



CITY OF ELLENSBURG

Minutes of Utility Advisory Committee, Regular Meeting

Date of Meeting

March 28, 2024

Time of Meeting

3:30 PM

Place of Meeting

**Council Conference
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Vice Chairperson Lillquist called the meeting to order at 3:33 pm.

Members present: Nancy Lillquist, City Council; Grant Craig, Utility Customer (Zoom); Bryan Clark, KITTCOM (Zoom). Jeff Bousson, CWU; Audrey Huerta, Utility Customer. Absent: Nancy Goodloe (excused).

Nancy Lillquist moved to approve Nancy Goodloe's excused absence. **Motion approved. 5-0**

Also present: Ryan Lyyski, Public Works & Utilities Director; Darin Yusi, Gas Engineer (Zoom); Kim Bowie, Operations Analyst; Buddy Stanavich, Energy Resource Manager; Nicole Baker, Sustainability & Energy Coordinator (Zoom); Ben Faubion, IT (Zoom), Jon Morrow, Stormwater Manager; Paul Meyer, Senior Electrical Engineer.

Two members of the public present remotely via Zoom.

2. Elec Chairperson & Vice Chairperson

Committee member Huerta moved to elect Jeff Bousson as Chair. **Motion approved. 5-0**

Committee member Lillquist moved to elect herself as Vice Chair. **Motion approved. 5-0**

3. Approval of Agenda

Committee member Lillquist moved to approve the agenda as presented. **Motion approved. 5-0**

4. Approval of Minutes

4.A January 18, 2023 regular meeting minutes

Committee member Lillquist moved to approve the regular meeting minutes.

Motion approved. 4-0. Committee member Huerta abstained.

5. Approval of Consent Agenda

5.A Stormwater Asset Data Collection

5.B City of Ellensburg Urban Flooding Analysis FCAAP Grant

Committee member Lillquist moved to approve the consent agenda. **Motion approved. 5-0**

6. Correspondence and Citizen Comments on Non-Agenda Items

No citizen comments, committee member Lillquist acknowledged correspondence received.

7. Telecommunications Utility Discussion Items

Ben Faubion gave a verbal telecom update.

8. Electric, Natural Gas, Water, Wastewater, Stormwater Utility Discussion Items

8.A Sustainability and Energy Roadmap and Implementation Plan

Buddy Stanavich gave an update on the implementation of the Sustainability & Energy Plan and answered committee member's questions.

8.B Revise Electrical Rate "Primary service city-owned transformer E-204" and delete city code section 9.30.100 - Electric rates Paragraph B

Paul Meyer explained the request to revise City code.

Committee member Lillquist moved that staff proceed with creating an ordinance to be presented to City Council revising the electrical rate "Primary service city-owned transformer E-204" to be a legacy rate available only to existing customers currently under that rate, and to delete city code section 9.30.100 - Electric rates Paragraph B. **Motion approved. 4-0.**

9. Staff Informational Items

9.A 2023-2024 Stormwater Management Plan (SWMP) update

Jon Morrow explained the Stormwater Management Plan. The current permit will be expiring and a new one will be issued August 1, 2024.

9.B Electric Capacity Charge Study

Buddy Stanavich explained that the City will be exploring policy-based cost recovery mechanisms for potential large customers and the impacts they would have on the distribution system (feeder/substation) and transmission capacity.

9.C Public Works and Utilities Updates

Staff shared Public Works updates. The Building Official will attend the next UAC meeting to share updates on the newly adopted building code.

10. Commission Representative Update

None

11. Adjournment

Meeting adjourned at 5:02 pm.