

AGENDA

ARTS COMMISSION

February 8, 2024

Hybrid Meeting In-person and via Zoom



Join Zoom Meeting

<https://us02web.zoom.us/j/86948892921?pwd=TnE2QjM3MnQySFZueG9iZlhraTlsUT09>

Meeting ID: 869 4889 2921

Passcode: 8765309

One tap mobile +12532158782,,86948892921# US (Tacoma)
+12532050468,,86948892921# US

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAAccordinator@ellensburgwa.gov.

**CITY OF ELLENSBURG
ARTS COMMISSION AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Thursday, February 8, 2024
4:00 PM - Regular Meeting**

1. Call to Order and Roll Call of Members

1.A Chair Eyre, Commissioner Blackstock, Commissioner Dougherty, Commissioner Kooser, Commissioner Oostra, Commissioner Scheffer, Commissioner Snedeker, and Council Liaison David Miller. Welcome any guest and members of the public.

2. Approval of Agenda (No Public Comment)

3. Approval of Minutes

3.A Review and Approval of January 2024 Arts Commission Meeting Minutes

4. Budget/Financial Report

4.A Review of 2024 Arts Commission Budget

5. New Business

5.A Grant Opportunities: T-Mobile Hometown Grant and NEA

5.B Art Treasurer Discussion and Planning

5.C Unity Park Update: Timeline and Art Action Plan

6. Unfinished Business

6.A Call to Artist--Content Update

7. Subcommittee Business

7.A

1. Ellensburg Arts & Cultural Alliance: Alex/Jeff
2. Funding: Jerry/Jill
3. Public Art: Alex/Jerry
4. Advocacy/Public Relations: Brian/Jeff
5. Art Walk: Courtney/Jill/Erin

7.B Art Walk Venue Meeting

7.C Art Walk Shuttle--Erin Oostra

8. **Citizen Comment**
9. **Staff Update/Discussion Items**
 - 9.A Staff Report Overview Q&A
10. **Commission Representative Update**
11. **Adjournment**



For more information on the Ellensburg Arts Commission, contact Arts & Economic Development Manager Kelle Vandenberg at 509-962-7149.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Minutes of Arts Commission, Regular Meeting

Date of Meeting

January 11, 2024

Time of Meeting

4:00 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

- 1.A Chair Eyre, Commissioner Blackstock, Commissioner Dougherty, Commissioner Kooser, Commissioner Oostra, Commissioner Scheffer, Commissioner Snedeker, and Council Liaison David Miller. Welcome any guest and members of the public.

Call to Order:

In Attendance: Commissioner Eyre, Commissioner Blackstock, Commissioner Kooser, Commissioner Oostra, Commissioner Scheffer, Commissioner Snedeker, Council Liaison, David Miller.

Excused: Commissioner Dougherty

2. Approval of Agenda

Motion: Move to approve the January 2024 Arts Commission Agenda

By: Commissioner Blackstock

Seconded: Commissioner Scheffer

Yes: Eyre, Kooser, Oostra, Scheffer, Snedeker, Blackstock

No: None

Abstain: None

Motion Passes: 6-0

3. Approval of Minutes

- 3.A Approval of December 2023 Art Commission Meeting Minutes

Motion: Move to approve the December 2023 Arts Commission Meeting Minutes

By: Commissioner Eyre

Seconded: Commissioner Scheffer

Yes: Kooser, Oostra, Blackstock, Snedeker, Scheffer, Eyre

No: None

Abstain: None

Motion passes: 6-0

4. Budget/Financial Report

- 4.A No budget report for January

5. New Business

- 5.A Poet Laureate 2024 Update with Marie Marchland
Guest: Poet Laureate, Marie Marchland reviewed upcoming 2024 poetry events for March, April, and May. National Poetry month is in April. Events include an open poetry mic night, the Walking Chapbook project, and a poetry nature walk in May with KEEN. Commissioner Kooser suggested that we work with Ellensburg Community Radio (ECR) to promote and broadcast these events on the radio.
- 5.B T-Mobile Hometown Grant Opportunity--Staff
Commissioner Eyre and Commissioner Scheffer will review with staff. Update moved to February agenda.

6. Unfinished Business

- 6.A Hosey Art Update--Alex
No further updates until Spring due to weather.
- 6.B Potential Future Mural--Whippel Park--Jerry
Correction: Wippel Park. No update at this time.
- 6.C Poet Laureate Contract Updates--Jeff/Alex/Staff
No updates at this time.

7. Subcommittee Business

7.A

1. Ellensburg Arts & Cultural Alliance: Alex/Jeff
 2. Funding: Jerry/Jill
 3. Public Art: Alex/Jerry
 4. Advocacy/Public Relations: Brian/Jeff
 5. Art Walk: Courtney/Jill/Erin
-
1. Ellensburg Arts & Cultural Alliance: No update at this time.
 2. Funding: Meeting next week.
 3. Public Art: No updates at this time.
 4. Advocacy/Public Relations: Creating PR for 2024 Art Commission Project Grants. Waiting for all signed contracts to be returned prior to PR going out.
 5. Art Walk: Motion: Move to approve Art Walk 25th Anniversary logo and printing at Fast Lane Signs.
By:Commissioner Eyre
Seconded:Commissioner Blackstock

Yes:Oostra, Kooser, Snedeker, Scheffer, Blackstock, Eyre
No: None

Abstain: None
Motion Passes: 6-0

DRAFT

8. Citizen Comment

No citizen comment

9. Staff Update/Discussion Items

- 9.A Staff Updates
See staff report in agenda packet

10. Commission Representative Update

No updates

11. Adjournment

Meeting adjourned at 4:41 pm

	A	B	C	D	E	F	G	H
1	2024 EAC Spending Plan			2024 BUDGET	2024 ACTUALS	Balance		NOTES
2		REVENUES:						
3		100 162 347 90 00	Artwalk					
4			The Clymer Art Gallery	\$ 50.00				
5			Dark Moon Craft Beer & Wine	\$ 50.00				
6			D&M Coffee Downtown	\$ 50.00				
7			Ellensburg Rodeo Hall of Fame	\$ 50.00				
8			Gallery One	\$ 50.00				
9			Gard Vintners	\$ 50.00				
10			Kittitas County Historical Museum	\$ 50.00				
11			Kittitas County Recovery Center	\$ 50.00				
12			The Mule	\$ 50.00				
13			NuWave Gallery	\$ 50.00				
14			The Palace Gallery	\$ 50.00				
15			Kittitas Valley Healthcare	\$ 50.00				
16			Hotel Windrow	\$ 50.00				
17			Mariposa	\$ 50.00				
18			Blue Bear Puppet Lab	\$ 50.00				
19			Pearl Street Books	\$50.00				
20		Total Revenue		\$ 800.00				
21								
22		EXPENDITURES:						
23		100 162 573 20 31	Operating Supplies					
24			Artwalk Annual meeting supplies	\$ 50.00				
25			Treasure Award Engraving/Plaque	\$ 50.00				
26			Treasure Award Ceremony Supplies	\$ 200.00				
27			Plaques/framing for Collection	\$ 500.00				
28								
29			Total Operating Supplies	\$ 800.00	\$ -	\$ -		
30								
31		100 162 573 20 41	Professional Services			\$ -		
32			Am. For the Arts membership	\$ 75.00	\$ 75.00	\$ -		
33						\$ -		
34								
35			Total Professional Services	\$ 75.00				
36								
37		100 162 573 20 43	Professional Development-Travel					
38			Conferences-Travel					

	A	B	C	D	E	F	G	H
39								
40		100 162 573 20 49	Professional Development-Misc					
41		100 162-573-20-44-013	Admin Services	\$ 13,000.00				
42		Total Professional Development		\$ 13,000.00				
43								
44		100 162 573 20 44	Advertising					
45			NPR- for contract year	\$ 1,920.00				
46			Additional Advertising					
47		Total Advertising		\$ 1,920.00				
48								
49		TOTAL EXPENDITURES		\$ 15,795.00				
50								
51		Grant Dispersement		2024 BUDGET	2024 ACTUALS	Balance		
52		100 162 573 20 40	2024 Art Grants					
53			Birdsong' at the Palace Gallery	\$ 1,000.00				
54			Kairos Lunch Concert	\$ 1,000.00				
55			Weight	\$ 1,000.00				
56			Ellensburg Fiddle Project	\$ 1,000.00				
57			People with Puppets	\$ 1,000.00				
58			New Music for Two Guitars-Recording Live!	\$ 1,000.00				
59			Gallery One--Trimpin Exhibit	\$ 2,500.00				
60			2024 CWU New Music Festival	\$ 2,500.00				
61			KCHS-Ellensburg Music Preservation Project	\$ 2,500.00				
62			VTC's Rising Star: The Somewhat True Tale of Robin	\$ 2,500.00				
63			Blue Bear Puppet Lab: Mardi Gras Night Parade	\$ 2,500.00				
64			EDA-Buskers in the Burg	\$ 2,500.00				
65			Ellensburg Big Band Swing Dance Project	\$ 2,500.00				
66			NuWave Gallery-Downtown Entry Mural	\$ 2,500.00				
67			EDE-The Nutcracker	\$ 2,500.00				
68			Inland Poetry PiE (Poetry in Ellensburg)	\$ 1,500.00				
69								
70			Art Treasurer Grant	\$ 500.00				
71								
72								
73		Total Art Grants		\$ 30,500.00	\$ -	\$ -		
74								
75		Capitol/Public Art		2024 BUDGET	2024 ACTUALS	Balance		
76		100 162 573 20 40	Capital/Public Art					

	A	B	C	D	E	F	G	H
77			City Permanent Acquisition	\$ 2,600.00				
78								
79			Poet Laurate	\$ 600.00				left over in PL 2023/2024 stippend
80								
81		Total Capitol/Public Art		\$ 3,200.00	\$ -	\$ -		
82								
83								
84								
85								
86								
87		Total Budget	\$50,000.00	\$ 49,495.00	\$ -	\$ -		
88								
89								
90		2024 Council Approved Spending Plan		2024 Percentages	BUDGETED	2024 Percentages	ACTUALS	
91		Expenditures	\$ 15,000.00	Expenditures	30%	Art Grants	0%	
92		Art Grants	\$ 30,000.00	Art Grants	60%	Expenditures	0%	
93		Public Art	\$ 5,000.00	Public Art	10%	Public Art	0%	
94								
95		Beginning Fund Balance						
96		\$ 47,181.00						
97								
98								
99								

Ellensburg Arts Commission

City of Ellensburg Arts Treasure Nomination Form

Nominations close annually: March 31st

Please Note: Nominations received after this date will be considered for the following year

THE AWARD

The City of Ellensburg Arts Treasure award is given annually to a local artist in recognition for their contributions and/or service to the community. The Arts Treasure will receive the award and be recognized at a special community reception. The Arts Treasure will also receive a \$500 grant in return for which they must provide a public service such as a talk, workshop, or performance, as agreed to by the Ellensburg Arts Commission.

WHO IS ELIGIBLE?

- Anyone, who at the time of nomination, is a resident of Kittitas County and who has contributed substantially to the growth and development of the creative arts in the Ellensburg community.

SELECTION PROCESS & CRITERIA

The Ellensburg Arts Commission will solicit and collect nominations of eligible artists each year. After all nominations have been received, the Arts Treasure will be selected at a scheduled public meeting of the Commission. The Arts Treasure will be decided by the majority vote of the Commission.

The Commission will take the following criteria into consideration:

- The nominee's impact on the creative arts in Ellensburg;
- The nominee's professional background and historical contributions to the community;
- The ability of the artist to provide a public service in return for the award.

NOMINEES MAY NOT BE

- Employees of the City of Ellensburg
- City of Ellensburg Arts Commissioners or their relatives

QUESTIONS? Please Contact:

Kelle Vandenberg, Arts & Economic Development Manager

Ellensburg Arts Commission

501 N Anderson St, Ellensburg, WA 98926

Phone: (509) 962-7149 Email: ellensburgarts@ci.ellensburg.wa.us

INFORMATION ABOUT THE NOMINATOR

Nominator's Full Name: _____

Nominator's Address: _____

Nominator's Phone Number: _____ Nominator's Email Address: _____

What is Your Relationship to the Nominee (check any that apply?)

☐ Fellow Artist ☐ Friend ☐ Family Member ☐ Arts

Administrator ☐ Other: _____

How Long Have You Been Familiar with the Nominee's Artwork?

☐ 2-5 years ☐ 6-10 years

INFORMATION ABOUT THE NOMINEE

Nominee's Full Name: _____

Nominee's Address: _____

Nominee's Phone Number: _____

Nominee's Email Address: _____

MEDIUM Check the medium that best describes the nominee's body of work.

☐ Sculpture ☐ Installation ☐ Craft ☐ Drawing ☐ Painting ☐ Printmaking ☐ Photography

x Other: _____

Please Answer the Following Questions. You may use this form or type and print a separate document:

1) In what way has the nominee made a meaningful contribution to the arts in Ellensburg?

2) What special awards or honors has the nominee received?

3) What organizations has the nominee contributed toward as a founder, director, board member, or other role of leadership?

DRAFT

4) In what specific ways had the nominee influenced the cultural climate of the Ellensburg community?

5) How has the nominee influenced you personally, in your work and art?

6) Additional comments or qualifications:

DRAFT