

209 North Ruby Street, Ellensburg WA 98926

LIBRARY BOARD MEETING

4:30pm, Tuesday, December 12, 2023

Hal Holmes/ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/83833466199?pwd=MGNsMGpjbHVIM0dqZ0VFeXljZmYrUT09>

Meeting ID: 838 3346 6199

Passcode: 632706

AGENDA

I. Call to order, welcome guest(s)

II. Approval of the Agenda

III. Approval of November 14, 2023, minutes

IV. Citizen Comment/Suggestions

V. Reports

A. Director Report

B. Budget Report

C. Friends of the Library Report

VI. Unfinished Business

A. Library Anniversary Event Planning- January 20, 2024

i. Finalize Event

B. Library Board Vacancy

VII. New Business

A. Thank you, Andrea!

VIII. Upcoming Programs/Events

Dec. 3 Noon Lunch Concert, 12pm, HH

Dec. 11 Library Book Club, 3:00pm, HH

Dec. 13 Children's Christmas Storytime, 10:30am, Library

Dec. 16 FOL Booksale, 10:30am-1:30pm, HH

Dec. 25 Library/HH Closed

Dec. 28 Puzzle Tournament of Champions, 5pm, HH

Jan. 1 Library/HH Closed

IX. Unscheduled Business

Next regular meeting will be January 9, 2024

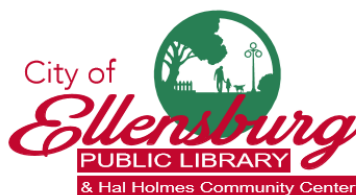
Location: City Council Conference Room and ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

November 14, 2023

4:30 p.m.

City Council Chamber

Marty Blackson, Chair, term expires December 31, 2027

Loretta Gray, Secretary, term expires December 31, 2027

Mary Holmgren, term expires December 31, 2026

Andreina Delgado, term expires December 31, 2023

Melina Meador, term expires December 31, 2024

Andrea Sledge, term expires December 31, 2026

Mary James, term expires December 31, 2027

I. CALL TO ORDER

Blackson called the meeting to order at 4:30 p.m.

II. ATTENDANCE

PRESENT: Marty Blackson, Andreina Delgado, Loretta Gray, Mary Holmgren, Mary James, Melina Meador, Andrea Sledge

COUNCIL LIASON: None

ABSENT: None

VISITOR: None

STAFF: Josephine Camarillo

III. APPROVAL OF AGENDA

Motion made by Delgado to approve the agenda, motion seconded, **motion approved**. Motion passed 7-0.

IV. APPROVAL OF MINUTES

Motion made by James to approve the October 2023 minutes, motion seconded, **motion approved**. Motion passed 7-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

VI. REPORTS

A. Director's Report for November: (1) KCRLB did not present a budget request to the County at the end of the month; they were asked to submit just a report. (2) Sophia Smith is resigning her position as Youth Services Library Assistant. (3) Staff in Adult Services continue to hold events and participate in trainings. (4) Technical services staff continue updating the collection. (5) Youth Services has many ongoing programs and some new each month; the Juvenile Fiction collection has also been updated. (6) Hal Holmes continues to provide space for a variety of community events. (7) Circulation is up, compared with last month and last year.

B. Budget Report: The budget is on track.

C. Friends of the Library Report: (1) The book sale was very successful. (2) The FOL is buying two new book sets.

VII. UNFINISHED BUSINESS

A. The Board finalized plans for the Library Anniversary Event, to take place January 20, 2024. Students from CWU and the Friends of the Library have volunteered to help.

VIII. NEW BUSINESS

A. The Board celebrated Andrea Sledge's membership. After six years of participation, she is retiring.

B. The Board discussed upcoming vacancies.

IX. UPCOMING PROGRAMS/EVENTS

For November the following have been scheduled: (1) Noon Lunch Concert, (2) Library Book Club, (3) FOL Book Sale and monthly meeting, (4) Human Powered Hundred Peaks, and (5) Cultural Conversations.

X. UNSCHEDULED BUSINESS

XI. NEXT MEETING

December 12, 2023

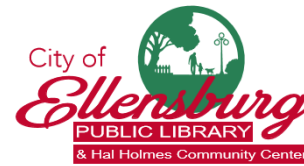
XII. ADJOURNMENT

With no further discussion, meeting adjourned by Blackson at 5:02.

Respectfully submitted,
Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, Assistant City Manager/City Attorney
FROM: Josephine Camarillo, Library Director
DATE: November 2023



Meetings: Staff, Supervisors, City Attorney, Morning Rotary

Director:

Youth Services Assistant posting closed with nine applications submitted. Top 3-4 candidates will be interviewed Dec. 15. Reference Specialist position is open externally and with no internal candidates. Kittitas County Regional Library Board will be working with CWU Lion Rock Speaker Series to host Roy Scranton as our One Book One County speaker. His program will be April 24-26, 2024.

Adult Services:

Pyper and RJ are looking forward to a new team member! The Reference Specialist position has opened to OPEIU member applicants. Pyper completed Collection Development training: Weeding in the Garden of Good and Evil Library and is ready to proceed to practical training with Regina. RJ's interview has been published in CWU's Pulse magazine. EPL co-sponsored two programs this month: NaNoWriMo (National Novel Writing Month) Write-In had 8 attendees and the Human Library had 52 attendees. 4469 eAudiobook and eBook checkouts.

Technical Services:

458 physical items added to the collection, 904 physical items deleted from the collection during the last month.

Youth Services:

We are sad to see Sophia go from EPL and wish her the best in her new endeavors. The YS Assistant position is currently open for applicants until 12/7. Library SUBS have had some good experience in the YS dept in November 😊 As the weather shifts, more people are coming into YS programming and the department. We are happy to receive new holiday picture books as gifts from 2 local book clubs. We are preparing for upcoming holiday programming!

Hal Holmes: 61 events total: 1 Private event; 5 Non-Profit events; 55 sponsored

Hal Holmes played host to the Human Library and set the mood for inclusive conversations by converting the auditorium into 9 café-like spaces, pushing the limits of furnishing for the space accommodating intimate smaller affairs to match the events goals. The noon lunch concert was another monthly success, and the Community Contra Dances are starting to hit their stride with increased attendance. League of Women Voter's held a panel discussion on Affordable Housing. We are starting to see a real shift away from smaller business meetings and private parties to larger community events running 6 days a week. We got the carpets cleaned!!!!

Circulation:

Circulation Statistics	23-Nov	23-Oct	% chg	22-Nov	% chg	2023 YTD	2022 YTD	% chg
Physical Items	10393	10563	-2%	9699	7%	115049	110022	4%
Electronic Items	4469	4634	-4%	4047	9%	49874	42795	14%
TOTAL	14862	15,197	-2%	13746	8%	164923	152817	7%

Library Visits: 10,322

New Cardholders: 120

Total Cardholders: 14,801



Piggy Bank Donations to the Library



Carpet Cleaning Day!



Human Library: Books and Volunteers

Library 114th Birthday Celebration Schedule

DRAFT

Video Clips

January 16: 1st video presentations posted

January 18: 2nd video presentation posted

January 19: 3rd video presentation posted

January 20th Birthday Party Open House

11:00am- Welcoming Music

11:30am- Storytime/Archives Tour

12:00pm- Cake Cutting

12:45pm- Start Cleaning Up

1:00pm- Finish

Video Interviews:

1. Jackie Herum
2. Tamara Holms
3. Amy Bush (kids)

Greeters/Cake Cutting/Serving:

FOL- Carolyn Miller, Beth Habib, Mary Holmgren

FOL Table/Info

Karen Stansbury, Cecilia Crow, Debby DeSoer, Emily Suggs

Other Volunteers on hand

Cynthia Mitchell and Diane Ota

Music

Melina and friends