



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

January 4, 2024

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Commissioner Blackson called the meeting to order at 5:45 p.m.

Present: Fred Redmon, Cathy Poshusta, Andy Polak, Dorothy Stanley, Marty Blackson, Jeff Watson (arrived at 5:47 p.m.)

Absent: Zane Kanyer

Also Present: Stacey Henderson-Senior Planner-Historic Preservation; Kathy Boots-Planning Technician; Sadie Thayer; Jodi Polak; Joshua Thompson-City Council Liaison; Brandon Drexler

Commissioner Watson motioned to excuse the absence of Zane Kanyer. Motion passed 6-0.

2. Approval of Agenda

Commissioner Stanley motioned to approve the agenda as presented. Motion passed 6-0.

3. Approval of Minutes

- 3.A Review of December 5, 2023 Landmarks and Design Commission meeting minutes.

Commissioner Stanley motioned to approve the December 5, 2023, regular meeting minutes. Motion approved 6-0.

4. New Business

- 4.A Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed wall replacement on the back of the building at 310 N. Pearl St. Appearance of fairness reviewed. A staff report was read by Henderson recommending approval. Public comment opened. Drexler explained to the Commission that the wall would need to be opened up to see the condition. Drexler is recommending to the owner to replace the entire wall and add foundation. The owner has not made a decision on the extent of the approved work, so the Certificate of Appropriateness has been worded to partially or fully replace the wall. Commissioner Stanley would prefer to have the windows match the building on the other side of the alley. Public comment closed.

Commissioner Watson motion to approve the Certificate of Appropriateness for the proposed wall replacement on the back of the building at 310 N Peal Street. No discussion. Motion passed 6-0.

5. Unfinished Business

5.A Elect new Chair and Vice Chair

Commissioner Kanyer was absent for the meeting but relayed to staff that the decision of chair and vice chair could be made in his absence. Commissioner Watson motioned to retain Redmon and Blackson as Chair and Vice Chair. Redmon will be chair. Blackson will be Vice Chair.

5.B City Website Page DRAFT Review

Henderson reviewed changes to the Landmarks & Design web page on the City of Ellensburg website. The site now has the meeting schedule for the Landmarks & Design Commission for 2024, new tabs with updated information, and a timeline of the process of getting a Certificate of Appropriateness. A Commission member suggested adding a statement to the timeline of a COA that if the application is not adequate, the review could take longer. A link to the Kittitas County Compass map will be added. The National and Local Historic district PDF map will be easier to access on the website. The link to the Sanborn map may not be working correctly. A slideshow of historical buildings may be added and rotated. A final draft of the website will be reviewed by the Commission. The COA application and PDF of the district map would be helpful for users to have located next to each other. Commission members are still having difficulties accessing City email.

5.C CLG 101- Training- Video (10 MIN)

The video was not working properly. Members will view on their own.

6. Citizen Comment

None

7. Staff Update/Discussion Items

7.A Next LDC Meeting- January 18, 2024

Due to the upcoming holiday, the next meeting will be held on THURSDAY.

The subcommittee is scheduled to meet on January 11th, 2024.

There is a T-Mobile grant developers may want to look at.

Preservation awards will be given out at the May 4th, 2024 ceremony. At the next meeting, the members will decide what categories will be chosen and if they would like the nominations to be voted on.

Stanley inquired about the Country Cafe sign to see if they had applied for a COA.

8. Commission Representative Update

8.A EDA Representative Update

The EDA director stepped down. The interim director is Teresa Chavez.

9. Adjournment

The meeting was adjourned at 6:36 p.m.