



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

July 18, 2023

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

2. Approval of Agenda

Commissioner Stanley motioned to approve the agenda. Motion passed 5-0

3. Approval of Minutes

3.A Review of June 21, 2023 LDC Meeting Minutes.

Commissioner Watson motioned to approve the minutes from June 21, 2023. Motion passed 5-0.

4. New Business

4.A Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the previously installed shed roof structure at 111 W 4th Ave.

Appearance of fairness completed. Staff report read. Henderson recommended approval of COA for the existing structure with no conditions and findings of fact apply as stated in the staff report. Public Comment opened. Applicant Leo D'Acquisto was present and spoke about his project. Public comment closed. Commissioner Watson motioned to approve the existing shed roof structure on the back patio, as constructed, at 111 West 4th Ave, with no conditions. Findings of Fact as outlined from staff report on page 8-9 and findings #1-5 are applicable. Motion Passed 5-0.

4.B Roberts Rules Process Discussion

Roberts Rules summarized. A recommended motion will now be part of the agenda packet. Findings of Fact can be stated the Commissioner agrees with per staff report on page x-x as provided. If a motion gets a 2nd, then the Commission can discuss it; otherwise a new motion would be needed. The new motion would be a motion to amend the original motion and then a vote is needed for the amendment to the motion. The final motion would be for the original motion with the amendment.

5. Unfinished Business

None

6. Citizen Comment

None

7. Staff Update/Discussion Items

New members will finish onboarding and provide certificates to staff.

The first meeting in August will be canceled due to no current COA's.

The next meeting will be August 15th, 2023. The meeting will be utilized for training.

8. Commission Representative Update

Commissioner Watson suggested the City powder coat the garbage cans and planters so they don't rust.

Commissioner Stanley asked for an update on the sign on the awning where the Valley Cafe used to be located.

New grant application was emailed to Commission members to utilize or provide to others.

8.A EDA Representative Update

EDA has several more murals in the planning stages.

9. Adjournment