

CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Diversity, Equity & Inclusion

Commission Meeting

October 10, 2023

3:00 PM

City Hall Council Chambers and Zoom

1. Call to Order and Roll Call

The Chair called the meeting to order at 3:00 p.m. Chair Goodloe welcomed new commission member Phil Backlund.

Roll Call Present: Nancy Goodloe, Kandee Cleary, Amber Hoefer, Alex Mandujano, Phil Backlund, Teresa Divine, Tylene Carnell, and Olene Togiallua (via Zoom).

Also present: Nicole Klauss, Public Information Officer (Recording Secretary); Heidi Behrends Cerniwey, City Manager; and Lucinda Carnell, CWU liaison.

Commissioner Divine moved to approve an excused absence for Mayra Colazo. Commissioner Cleary seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

2. Approval of the Agenda

Commissioner Cleary moved to approve the agenda. Commissioner Hoefer seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

3. Approval of Minutes from September 12, 2023 Meeting

Commissioner Carnell moved to approve the minutes from the September 12, 2023 DEI Commission Meeting. Commissioner Cleary seconded the motion. **Motion approved 6-0. Commissioner Togiallua did not unmute to vote on Zoom.**

4. Previous Meeting Motions And To-Do List Review

The 90-day task list was assigned as follows:

90-Day Goals

- CWU/City collaboration to engage students with off-campus resources **Lucinda**
- Continue World Café conversations and expand topics of discussion **Lucinda, Nancy, Alex, Kandee**
- Develop partnerships for planning a multicultural event to celebrate the opening of Unity Park that focuses on music, food, dance, etc. **Phil, Tylene, Alex, (work through Nicole for Arts & Parks Commission collaborations)**
- Schedule a date for a Juneteenth celebration and form a planning committee with community volunteers **Amber and Nancy**

- Explore coalition partnership idea with the Dispute Resolution Center and others **Phil, Amber & Nancy**
- Meet with the Farmer's Market and Night Market organizers to discuss a multicultural day at the Farmers Market and possibly sponsoring vendors **Teresa, Kandee and Mayra**
- Develop a spending plan for 2024. **Nancy (on agenda today)**
- Put listening tour data into a document for review, and discuss how to use the data **Listening tour committee: Phil, Alex, Olene, and Mayra**
- Explore the pizza klatch idea **Tylene and Teresa**

5. Liaison Reports

Lucinda Carnell gave an update that CWU received approval from the state for the design of a multicultural center for students. The design phase will ask for community input as they envision what the space will look like.

6. Subcommittee Reports

Chair Goodloe thanked Commissioner Cleary for writing the Indigenous Peoples' Day recognition day post.

Chair Goodloe reported the Belonging In The Burg subcommittee met with CWU. The group is hoping to plan something early in 2024.

7. Commission Member Reports

Commissioner Hoefer mentioned there will be an APOYO fundraiser dinner from 6-11 p.m. Nov. 4 in the Teanaway Room at the Kittitas Valley Event Center. Tickets are \$50.

Commissioner Divine reported the Ellensburg Bail Fund recently attended a conference and won an award of \$1,000. They are also working to create the application in Spanish and will possibly hold a board retreat.

Commissioner Mandujano has a meeting with Pat Kelleher to talk more about park bathrooms. Klauss recommended he talk to City Parks & Recreation Director Brad Case if questions come out of that meeting.

Commissioner Carnell reported she met with the group of youth serving organizations that included 10-12 people. They are meeting again on 10/20 to pull together hopes and expectations for the group and to discuss how they can support each other.

Commissioner Hoefer is scheduled to visit the Environmental Commission this month. Chair Goodloe said the Council had a study session about a formal flag policy. The flags at City Hall are mandated by the state and the pride flag would not fit. There are options on other flag poles around town such as at Unity Park.

Chair Goodloe said the Council was receptive to the suggestion to remove the address requirement from public comment. There may be small changes from what was suggested, but the changes did not impact the intent.

8. New Business

A. Discussion Robert's Rules vs. Other Models

City Manager Heidi Behrends Cerniwey introduced the discussion and provided a document that listed the pros and cons of Robert's Rules and the consensus model of decision making. She said there is no formal requirement for the commission to use Robert's Rules, though that is what most City boards and commissions use.

The group discussed some of the issues with Robert's Rules and there was a suggestion to create a hybrid model.

A subcommittee was established to note what the commission likes about Robert's Rules and doesn't like and will try to bring back a hybrid version that addresses concerns. The subcommittee is Cleary, Carnell, and Hoefer.

B. Discussion About Listening Tour Audiences

Chair Goodloe presented a list of groups that were identified to be reached out to. Klauss said the DEI Commission has conducted listening tours with LGBTQ, Asian and Asian Americans, Church of Latter Day Saints, and Hispanic/Latinx groups.

Goodloe asked the subcommittee to put together a plan for 2024 listening tours. The plan would say which groups will be connected with and a rough timeline. Goodloe recommended quarterly sessions because monthly would be too time consuming.

Goodloe is available to help with the first listening tour session of 2024 so others who have not done the tours can observe how they are run.

Klauss needs to send Backlund the listening tour policy.

C. Review Draft Annual Report to Council

Klauss will present this to City Council at the November 20, 2023 meeting. Provide edits to Klauss via email. Chair Goodloe asked to edit the list of accomplishments to add the Commission's memo to the Council about changing the address requirements during public comment.

D. Approve 2024 Spending Plan

Chair Goodloe put together a spending plan totaling \$15,200 for 2024 with the following expenses:

Annual retreat - \$300

World Café 1 - \$1,300

World Café 2 - \$1,300

World Café 3 - \$1,300

Juneteenth Celebration - \$500
Unity Park Opening - \$1,500
Farmers Market Multicultural Day - \$500
Listening Tours - \$200
BIPOC Business Days - \$550
Human Library -\$500
Pizza Klatch - \$750
Grants - \$6,000
Administrative costs - \$500
Total Projected Expenditures - \$15,200

Commissioner Cleary moved to adopt the proposed spending plan of \$15,200 for 2024 and send it to City Council. Commissioner Divine seconded the motion. Discussion included appreciation to Goodloe for putting the plan together. **Motion approved 6-0. Commissioner Togialua did not unmute to vote on Zoom.**

9. Staff Report

Klauss asked whether the Commission wanted to take the month off in December. Some other City commissions take a month off during the year. If there is no business, consider taking the month off. The commission will make a decision at the November meeting.

10. Public Comment

Chair Goodloe called for public comment; there was none.

11. Preview Next Meeting October 10, 2023

- North Central Washington Equity Alliance Model Review
- Decide whether to cancel December meeting

Meeting adjourned at 4:28 p.m.

Nicole Klauss

Drafted: 10/11/2023

Approved: 11/14/2023