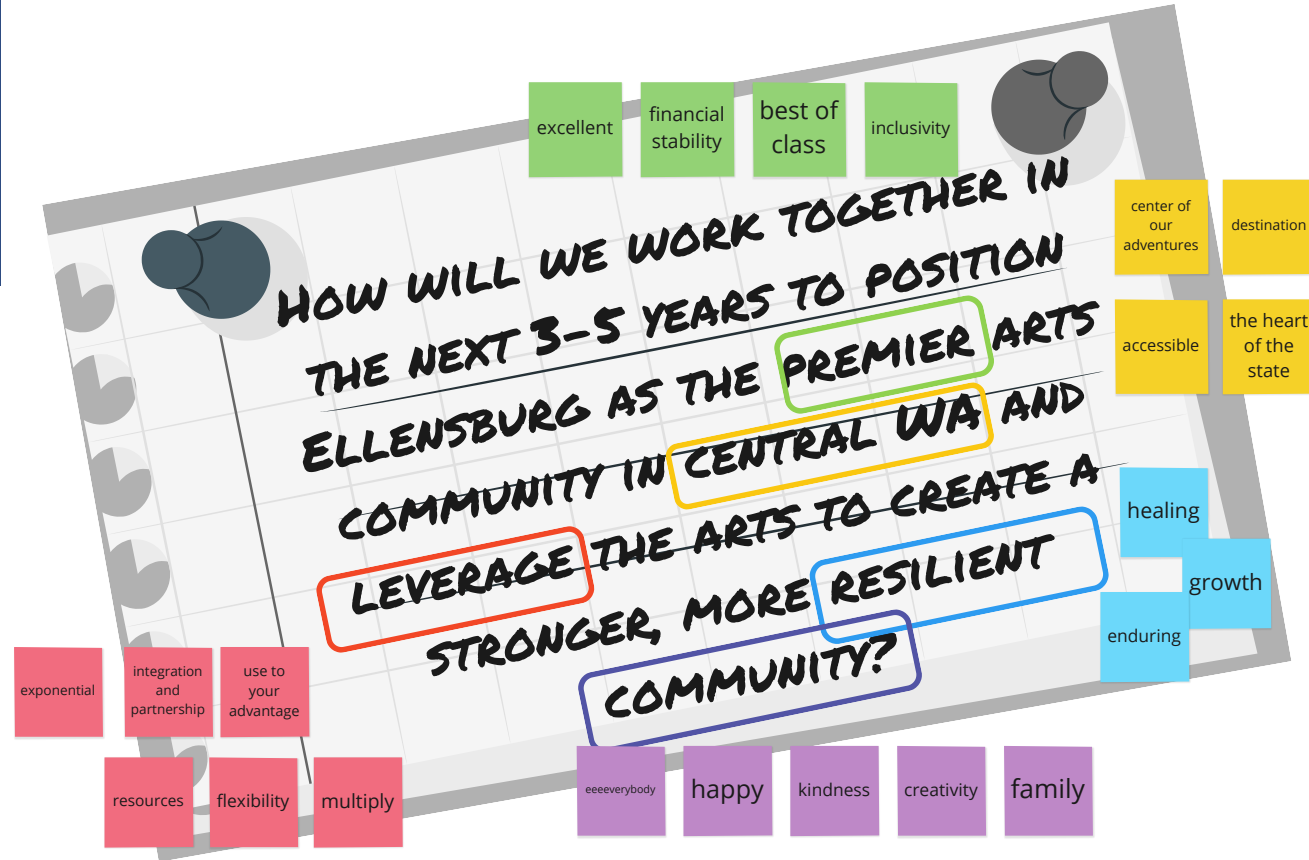
Community Calendar App

In partnership with Central Washington University and CS481, we will be developing a community events app that will allow easy access to all events and opportunities within our region.

Our Community Vision	Our Practical Framework	Our Obstacles	Our Strategic Directions
By 2032, as a result of arts and culture:	Three years from now, as a result of our efforts, we will see in place:	We recognize that we are blocked from our vision by:	We will address our contradictions and advance our vision by:
Ellensburg is a place where artists can live, work, and thrive. Ellensburg is an art-forward community bringing in new tourism and economic development. Ellensburg is a nationally recognized destination to experience, create, and participate in every aspect of artistic and cultural expression. Ellensburg has artist-led innovation in government, business, and placemaking. Ellensburg is a hub for providing lifelong arts education. Ellensburg has dedicated affordable space for innovation & creation within our community. Ellensburg provides spaces where everyone (residents, visitors, artists) has access to different art experiences and participation opportunities. Ellensburg is a diverse and inclusive community.	Resources to support professional artists and art businesses Focused commitment to youth arts education through partnerships Affordable artist housing zone Dedicated, funded position supporting arts Diverse cultural representation in leadership Completed, approved Feasibility Study for a PAC and Cultural Center Regional destination event State creative district designation and a recognized artistic brand Unity Park as an established asset for the arts	Values and priorities for different groups that are not aligned Unclear ways of talking about what we're doing Fragmented sense of identity that doesn't include the arts Entrenched structures that are hard to dislodge Widespread reluctance to step into leadership Self reinforcing structures & siloes Absence of structure to fill and retain our pipeline	Expanding Partnerships & Meaningful Connections Positioning Artists to Thrive Determining & Developing Resources for the Arts Communicating the Vision for a Thriving Arts Community
Synthesized from three community sessions, April 2022	Cultural Strategic Plan developed May 2022	By Ellensburg Arts Leadership Team	Facilitated by Una McAlinden, Creative Strategy Solutions

Rowing harder doesn't help
if the boat is headed in the
wrong direction.

Kenichi Ohmae





By 2032, as a result of arts and culture, **Ellensburg...**



... is a place where artists can live, work and thrive.



... is a hub for providing lifelong arts education.



... is an art-forward community bringing in new tourism and economic development.



... has dedicated affordable space for innovation & creation within our community.



... is a nationally recognized destination to experience, create, and participate in every aspect of artistic and cultural expression.



... provides spaces where everyone (residents, visitors, artists) has access to different art experiences and participation opportunities.



... has artist-led innovation in government, business, and placemaking.



... is a diverse and inclusive community.



In 3-5 years, as a result of our work, we want to see in place...

state-certified creative district designation & a recognized artistic brand

creative district certification

made in ellensburg store and maker space

Diverse cultural representation in leadership

Creative people infiltrated into variety of decision-making platforms

See minorities & women in visible leadership positions

Empowered diverse voices providing expressive arts activities and leadership based on culture

demographics match diversity goals

Feasibility study for a PAC and Cultural Center is complete & approved.

Feasibility study for a PAC and Cultural Center is complete & approved.

We have a Cultural Arts Ctr that meets the needs of all artistic needs of community

well managed event hub (all ages acces)

multicultural center

Affordable artist housing zone

Dedicated Artist Housing

Creation of artist housing zone

Artist community housing with large studio space

Artist Residencies & affordable studio spaces

We have affordable artist spaces for rent.

Focused commitment to youth arts education through partnerships

Arts education is required and well-funded at ESD

Partnerships w/ESD =Sequential K-12 arts edu

Regular meetings between organizations regarding arts education

Broad arts afterschool offerings

Provide affordable ways for youth to engage with art

including Funding/adm in support for after school art programs for youth

Resources to support professional artists and art businesses

arts business support staff

We have free entrepreneurship courses specifically tailored for artist.

It is easy for local artists/groups to promote events regionally with county/city support

Incentives given to artistic businesses

affordable studio spaces

Community Spaces for Arts Planning

Dedicated funded position supporting arts

Successful City/EAC/coalition arts grant writing/application. Dedicated grant writer/business development personnel in place.

Dedicated funded position supporting arts

full and well coordinated calendar of events

expanded government funding

Regional destination event

National promotional campaign to raise the profile of Ellensburg is in its second year

5-6 nationally recognizable events/Yr in Eburg

2 Art Fairs / Events

Unity Park is an established asset for the arts

Unity Park is well-designed, supporting performing arts.

Live music in Unity Park & Downtown Pavilion

In examining our obstacles, we recognize...

We are blocked from our desired future by:

Values and priorities for different groups that are not aligned

Unclear ways of talking about what we're doing

Fragmented sense of identity that doesn't include the arts

Entrenched structures that are hard to dislodge

Widespread reluctance to step into leadership

Self reinforcing structures & siloes

Absence of structure to fill and retain pipeline

which keeps us from:

unifying around shared priorities and values concerning the arts

garnering support & involvement

moving forward wisely and strategically

new opportunities, thinking outside the box, & creative problem solving

moving forward with major arts projects

keep people isolated & inhibits collaboration

To sustain & growing our artist community

Competing priorities

Disenfranchising others in need of housing

Clarifying Creative District

Having events at CWU limits the audience. Not all feel "at home" there with division between college & town.

Shaking up the "norm" always faces opposition.

Who will lead or fund these initiatives?

Need for point people to coordinate collaboration

Artistic professionals, even if attracted to Eburg, may not be committed/invested long-term.

Volunteers often have competing priorities and time that may limit collaboration

Feasibility Study: conflicting priorities between PAC and Cultural Center

unclear demand defined by artists

inaccessible working areas

Unrecognized bias

Need Identified "ownership" for facilities, programs, etc (coalition)

Community partners working together to provide space

some artists are not natural entrepreneurs

Outdated priorities become block to funding

Funds are currently distributed elsewhere.

narrow focus on an immediate "return on investment"

Rethinking our regional position, primary identity is rodeo

inflexible leadership styles

Partners/management /leaders are not chosen or committed.

uncoordinated communication between community partners for youth events

Limited understanding by community of the Value of the arts/artists

conflicting opinions

Overlapping community need for housing.

People unfamiliar with benefits of CBD

The "image" of Ellensburg attracts someone who is interested in that "image."

Bureaucracy

Difficulty agreeing on commercially viable regional events

uncoordinated planning and access to promotion and event coordination (silos)

Feasibility: location, location, location

Lack of agreement on arts education

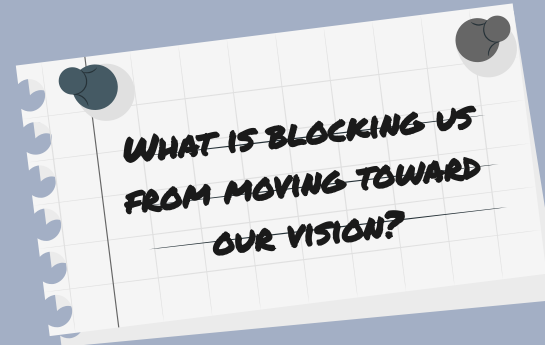
communicating clarity and focus for the creation of community center

Ellensburg does not always attract diversity.

Unclear vision/mission

Having a clear definition of creative district so it is not devalued.

Affordable art opportunities for youth- no central location to hold event



We will address our underlying contradictions and move toward our vision by focusing our energy on:

We intend to...

Break down the walls

Hold Quarterly mixers between art/business & CWU Faculty. Highlight projects of 1 faculty & 1 business/artist. Alternate locations between downtown & CWU.

create an artsy path between CWU and downtown

Establish open dialogue to determine common ground to start in the same direction

Build a coalition

Establish Community Arts Alliance

Create a student/citizen Cultural Advisory Council

Recruit leaders from multiple groups or disciplines

Term limits and characteristics that support DEI

Identify leaders by character

Create intentional teams to support artistic leadership so no one must do this alone - or feel alone.

Expanding Partnerships & Meaningful Connections

Create and market a local artists community

Establish a Know-our-artists community program

Website with community calendar and links to artists and businesses

Offer monthly or daily studio tours - artists making art - a new tradition.

work with venues to incentivize performance and display

Update old art at community entrances

Open a co-op Storefront

Create Ellensburg Arts website as 1-stop hub that has event listings, class advertisements, artist profiles. Could be subsection of EDA website or separate.

Connect & equip artists

Create Peer artist groups and mentoring relationships

Intentionally invite artists to existing entrepreneurship classes.

Organize Monthly Artist lunches. Bring in speakers to touch on various topics - art inspiration, marketing, business practices, grants, etc.

setup a weekly connection time

meet with Art Space about affordable artist housing

Positioning Artists to Thrive

Increase arts participation opportunities

Plan series of small cultural events

Bring more human variety to First Friday artwalks with more children's activities & "Classical" art & regular music- & actions to support mental health through arts.

Encourage and compensate teachers to be advisors for kids after school art programs (art, theatre, etc.)

Plan a Community Arts Event (Huge)

Provide infrastructure & support

Create a public/private partnership to identify resources to build the PAC

build a new performing arts Center

Apply and Achieve Creative District status

Draft a feasibility study for a Cultural Arts Center

develop fair rental pricing for existing public performance spaces

Determining & Developing Resources for the Arts

Create clear messaging

Streamline and focus the messaging and build a community PR campaign

foster more promotion with social media

Create a "Made in Ellensburg" Logo

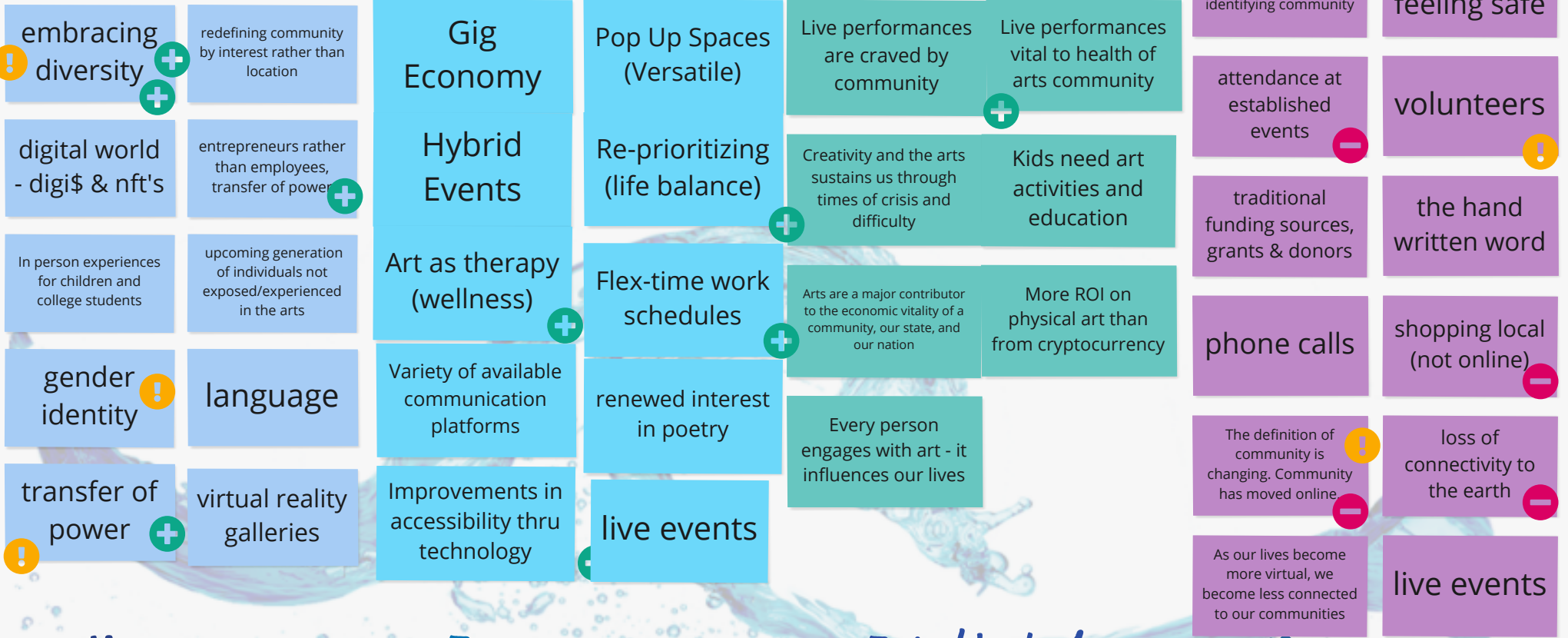
Create media packet based on the completed strategic plan

Establish 3 key messages for all to use - to support a community-wide mission statement. Like our "elevator speech".

Communicating the Vision for a Thriving Arts Community



What is going on around us that we need to HEED or pay attention to?



Horizon

Emerging

Established

Disappearing

What trends might we leverage to our advantage?

helping artists to succeed at entrepreneurs

we can drive the train around transfer of power

transfer of power calls for transparency, better communication, and shared resources

kids needing arts and education

every person engaging with art - influences our lives

What implications are emerging for our work?

embracing diversity

Key issue: be open to change

What trends point to challenges or issues we need to address?

changing definition of community - what does that mean for central WA?

need for safety - people are needing healing and resilience

need for focus on children and youth

funding and volunteers are inversely linked

loss of newspaper and print challenges how we communicate, message, and reach people

What key actions are called for in light of this?

Define our community

Venue space

Pool resources

understand what volunteers want

building safe & welcoming communities

using a variety of communication platforms

embracing diversity

Develop Artist as entrepreneurs

Ellensburg WA

Key Data

What would need to happen to attend more than once a month?	Conflicting, overlapping events times which may impact attendance	Lack of promotion of events could increase attendance in low performing areas	Adding to G-1's diverse events	How does the First Friday impact the one time a month attendance?
So we are doing okay? (average ranking high)	We have a lot of offerings	Art is affordable	top 5: tourism and economy	top 5: more looking for spectator opportunities
Most questions asked about facilities	Community feels strongly that rehearsal spaces are inadequate	Obious need for more Artist support facilities	Festivals and fairs and funding next	wide range of people who answered, but mostly patrons/funders of arts
Pretty balanced between age groups with exception of youth	Way more women than men responded			

Implications for our Work

Central location/venue as a hub for all	Increase opportunities for holding events on different days/times	Encounter art in different places	Promotion	Consistent events year after year
We have work to do on art education & diversity	Could increase the frequency of offerings	Enrich family and youth programs	Making sure the districts recognize the importants of the arts	Looking for alternative ways to incorporate the arts
more spectator events- plays, concerts, etc	local government needs to commit more money to support these efforts	connect LTAC funds to arts tourism promotion	a strong support base for arts exists	more arts and healing opportunities
Colloboration instead of silos for cross pollination for arts/heritage/culture	does this match our county demographics?			

What Insights are starting to Emerge?

More Funding for Artists/Arts Programming/public art	Current performing arts facilities not meeting current needs	top 5: highest number feel that arts can transform community	marginalized groups did submit responses - would like to see more representation	top 5: more investment by city of the arts	Cross-pool	Community feels strongly that performance spaces are inadequate	lowest rated: artist support, arts and healing, need more 11-18 yr old opps	more opps for kids
Venues for performing arts & rehersals	need more outreach to minority groups	Incorporating the arts in all educational programs and therapy for students	top 5: arts and culture are important to me and my family and quality of life	top priority more perform arts offerings	Existing performing arts offerings are not meeting future demand	Connections between the arts and culture/heritage/history	70-80% of community feel strongly that our arts spaces are inadequate	Cross pollination: we have lots of strengths to support and expand offerings.



Meeting Date: November 14, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Previous Meeting Motions And To-Do List Review

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Review previous meeting motions and provide updates on to-do list tasks.

Background/Summary:

Previous Meeting Motions

- Commissioner Divine moved to approve an excused absence for Mayra Colazo. Commissioner Cleary seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**
- Commissioner Cleary moved to approve the agenda. Commissioner Hoefer seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**
- Commissioner Carnell moved to approve the minutes from the September 12, 2023 DEI Commission Meeting. Commissioner Cleary seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**
- Commissioner Cleary moved to adopt the proposed spending plan of \$15,200 for 2024 and send it to City Council. Commissioner Divine seconded the motion. Discussion included appreciation to Goodloe for putting the plan together. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

90-Day Goals To-Do List:

- CWU/City collaboration to engage students with off-campus resources **Lucinda**
- Continue World Café conversations and expand topics of discussion **Lucinda, Nancy, Alex, Kande**
- Develop partnerships for planning a multicultural event to celebrate the opening of Unity Park that focuses on music, food, dance, etc. **Phil, Tylen, Alex, (work through Nicole for Arts & Parks Commission collaborations)**
- Schedule a date for a Juneteenth celebration and form a planning committee with community volunteers **Amber and Nancy**
- Explore coalition partnership idea with the Dispute Resolution Center and others **Phil, Amber & Nancy**
- Meet with the Farmer's Market and Night Market organizers to discuss a multicultural day at the Farmers Market and possibly sponsoring vendors **Teresa, Kande and Mayra**

- Put listening tour data into a document for review, and discuss how to use the data
Listening tour committee: Phil, Alex, Olene, and Mayra
- Explore the pizza klatch idea **Tylene and Teresa**

Previous Council Action:

At the October meeting, tasks were assigned.

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

None



Meeting Date: November 14, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Parliamentary Procedure Update

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Listen to Parliamentary Procedure update from Tylene and Kandee.

Background/Summary:

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

None



Meeting Date: November 14, 2023
City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject: Central Washington Equity Coalition: Review and discuss
Wenatchee model

Submitted by:
Department: City Manager

Suggested Motion/Action:
Listen to presentation about the North Central Washington Equity Alliance. No motion required.

Background/Summary:
At the August 8, 2023 meeting, Carolyn Thurston gave a presentation about the idea for a Central Washington Equity Coalition. At the September 12, 2023 meeting, the Commission decided to pursue the idea. They asked for Thurston to provide presentations about the North Central Washington Equity Alliance and the DRCGHP model. View more info about the model at: <https://www.ncwequityalliance.org>

Previous Council Action:
Commission members present expressed an agreement in participating and they would want to have a DEI Commission representative assigned to the Coalition.

Analysis:
N/A

Financial Impact:
N/A

Budget Adjustment: No

Attachments:
None



Meeting Date: November 14, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Review the 2024 Meeting Schedule

Submitted by:

Department:

City Manager

Suggested Motion/Action:

None.

Background/Summary:

Providing the calendar for planning purposes.

Previous Council Action:

N/A

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

1. 2024 Meeting Schedule

CITY OF ELLENSBURG DIVERSITY, EQUITY & INCLUSION COMMISSION

2024 Meeting/Event Schedule

DATE	TIME	ADDRESS
January 9, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
February 13, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
March 12, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
April 9, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
May 14, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
June 11, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
July 9, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
August 13, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
September 10, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
October 8, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
November 12, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom
December 10, 2024	3-4:30 pm	In person at City Hall in the Council Chambers or via Zoom



Meeting Date: November 14, 2023

City of Ellensburg

Diversity Equity & Inclusion Commission Agenda Report

Agenda Subject:

Upcoming Proclamations or Days of Recognition

Submitted by:

Department:

City Manager

Suggested Motion/Action:

Review upcoming proclamations and recognition days.

Background/Summary:

Transgender Day of Remembrance - November 20 - Tylene is writing
World Aids Day "Putting Ourselves to the Test: Achieving Equity Against Aids" - December 1
- Nancy is writing
National Black History Proclamation (to be read in February, due by January 5) - Nancy and
Kandee to update
Martin Luther King Day - third Monday of January - need writer
Acts of Kindness Day - February 17 - need writer

Previous Council Action:

N/A

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

None