



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

October 17, 2023

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Chair Redmon called the meeting to order at 5:45 p.m.

Present: Fred Redmon, Marty Blackson, Dorothy Stanley, Jeff Watson (recused himself from Grant application review and left meeting at 5:52 p.m.), Zane Kanyer, Cathy Poshusta

Absent: Andy Polak (excused- recused himself from Grant application review)

Others Present: Dan Carlson-Community Development Director, Stacey Henderson-Community Development Senior Planner Historic Preservation, Kathy Boots-Community Development Planning Technician, Monica Miller-City Council Liaison, Fenelle Miller (Public)

2. Approval of Agenda

Commissioner Stanley motioned to approve the agenda as presented. Motion passed 5-0.

3. New Business

3.A Review of 2024 City of Ellensburg Historic Preservation Grant Applications.

The Landmarks and Design Commission has a stipend for 2024 of \$18,908.62. Henderson reviewed the process and goals of the program.

1. The grant application from Richard Mack on behalf of the Independent Order of Odd Fellows was received on 8/30/23. The grant is proposing work to be done at 307 North Pine Street to consist of repairing and repainting the historic wood windows on the upper story and replacing only the glass. A Certificate of Appropriateness was approved for this work on October 3, 2023. The request is for \$11,760.00. \$500 in cash and a match of \$4,390.00 in-kind has been secured, for a total project cost of \$16,550.00. Richard Mack and Russ Humphrey were present and discussed the grant application and the history of the building.

2. The grant application from Jodi Polak was received on 8/31/23. The grant is proposing work to be done at 300 N Main Street to consist of replacing the

existing single pane storefront windows and door along the front of their building. The request is for \$17,500.00. \$2,391.40 in cash and a match of \$570 in-kind has been secured, for a total project cost of \$20,461.40. Jodi Polak was present and presented the proposed project including damage to the door, brick, outside plaster, and floor.

3. The grant application from Joe Chanes representing The Ellensburg Downtown Association and Kleinburg owners was received on 8/31/23. The grant is proposing work to be done at 307 North Pearl Street to consist of restoring a historic downtown mural. The request is for \$18,908.00. Joe Chanes arrived at 6:00 p.m. and presented the project. They have paid the artist \$1,479 to date and other funding is TBD, for a total project cost of \$48,900.00. Joe has secured a lift machine to use and paint donations totaling \$50,000. A go-fund-me account has \$8000 in donations. Chanes has a T-Mobile grant that is pending. The mural was approved by the Arts Commission on 5/11/23 and a Certificate of Appropriateness was approved on 7/5/23. He stated that if he does not get the full amount for the project he will continue to seek investors.

4. The grant application from Chris Gough was received on 8/31/23. Chris Gough arrived via zoom at 6:18 p.m. and reviewed the project. The grant is proposing work to be done at 309 W 5th Avenue to consist of 1. replacing windows and back door (last winter the utility bill was \$1300 a month) 2. The leak of the roof (which was repaired) created water damage to the drywall. Chris will be doing the labor himself on most of the project as in-kind and the company that gave him the quote for windows will drop their charge by \$10 an hour as an in-kind donation.

Public comment opened. Fenelle Miller submitted written comments prior to the meeting. Miller supports the IOOF and Shoudy applications. Miller would like a historic door replaced on the Shoudy home if possible. Miller stated the 300 N Main Street building is not a historic contributing building. Miller does not support the funds going to 307 N Pearl mural until more funding is secured. Richard Mack stated if they do not receive the full funding they will repair as many windows as they can. Gough emailed photos during the meeting which were shared with the Commission which showed the gap in the door. Gough liked the idea of a historical door. The Commission took a 5 minute break (6:39 p.m.) to complete scoring sheets. Public comment closed.

Commissioner Kanyer motioned to approve IOOF application in full (\$11,760.00) and Shoudy Mansion in full (\$6,000) with the balance of the funding to approve Polak's application by funding in-part (\$1,148). Blackson suggested dividing up the funding to be distributed between IOOF, Shoudy, and Polak so each receive 50% of project cost requested. Kanyer expressed full support of historic buildings that have been supported with prior funding to continue to be funded for preservation. After discussion, the Commission agreed to focus funding distributions to repair on building structures and not on the mural project. Commissioners expressed the mural project needs more funding secured.

Blackson motioned to approve the full funding amount of \$11,760 to IOOF, \$6,000 to Shoudy Mansion, and \$1,148 to Polak with Ellensburg Preservation Grant monies totaling \$18,908.62. Motion passed 5-0.

4. Citizen Comment

None

5. Staff Update/Discussion Items

5.A 2024 Work Planning Meeting

The next meeting, a work plan for 2024 will be developed along with a Certificate of Appropriateness. The second meeting in November will be cancelled. The First Railroad committee agreed to meet again. Henderson and Kanyer informed the Commission about their great Revitalize training experience. Stanley would like the link to the catalog of old wood windows. The 1897 maps are now available and have more extensive data.

6. Commission Representative Update

6.A EDA Update- Revitalize WA

No members present

7. Adjournment

Meeting was adjourned at 7:23 p.m.