

CITY COUNCIL AGENDA

February 12, 2024



SPECIAL MEETING

The Ellensburg City Council Special Meeting will be broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at ectv2.com or on YouTube at ECTV Ellensburg. Members of the public may attend City Council meetings either in person in the City Council Chambers, 501 N Anderson Street, Ellensburg, WA 98926 or by registering to attend remotely via video conference.

To attend the city council meeting virtually register here:

https://us02web.zoom.us/webinar/register/WN_NVKT7i6ASrG3tJG7X8sB9g

Closed Captioning is available to Zoom viewers. To enable closed captioning, you will need to click on the "CC" button at the bottom of your Zoom screen and then select either "Show Subtitle" or "View Full Transcript."

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAAccordinator@ellensburgwa.gov.

COUNCIL SPECIAL MEETING

GUIDELINES FOR PUBLIC PARTICIPATION

The City Council Special Meeting will be broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at www.ectv2.com or on YouTube at [ECTV Ellensburg](http://ECTV.Ellensburg). You may also attend by phone, only, and listen to the meeting by following the registration instructions under “Procedure for Remote Participation During Meeting” below. Once you register, you will be sent a meeting invitation with a phone number for the meeting.

City Council will accept comments in person or via remote testimony as set forth below:

SUBMISSION OF WRITTEN COMMENTS IN ADVANCE OF MEETING

Submit written comments by mail to Dustin Davison, Deputy City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or via email to: cityclerk@ci.ellensburg.wa.us. Comments received by February 9 at 4 p.m. will be compiled, sent to the City Council and entered into the record.

PROCEDURE FOR REMOTE PARTICIPATION DURING MEETING

1. ***Advance registration is required to provide public comment or hearing testimony via remote meeting attendance.*** Anyone wishing to speak on items under the Agenda must register prior to 6 p.m. the day of the meeting. Once registered, you will receive an email with the meeting link and phone number (for those who wish to call into the meeting).
2. Join the meeting early, as you may need to download the app in advance to participate. Once you’ve joined the meeting, your camera and microphone will be muted until you are recognized by the Mayor to speak.
3. The Mayor will identify when the Public Comment section begins and ask if anyone wishes to speak on the matter.
4. Any interested person may provide comments. If you wish to speak, you must:
 - a) Raise your “virtual hand” in the corner of Zoom application on the computer screen or press *9 on your phone. Raising your hand signals the moderator that you wish to speak.
 - b) Wait to be called upon by the Mayor using your name, e-mail, or phone number used to log in to the teleconference.
5. Please state your name, whether you live in the City of Ellensburg, Kittitas County or elsewhere, and whether you are representing only yourself or others.

PROCEDURE FOR IN-PERSON PARTICIPATION (COUNCIL CHAMBERS)

- ◆ When recognized, approach the microphone provided on the right side of the room.
- ◆ Please state your name, whether you live in the City of Ellensburg, Kittitas County or elsewhere, and whether you are representing only yourself or others.
- ◆ Each speaker’s comments are to be limited to 3 MINUTES.
- ◆ Submit any written comments to the City Clerk.

**CITY OF ELLENSBURG
SPECIAL MEETING
City Council AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Monday, February 12, 2024
6:00 PM - Special Meeting**

Pledge of Allegiance

1. Call to Order and Roll Call

2. Applicant Interviews

2.A City Council Position 3 Interviews

- Brian Cullinane
- David Douglas
- Jennifer Lubanski
- Katie Nolan
- Delano Palmer
- Steve Townsend

2.B Public Comment

2.C Executive Session (Optional) - Per RCW 42.30.110(1)(h), to evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.

2.D Council Discussion

2.E Selection of Candidate

3. Oath of Office

4. Board & Commission Appointments

4.A Council Board & Committee Assignments

5. Adjournment



Meeting Date: February 12, 2024
City of Ellensburg
City Council Agenda Report

Agenda Subject: City Council Position 3 Interviews
Submitted by: Heidi Behrends Cerniwey, City Manager
Department: City Manager

Suggested Motion/Action:

- A. Conduct scheduled interviews of the applicants
- B. Accept public comment
- C. Executive session (Optional) - Per RCW 42.30.110(1)(h), to evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.
- D. Discussion of candidate qualifications
- E. Select candidate for appointment to Council Position 3

Background/Summary:

With the resignation of Councilmember Adam Winn from Council Position 3 in December 2023, the Ellensburg City Council must appoint a City resident to complete the term which expires on December 31, 2025.

Previous Council Action:

Staff advertised the vacancy on the City's website, social media, and in the Daily Record. Qualifications include being a registered voter of the City of Ellensburg and a resident of the City for at least one year prior to the appointment. Six (6) applications were received prior to the February 5, 2024 deadline. Candidates submitted a written response to one question which is included in the packet. Copies of the applications, overview of the appointment and interview process are also attached. A special meeting was scheduled for Monday, February 12, 2024 at 6:00 p.m. to conduct interviews of applicants. Interview questions have been provided to the applicants in advance.

Applicants for Position 3:

- Brian Cullinane
- David Douglas
- Jennifer Lubanski
- Katie Nolan
- Delano Palmer
- Steve Townsend

Analysis:

N/A

Financial Impact:

N/A

Budget Adjustment: No

Attachments:

1. Council Appointment Process 2024 - Position 3
2. Cullinane B Application
3. Douglas D Application
4. Lubanski J Application
5. Nolan K Application
6. Palmer D Application
7. Townsend S Application

Council Position No. 3 Process for Appointment 2024

Post Council seat opening by January 5, 2024

Close applications on Monday, February 5, at 5:00 p.m.

Application includes a written response to the following:

- **Question:** What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)
- **Application will include a question about community service.**

Interviews for Council Position 3, followed by Selection at a Special Meeting on Monday, February 12 at 6:00 p.m.

Schedule 15-to-20-minute interviews with each candidate. *Each candidate will be presented with questions.*

Questions are provided in advance of the interview and a written copy will be placed at the table for interviews.

- Please tell us about yourself and why you feel you are qualified to represent the Ellensburg community on City Council, highlighting any experience or skills that may apply. (3 minutes)
- If there was one project or area of emphasis you would like to see the City focus on over the next 4 years, what would it be and why?
- What would you propose the City do to increase public engagement in decision-making (such as commenting on plans, projects, priorities, and policy changes)?
- What do you think that City government's role can or should be in promoting economic vitality?
- What do you think City government's role can or should be in addressing housing affordability?
- What do you think City government's role can or should be in building a safe and inclusive community? What is the role of the Diversity, Equity and Inclusion Commission in achieving a safer and more inclusive community?
- The community is deeply divided about a hypothetical issue of importance to Ellensburg's future. Describe how you would go about deciding how to vote.
- Follow-up question(s) as time allows.

All candidates would receive questions in advance. Any comments received by Councilmembers relating to a candidate will be shared with candidates at least 24 hours in advance of the interview.

Public Comment: An opportunity for public comment will follow scheduled interviews.

Select Candidate and Appoint to Seat: City Council will proceed with deliberation and procedures to select the individual for appointment to Council Position 3 in an open meeting.

Executive Session: Per RCW 42.30.110(1)(h), an executive session will be posted on the agenda, should Council find it necessary evaluate the qualifications of a candidate for appointment to the elective office. All interviews and final action appointing a candidate to elective office shall be in the meeting open to the public.



From: noreply@civicplus.com
Sent: Friday, January 26, 2024 9:25 AM
To:
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Brian Cullinane
Address:	1124 E Hobert Avenue
City:	Ellensburg
State:	Washington
Zip:	98926
Phone Number:	5098592995
Email Address:	BRIANCULLINANE@CETERAADVISORS.COM
Length of Residence in Ellensburg:	20 years
Background you bring to this position:	My background, experience and skillset I believe makes me uniquely well prepared to fill the open Ellensburg City Council seat created by the resignation of Adam Winn. My track record of service shows that I would bring to the City Council a moderate consensus building voice that is able to find common ground among differing viewpoints and find common sense solutions that work for those I have been appointed or elected to serve. Just over 20 years ago I moved to Ellensburg to do the transition of ownership between two owners of an automotive dealership. While I enjoyed the community, I never saw the move here to be permanent – very quickly I fell in love with this community and knew that this was my home – the place I wanted to live. In the 20 years I have lived in Ellensburg, I have served our community in a number of different areas. I served

on the Ellensburg City Board of Adjustment, a quasi-judicial Board until it was replaced by a hearings examiner. I have supported public safety in our community in several ways over the years. When running the dealership I provided vehicles to the Ellensburg Police Department for undercover use, and for training purposes. I was part of the group that pushed for the 3/10's public safety tax for additional law-enforcement / public safety personnel. I supported its reauthorization a couple years ago. I served several years on the Kittitas County Planning Commission, served a term on the County Citizens Advisory Committee on Salaries for Elected Officials. For many years, I was active in the Ellensburg Chamber of Commerce, and co-moderated & kept time for the candidate forums that were held in the City Council Chambers. Multiple times I moderated the Legislative Day after the Legislative session that was hosted by the Chamber of Commerce. This Legislative Day brought together the many segments of our Community – agriculture & livestock, public lands groups, with such interests as hunting, fishing, snowmobilers, off-road enthusiasts, hikers and other outdoor enthusiasts, the business community, property rights groups and their affiliates such as Realtors, rental housing groups, Central Washington University, local city and county governments, the public health and community outreach communities such as Kittitas Valley Healthcare, mental health groups, Elmview, & Hopesource among others. During this time, as part of the chamber - I with others served as community lobbyists for State Funding for several projects in our community. Specifically for the funding of various construction projects at CWU. Those years where there were no major construction projects at CWU, it had a significant impact on the tax revenue and finances for the City of Ellensburg.

I have extensive experience working with Legislators, local elected officials and State Government Agencies. In the past 5 years I have served as Contract Chair for the Washington State Association of Vehicle Sub-Agents. As Chair I worked closely with the leadership of the Washington State Association of County Auditors leadership which at that time included the Kittitas County Auditor. We achieved a level of cooperation in which we shared our work product, including legal guidance. Instead of working separately to negotiate the best contract we could with the Department of Licensing, which had always been the model in the past- the Auditors Association and the Sub-Agents worked together using the Auditors Contract as the foundation of our Contract and working together to press for the changes we jointly wanted to see in the contract with the Washington Department of Licensing. From that success, we

have continued to work jointly on legislative concerns and issues within our delivery system. I just completed a two-year project as one of two sub-agents selected statewide out of 137 offices, that served on a committee comprised of representatives from the Auditors Association, and leadership at DOL to re-write the policies and procedures that govern all 137 privately owned Vehicle and Vessel Licensing Offices, such as mine – Ellensburg Licensing, but also the 39 County Offices – such as the Kittitas County Auditors Licensing Office. The “Directives” as these policies and procedures are now called went active January 1st of this year.

My past demonstrated leadership show that I can work with those who have differing viewpoints and philosophies around an issue to find constructive common ground and common-sense solutions. I believe it's important to keep an open mind on issues and spend more time listening to the stakeholders on any issue and less time talking.

I have the unique experience of interacting with the citizens of our community on a daily basis - providing government services through Ellensburg Licensing. Daily I hear the concerns of our community – their struggles, their concerns for themselves and their families. If selected to fill the open Council seat it is my intention to listen to the citizens of Ellensburg and seek to find thoughtful solutions to the issues that face this wonderful community.

Please list any organizations you are a member of:

I have served on a number of committees, boards, and community organizations.

Kittitas Valley Hospital Foundation Board- I have served almost 19 years on the Foundation – as I believe a key factor in quality of life in any community is access to quality healthcare. Prior to moving to Ellensburg I served on the Kennewick General Hospital Foundation Board. I also was part of a group that helped raise the money for the Tri-City Cancer Center.

I have been a Rotarian for almost 20 years, both in the Tri-Cities and in Ellensburg. Recently I returned to the Noon Rotary Club in Ellensburg after a break in service – when my work required frequent travel. I have twice been awarded the Paul Harris Fellowship Award by my club for service to my community.

I serve on the Clymer Museum Board of Directors and this year will be chairing the Rendezvous Committee and annual funding raising event, that keeps this community treasure financially

viable.

I serve on the Washington State Association of Vehicle Sub-Agents Board of Directors – in 2022 I was selected by my peers and received the “Rising Star Award”

I serve on the Department of Licensing Policies and Procedures Committee.

I am a member of the American Legion Post #8 in Ellensburg. As a Veteran, the community of Veterans and their families – especially those who have been injured or affected by their service either with physical or mental ailments is important to me. The work that Post #8, (one of the oldest in the State of Washington going back to the 1st World War) does for our community and its veterans is significant.

Please provide examples of your community or volunteer service.

Many of the organizations previously listed are service organizations or non-profits. In the 20 years that I have lived in Ellensburg - I have given personally or the businesses that I own or operated have given generously to our community both in time and financial support. In addition to the Organizations that I have previously listed I have also supported Central Washington Athletics, & the CWU Foundation, the United Way, Gretchen Weller Foundation among other causes. As stated previously in the past I have been active in the Ellensburg Chamber of Commerce, serving on several boards and committees, such as the micro-loan committee. In Tri-Cities I served on the Benton-Franklin Boys and Girls Club Board of Directors. I am excited to hear that recently a new club was opened up in our community and I excited to see the impact they will have on the youth in our community. Growing up in the suburbs of Omaha, Nebraska – the Boys Club that I belonged to had a profound impact on my life!

I served several years on the Cle Elum / Roslyn Chamber Board, many years taking the lead on the 4th of July Parade and Celebrations.

Why are you seeking this appointment?

The primary reason I am seeking this appointment is to give back to a community that in so many ways has supported & blessed me both personally and professionally. I know from my daily conversations with the citizens of our community - that many are struggling to cover the basic essentials of life. The City of Ellensburg and it's leadership will continue to face unfunded mandates of the State Legislature such as the Carbon Tax Offset mandate- which will have a significant impact on the Utility costs that the citizens of our community

will have to bear.

Our Community is facing many challenges such as affordable housing, homelessness, rising drug use, rising crime, the rising cost of basic services such as utilities, rising property taxes , all of which are rising at a rate greater than real incomes. The quality of life of our community is important to me. Supporting our local law enforcement and first responder's is important to me. Supporting youth activities, and literacy in our community is important to me. Making local government responsive to it's community will be a priority for me if I am appointed to the Council. Preserving the character and quality of life we enjoy in our community while seeking to foster economic development will be a priority. My experience working with elected officials at all levels of government I believe will be beneficial to the citizens of Ellensburg.

Will you be able to attend meetings regularly if appointed?

Yes

What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)

[Issues the City of Ellensburg Could Face.pdf](#)

Please attach a current resume or list of related experience.

[Brian updated resume for the city.docx](#)

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Yes

Appointment to the City Council will require your attendance at numerous regularly scheduled and

Yes

special meetings, which generally occur on Monday evenings. Councilmembers are also expected to represent the City of Ellensburg by serving on various regional commissions, committees and boards. Are you able to commit your time and energy to participate fully as a member of the Ellensburg City Council?

I understand that applications are subject to the Washington State Public Records Act, which provides an exemption from public inspection and copying of certain personal information as set forth in the Act.	Yes
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I certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.	Yes
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Electronic Signature	Brian J. Cullinane
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Date	1/24/2024
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What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)*

The City Council of Ellensburg will face many issues over the coming years that will be challenging. As Kittitas County is one of the fastest growing Counties in Washington as it relates to percentage population growth, and I see this firsthand in my Licensing office as new arrivals change their addresses from the Westside or title their vehicles from out of State. Vehicle Licensing – is seeing a slowdown system wide – as financially stressed citizens are licensing less of their discretionary vehicles – such as recreational vehicles. My licensing office is one of the few Statewide that are seeing increasing numbers year-over-year. The challenge for the City and its leadership is going to be how to manage the growth and all of the ancillary issues that go with increasing populations, while preserving the character of our community that makes it so special. The issues the City will have to deal with – is the annexation of surrounding properties as the City grows in population and increases its footprint. The City which already has an affordable housing problem will see those pressures for more affordable housing increase. The City will have to deal with traffic mitigation. In just the last 5 years I have seen and experienced the exponential growth of traffic on key traffic corridors – Main Street, Water Street, University Way, and the one that is most noticeable for me is Mountainview. It is more difficult and the waiting times to turn out from the Bi-Mart Meridian Theater parking lot where my office is located has greatly increased.

Another area of concern and challenge for the City is the increase in crime & drug use which are tied together. In my interactions with friends and customers who are law enforcement- I know that our community is seeing a significant rise in property related crime and theft. I am being told that a great deal of this is drug related – those who are stealing to sell or trade for drugs. Speaking from a personal standpoint – in the past two years – the building my office is in – has been broken in to, their night manager as he came out of the building faced an attempted armed robbery with a gun. Our building's dump trailer was stolen in broad daylight and has yet to be recovered. Prior to that both my trailers and the owner of the building had locks broken off of our trailers so they could steal the batteries, which I am told the chemicals can be used for drug production or to get the battery recycle payment. This has happened many times. My employees have felt unsafe at times coming to or leaving work. My neighborhood has experienced break-ins and vehicle prowls multiple times – Now our neighborhood keeps our garage and porch lights on to make the community less inviting to theft. My fence has been tagged twice in the past couple of years, and I live in an upper-middle class neighborhood in our community. To combat these issues, I have had to add an alarm system to my home and office. We have added cameras and panic alarms to the office. These occurrences are becoming more frequent every day – and our citizens are experiencing the rising scourge of drugs and crime.

I support the City's effort to preserve and protect our historic downtown core. Initially my financial services business was downtown, on Main street – but I had to move it Dolarway because my clients couldn't find parking. While I support increased housing density, and the multi-story buildings like the one directly across from the Courthouse- these structures are being permitted with inadequate parking. We have had parking spots taken out of use for outdoor seating for several eateries downtown. When my office was downtown, my employees had to leave every couple of hours to move their car, so it wouldn't be ticketed. It's not uncommon to have to park several blocks away if you want to have lunch downtown. It's time the City faces the issue of downtown parking – with some kind of parking structure or some other solution(s). As parking continues to get worse in our downtown core- it will

become less and less inviting for citizens to conduct business and more challenging for these businesses to remain financially viable.

A significant & rising percentage of our population is facing financial challenges just paying for the essentials of life. A significant portion of that challenge comes directly from government through property taxes and the cost of City services such as utilities. My property taxes have nearly doubled since I purchased my home in 2005. A City and State that not that many years ago was encouraging the transition from electric to gas and encouraging builders to adopt natural gas- is poised to impose a significant surcharge for those who run their household or business on natural gas. All of my major appliances such as the heater, water-heater, stove, dryer and fire-place insert all run on natural gas – My home utility bills have increase significantly the past couple of years– as across the board all utilities including water, sewer and electric, garbage etc. have seen sizable increases. As our population ages – we have an increasing number of citizens that are on fixed income- and they are being priced out of their homes. The citizens of our community need a Council Member that will work with other communities and with our legislature on both sides to illustrate how their legislation will affect the ordinary citizen. You can only go to the well so many times before it runs dry. I believe I can be part of that much needed voice.

The City Council needs to be focused on core quality of life issues that face our citizens in this time of inflation and falling real incomes. Every decision the Council makes needs to be thoughtful – considering the unintended consequences, the long-term benefit, and the real cost to the citizens in our community and their quality of life. If I am appointed and, in the future, elected to the City Council – a major focus of mine will be preserving the character and quality of life this community enjoys. As a former University of Washington student in the early 90's when Seattle was considered one of the best places to live in the Country, it is sad to see how homeless have taken up residency in front of business, that are repeatedly vandalized and forced out of business, where it's not uncommon to see human feces, smell urine and see drug paraphernalia and needles on the sidewalks and in the parks. We are starting to see some of these urban problems creep into our rural community.

I appreciate the consideration of the Council. As I have outlined in other sections of this application – I believe my experience and track record working with individuals of differing opinions and backgrounds, working with elected officials regardless of party affiliation as well as working with government agencies at all levels for commonsense shared solutions to the problems we face will serve the citizens of Ellensburg well. Thank You.

BRIAN J. CULLINANE
1124 E HOBERT AVENUE
ELLENSBURG, WASHINGTON 98926

RESUME

ELLENSBURG LICENSING – SUB-AGENT

AUGUST 2017- CURRENT

Sub-Agent of the Kittitas County Auditor's Office & the Department of Licensing. In the 6 plus years that I have been a Sub-Agent, I have served 5 years on the Washington State Association of Vehicle Sub-Agents Board of Directors. Served as Contract Chair working with DOL and the Auditors Association, was one of two Sub-Agents that was selected to serve on the Department of Licensing Policies & Procedures rewrite project that was complete about 6 months ago and became effective policy January 1st of this year. In 2022, I was selected by my peers and Board, and received the "Rising Star" Award at our Annual Conference.

PORTFOLIO GROUP WEALTH MANAGEMENT – MANAGING MEMBER

JANUARY 2010 – Current

I manage a Portfolio of Investments for individuals, families, and small businesses. I possess a Series 7 Federal Securities License, and a Washington State Series 66 Securities License. I am an Accredited Investment Fiduciary (AIF Designation).

GEE AUTOMOTIVE GROUP: RETAIL OPERATIONS MANAGER

OCTOBER 2009- JANUARY 1, 2018

For 9 Years I was Employed by Gee Automotive Companies as the Retail Operations Manager for their Wholesale/Retail for one of their divisions. While employed with Gee Automotive I worked on several special projects & was a specialist on resolving title/licensing/importation issues. The position required a great deal of travel around the Northwest, as much as 3 weeks a month. I ended my employment with Gee Automotive on January 1, 2018, to focus on my investment and licensing businesses. Gee is now one of the 50 largest privately held dealership groups in the Nation.

ELLENSBURG CHEVROLET – GENERAL SALES MANAGER

SEPTEMBER 2003- OCTOBER 2009

I was hired to do the transition from Alderman Chevrolet to Ellensburg Chevrolet & served as General Sales Manager of the Dealership until my Departure late in 2009.

Government Board/ Commission Service:

1. **Ellensburg City Board of Adjustment:** I served on the quasi-judicial Board for a number of years until the City of Ellensburg transitioned to a Hearings Examiner.
2. **Kittitas County Planning Commission:** I served on the County Planning Commission for several years until travelling for my employer made it impossible to fulfill my duties.
3. **County Citizens Advisory Committee on Salaries for Elected Officials:** I served a term on this committee, which is formed every so many years to review salaries of County Elected Officials and how they compare to similar Elected Officials in comparable counties in the State of Washington. The Committee makes recommendations to the County Board of Commissioners.

From: noreply@civicplus.com
Sent: Wednesday, January 10, 2024 11:51 AM
To:
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	David A Douglas
Address:	407 N Sampson Street
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	509-306-9910
Email Address:	nomorefrustration@gmail.com
Length of Residence in Ellensburg:	15
Background you bring to this position:	I have experience serving on boards and committees having previously served on the Kittitas County Mental Health and Recovery Board, serving on CWU's Faculty Senate Executive Committee, and, having served as the President of the board for the KCRCO. Additionally, my wife and I are small business owners and are invested in the community in this and other ways through our individual and collective works. I am also passionate about the work I do in the community to serve our community members in recovery from substance use disorders. I would very much like to serve on council to be a voice for our citizens in all of these areas.
Please list any organizations you are a member of:	Kittitas County Recovery Community Organization (founder/consultant) Event Pathways (co-owner) Sunflower Preschool (co-owner)

Please provide examples of your community or volunteer service.	Kittitas County Mental Health and Recovery Board (past member) Kittitas County Recovery Community Organization (founder/past board president)
Why are you seeking this appointment?	I have a desire to be a voice for our citizens to maintain, improve, or create what is needed to ensure our city continues to be a great place to live, work, and raise a family.
Will you be able to attend meetings regularly if appointed?	Yes
What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)	<u>Douglasanswerstoquestion1.docx</u>
Please attach a current resume or list of related experience.	<u>Douglas Resume - 2024.pdf</u>
I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.	Yes
Appointment to the City Council will require your attendance at numerous regularly scheduled and special meetings, which generally occur on Monday evenings. Councilmembers are also expected to represent the City of Ellensburg by serving on various regional commissions, committees and boards. Are you able to	Yes

commit your time and energy to participate fully as a member of the Ellensburg City Council?

I understand that applications are subject to the Washington State Public Records Act, which provides an exemption from public inspection and copying of certain personal information as set forth in the Act.	Yes
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I certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.	Yes
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Electronic Signature	David A Douglas
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Date	1/10/2024
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David A Douglas
407 N Sampson St
Ellensburg, WA 98926

January 10, 2024

City of Ellensburg
Mayor & Council Members
501 N Anderson St
Ellensburg, WA 98926

Subject: Douglas City Council Application

What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced) *

I believe the most important decisions the council makes for the community surround overall quality of life for its constituents. Overall quality of life is determined by access to safe and comfortable living spaces, access to resources to maintain an income, and support and resources to raise and maintain a family.

Our community is experiencing issues with access to affordable housing. We have seen the price of homes selling for more than double what they used to over the last several years and this has decreased access for those want to achieve home ownership. Our rental community is one that has historically been on the higher end, but, in recent years, this has worsened for those in the rental community. This is a major issue in our community and while the city council should not be a body say what private business owners/landowners do, the council should help guide some of this discussion in a way that creates a desire for property owners/developers to create opportunities to create affordable housing options for those who need it.

Encouraging businesses to take root in our city is something the council should have a direct impact on ensuring happens. We should be looking at ways to encourage companies to come to our area and open businesses to provide jobs for our citizens. The city should also ensure there are very few barriers to new and existing businesses to bring and maintain their businesses that provide jobs for our citizens. The council should guide discussions surrounding what businesses we should attract while also allowing private business owners to dictate what they do.

Our council should be creating and maintaining programs that encourage families to stay in our area. Through all avenues we should provide those resources our constituents say they want the most. I hear families say again and again there isn't enough for young people to do in our city and the council should be listening to and addressing this topic.

David A Douglas

David brings a wealth of passion, leadership, and expertise to the college classroom, in his own businesses, and in the community. He enjoys working environments that thrive on teamwork, thinking critically, increasing customer satisfaction, and achieving and going beyond goals set.

EDUCATION

Capella University Doctor of Education - Educational Leadership and Management	Minneapolis, MN
Central Washington University Master of Science, Family Studies	Ellensburg, WA
Central Washington University Bachelor of Arts, Family Studies	Ellensburg, WA

PROFESSIONAL EXPERIENCE

Central Washington University <i>Senior Lecturer/Advisor</i> Teach courses in the area of Information Technology and Administrative Management at the university, in class and online formats. Utilize modalities such as textbooks, research, and current issues to disseminate learner outcomes to students. Assist students in achieving educational goals through participation in activities on campus that encourage student learning. Participate in department committee to grant scholarships to students in the department major. Co-faculty on study abroad trips to Central Europe. Advisor to students in major.	Ellensburg, WA Jan 2013-current
Douglas Family Enterprises LLC (Event Pathways) Owner Own/operate a wedding/event planning business in Kittitas county that offers a variety of services in the event planning arena that includes officiant, dj, wedding coordinator, emcee, and other functions. Responsible for all aspects of this business entity that primarily functions in the wedding season of each year from May-Sept.	Ellensburg, WA June 2012-Current
Sunflower Preschool LLC Director of Operations Responsible for all things related to the operation of the preschool. From functional spaces, to curriculum decisions, finances & human resources.	Ellensburg, WA April 2021-Current
Kittitas County Recovery Community Organization Executive Director/Founder (past Board President) Responsible for all aspects of the operation of the organization. Ensure all requirements are being met for operating a 501c3 nonprofit along with meeting the requirements for any funding sources. Responsible for all aspects of human resource functions. Mentoring of staff and interns who function in various roles. Responsible for maintaining strong community relationships to ensure viability of entity in the community. \	Ellensburg, WA Aug 2019-December 23
Merit Resource Services <i>Substance Use Disorder Professional</i> Perform assessments for clients presenting for substance use disorder issues. Utilize American Substance Abuse Medicine's Patient Placement Criteria to diagnose and treat individuals with substance use disorder issues. Conduct client counseling in individual and group settings. Managed the family program for the agency.	Ellensburg, WA June 12-Sept 12
Central Washington University <i>Graduate Teaching Assistant</i> Under the advising of the family studies program chair, taught classes in person and online in the content area of human sexuality. Created lectures based on research in the area of human sexuality. Gave lectures to students to ensure they were given the knowledge needed to learn the material in the course. Created and taught a seminar course in the area of substance use disorder and the Family.	Ellensburg, WA Sept 11-Jun 12
Cascade Recovery Resource Center Substance Use Disorder Professional Performed assessments for clients presenting for substance use disorder issues. Utilized American Substance Abuse Medicine's Patient Placement Criteria to diagnose and treat individuals with substance use disorder issues. Conducted client counseling in individual and group settings. Managed the family program for the agency.	Ellensburg, WA Oct 2010-June 11

From: noreply@civicplus.com
Sent: Friday, January 12, 2024 6:05 PM
To:
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant: Jennifer Lubanski

Address: 1112 N Cora street

City: Ellensburg

State: WA

Zip: 98926

Phone Number: 4258912695

Email Address: jenlubanski@me.com

Length of Residence in Ellensburg: 6.5 years

Background you bring to this position:

I applied for an open city council seat two years ago. At that point, Monica Miller was appointed to the open seat. All applicants were encouraged to become involved in city commissions and learn more about the City of Ellensburg. I took this advice and became involved by receiving an appointment with the Centerfuse Board. Centerfuse is our local public development authority. This appointment connected me to the grassroots movement in our community around the arts. After participating in community visioning and collaborating with the amazing group of leaders who were spearheading this movement, I was voted in as president of the newly created Ellensburg Arts and Cultural Alliance. This process has given me a bird's-eye view of our county-wide strategic plan as well as meaningful connections to city and community leaders who are invested in ensuring we have an economically and culturally thriving community.

My mother grew up in Kittitas, and my parents were pastors in Cle Elum during my teen years. Although I spent a number of years in the Bellevue area after attending college and getting married, my roots in this county run deep. I believe this is an important element of my background that uniquely positions me to serve well on our city council.

Please list any organizations you are a member of:

Ellensburg Arts and Cultural Alliance, President
Kittitas Valley Ministerial Association
Centerfuse Board Member
Ordained Minister, Assemblies of God
Association of Christian Counselors

Please provide examples of your community or volunteer service.

I have actively volunteered through my church community since I was very young. I began teaching Sunday school at the age of 12. I eventually ran the small children's program at the church where I grew up. Later, I organized 80 volunteers a week to run a large children's program at a larger church in Bellevue, Wa. I have written curriculum for Sunday school and women's studies, provided vocal and instrumental support for worship, worked with my husband and over 1000 volunteers to make the movie "Rogue Saints," and have served in various roles as needed.

My current community service centers around my work with the Ellensburg Arts and Cultural Alliance as well as my service to the Centerfuse board. In both of these organizations, I have fostered relationships and worked to improve collaboration between systems, people, and organizations that have had challenges in the past. As a counselor, I focus on the core skills needed for thriving relationships and my disposition as a natural problem solver. I enjoy implementing these strengths and understandings in ways that benefit others and my community. Both of these boards have an impressive list of accomplishments over the last two years, accomplishments that have shaped the community and positioned the arts to become a vital economic driver in our community.

Why are you seeking this appointment?

I don't think this is going to be an easy job, and I believe it will take a great deal of my time. However, I have enjoyed working in the community through the Alliance and Centerfuse, and through that work, I have learned a lot about our community. I have built positive relationships with leaders, and I am invested in seeing Ellensburg thrive. In short, I am seeking this appointment because I care about Ellensburg and our surrounding community. My hope is to be a catalyst for greater collaboration and creative community building.

Will you be able to attend meetings regularly if appointed?	Yes
What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)	City Council Decisions.docx
Please attach a current resume or list of related experience.	Jennifer Lubanski2024resume.pdf
I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.	Yes
Appointment to the City Council will require your attendance at numerous regularly scheduled and special meetings, which generally occur on Monday evenings. Councilmembers are also expected to represent the City of Ellensburg by serving on various regional commissions, committees and boards. Are you able to commit your time and energy to participate fully as a member of the Ellensburg City Council?	Yes
I understand that applications are subject to the Washington State Public Records Act, which provides	Yes

an exemption from public inspection and copying of certain personal information as set forth in the Act.

I certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.

Electronic Signature	Jennifer Lubanski
----------------------	-------------------

Date	1/12/2024
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Email not displaying correctly? [View it in your browser.](#)

On some level, every decision the city council makes is important to the community. Decisions not weighed as important can eventually cause significant problems. I think a vital aspect of decision-making is to ensure it is not driven by special interests. Taking time to weigh the significance of each decision and to seek advice is vital for positioning our community to thrive in the long term.

From a big-picture perspective, it is essential that city council harness and guide our inevitable growth in ways that will benefit our community in the long term. I remember when I could easily jay-walk University Way to get to 7-11 or Dairy Queen from my grandma's house. The Ellensburg we see today is not the same, and we will see even more significant change in the next ten years. How our city benefits from that change will be deeply impacted by our city council and their willingness to engage in thoughtful progress.

For our community to thrive, we are going to need affordable housing and housing that allows working families to build financial stability. We will need jobs in the private sector that can provide the income necessary to raise families. And we need the infrastructure to support new businesses, current business expansion, and accessible housing development. The work needed to achieve these objectives is significant. It will take collaboration and relationship-building between invested community members and government entities that have not always cooperated well. I hope to create more space for effective collaboration.

JENNIFER LUBANSKI

1112 N Cora street, , Ellensburg, WA 98926

4258912695

jenlubanski@me.com

PROFESSIONAL SUMMARY:

Skilled leader and mental health professional, ministry leader, and trainer, with demonstrated success providing exceptional care, implementing effective treatment and learning.

Demonstrated expertise in effective communication, support of families, and work with diverse populations.

SKILLS:

- Leadership
- Collaborative Team Building
- Effective Communication
- Inclusive Community Building
- Leadership Development
- Problem Solving
- Evidence Based Relational Skill Building
- Program Development

EXPERIENCE:

Licensed Mental Health Counselor, Professional Coach, Owner

Jan 2011 - Current

Finding Home Counseling/ Wisdom Tree Coaching

WA

- Established a Mental health Counseling office.
- Helped individuals explore sensitive topics, triggering events and emotional burdens negatively impacting mental health, wellness and day-to-day functioning.
- Encouraged clients to express feelings and discuss lives to develop insight into selves or relationships and develop coping skills.
- Administered therapeutic interventions such as cognitive-behavioral therapy and trauma-focused counseling.
- Delivered individual, family and group counseling to meet clients' needs.
- Monitored counseling service delivery to maintain compliance with state laws and regulations.
- Examined individuals' behaviors to identify root causes and create effective treatment plans to achieve positive long-term effects.
- Led group sessions targeted on specific issues, giving individuals extra support and opportunities to share feelings.
- Helped clients establish appropriate coping mechanisms to better handle daily challenges.
- Detailed client diagnoses, progress, and behavioral risks with internal records and mandated forms.

- Discussed available service options relevant to each client, helping with access to useful program resources.
- Advocated for clients to obtain new services and coordinated necessary referrals.
- Provided culturally competent services, working with individuals from diverse backgrounds.

Executive Director

Mar 2022 - Dec 2022

Naomi's Hope

Ellensburg, WA

- Oversaw and managed organizational operations in alignment with brand mission and values.
- Led organizations through growth, restructuring and other significant changes.
- Engaged in professional development activities to stay current with best practices in management, leadership and governance.
- Reviewed and approved staff hiring and termination decisions.
- Supported financial integrity of organization as contract signatory.
- Worked with community partners to gather feedback and improve service delivery.
- Reduced corporate risk with financial forecasting, budget administration and sustainability planning.

In Home Family Services

Sep 2018 - Oct 2021

HOMEBUILDERS

- Created and trained all providers in the HIPAA compliant documentation platform implemented throughout the organization
- Provided weekly consulting/supervision to organizations service providers
- Attended and participated in required departmental meetings, training and performance improvement activities and tasks.
- Referred patients to community resources and other specialists for additional assistance.
- Established and maintained effective working relationships with mentally or emotionally disabled persons.
- Performed evaluations and ongoing assessments of patients to determine physical and functional status.
- Assessed strengths and therapeutic needs of patients.
- Implemented treatment goals, plans and programs.
- Provided clinical guidance to social work department and treatment team.
- Assessed patient's initial treatment needs and document in database.
- Reported suspected incidents of child abuse or neglect immediately to supervisor and appropriate authorities.
- Compiled information about community mental health needs and resources for use in conjunction with therapy.
- Liaised as client advocate to coordinate required services or resolve crises.
- Developed comprehensive bio psychosocial assessments

In Home Therapist - Crisis Interventionist

Jan 2017 - May 2020

New Directions Family Institute

Yakima , Washington

- Created and trained all providers in the HIPAA compliant documentation platform implemented throughout the organization
- Provided weekly consulting/supervision to organizations service providers
- Attended and participated in required departmental meetings, training and performance improvement activities and tasks.
- Referred patients to community resources and other specialists for additional assistance.
- Established and maintained effective working relationships with mentally or emotionally disabled persons.
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- Liaised as client advocate to coordinate required services or resolve crises.
- Developed comprehensive biopsychosocial assessments

*Community Network Program, Intern
Sound Mental Health*

*Jan 2008 - Jun 2009
Bellevue, Wa*

- Conducted groups and individual therapy for adult with dual diagnosis: mental health & developmental disabilities
- Developed treatment plans using patient data and responses to determine care needs.
- Assisted clients with substance abuse, stress-management skills and mental health challenges.
- Completed medical documentation and records in compliance with established standards and regulations.
- Utilized trauma-informed care to support patients in understanding traumatic events, trauma responses and healing techniques.
- Intervened in emergencies to de-escalate situations and advocate for patient needs.
- Organized appropriate service resources based on individual patient needs.
- Counseled clients, helping individuals overcome dependencies and make positive life choices.
- Conducted group counseling sessions to reinforce supportive techniques.
- Determined functional impairments by applying assessment tools and standard evaluation protocols.

Counselor

Jan 2012 - Jan 2017

InLife Clinic

Redmond, WA

- Collaborated with mental health care providers to discuss emerging interventions and discourse.
- Completed medical documentation and records in compliance with established standards and regulations.
- Developed treatment plans using patient data and responses to determine care needs.
- Created patient-specific treatment plans based on sound research and personal histories.
- Worked effectively with differing racial, ethnic, socio-economic, linguistic, and disability groups.
- Helped individuals set realistic goals and establish plans to achieve each target.
- Used techniques such as role-playing and behavior modeling to change negative behaviors.
- Collected data and performed initial assessments for patient intakes.

Intern

Jan 2013

Ministry Resources International

Washington

Ministry Resources International is a denominational counseling program developed for providing counseling to Missionaries and Pastors. We addressed issues such as:

- ADHD
- Burnout
- Trauma
- Marriage and Family Issue
- Moral Failure
- Communication Challenges

Volunteer Manager

Jan 2011 - Jan 2012

FEAT of Washington

Bellevue, WA

- I recruited and trained volunteers to provide a 4 hour activity program for children with Autism
- We sought to provide a respite for parents one Saturday morning a month.
- Encouraged continuous improvement of volunteers by assessing needs and offering solutions.
- Engaged with community to grow volunteer database using in-person contact and social media.
- Maintained volunteer staff counts by developing volunteer recognition and retention plans.
- Interviewed and assessed volunteers to classify and assign to task forces fulfilling volunteer needs.
- Provided support for complex cases or complaints requiring special attention.
- Continuously evaluated community's needs to adapt program's offerings accordingly.

Therapy Assistant

Jun 2006 - Sep 2007

University of Washington Autism Center

Seattle, WA

- In-home naturalistic ABA with toddlers diagnosed with Autism Spectrum disorder. (Early STAART Denver Model)
- Monitored and assessed patients for concerning behaviors to proactively adjust treatment strategies.
- Coordinated treatment meetings with program staff to keep plans current and effective.
- Taught children with autism how to communicate, make friends and function independently.
- Presented cases to peer supervision group, received feedback and suggested treatment modifications.
- Liaised with caregivers and educators to implement online ABA programming.
- Worked in homes and other locations with children and adults, implemented established goals and followed treatment protocols.
- Deployed systems for data gathering, submission and tracking client services per contract and agency requirements.

Project Manager

Jun 2000 - Jun 2012

Adam Lubanski-Surround Media

Bellevue, Wa

- I maintained positive client communication, facilitated communication between artists and clients, established and enforced production timelines
- My work ensured the completion of post production on the feature film, "Rogue Saints".
- Equipped team with required knowledge, resources and materials to successfully execute project work.
- Established goals and timelines to successfully implement action plans.
- Procured adequate subcontractors and suppliers to achieve project objectives in planned timeframes and budgets.
- Met with potential clients to evaluate needs and communicate service offerings.
- Identified and resolved issues and conflicts within project team.
- Handled administrative functions to keep projects on track and process flow running smoothly.

Leader Various Ministries

Sep 1989 - Current

Sumner Assembly, Christian Life Assembly, Cle Elum, Redmond Assembly/ Lake Sammamish Foursquare/FCC

Various, Wa

- Leading Children's Ministries
- Lead and Facilitated Small Groups
- Created curriculums for groups and classes (preschool to Senior Citizens)
- Worship: Vocal
- Oversaw over 60 volunteer teachers for a large Sunday School Program
- Coordinated special events and conferences
- Preached and delivered sermons in absence of pastor or as requested by church.
- Cultivated individuals in personal journeys of discipleship.
- Conducted religious learning sessions to ensuring teens understood foundational

doctrines

- Shared faith with individuals through one-one interactions and as part of official program activities.
- Coached religious leader and teachers

AfterSchool Care Director, K-1 Teacher, STARS Trainer

Jan 1992 - Jan 2019

Bellevue Montessori School

- Began as an after school assistant teacher
- Began running the after school program for 60+ children
- Directed and supervised work activities of support staff, and other personnel.
- Liaised with administrators and educators to evaluate learning outcomes and improve program delivery.
- Began assisting in classrooms
- Collaborated with supervising teacher to plan instructional goals
- Created and executed techniques to manage class during instruction.
- Gave consistent direction in alignment with Montessori philosophy to keep class focused and on track.
- Learned culturally responsible and responsive methods to support inclusive education and honor diversity.
- Assisted students in learning course material with one-on-one and group sessions.
- Became Lead Teacher in the K-1 classroom
- Leveraged emotional intelligence and conflict resolution skills to defuse tense interactions.
- Organized materials and classroom spaces to boost teaching efficiency and success.
- Built strong and trusting rapport with students and teachers to encourage positive learning outcomes.
- After my time working at the Autism Center, I began providing continuing education to this and other preschool: addressing the needs of children with learning challenges.

Kindergarten Teacher

Jan 1992 - Jan 1996

Little Folks Christian School

Redmond , WA

- Implemented full schedule of instruction, exploration and play-based activities to facilitate student learning and integration into school environments.
- Created classroom environment conducive to learning in line with maturity and interests of kindergarten students.
- Assessed students regularly to monitor performance and align individual approaches with current needs.
- Encouraged students to build skills, use appropriate behaviors and self-govern during conflicts.
- Conducted parent-teacher conferences and discussed child's progress and areas in need of improvement
- Recognized possible emotional or developmental problems and worked with parents to

develop plans of action.

EDUCATION:

MA : Counseling Psychology
Argosy University

Jan 2011

BA : Elementary Education, Church Ministries
Northwest University

Jan 1996

Advanced Montessori Method
Puget Sound University

Jan 2000

CONTINUING EDUCATION:

- Puget Sound University (1999-2000) Advanced Montessori Method
- CERTIFICATIONS Certified Clinical Telehealth Provider Evergreen Certifications
- Parent Training Developmental Disabilities
- Resources and Ministry 12/07/2020-
- STARS Trainer Department of Early Learning
- National Board Certified Counselor (2017 to Present)
- Ordained Minister/Assemblies of God
- Continuing Teacher Education Certificate (7/2002 to 6/2019)
- Mental Health Continuing Ed (120+ CEU's)
- Attachment Workshop (3 CEU's)
- Heart Centered HIPAA and Ethical Security 1 & 2 (6 CEU's)
- Traumatic Grief after Suicide (14 CEU's)
- Using the DSM (6 CEU's) Progress Notes/ Record Keeping (6 CEU's)
- Mental Health First Aid: Community support for the reduction of suicide (12 CEU'S)
- Differentiation of ADHD 6 CEU's EMDR (25 CEU's)
- Telehealth for Mental Health Professionals (12.5 CEU's)
- Telehealth for Children and Families (2 CEU's)
- Telehealth for Teens, Parents, and Groups (2 CEU's)
- Telehealth meets Play Therapy (3 CEU's)
- Telehealth with Children and Adolescents (3 CEU's)
- Ongoing Telehealth CE's for certification
- 2 Day Intensive Course: Clinical Supervision (12.5 CEU's)
- Decolonizing Clinical Supervision (2.5 CEU's)
- Relias (6.25 CEU's): A Culture Centered Approach to Recovery Adapted trauma Focused CBT for People with DD ADHD: Diagnosis and Treatment ID Part 1: Understanding the Construct and its Assessment Understanding Dual Diagnosis: Intellectual Disability (ID) and Mental Health
- In Home Family Interventions (130+ CEU's)

- Incredible Years: Baby, Toddler, Pre-k,
- School Age Crisis Family Intervention
- CBT for Cultural Diversity
- Safety For in Home Therapists
- Ethical Issues
- Relapse Prevention Motivational Interviewing
- Marty Smith Safety Training
- Homebuilders Core
- Working with Families with Domestic Violence
- Train the Trainer: Caring for children with ASD (21 CEU's)
- Leadership Journey A year long cohort focused on leadership development.
- Foster Parent Training (30 + CEU'S) Completed state foster parent training in conjunction with the adoption of our second child.
- Incredible Years Trainings (49 Hours)
- Parent Group Leader: Babies & Toddlers Program (14 hours) Parent Group Leader: Parents, Teachers, And Children (21 hours)
- Parent Group Leader: School Age (7 hours)
- In Home Coaching (7 hours)
- Light University Mental Heath/Life Coaching Courses Completed: Dare to Care: How to Start and Manage a Mental Health Ministry in Your Church or Community (MHCM101-ONDT)
- C-MHC 101: Foundations of Mental Health Coaching Professional Life Coaching 101
- Professional Life Coaching 201

ADDITIONAL-INFO:

- Organized and Promoted Conferences
 - Autism, What Now?
 - Empowered and Free
- Website: jenniferlubanski.com

From: noreply@civicplus.com
Sent: Monday, January 22, 2024 12:09 PM
To:
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Katherine Nolen
Address:	511 W 9th Ave
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	509-306-3169
Email Address:	katie.nolen@gmail.com
Length of Residence in Ellensburg:	3.5 years
Background you bring to this position:	My background is varied-- I've worked as a production manager, union laborer, non-profit staffer, farmer, butcher, stagehand, retail worker, liaison, volunteer, artist and more. I've worked in larger cities and small towns. As a result I have a great deal of patience and perspective for a variety of people and life experiences. I am great at project management, communication, meeting facilitation, familiar with Robert's Rules of Order, and don't mind getting my hands dirty or doing legwork.
Please list any organizations you are a member of:	Volunteer Board Secretary, Blue Bear Puppet Lab Currently a participant in Kittitas County Leadership Program with the Chamber of Commerce
Please provide examples of your community or volunteer service.	Weekly construction with Habitat for Humanity, very active in the recovery community

Why are you seeking this appointment?	The bulk of my experience has been in events. Each show, sporting event, lecture or festival is a temporary celebration of artistry, simultaneously requiring the thoughtful orchestration of extremely practical components. In some cases, it's very much like designing a tiny, temporary city. From subwoofers, to porta-potties, to parking, to local food, to industry, to water and power and safety. Since moving to Ellensburg during covid, I have grown to love this city. I've bought a home here, and want to use my skills and experience to contribute in a lasting way, especially when considering the potential effects of post-covid education, climate change, and anticipated growth in the community. Practically, I have the availability and the drive to commit fully to the energy this role requires.
Will you be able to attend meetings regularly if appointed?	Yes
What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)	Important Decisions KNolen.pdf
Please attach a current resume or list of related experience.	KNolenResumeCityCouncil.pdf
I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.	Yes
Appointment to the City Council will require your attendance at numerous regularly scheduled and special meetings, which	Yes

generally occur on Monday evenings. Councilmembers are also expected to represent the City of Ellensburg by serving on various regional commissions, committees and boards. Are you able to commit your time and energy to participate fully as a member of the Ellensburg City Council?

I understand that applications are subject to the Washington State Public Records Act, which provides an exemption from public inspection and copying of certain personal information as set forth in the Act.

Yes

I certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.

Yes

Electronic Signature Katherine Nolen

Date 1/22/2024

Email not displaying correctly? [View it in your browser.](#)

January 22, 2024

Katherine Nolen
511 W 9th Ave
Ellensburg, WA 98926

To Whom It May Concern,

In response to your prompt, **“What do you believe are the most important decisions that the Ellensburg City Council makes for the community?”** my response is as follows.

In my opinion, decisions related to housing, water, electricity, and emergency response will be the most profound in the next 20 years. Ellensburg will simultaneously see massive growth, a reduction in resources, and a very likely increase in natural disasters like fire and drought. Safe, affordable access to housing and fundamental resources should always be in the forefront of decisions-making.

I also believe any decisions leading to increased civic engagement and involvement are paramount. When communities feel like contributors, satisfaction levels are higher. Making information not only accessible, but simple to understand.

Beyond that I believe all council decisions, commissions, and efforts are important. The Arts Commission, Affordable Housing Commission, Diversity, Business, Environment, Taxes, Planning... all crucial components.

Thank you for your time and consideration.

Sincerely,
Katie Nolen
509.306.3169

Katherine Nolen

511 W 9th Ave, Ellensburg, WA 98926 · 509.306.3169 · katie.nolen@gmail.com

Job Experience

October 2021-present, Energy & Weatherization Support Specialist, Conservation Education Coordinator -

Hopesource, Ellensburg, WA - Schedule, track and facilitate a variety of energy assistance grants to help low income families pay utility bills. Perform in-home energy assessments to families seeking to lower utility costs. Maintain accurate notes and records, generate professional correspondence, file building, building science testing, other tasks as assigned across programs. Educational outreach, materials, events.

February 2021-September 2021, Frontline & Banking Team, Jerrol's, Ellensburg, WA

Furnished quality, relationship-based customer service to all patrons at an inclusive, progressive, family owned business. Compiled daily accounting reports and participated in daily team and individual meetings.

September 2020-November 2020, Technician, Sala's Drain & Sewer, Ellensburg, WA

Conducted in-home inspections and assessments of plumbing, septic, and sewer repairs in Upper and Lower Kittitas Counties. Performed repairs, maintenance, or installations as required. Used a variety of hand and power tools and drove or towed vans, trucks, flatbeds, backhoes as needed. Provided quality customer service and clearly communicated scope of work with clients.

January 2019-June 2019, General Manager, Growing Seeds Farm, Corbett, OR

Managed all aspects of meat, egg, fruit and vegetable production on a diversified 33 acre farm in Corbett, Oregon. Maintained grounds, orchards, infrastructure in partnership with an animal and a vegetable manager. Built and maintained website, customer database, farm contacts, calendars, and email for consumers. Recruited WWOOF'ers seasonally, managed housing, payroll, and in-house bookkeeping. Butchered animals for sale per USDA and OR State Guidelines, as well as for farm consumption. Designed and led educational tours to Portland families with young children in pre-K classroom settings.

July 2016-June 2019, Production Manager, Pickathon Music Festival, Portland, OR

Compiled, sourced, and managed all production, logistic, and backstage needs of ~65 bands at 12 stages annually for a diverse local music festival. Coordinated with operations manager, vendors manager, rigging, radio recording and broadcast, power and water distribution teams to ensure smooth communication of scheduling and technical needs on site. Scheduled meetings, took minutes, published records using Google Suite.

March 2012-March 2018 Department Head, Flyman, Arlene Schnitzer Concert Hall - P5, Portland, OR

Advanced all rigging needs for resident and touring artists, ensuring safety of all artists and patrons at all times. Generated work usage charts and maintenance schedules from recorded data using Google Documents as well as the Microsoft Office Suite. Spearheaded and managed large capital projects from \$20k-several million in infrastructure. Worked with City of Portland and IATSE Local 28 negotiating work agreements. Chair IATSE 28 Young Worker Committee.

Education

Reed College, Portland, OR 2003-2005, Indiana University, Bloomington, IN 2005-2007, BA in Theater

Relevant Skills and Experience

Outstanding interpersonal, problem solving, organizational, and management skills. Considerable experience with computers, budgets, software. Passionate about local communities, especially when related to housing, food, and sustainability in the face of climate change. Outlook, Microix, Word, Excel, Apricot, Adobe, Microsoft Teams, Google Suite, CounterPoint.

From: noreply@civicplus.com
Sent: Sunday, February 4, 2024 7:53 PM
To:
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

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Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Delano A Palmer
Address:	311 E 28th Avenue
City:	Ellensburg
State:	United States
Zip:	98926
Phone Number:	9723106489
Email Address:	dapalmer12@gmail.com
Length of Residence in Ellensburg:	5 years and 5 months
Background you bring to this position:	I currently serve as the Director of Capital Planning and Projects for Central Washington University (CWU's). In this role I'm responsible for the planning, design coordination, and construction management of campus building renovations and new construction. My department also plays a critical role in the universities strategic plan in the long-term planning of campus through the capital budget process for the State of Washington. Key responsibilities of my role include, but are not limited to: hiring resources, work and resource delegation, project management, budget management, regulatory agency coordination & compliance, a keen understanding of the RCWs, risk management, short term and long-term planning, conflict resolution, persuasive negotiations, capital budget development and submission, coordination of federal funding activities.

Please list any organizations you are a member of:	I'm member of the following organizations: SCUP – The Society for College and University Planning CMGT Advisory Board (Construction Management @CWU) Board of Director Member for Kittitas County Habitat for Humanity along with the Real estate & Development committee Planning Commission for the City of Ellensburg Non-official organization Black Men of Ellensburg Member of Calvary Chaple Ellensburg Church
Please provide examples of your community or volunteer service.	Board of Director Member of Kittitas County Habitat for Humanity
Why are you seeking this appointment?	Since moving to Ellensburg in 2018, I've been fortunate to enjoy a better work/life balance that has allowed me to seek opportunities to provide my civic duty by participating in my local community in any capacity suited to my background and work experience. I believe it's important to step into roles of responsibilities that serve the community and face challenges and differing perspectives. My extensive construction background lead me to serve on the City of Ellensburg's Planning commission to lend my expertise in any way I can. The success of a community is built on transparent and vulnerable conversations, that hopefully are rooted in mutual compromise for the benefit of the majority of the community without undermining or increasing the social economic burden on the elderly, resource depleted, or marginalized.
Will you be able to attend meetings regularly if appointed?	Yes
What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)	<u>Delano Palmer - City Council.pdf</u>
Please attach a current resume or list of related experience.	<u>Delano Palmer - Resume 2024.pdf</u>
I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of	Yes

filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Appointment to the City Council will require your attendance at numerous regularly scheduled and special meetings, which generally occur on Monday evenings. Councilmembers are also expected to represent the City of Ellensburg by serving on various regional commissions, committees and boards. Are you able to commit your time and energy to participate fully as a member of the Ellensburg City Council?	Yes
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I understand that applications are subject to the Washington State Public Records Act, which provides an exemption from public inspection and copying of certain personal information as set forth in the Act.	Yes
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I certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.	Yes
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Electronic Signature	Delano Palmer
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Date	2/4/2024
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Delano Palmer

Director of Capital Planning & Projects



(972) 310-6489



dapalmer12@gmail.com

What do you believe are the most important decisions that the Ellensburg City Council makes for the community?

My current experience as the Director of Capital Planning has created a special interest and emphasis on the stabilization and resiliency of our campus infrastructure as is the bedrock of basic sanitary and life safety operations. I would carry that same urgency to the role of a council member for the City of Ellensburg.

1st Important Decision:

I believe infrastructure plays an important role in the ongoing operation and growth needs of our community. Infrastructure such as the aeration system update for the wastewater treatment plan, and our utilization of natural gas and electricity play critical elements of the decision process. A important topical conversation for both CWU and COE is the Climate Commitment Act and its impact on all members of our community. The push for alternate sources of energy is balanced evaluation of legislative compliance and conservative establishment of “fail safes” and contingency planning if legislative measures are enacted. We owe the citizens of Ellensburg the stewardship of careful phasing of new initiative implementations without the sacrifice of a certain measure of emergency backup planning to avoid put “all our eggs in one basket”.

These conversations require acknowledgement or all perspectives involved and the establishment of meaningful partnerships that cultivate the path of success that is beneficial to the community.

This decision point folds into the masterplan of our city to ensure that safety, resiliency, egress and economic growth are properly establish with city development.

2nd Important Decision:

Behavioral Health Resources have become a critical aspect of the cultural experience of our youth and young adults. As a growing city, critical resources must be made available to all community members to ensure the physical, mental, and spiritual health. Dedication & investment to such resources now will assist to keep homelessness and crime at low rates in the future, by providing alternatives to medication, self-harm, and negative social environments.



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3rd Important Decision:

Community engagement through our parks and recreation, local events and celebrations are key aspects of what make Ellensburg a wonderful place to live and why I call it home. Any of our city council decisions should always consider how they will impact the longevity and future growth of these city amenities.

4th Important Decision:

Support for measured economic growth is key for Ellensburg as we see transplant from major metropolitan areas looking to invest in business opportunities and establish homes. By measured growth, I mean opportunities that fit the community profile of Ellensburg as a small rural community still firmly grounded in its agriculture roots. We should seek tactical business opportunities that provide phased growth at the city interchanges that could also bolster our infrastructure resiliency in its development cost and still maintain a massive support of residential communities interwoven by low-speed limit roads and byways.



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ABOUT

Serving as the Director of Capital Planning and Projects for Central Washington University, who's division is responsible for the planning, design coordination, and construction management of university buildings. This role is also responsible for the coordinating infrastructure and campus master planning as well as submission of the university's capital budget request to the state of Washington.



YRS WORKING
EXPERIENCE



YEARS OF
COLLEGE



BUILDING
SECTORS



CLIENTS



PROJECTS
COMPLETED

WORK

DIRECTOR OF CAPITAL PLANNING & PROJECTS

2019-2024

Central Washington University

Responsible for the management, estimating, budgeting, planning, design coordination, and construction coordination for the execution of Major Capital Projects and Minor work projects.

- Biennial management of up to \$150M in capital funding associated with campus projects
- Development and update of the capital master plan of the campus
- Implementation of innovative and sustainable measures to maximize campus energy efficiency and decarbonization strategies such as geothermal

2007-2018

ASSISTANT PM / PROJECT MANAGER I & II

Haskell, Jacksonville, FL & Frisco, TX

Responsible for the management, estimating, budgeting, scheduling for the execution of complex Design/Build and EPC projects as the primary point of contact for the project client.

- Experienced in Healthcare, Industrial, and Food & Beverage Projects
- Generated over \$4M in additional profit over the expanse of 6 projects.
- Selected from over 1400 other employees as "Living the Values" of Haskell's corporate values (3 selections were made per month)

TEACHING ASSISTANT

2005-2007

Purdue University, Lafayette, IN

Responsible for assisting the primary professor in the development, teaching, and mentorship of Building Construction Management students in surveying, estimating, and scheduling courses.

- Taught several classes for the professor in their absence
- Issue and graded multiple assignments and exams

2005-2007

Delano Palmer – 311 28th Avenue, Ellensburg, WA
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STAFF RESIDENT

Purdue University, Lafayette, IN

Responsible for supervision, management, coordination & scheduling of 15 (RA) Resident Assistants overseeing the mentorship, welfare of undergraduate students at Hilltop Hall.

- Coordinated staff training and Safety Inspection schedule
- Coordinated staff and student academic & social events

Summer
2006

ESTIMATOR - INTERNSHIP

Brasfield & Gorrie, Orlando, FL

Assisted the Chief estimator with takeoffs of construction documents of local commercial projects. Contacted subcontractor and vendors on verification of pricing. Conducted bid analysis

- Estimated multiple commercial projects & participated in project budget meetings

2002-2005

RESIDENT ASSISTANT

Texas Tech University, Lubbock, TX

Responsible for supervision, mentorship, counseling, welfare, and social interaction of 50-72 undergraduate students at that the on-campus Resident Hall.

- Developed monthly social and academic programs and events for students
- Primary contact for on campus living resources and graduate preparation.

EDUCATION

Master of Building Construction Management

2005-2008

Purdue University, Lafayette, IN

Completed the Building Construction Management Master's program on current and future project management practices of schedule, estimating, code research, and contracting.

Bachelor of Science in Architecture

2001-2005

Texas Tech University, Lubbock, TX

Studied and practiced in the design practices of local, state, and internationally building codes in the development of permittable design and construction documents.

SOFTWARE

Blue Beam



Prolog / Procur



New Forma



On Center



AIM



Navis Works



2019-Present

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dapalmer12@gmail.com



PROJECTS

Delano Palmer

Director of Capital Planning & Projects



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CWU

North Academic Complex

The new 108,000 SF facility will be constructed as a programming replacement for L&L and Farrell Hall

- \$108M total project budget
- The heating and cooling system for the North Academic Complex will consist of a new open-loop ground source heat pump system drawing from the Ellensburg aquifer to be housed in a GeoEco building.
- The project will house several humanities and social sciences programs and departments such as Law & Justice, History, Sociology & others.

2023-Present

CWU

Health Education

A \$60.5 million renovation/expansion of the Nicholson Pavilion to meet the growing demand for Health Education professionals, and students entering the sport and movement studies field.

- National registry of historic preservation projects for its distinctive cable-suspended roof system
- Design – Bid – Build project delivery method
- Transformation of a 60's era building to LEED certification

2021-2023

CWU

Health Science Building

This \$60 million state-of-the-art addition to the science neighborhood specializing in industry-specific laboratories for nutrition and food science, biomechanics, paramedicine, exercise physiology, and public health.

- 80,000 SF 3 story facility as a replacement of the demolished Hertz Hall.
- This LEED Gold building specializing in innovative technology like re-heat plenum, solar array, and utilization of the campus low-temperature hot water loop.
- The project was completed over 3 years due to biennial phased funding.

2019-2022

HP Hood

Dairy Processing Facility, Batavia, NY

Brownfield project utilizing the EPC (Engineer, Procure, Construct) delivery method. Project is a fast track renovation of an existing yogurt facility to a Dairy Processing Facility

- 25,000 sqft Addition / 80,000 sqft of Renovation.
- Contract Value over \$77M. Responsible for the management of over 250+ daily contract partners onsite.
- Scope include utility disconnect, local labor and MWBE requirements that were coordinated by Haskell.
- Implemented safety protocols exceeding OSHA standards

2015-2017



Delano Palmer

Director of Capital Planning & Projects



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Frito - Lay

ASRS Expansion, Aberdeen, MD

Brownfield expansion of an (ASRS) Automated Storage & Retrieval System & Parking Lot Expansion.

- 19,000 sqft building expansion, 40,000 sqft parking lot expansion.
- Contract Value of \$15M
- Coordinated the erection of 3rd party racking system for erection of the Insulated Metal Panel envelope

2014-2015

Frito - Lay

Various Locations – North America

Contracted to represent the owner (Frito-Lay) in the development of multiple RFPs, coordination of general contractor and budget tracking for Capital Improvement projects

- Multiple project supervision and coordination locations for Frito-Lay
- Contract Values of \$300K to \$5.7 M.
- Maintained a high level of integrity and client confidentiality while working as Owner Representative in Haskell offices.
- Coordinated with Frito-Lay engineering department to find efficient ways to reduce expenditures against Capital Improvement Budget.

2012-2014

IN-N-Out Burger

Meat Processing Facility, Lathrop, CA

Development, engineering and construction of their secondary meat processing facility in the state of California.

- 23,000 sqft brownfield building expansion with meat processing Line
- Contract Value of \$19M
- Managed the construction of premium finishes and building systems that reflect the quality and integrity of the client.
- Tilt-up envelope with stainless steel IMP cooler and freezer walls, which also included the erection of a stainless-steel product support rail system for conveying.

2011-2012

Frito-Lay – Morgan Avenue

Site Remediation & Parking Lot, Brooklyn, NY

EPA driven Site Remediation and Parking lot expansion for the local Frito-Lay Distribution Center

- Obtain specialized HAZWOPER training for the documentation and reporting of soil containments remediated from site to the designated disposal facilities.
- Contract Value of \$13M
- Coordinated local union subcontractors for the execution of the work with specialized work requirements.
- Coordinated directly with EPA for client documentation submission.

2010-2011

Frito-Lay – Topeka

ASRS Expansion, Topeka, KS

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Brownfield expansion of Frito-Lay's 2nd ASRS Automated Storage & Retrieval System in Topeka, KS.

- 32,000 sqft ASRS building, with adjoining Office & courtyard.
- Contract Value of \$13M
- Over 2 miles of conveying system installed into the adjoining warehouse.
- Assisted in the refinement of Frito-Lay Building standards based on the lessons learned review of the project resulting in over 10 more ASRS facilities across the countries.

2007-2010

Baptist Medical Center

Tower D Addition, Jacksonville, FL

Southern campus expansion of the existing hospital constructed of precast concrete panels

- 23,000 sqft brownfield building expansion with meat processing Line
- Contract Value of \$19M
- 8 story patient room addition serving prenatal and post birth patients.
- Included the expansion of the campus Central Energy plant and adjoining parking garage.

REFERENCES

Craig Baker

President
BAC Fabrication, Dallas

(904) 534-6665
craig@bacfabrication.net

Andreas Bohman

Vice President - IT
University of Washington

907-978-8125
abohman@uw.edu

David Tremaine

Principle Engineer
PepsiCo, Plano

972-632-8902
David.tremaine@pepsico.com

From: noreply@civicplus.com
Sent: Monday, January 22, 2024 7:16 AM
To:
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

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Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Steve Townsend
Address:	1102 E. Dairy Lane
City:	Ellensburg
State:	VA
Zip:	98926
Phone Number:	4259224783
Email Address:	steve@iseburg.com
Length of Residence in Ellensburg:	9 years full time, have owned home here since 2007
Background you bring to this position:	In the course of my career, I have served and/or led dozens of Boards and Commissions. After leaving the Corporate world in 2014, I built the partnership that developed and continues to own Hotel Windrow, in downtown Ellensburg. My wife and I are active participants in the community and feel a responsibility to do what we can to insure its future success.
Please list any organizations you are a member of:	Vice Chair of Ellensburg Lodging Tax Advisory Committee Board Member and Past President, Kittitas County Chamber of Commerce
Please provide examples of your community or volunteer service.	Downtown Visionary Award from Ellensburg Downtown Association Volunteer of the Year, Ellensburg Downtown Association Theo Van Gogh Award, Gallery One

Why are you seeking this appointment?	The time is right for me devote the time necessary to be a part of the Council. I am very interested in the future of Ellensburg and have a significant stake in it as a result of our investment in the community.
Will you be able to attend meetings regularly if appointed?	Yes
What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)	<u>City Council Application Attachment-Steve Townsend 012224.pdf</u>
Please attach a current resume or list of related experience.	<u>S Townsend Resume 2024.pdf</u>
I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.	Yes
Appointment to the City Council will require your attendance at numerous regularly scheduled and special meetings, which generally occur on Monday evenings. Councilmembers are also expected to represent the City of Ellensburg by serving on various regional commissions, committees and boards. Are you able to commit your time and energy to participate fully as a member of the Ellensburg City Council?	Yes

I understand that applications are subject to the Washington State Public Records Act, which provides an exemption from public inspection and copying of certain personal information as set forth in the Act.

Yes

I certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.

Yes

Electronic Signature Steve Townsend

Date 1/22/2024

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What do you believe are the most important decisions that the Ellensburg City Council makes for the community? (Maximum length of 2 pages, single spaced)*

The City Council's responsibility to the community is twofold. The Council must oversee the routine decisions that must be made in order for Ellensburg to continue to provide the basic services necessary to support a growing community. Secondly, the Council must take a utilitarian view of the future, managing and adjusting the plan for the future growth and vitality of the entire community.

The second aspect of the Council's responsibility is the most important part of the job of the Council. I support the "Strategic Pillars for the Council's Vision", as laid out in the Strategic Vision 2023-2028. These pillars are all about managing growth. The future of Ellensburg is a bright one. That said, if growth is not managed in a responsible and thoughtful fashion, the outcome will not serve the best interests of the residents. The Council, through its actions and decisions, should support the growth of the right types of business in the area, those being businesses that provide a living wage and responsible level of benefits, so that they don't become a burden on the community. At the same time, we must keep in mind the impact that those businesses have long-term on both our community and the region as a whole. This includes the impact on energy and resources locally as well as regionally.

As a key piece of the future planning for the vitality of the community, tough decisions must be made concerning infrastructure. These decisions ultimately cost money and are often unpopular. It is the Council's responsibility to stay focused on the need to provide a sound infrastructure to support Ellensburg's inevitable growth in the years to come.

Also, key to the future of Ellensburg is continued emphasis on cultivating a safe and inclusive community. If we are to attract a multi-cultural and diverse demographic to the community, we must provide an environment that encourages diversity and embraces the variety that makes for an attractive community. Everyone needs to feel safe, secure and valued by the community.

I believe in Ellensburg. That is the key reason that I led the partnership that developed Hotel Windrow, the largest private development in downtown Ellensburg since Fred Meyer. Notwithstanding the challenges along the way, not the least of which was the pandemic, I continue to believe that Ellensburg has a bright future. By becoming a member of the City Council, I hope to have a role in the shaping of our future.

Steve Townsend
1102 East Dairy Lane
Ellensburg, WA 98926
425-922-4783 Cell
steve@iseburg.com

Employment

Indigo Solutions LLC
Ellensburg, Washington

Managing Partner/Partner, Hotel Windrow August, 2014-present

- Hospitality Consulting Organization
- Hotel Management
- Hotel Development
- Opened Hotel Windrow and Basalt, January, 2020

Wyndham Vacation Ownership
Redmond, Washington

Director, Standards and Service Excellence May, 2012-July, 2014

- Leadership and Task Force Participation in the Opening or Acquisition of about sixty resort properties over the course of ten years with WVO
- Worked with key stakeholders to maintain, monitor and periodically adjust standards involving all aspects of the guest experience at 200 resorts
- Participated in 2013 on a companywide initiative to rewrite the standards for all of WVO
- Managed all major vendor relationships for WVO, working closely with Wyndham Strategic Sourcing

District Vice President, Resort Operations February, 2004-May, 2012

- Multi-property operational responsibility

Aston Hotels & Resorts
Honolulu, Hawaii

General Manager September, 2000-August, 2003

- Led opening team who operated this 700 room Waikiki full service beachfront hotel throughout and following 30 million dollar renovation
- Produced operating profit during 16 month renovation followed by successful first year of operation
- Operated food court operation serving in excess of 1,500 covers per day
- Successfully avoided unionization in a heavily unionized area
- Achieved “world class” guest service scores (Market Metrix system)

Castle Resorts and Hotels

Honolulu, Hawaii

Sr. Vice President, Operations July, 1997-August, 2000

- Operations responsibilities for 22 hotel and condominium resort properties located in Hawaii, Micronesia and the south Pacific
- Operations responsibility for all company operated F&B operations
- Successful openings, takeovers or transitions of six properties in Hawaii, Micronesia and New Zealand
- Negotiated agreements with both major hotel unions in Hawaii

Interstate Hotels/Colony Resorts

St. Thomas, US Virgin Islands

General Manager, Point Pleasant Resort September, 1996-July, 1997

- Task force responsibility immediately following devastation by Hurricane Marilyn in 1995
- Relocated to St. Thomas to rebuild and reopen resort in 1996

Honolulu, Hawaii

Director of Operations, Hawaii April, 1995-September, 1996

Village Resorts

Koloa, Kauai

General Manager, Kiahuna Plantation February, 1991-April, 1995

- Day to day operational responsibility for 333 unit condominium resort
- Extensive involvement in the two year process of insurance negotiations and rebuilding of property following Hurricane Iniki in 1992

Lahaina, Maui

General Manager
The Whaler on Kaanapali Beach 1987-1991

Criswell Development Corporation

St. Thomas, US Virgin Islands

Executive Assistant Manager
Mahogany Run Resort 1986-1987

Opryland Hotel
Nashville, Tennessee

Director, Rooms Division
Opryland Hotel

1982-1985

Education

Masters in Business Administration (MBA) with Hospitality Emphasis
Johnson & Wales University, Providence, RI

Bachelor of Science (BS) Hotel and Restaurant Administration
The Florida State University, Tallahassee, Florida

Certified Hotel Administrator
American Hotel and Motel Association

Certified Manager of Community Associations
Community Association Institute

Community

Vice Chair, Ellensburg Lodging Tax Advisory Committee

Past President, Kittitas County Chamber of Commerce

Board Member, Kittitas County Chamber of Commerce

Past Vice Chair, Ellensburg Landmarks and Design Commission

Past Director, Ellensburg Business Development Authority

Leadership Kittitas County, Class of 2017-18

Council Board & Committee Assignments January 2024

BOARD OR COMMITTEE	MEETING TIME	REPRESENTATIVE
Affordable Housing Commission 501 N. Anderson Street Ellensburg, WA 98926 Dan Carlson 925-8653	1 st Wednesday Every Month (3 rd as needed) 4:30 p.m. Council Chambers	Beauchamp
Central Cascades Community Forest Group (Checkerboard Partnership) Mitch Long 'mlong@kittitasconservationtrust.org 201 W. Pennsylvania Avenue, Suite 201/PO Box 428 Roslyn, WA 98941 509-649-2951	4 th Tuesday 10 am - noon (Zoom or Teanaway Grange)	Lillquist
Chamber of Commerce Liaison 609 N. Main Street Ellensburg, WA 98926 925-2002	1 st Monday Every Month 12 – 1:00 p.m. Lunch Meeting - TBD	Thompson Heidi or Kelle
City Finance Committee Jerica Pascoe, Finance Director 501 N. Anderson Street Ellensburg, WA 98926 962-7205	Quarterly* (Jan, Apr, July, Oct) 3 rd Wednesday 4:00 p.m. *Schedule TBD by Jerica	Miller Thompson
Diversity, Equity and Inclusion Commission Nicole Klauss 501 N. Anderson Street Ellensburg, WA 98926 925-8657	2 nd Tuesday Every Month (4 th as needed)	Goodloe
Lodging Tax Advisory Committee Kelle Vandenberg 501 N. Anderson Street Ellensburg, WA 98926 962-7221	1 st Wednesday Every Month 2:00 p.m. Council Chambers	Vacant Lillquist (temp)
Utility Advisory Committee Buddy Stanavich 501 N. Anderson Street Ellensburg, WA 98926 962-7227	3 rd Thursday Every Month 3:30 p.m. Council Conference Room	Lillquist Goodloe
KITTCOM Administrative Board Rich Elliott (temp) 700 Elmview Road Ellensburg, WA 98926 925-8530	2 nd Thursday Every Month 1:30 p.m.	Beauchamp

BOARD OR COMMITTEE	MEETING TIME	REPRESENTATIVE
Kittitas County Airport Advisory Committee Airport Office 3110 N. Airport Road, Suite 1 Ellensburg, WA 98926	2 nd Wednesday Every Month 5:30 p.m. Airport Office	Lillquist
Kittitas County Conference of Governments Candie Leader 962-7523	3 rd Wednesday 6:00 p.m. Location alternates between Upper and Lower County	Elliott Goodloe
Kittitas County EMS and Trauma Care Council Cheryl Burrows PO Box 821 Cle Elum, WA 98922 674-2932	1 st Thursday Even Months 7:00 p.m. Location alternates between Upper and Lower County	Elliott
Kittitas County Homelessness & Affordable Housing Committee 205 W. 5 th Street, Suite 108 Ellensburg, WA 98926 962-7508	1 st Monday 1:30 p.m. BOCC Auditorium	Goodloe
Kittitas County Law and Justice Council Kittitas County Courthouse 205 W. 5 th Street Ellensburg, WA 98926 Pat Gigstead 962-7670	3 rd Wednesday Every Month 8:00 a.m. BOCC Auditorium	Vacant
Fire Relief & Pension Board Beth Leader, City Clerk 501 N. Anderson Street Ellensburg WA 98926 925-8614	AS NEEDED	Mayor (Lillquist)
Kittitas County Developmental Disabilities Advisory Committee 205 W. 5 th Street Ellensburg WA 98926 Kasey Knutson 925-7090	2 nd Tuesday Every Other Month 6:00 p.m.	Beauchamp
Kittitas County Disability Board (LEOFF) Walter Stebok 962-7531	4 th Wednesday Each Month 8:00 a.m. BOCC Conference Room	Lillquist
LEOFF I Beth Leader, City Clerk 501 N Anderson St Ellensburg WA 98926 925-8614	4 th Wednesday Each Month 8:00 a.m. BOCC Conference Room	Lillquist Thompson

<u>BOARD OR COMMITTEE</u>	<u>MEETING TIME</u>	<u>REPRESENTATIVE</u>
Yakima Basin Fish and Wildlife Recovery Board Alex Conley 1200 Chesterly Drive, Suite 280 Yakima, WA 98902 509-453-4104	One Thursday Afternoon Every Other Month 2:00 p.m.	Lillquist
Kittitas County Solid Waste Advisory Committee Patti Stacie 925 Industrial Way Ellensburg WA 98926 962-7070	AS NEEDED (Generally 2 times per yr.) 6:30 p.m.	Vacant
Steer I-90 Coalition Commissioner Osiadacz 962-7569		Vacant
ASCWU-BOD Liaison (TBD) 400 East University Way Ellensburg, WA 98926 963-1693		Thompson
Public Transit Advisory Committee 501 N. Anderson Street Ellensburg, WA 98926 Betsy Dunbar 925-8680	3 rd Tuesday 3:30 p.m.	Miller
Kittitas County Health Network 700 E. Mountain View Avenue, Suite 501 Ellensburg, WA 98926 Susan Grindle 509-925-1448	3 rd Wednesday 4:00 p.m.	Elliott

COUNCIL LIAISONS TO BOARDS AND COMMISIONS

Arts Commission – David Miller	2 nd Thursday at 4:00 p.m.
Ellensburg Business Development Authority Board – Rich Elliott	2 nd Wednesday at 4:00 p.m.
Environmental Commission – Nancy Lillquist	3 rd Wednesday at 5:15 p.m.
Landmarks and Design Commission – Josh Thompson	1 st and 3 rd (as needed) Tuesday at 5:45 p.m.
Library Board – Sarah Beauchamp	2 nd Tuesday at 4:30 p.m.
Parks and Recreation Commission – Thompson & Beauchamp	2 nd Wednesday at 5:30 p.m.
Planning Commission – David Miller	2 nd Thursday at 5:45 p.m.

* Mayor is alternate for all liaison assignments