

AGENDA

ARTS COMMISSION

March 14, 2024

Hybrid Meeting In-person and via Zoom



Join Zoom Meeting

<https://us02web.zoom.us/j/86948892921?pwd=TnE2QjM3MnQySFZueG9iZlhraTlsUT09>

Meeting ID: 869 4889 2921

Passcode: 8765309

One tap mobile +12532158782,,86948892921# US (Tacoma)
+12532050468,,86948892921# US

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAAccordinator@ellensburgwa.gov.

**CITY OF ELLENSBURG
ARTS COMMISSION AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Thursday, March 14, 2024
4:00 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
 - 1.A Welcome Guest
- 2. Approval of Agenda** (No Public Comment)
- 3. Approval of Minutes**
- 4. Budget/Financial Report**
 - 4.A YTD 2024 Arts Commission Budget Update
- 5. New Business**
 - 5.A New Bus Shelter (5th & Main) Call for Artist
 - 5.B Poet Laureate Funding Request
 - 5.C 1st Review of Mural Art Submitted by Nuwave Gallery, 2024 Arts Commission Project Grant Awardee
- 6. Unfinished Business**
 - 6.A Creation of the Poet Laureate Subcommittee
- 7. Subcommittee Business**
 - 7.A
 1. Ellensburg Arts & Cultural Alliance: Alex/Jeff
 2. Funding: Jerry/Jill
 3. Public Art: Alex/Jerry
 4. Advocacy/Public Relations: Brian/Jeff
 5. Art Walk: Courtney/Jill/Erin
- 8. Citizen Comment**
- 9. Staff Update/Discussion Items**
- 10. Commission Representative Update**
- 11. Adjournment**



For more information on the Ellensburg Arts Commission, contact Arts & Economic Development Manager Kelle Vandenberg at 509-962-7149.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Minutes of Arts Commission, Regular Meeting

Date of Meeting

February 8, 2024

Time of Meeting

4:00 PM

Place of Meeting

Council Conference Room, City Hall

1. Call to Order and Roll Call of Members

1.A Chair Eyre, Commissioner Dougherty, Commissioner Kooser, Commissioner Oostra, Commissioner Scheffer, Commissioner Snedeker, and Council Liaison David Miller. Welcome guests. Jack Carpenter, Morning Rotary and Reed Waite, Whippel Park

Absent: Commissioner Blackstock

2. Approval of Agenda

Motion to approve February 8, 2024, Arts Commission meeting agenda.

By: Commissioner Scheffer

Seconded: Commissioner Snedeker

In Favor: All

Opposed: None

Motion Passes 6-0

3. Approval of Minutes

Motion to approve January 11, 2024, Arts Commission meeting minutes.

By: Commissioner Scheffer

Seconded: Commissioner Eyre

In Favor: Eyre, Kooser, Oostra, Scheffer, Snedeker

Abstain: Jerry

Opposed: None

Motion Passes 5-1-0

4. Budget/Financial Report

4.A Review 2024 Arts Commission Spending Plan/Budget

5. New Business

5.A Grant Opportunities: T-Mobile Hometown Grant and NEA

Reviewed both opportunities and sub-committee will meet to create action items and work on the fulfillment of grant. Subcommittee will need to identify a specific project for the grant opportunity.

5.B Art Treasure Discussion and Planning

This will be a May/June item. Commissioners will bring in recommendations for nominations of the next Art Treasure by the next meeting. Commissioner Snedeker would like to see this open to the public for the public to nominate for

Art Treasure. Staff will check policy—and check with previous staff liaison for procedures. Commissioner Snedeker would like to see nominations from both the commission and the public. Staff liaison will work with PIO on an open public submission. Deadline for nominations, April 30th Announcement in May.

- 5.C Unity Park Update: Timeline and Art Action Plan: Staff reviewed with Commission.

6. Unfinished Business

- 6.A Call to Artist—Content Update Discussion—on hold until permanent art is more defined.

7. Subcommittee Business

7.A

1. Ellensburg Arts & Cultural Alliance: Alex/Jeff
Commissioner Eyre and Staff shared that the City of Ellensburg has been awarded Creative District designation from ArtsWA.
2. Funding: Jerry/Jill-no report given
3. Public Art: Alex/Jerry-no report given
4. Advocacy/Public Relations: Brian/Jeff-Commissioner Kooser shared a PR for the 2024 Project Grant Awards. Commissioners will review and get edits over to staff to promote.
5. Art Walk: Courtney/Jill/Erin-see updates below.

- 7.B Art Walk Venue Meeting: Monday, Feb. 12th at 4:30-6:00 pm
Commissioner Oostra reviewed outreach regarding venue meeting and ideas for the Art Walk 25th Anniversary Festival with commission and then will share at the venue meeting.

Commissioner Snedeker asked: “Do you see this as something that Arts Commission produces, or would we partner with a community organization to produce? This remains undecided and more discussion is needed.

- 7.C Art Walk Shuttle—Commissioner Oostra reviewed an idea of adding a local shuttle service to bring in people from other parts of the counties to experience the Ellensburg Art Walk. Commissioners discussed.

8. Citizen Comment

No citizen comment to report

9. Staff Report

Staff report supplied to Commissioners for review.

10. Council Representative Update

No Council report given

11. Adjournment

Time: 5:07

7. Staff Update/Discussion Items

7.A 2023 Grant Reimbursement Updates

7.B 2024 Grant Award Updates

8. Commission Representative Update

9. Adjournment

DRAFT

	A	B	C	D	E	F	G	H
1	2024 EAC Spending Plan			2024 BUDGET	2024 ACTUALS	Balance		NOTES
2		REVENUES:						
3		100 162 347 90 00	Artwalk					
4			The Clymer Art Gallery	\$ 50.00				
5			Dark Moon Craft Beer & Wine	\$ 50.00				
6			D&M Coffee Downtown	\$ 50.00				
7			Ellensburg Rodeo Hall of Fame	\$ 50.00				
8			Gallery One	\$ 50.00				
9			Gard Vintners	\$ 50.00				
10			Kittitas County Historical Museum	\$ 50.00				
11			Kittitas County Recovery Center	\$ 50.00				
12			The Mule	\$ 50.00				
13			NuWave Gallery	\$ 50.00				
14			The Palace Gallery	\$ 50.00				
15			Kittitas Valley Healthcare	\$ 50.00				
16			Hotel Windrow	\$ 50.00				
17			Mariposa	\$ 50.00				
18			Blue Bear Puppet Lab	\$ 50.00				
19			Pearl Street Books	\$50.00				
20		Total Revenue		\$ 800.00				
21								
22		EXPENDITURES:						
23		100 162 573 20 31	Operating Supplies					
24			Artwalk Annual meeting supplies	\$ 50.00	\$ 87.08			02/12/24: Food for Meeting
25			Treasure Award Engraving/Plaque	\$ 50.00				
26			Treasure Award Ceremony Supplies	\$ 200.00				
27			Plaques/framing for Collection	\$ 500.00				
28								
29			Total Operating Supplies	\$ 800.00	\$ 87.08	\$ -		
30								
31		100 162 573 20 41	Professional Services			\$ -		
32			Am. For the Arts membership	\$ 75.00				
33						\$ -		
34								
35			Total Professional Services	\$ 75.00				
36								
37		100 162 573 20 43	Professional Development-Travel					
38			Conferences-Travel					
39								

	A	B	C	D	E	F	G	H
40		100 162 573 20 49	Professional Development-Misc					
41		100 162-573-20-44-013	Admin Services	\$ 13,000.00				
42		Total Professional Development		\$ 13,000.00				
43								
44		100 162 573 20 44	Advertising					
45			NPR- for contract year	\$ 1,920.00				
46			Additional Advertising					
47		Total Advertising		\$ 1,920.00				
48								
49		TOTAL EXPENDITURES		\$ 15,795.00	\$ 87.08			
50								
51		Grant Dispersement		2024 BUDGET	2024 ACTUALS	Balance		
52		100 162 573 20 40	2024 Art Grants					
53			Birdsong' at the Palace Gallery	\$ 1,000.00				
54			Kairos Lunch Concert	\$ 1,000.00				
55			Weight	\$ 1,000.00				
56			Ellensburg Fiddle Project	\$ 1,000.00				
57			People with Puppets	\$ 1,000.00				
58			New Music for Two Guitars-Recording Live!	\$ 1,000.00				
59			Gallery One--Trimpin Exhibit	\$ 2,500.00				
60			2024 CWU New Music Festival	\$ 2,500.00				
61			KCHS-Ellensburg Music Preservation Project	\$ 2,500.00				
62			VTC's Rising Star: The Somewhat True Tale of Robin	\$ 2,500.00				
63			Blue Bear Puppet Lab: Mardi Gras Night Parade	\$ 2,500.00				
64			EDA-Buskers in the Burg	\$ 2,500.00				
65			Ellensburg Big Band Swing Dance Project	\$ 2,500.00				
66			NuWave Gallery-Downtown Entry Mural	\$ 2,500.00				
67			EDE-The Nutcracker	\$ 2,500.00				
68			Inland Poetry PiE (Poetry in Ellensburg)	\$ 1,500.00				
69								
70			Art Treasurer Grant	\$ 500.00				
71								
72								
73		Total Art Grants		\$ 30,500.00	\$ -	\$ -		
74								
75		Capitol/Public Art		2024 BUDGET	2024 ACTUALS	Balance		
76		100 162 573 20 40	Capital/Public Art					
77			City Permanent Acquisition	\$ 2,600.00				
78								

	A	B	C	D	E	F	G	H
79			Poet Laurate	\$ 600.00	\$ 275.00	\$ 325.00		
80								
81		Total Capitol/Public Art		\$ 3,200.00	\$ 275.00	\$ -		
82								
83								
84								
85								
86								
87		Total Budget	\$50,000.00	\$ 49,495.00	\$ 362.08	\$ -		
88								
89								
90		2024 Council Approved Spending Plan		2024 Percentages	BUDGETED	2024 Percentages	ACTUALS	
91		Expenditures	\$ 15,000.00	Expenditures	30%	Art Grants	0%	
92		Art Grants	\$ 30,000.00	Art Grants	60%	Expenditures	0%	
93		Public Art	\$ 5,000.00	Public Art	10%	Public Art	1%	
94								
95		Beginning Fund Balance						
96		\$ 47,181.00						
97								
98								
99								



Building Community Through the Arts.

Ellensburg Arts Commission
501 N. Anderson Street
Ellensburg WA 98926
509.962.7149

[Ellensburg Arts | Ellensburg, WA](#)

Call for Artist: New Bus Shelter Art

The Ellensburg Arts Commission seeks designs in response to the year 2024 glass panels to be placed on a new bus shelter on 5th and Main Street in front of the County Courthouse. One artist will be selected to design glass panels.

Artwork should showcase/represent the beauty of Ellensburg and/or the community or culture within Ellensburg.

Shelter/Project Details:

- The bus shelter comprises of four panels that measure roughly 25" x 44" each.
- Panel designs will consist of four panels in a single rectangle on the back wall of the shelter totaling approximately 60" x 90".
- The finished panels will have the final design printed in full color on glass by a local contractor.
- The Ellensburg Arts Commission will pay for printing costs.
- The artist retains the rights to the image, but the City of Ellensburg will have the ability to use selected art submitted images in promotional materials.

Stipend: Artist(s) will receive a \$500.00 stipend if their work is selected.

Submission Requirements:

- ☐ One complete concept design for the bus shelter.
- ☐ Artist(s) should submit up to five samples of previous artwork. (electronically)
- ☐ Artist Statement and Resume
- ☐ Submission file format: JPEG only
- ☐ File Dimensions: No smaller than 1920 pixels on the longest side
- ☐ File Resolution: 72 ppi/dpi (standard web resolution)
- ☐ File Size: 5 MB Maximum
- ☐ **Submit Art to:** ellensburgarts@ci.ellensburg.wa.us

Qualifications:

- ✓ Preference given to artists residing in the City of Ellensburg.
- ✓ Work must be created within the past three years.
- ✓ Work should showcase/represent the beauty of Ellensburg and/or the community or culture within Ellensburg.

Evaluation:

Work will be evaluated on strength of design, and ease to translate onto glass.



Dear Arts Commissioners,

Two months ago, I joined you and presented my last five events I am organizing as Poet Laureate. Just as a reminder, here they are:

1. Poetry Open Mic: This Thursday, March 7th at 5:30 at Nuwave Gallery. You're all welcome to read or just listen.
2. Walking Chapbook Roving Launch: Saturday, April 6th at 10 a.m. (gather at EDA storefront)
3. Poetry Showcase: Saturday, April 20th at 6 p.m. at Hal Holmes to celebrate National Poetry Month. Ten local poets will read.
4. KEEN Poetry Nature Walk: "Spring Sonnets" will be on Saturday, May 11th. Sign up on the KEEN website. It's part of Get Intimate with the Shrub-Steppe.
5. Hosting Erica Reid: Award-winning poet from Colorado will give a reading from her new book and a workshop at The INK, co-sponsored by Ellensburg Community Radio. May 16th at 7 p.m.

I am writing to request your approval to use my remaining funds to support these events in this manner:

\$60 honorarium to cellist for 4/20 Poetry Showcase

\$100 honorarium to guitarist Jeff Selden for 4/20 Poetry Showcase musical interlude

\$100 honorarium to Erica Reid for giving a workshop and reading May 16, 2024 at 7:00 pm

I think that these additions will enhance the poetry events and I hope you will approve them.

Thank you,

Marie Marchand
Poet Laureate
City of Ellensburg



DOWNTOWN ENTRY MURAL | GRANT APPLICATION

Overview:

Nuwave Gallery would be thrilled to partner with the Arts Commission to sponsor a colorful mural that welcomes folks into historic Downtown Ellensburg on Third and Main. With permission already granted by the building owners, Nuwave will hire a local artist to create a mural that is inspired by local birds, flowers, fields, and designs. This will create a bright spot on the corner of 3rd and Main Streets, as people drive in from I-90. It will let visitors know they have arrived in historic downtown- the epicenter of their adventures, simultaneously providing a unique and irresistible spot to commemorate their visit with a photo.

Target Audience:

All tourists entering historic downtown and anyone looking for a fun backdrop in Ellensburg for photos.

Benefit:

Visitors need a reason to drive the extra mile into historic Downtown Ellensburg. With many people working hard on driving traffic that way, how will folks know when they have arrived? With a beautiful, colorful mural that welcomes them. This mural will be a bright sign for all to know they've arrived. Additionally, it will provide a spot for all to take photos in front of and share with their friends.

Funding:

We will use the funding to pay for all materials for this detachable mural. The mural will be painted off-site then installed just in a few hours to ensure minimal disruption to the sidewalk, building, and tenants. The mural will be painted on aluminum paneling to ensure longevity and covered in anti-graffiti coating to ease in maintenance. Funds will also be utilized to pay the artist, installer, and rental fee to the, already approved by, building owners for use of space.

Acknowledgment:

In addition to the mural a small plaque will be installed informing everyone this project was sponsored by the Ellensburg Arts Commission and Nuwave Gallery.

ROUGH MOCKUP



INSPIRATION FROM CHICAGO



Selected Artist: KYLE KRAUSKOPF

Multi-talented artist Kyle Krauskopf is a creative force who lives and breathes his art. His recent accomplishment, *The Meantime Chronicles*, involved crafting weekly original short stories and poems paired with hand-drawn illustrations. This project coincided with his pivotal role in establishing Nuwave Gallery in Ellensburg, Washington, where these works debuted on March 3, 2023. Kyle's prolific drive is evident in past ventures like *Small Drawings High Hopes*, *365 Days of Wood*, and ongoing projects like *Gratefully in your Debt*.

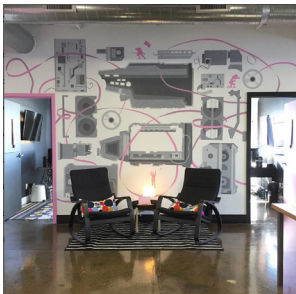
He's not just an artist; Kyle is a philanthropic pillar, co-founding The Museum of Museums and contributing to The Belltown Artwalk's revival, Flying Bike Cooperative Brewery's branding, and Base Camp Studios, all in Seattle, WA. An avid supporter of mental health, he frequently collaborates with The National Alliance on Mental Illness, believing in the power of lending an ear or helping hand for the betterment of all. Even during his "breaks," his mind bubbles with the next big idea.

EDUCATION:

Yale University- The Science of Well Being, 2020

Ball State University- B.F.A., Studio Art-Emphasis in Drawing, 2009

MURAL SAMPLES:



PROPOSED BUDGET:

Our goal is to use the entire \$2500 for the mural. That includes professional installation, wall rental, paints, graffiti protectant, a plaque, and promotion. Any additional costs will be covered by Nuwave Gallery.

Description of Expense		Amount	Sources of funds
Artist Fees	Payment to pre-approved ar	\$800	Arts Commission
Professional Services	Installation	\$200	Arts Commission
Rental	Wall rental per year	\$1/yr	Nuwave Gallery
Promo/Marketing	Social Media	Unknown	<u>Nuwave</u> Gallery
Supplies	Paint / Metal / Plaque	\$1000	Arts Commission
Other	Any Misc Overages	n/a	Nuwave Gallery

nuwave

G A L L E R Y

MURAL WALL RENTAL AGREEMENT

This Mural Rental Agreement (the “Agreement”) is entered into on January 6, 2024,
by and between:

LANDLORDS:

Andy and Jodi Polak

304a N Main St, Ellensburg, WA 98926

TENANT:

Nuwave Gallery

115 W 3rd Ave, Ellensburg, WA 98926

PROPERTY:

Corner wall of 300 N Main St, Ellensburg, WA 98926

(referred to as the “Property”)

TERMS AND CONDITIONS:

RENTAL OF WALL:

Landlords grant Nuwave Gallery the right to rent the exterior wall of the Property for the purpose of creating and displaying a downtown entry mural (the “Artwork”).

RENTAL FEE:

The annual rental fee for the wall is \$1, payable by Nuwave Gallery to Landlords on or before January 1st of each year.

ARTWORK RESPONSIBILITY:

Nuwave Gallery shall have complete control and responsibility for the design, construction,

painting, and installation of the Artwork. Nuwave Gallery agrees to maintain the Artwork in good condition throughout the duration of this Agreement.

INSURANCE:

Nuwave Gallery represents that it is insured, and it shall maintain insurance coverage during the term of this Agreement to cover any potential liabilities arising from the Artwork.

DURATION:

This Agreement shall be effective as of [Effective Date] and shall continue indefinitely. Either party may terminate this Agreement with 30 days' written notice.

TRANSFER OF AGREEMENT:

In the event the Landlords sell the Property, this Agreement shall be transferred to the new owner, and Nuwave Gallery shall continue its rights and obligations under this Agreement unless otherwise discussed and agreed upon by all parties.

GOVERNING LAW:

This Agreement shall be governed by and construed in accordance with the laws of the state of Washington.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS MURAL RENTAL AGREEMENT AS OF THE EFFECTIVE DATE: JANUARY 6TH, 2024

LANDLORDS:

Signature: Andrew Polak
Andrew Polak (Jan 15, 2024 11:32 PST)

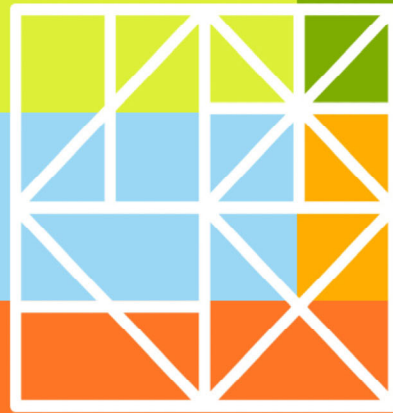
Printed Name: Andrew Polak _ Manager Pangaea

NUWAVE GALLERY:

Signature: Erin Oostra

Printed Name: ERIN OOSTRA

THE CENTER OF YOUR ADVENTURES



ELLENSBURG, WA