

COUNCIL AGENDA

Tuesday, January 18, 2022



Ellensburg City Council meetings are broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at ectv2.com or on YouTube at ECTV Ellensburg. Members of the public may attend City Council meetings either in person or by registering to attend remotely via video conference.

The Study Session will take place in the City Council Chambers, 501 N Anderson Street, Ellensburg, WA 98926. No public comment will be accepted. The meeting is available to livestream on YouTube at ECTV Ellensburg.

To attend the city council meeting virtually register here:
https://us02web.zoom.us/webinar/register/WN_vColJqYPSUCzx5lu119S7Q

Face coverings are currently required for persons attending City Council meetings in person per the Washington Governor's Proclamation 20-25.17.

COUNCIL MEETING GUIDELINES FOR PUBLIC PARTICIPATION

All City Council meetings are broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at www.ectv2.com or on YouTube at [ECTV Ellensburg](http://ECTV.Ellensburg). You may also attend by phone, only, and listen to the meeting by following the registration instructions under "Remote testimony during the meeting," below. Once you register, you will be sent a meeting invite with a phone number for the meeting.

City Council accepts testimony or comments in person or via remote testimony under Citizen Comment on Non-Agenda Items (Item No. 7) as well as for all other topics under the Regular Agenda. Testimony or comments will be accepted in the following manner:

SUBMISSION OF WRITTEN COMMENTS

- **Written comments submitted in advance of meeting**
Submit written comments by mail to Beth Leader, City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or via email to: leaderb@ci.ellensburg.wa.us. Comments received by 5 p.m. on the meeting date will be compiled, sent to the City Council and entered into the record.
- **Comments for public hearings**
Written comments must be received by the City Clerk by 5 p.m. on the meeting date. Comments can either be mailed to Beth Leader, City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or sent via email to: leaderb@ci.ellensburg.wa.us. Comments received by 5 p.m. on the meeting date will be compiled, sent to the City Council and entered into the record.

PROCEDURE FOR REMOTE PARTICIPATION DURING MEETING

1. ***Advance registration is required to provide public comment or hearing testimony via remote meeting attendance.*** Anyone wishing to speak on items under the Agenda must register prior to 7 p.m. the day of the meeting. Register for the meeting at: https://us02web.zoom.us/webinar/register/WN_vColJqYPSUCzx5lu119S7Q. Once registered, you will receive an email with the meeting link and phone number (for those who wish to call into the meeting).
2. **Join the meeting early**, as you may need to download the app in advance to participate. Once you've joined the meeting, your camera and microphone will be muted until you are recognized by the Mayor to speak.
3. Please note that there may be several items on the City Council Agenda that will precede the agenda item you wish to address.
4. **The Mayor will identify the agenda item** and ask if anyone wishes to speak on the matter.
5. Any interested person may provide comments: 1) under Item 7 on non-agenda items, or 2) on any listed agenda items. If you wish to speak, you must:
 - a) **Raise your "virtual hand"** in the corner of Zoom application on the computer screen or press *9 on your phone. Raising your hand signals the moderator that you wish to speak.
 - b) **Wait to be called upon by the Mayor** using your name, e-mail, or phone number used to log in to the teleconference.
6. **Please state your name, address, and whether you are representing only yourself or others.**

PROCEDURE FOR IN-PERSON PARTICIPATION (COUNCIL CHAMBERS)

- ◆ When recognized, approach the microphone provided on the right side of the room.
- ◆ Please state your name, address, and whether you are representing only yourself or others.
- ◆ Each speaker's comments are to be limited to 3 MINUTES.
- ◆ Submit written comments to the City Clerk.
- ◆ Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
- ◆ Speakers may not identify themselves as candidates for elective public office or make any statements which assist or discuss the campaign of a candidate for elective office, or discuss or campaign for or against a ballot proposition (unless the ballot proposition is being considered as part of the City Council agenda item).

PUBLIC COMMENT RULES FOR ALL MEETING PARTICIPANTS

1. Each speaker's comments are to be limited to 3 MINUTES.
2. Speakers are cautioned not to engage in conduct that disrupts, disturbs or otherwise impedes the orderly conduct of the Council meeting.
3. Speakers may not identify themselves as candidates for elective public office or make any statements which assist or discuss the campaign of a candidate for elective office or discuss or campaign for or against a ballot proposition (unless the ballot proposition is being considered as part of the City Council agenda item).

Please note: City Council Rules provide that no action will be taken by the Council at the meeting at which a subject is first introduced during the citizen comment period (Item 7 on the Agenda). You may wish to concisely state your concern and request placement of your matter on a future agenda.

CONSENT AGENDA

Members of the audience may request items be removed from the consent agenda by asking for recognition and making the request during Agenda Approval. Items will not be removed from the consent agenda unless your request is confirmed by a councilmember.

AGENDA ITEMS

If you wish to have an item placed on a Council agenda, a written request should be delivered to the City Manager's Office prior to noon on the Monday preceding the Council meeting. Assistance will be provided in preparing a request if you wish to contact the City Clerk at 925-8614.

PUBLIC HEARINGS

City Council accepts testimony or comments in person or via remote testimony on a particular subject schedule for Public Hearing. Council will consider all testimony, respond to any questions, and take action after the public hearing is closed. Testimony or comments will be accepted in the following manner:

- ◆ When recognized,
 - If attending in the Council Chambers, approach the microphone provided on the right side of the room.
 - If attending remotely, raise your "virtual hand" in the corner of Zoom application on the computer screen or press *9 on your phone.
- ◆ Please state your name, address, and whether you are representing only yourself or others.
- ◆ Please limit your comments to 5 MINUTES.
- ◆ Submit written comments to the City Clerk.

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation. A Request for Accommodation form may be obtained on the first floor of City Hall or by calling the City of Ellensburg ADA Coordinator at 962-7222.

**CITY OF ELLENSBURG
COUNCIL AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And virtually via Zoom
Tuesday, January 18, 2022
6:00 PM – Study Session
7:00 PM - Regular Meeting**

Study Session

1. Incident Command System (ICS) Training For Elected Officials 7
Incident Command System Handout
-

Pledge of Allegiance

1. Call to Order and Roll Call
2. Proclamations
3. Awards and Recognitions
4. Approval of Agenda
5. Consent Agenda

Items listed below have been distributed to Councilmembers in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Councilmember or at the request of a member of the public with concurrence of a Councilmember. Requests to remove items should be made under Item 4 Approval of Agenda.

- 5.A Approve Minutes of January 3, 2022 Regular Meeting 10
1-3-22 Council Minutes
- 5.B Bid Award - Bid Call 2021-07 for Walnut Street Rectifier and Deep Well Anode Replacement and Relocation. 15
- 5.C Accept Resignation of Lilly Park from the Senior Citizens Advisory Commission Lilly Park Resignation 17
- 5.D Acknowledge Designation of Kathleen Klaniecki, CWU Representative, on the Public Transit Advisory Committee. 18
CWU Klaniecki Designation

5.E	2022 City-County Library Services Agreement 2022 City-County Library Services Agreement	20
5.F	Bid Award of Bid Call 2021-05 5th Avenue and Railroad Avenue Signalization T-O Engineers Bid Acceptance Recommendation	23
5.G	Resolution 2022-02 Alder Street tree removal located at Alder St and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail Project Alder St - Resolution 2022-02 Tree Removal Graphics Resolution 2022-02 - PWU Dept Alder Street Tree Removal	26
5.H	Contract Time Extension - Anderson Road Sewer Extension (Amendment #1) Anderson Rd Sewer Ext Amendment 1	33
5.I	Approve Voucher Listing for January 18, 2022 1-18-22 Voucher Listing	35
6.	Petitions, Protests, and Communications	
6.A	Central Washington University Update from President Wohlpart	
6.B	COVID-19 Update	
6.C	Board and Commission Applications B and C Agenda Report Chart 1-18-22 DEI Applications for Appointment	36
6.D	City Council Position 7 Applications and Introductions Council Applications for Appointment 2022 City Council Candidate Appointment Process Overview and Questions	52
7.	Citizen Comment on Non-agenda Issues	
8.	Business Requiring Public Hearings	
9.	Introduction and Adoption of Ordinances and Resolutions	
9.A	Second Reading of Ordinance 4885 Amending Chapter 2.30 ECC Multifamily Property Tax Incentives ORDINANCE 4885 Resolution No. 2021-42	121
10.	Unfinished Business	
11.	New Business	
11.A	Subcommittee Report and Recommendation for DEI Commission Member	134

01-18-2022 Special Council Subcommittee Report
Letter to Landis Hanson

12. Miscellaneous

12.A Manager's Report

1-18-22 MANAGERS REPORT

139

12.B Councilmembers' Reports

13. Executive Session

14. Adjournment

Next Ord 4886
Next Res 2022-03



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Incident Command System (ICS) Training For Elected Officials

Submitted by: Dustin Davison City Clerk

Recommended Action or Motion: This item is for training purposes only. Local elected officials from other jurisdictions were invited to attend and participate.

Background/Summary: The presentation is designed for elected officials who manage and/or provide policy guidance for local government. This training will provide an opportunity to take an incident in Kittitas County and see how the Incident Command System (ICS) evolves and to experience the role for elected officials in decision-making in a declared emergency.

Outcomes will include:

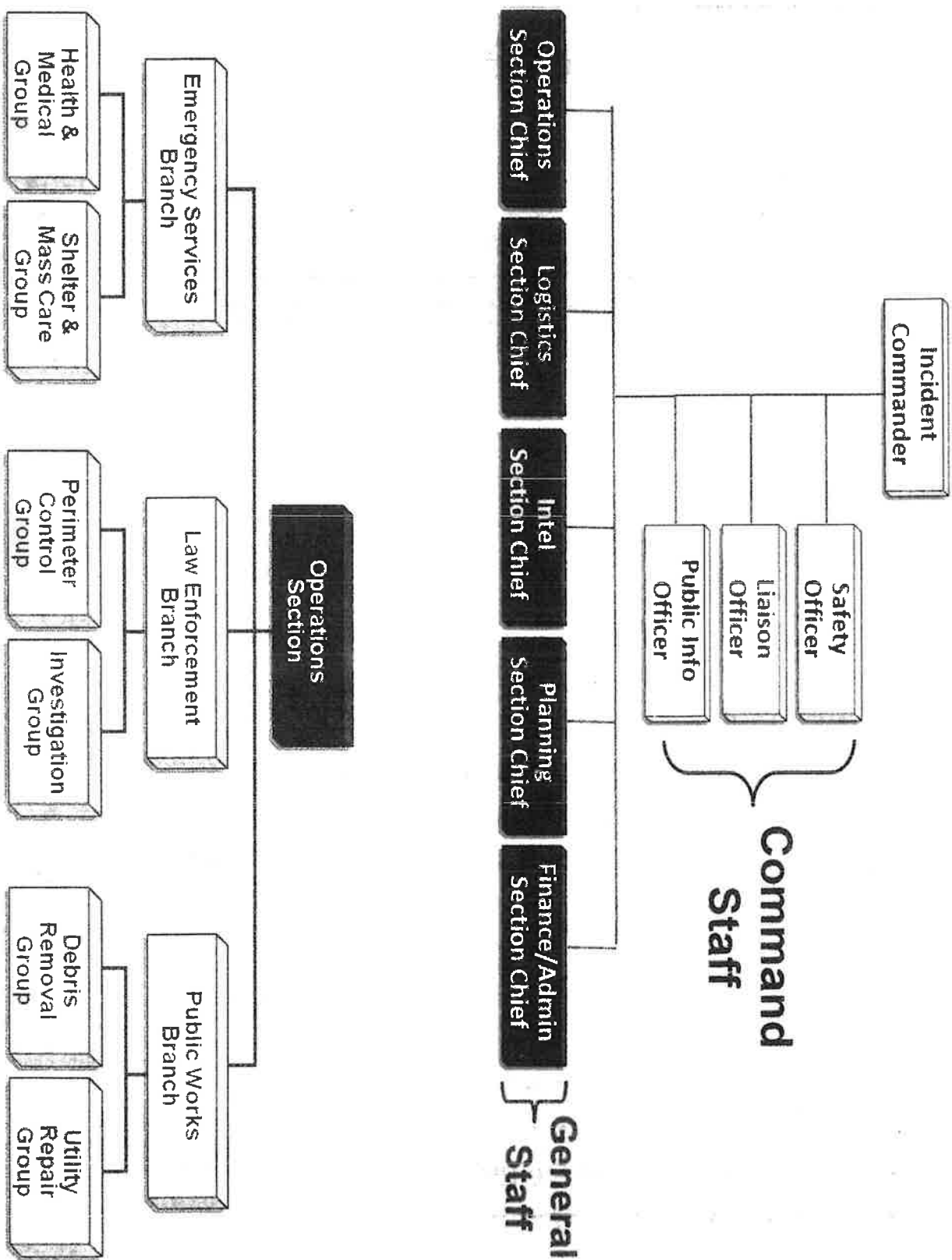
- Basic understanding of the Incident Command System (ICS)
 - Basic organizational principles
 - Incident Typing and Incident Management Teams / Delegation of Authority
 - Identify points of contact and resources in Kittitas County
- Elected officials role in emergency management – optimized to Kittitas County
 - Interoperability and resources in Kittitas County

Previous Council Action: N/A

Analysis: N/A

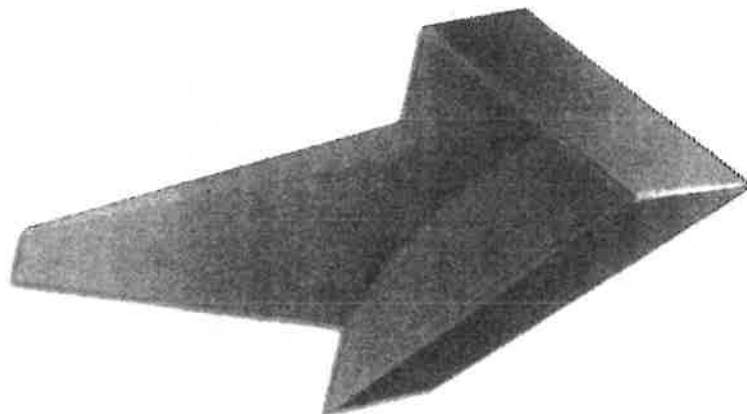
Financial Impact: This training is presented by Deputy Chief Rich Elliott, Kittitas Valley Fire & Rescue (KVFR), providing emergency management services to the City of Ellensburg.

Attachments:
[Incident Command System Handout](#)



INCIDENT COMPLEXITY

TYPE 5



TYPE 1

- A **Strike Team** is comprised of units who all have the same or similar training.

Ex: Special Weapons and Tactics “SWAT”



- A **Task Force** is comprised of units from different backgrounds or disciplines.

Ex: Green River Task Force (police, fire, FBI, public affairs, behavior health specialists)





CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

January 3, 2022

7:00 PM

Council Chambers 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

Pledge of Allegiance

The Pledge of Allegiance was led by Councilmember Goodloe

1. Call to Order and Roll Call

1.A. Oath of Office for Nancy Lillquist, Nancy Goodloe, and Adam Winn

The City Clerk administered Oath of Office to Councilmembers Lillquist, Goodloe and Winn

1.B. Call to Order and Roll Call

Roll Call Present: Rich Elliott, Nancy Goodloe, Nancy Lillquist, David Miller, Bruce Tabb, Adam Winn

Others present in person: City Manager Behrends Cerniwey, City Attorney Weiner, City Clerk Leader, Executive Assistant Gigstead, Finance Director Pascoe, Assistant City Attorney Reiman and approximately four members of the public.

Others present remotely via Zoom: Planning Manager Ayling and approximately two members of the public.

1.C. Elect New Mayor and Mayor Pro Tem

The City Attorney explained the process for nomination of Mayor and Mayor Pro Tempore.

Mayor Tabb opened the floor to nominations for Mayor. Councilmember Goodloe nominated Councilmember Lillquist. With no other nominations, the Mayor closed nominations.

Councilmember Goodloe moved to elect Nancy Lillquist as Mayor by affirmation.

Motion Approved 6-0.

Mayor Lillquist opened the floor for nominations for Mayor Pro Tempore.

Councilmember Tabb nominated Councilmember Goodloe for Mayor Pro Tempore. With no other nominations, the Mayor closed nominations.

Councilmember Elliott moved to elect Nancy Goodloe as Mayor Pro Tempore by affirmation. **Motion Approved 6-0.**

2. Proclamations

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Elliott moved to Amend the Agenda by removing Item 6A. **Motion Approved 6-0.**

Councilmember Elliott moved to Approve the Agenda as amended. **Motion Approved 6-0.**

5. Consent Agenda

5.A. Approve Minutes of the December 20, 2021 Regular Meeting

5.B. Approve Minutes of the December 20, 2021 Study Session

5.C. Approve Minutes of the December 9, 2021 Special Study Session with the Kittitas County Board of Commissioners

5.D. Acknowledge Minutes of Boards and Commissions

5.E. Approve University Way Banner Request for Kittitas County 4-H October 2 - 13, 2022

5.F. Contract Time Extension - Shop Needs Assessment

5.G. Approve January 3, 2022 Voucher Listing

Councilmember Elliott moved to Approve the Consent Agenda as presented. **Motion Approved 6-0.**

6. Petitions, Protests, and Communications

6.A. FISH Update by Peggy Morache
Removed from Agenda

6.B. Board and Commission Applications
Taurino Lozano introduced himself and spoke regarding his interest in serving on the DEI commission.

7. Citizen Comment on Non-agenda Issues

Lee Bates, 1802 N Bluegrass Ln, spoke via virtual appearance regarding the flashing beacon to be installed on Cora St. at the Palouse to Cascades Trail and expressed appreciation for assistance by City Engineering Manager, Derek Mayo.

Teresa Plue, 140 Woodhouse Loop, spoke via virtual appearance regarding Council's previous discussion about closing Pearl Street to vehicles.

8. Business Requiring Public Hearings

8.A. Public Hearing on a Proposed Expansion of the Residential Targeted Area for Multi-family Housing Tax Exemption to the Central Commercial II Zone; and First Reading of Ordinance Amending Chapter 2.30 ECC Multifamily Property Tax Incentives
The Mayor opened the public hearing.

Jamey Ayling, Planning Manager, presented information in the staff report.
There were no questions or comments from the public or Council.

Councilmember Elliott moved to Approve first reading of Ordinance 4885. **Motion Approved 6-0.**

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Second reading and adoption of Ordinances 4883 and 4884 to amend City Code provisions related to City Commissions, Boards and Committees, and Hearing Examiner

The City Attorney reviewed the staff report.

Councilmember Elliott moved to Approve second reading and adoption of Ordinance 4883.

Councilmember Goodloe requested a change to the Ordinance concerning the DEI Commission, under Sections 1.88.010 and 1.88.020.

Councilmember Elliott moved to amend Ordinance 4883 to substitute the language as read by the City Attorney in Section 1.88.010 and deleting Item C in Section 1.88.020.
Motion Approved 6-0.

Councilmember Elliott moved to Approve second reading and adoption of Ordinance 4883 as amended. **Motion Approved 6-0.**

Councilmember Elliott moved to Approve second reading and adoption of Ordinance 4884. **Motion Approved 6-0.**

9.B. Resolution to Temporarily Amend Utility Accounts Collections Process
Jerica Pascoe, Finance Director, presented information in the staff report.
Council asked questions of staff.

Councilmember Elliott moved to Approve adoption of Resolution 2022-01. **Motion Approved 6-0.**

10. Unfinished Business

11. New Business

11.A. City of Ellensburg 2022 Legislative Priorities

Heidi Behrends Cerniwey, City Manager, presented the draft 2022 Council Priorities and provided an amended version to Council at the dais. Staff requested Council adopt the proposed priorities as amended or provide additional changes.

Councilmember Tabb moved to Approve adoption of the City's 2022 Legislative Priorities as presented to Council at the dais. **Motion Approved 6-0.**

12. Miscellaneous

12.A. Manager's Report

The City Manager reviewed the report and gave an update on current snow removal. She explained Councilmember Elliott will provide Incident Command System training for elected officials at the January 18, 2022 study session.

The City Manager asked if Council would like to hold a joint session with the Utility Advisory Committee to review the upcoming broadband study report. Staff will coordinate dates for a meeting.

A Climate Commitment Act review with the Utility Advisory Committee was also discussed. It was recommended it be discussed at a UAC meeting and a synopsis be provided to Council.

12.B. Councilmembers' Reports

- Councilmember Elliott discussed the overlap of meetings on his schedule and requested adjustment during discussion of Council assignments. He would be willing to serve as liaison for the EMS and KITTCOM boards.
- Councilmember Goodloe requested appointment of a council subcommittee to discuss a DEI Commission member issue and requested staff draft a code of conduct for all board and commission members appointed by Council. Councilmembers Miller, Winn and Goodloe will serve on the subcommittee.
- Councilmember Miller would like to move off the Kittitas County Homelessness & Affordable Housing committee when Council discusses the board & committee assignments.
- Councilmember Winn spoke regarding the board & committee assignments.
- Mayor Lillquist spoke about the council application process and potential questions for applicants.

13. Executive Session

14. Adjournment

Meeting adjourned at 8:22 pm

Mayor

ATTEST: _____
City Clerk



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Bid Award - Bid Call 2021-07 for Walnut Street Rectifier and Deep Well Anode Replacement and Relocation.

Submitted by: Darin Yusi Public Works & Utilities

Recommended Action or Motion: Award Bid Call 2021-07 to MESA Products Inc., the lowest responsive and responsible bidder for the Walnut Street rectifier and deep well anode replacement and relocation, and authorize necessary budget adjustments.

Background/Summary: The City's natural gas system has over 40 miles of coated steel main and service lines. These steel pipelines have a cathodic protection system that consists of three deep well anode beds and concurrent rectifiers that cathodically protect those pipelines from corrosion. In February of 2020 we received a full system Corrosion Control Evaluation from Coffman Engineer's with part of that evaluation detailing the expected life of our rectifier's and anode beds. The Walnut Street system was given an expected life of 2-5 years. That system has since been included in the Gas Division's 6-Year Capital Improvement Plan at \$80,000 for 2023.

A new process was implemented to monitor our deep well anodes and resulted in City staff determining the depletion of the anodes taking place at the two year mark. This was discussed with a corrosion consultant and confirmed.

Staff began working with a consultant (Northwest Corrosion) to assist in preparing the bid documents. This project became a high priority as it is a required and crucial part of our corrosion control for our steel pipelines.

Previous Council Action: None

Analysis: Staff went through the formal bid process for the Walnut Street rectifier and deep well anode replacement. One bid was received: MESA Products Inc. submitted a bid for \$158,285.87. Staff has reviewed the bid submittal and

recommends Council award Bid Call 2021-07 to MESA Products Inc. The Utility Advisory Committee has been kept informed on the need for this pending project over that last few months, but we were not able to take this actual award to UAC requesting a recommendation to award to Council, due to the additional time it would take and the need for this project to be completed in a timely manner.

Financial Impact:

This project was slated for 2023 according to the Gas Division's 6-Year Capital Improvement Plan. Staff moved the project into 2022 due to the existing system degradation. Staff is requesting a supplemental budget adjustment of \$158,285.87 to use the reserve account funds specifically designated for capital and maintenance work. There is adequate funds available in this account and this project is an appropriate use of those funds.

Laurie Gigstead

From: Lilly Park <mspark45@gmail.com>
Sent: Monday, January 10, 2022 11:25 AM
To: Katelyn Clavette
Cc: Laurie Gigstead
Subject: [Ext] Resignation, Senior Advisory Commission, 1/10/22

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Hi, Katelyn. Hi, Laurie.

I need to resign.

Despite my best efforts, my day work schedule is not allowing active participation in required meetings.

What do you suggest?

I am about to miss a 3rd meeting , which is not acceptable.

I made the error of assuming meetings would be after work hours, similar to City Council. (They are not.)

Any ideas?

Sincerely,

Lilly Park

PS

I got conditional work agency approval to attend a mid-day meeting (1x per month) but it turns out the Senior meetings are on our court days.

Court literally takes precedence over everything on my caseload.

Due to vaccine mandate we lost 1/3 of our workers on 10/15. This means I now have more work & more cases on court days (due to unexpected staff loss).

I literally am not attending Senior meetings & did not expect to have attendance be an issue. But it is.

I need to resign.

I do not mean to be discourteous or unkind. I now know to check when meetings will occur should I join any other advisory board. I did not think to do this. This is my error.

Apologies. ***Lilly Park

Sent from my iPhone



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Acknowledge Designation of Kathleen Klaniecki, CWU Representative, on the Public Transit Advisory Committee.

Submitted by: Laurie Gigstead City Manager Department

Recommended Action or Motion: Acknowledge designation.

Background/Summary: Ellensburg City Code Section 1.84.020(B) provides that a representative from Central Washington University shall represent the general interests of CWU and be designated by CWU Administration.

Staff received the attached email designating Kathleen Klaniecki as the CWU representative replacing Jason Berthon-Koch on the City's Public Transit Advisory Committee.

Previous Council Action: N/A

Analysis: N/A

Financial Impact: N/A

Attachments:
[CWU Klaniecki Designation](#)

Laurie Gigstead

From: Jason Berthon-Koch <Jason.Berthon-Koch@cwu.edu>
Sent: Monday, January 3, 2022 8:58 AM
To: Laurie Gigstead; Betsy Dunbar
Cc: Kathleen Klaniecki
Subject: [Ext] PTAC

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Laurie,

I have enjoyed my time on this committee, but I feel it is fair to allow other perspectives and thoughts from other people. I am going to be passing the baton to our sustainability coordinator Kathleen Klaniecki. She is a wonderful person who is highly educated and has great perspectives about sustainable transportation. I don't know what the formal process would be, but this is approved by VP Andres Bohman at CWU.

Again, thanks for the past few years, it's been great.

Jason



Jason Berthon-Koch
Chief of Police
University Police and Public Safety
(O): 509-963-2959
400 E. University Way
Ellensburg, WA 98926
Jason.Berthon-Koch@cwu.edu



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: 2022 City-County Library Services Agreement

Submitted by: Josephine Camarillo Library

Recommended Action or Motion: Council is requested to authorize the Mayor to sign the 2022 City-County Library Services Agreement and approve necessary budget adjustments.

Background/Summary: The annual City-County Library Services Agreement for 2022 has been approved by the Kittitas County Commissioners. On November 4, 2021, the Kittitas County Regional Library Advisory Board, consisting of the Ellensburg, Kittitas, Roslyn and Cle Elum City Libraries, presented to the County Commissioners, their request for annual funding for library services. The Ellensburg Public Library requested \$111,000 from the County for the year 2022 to help with costs in serving county residents in unincorporated areas. The County has agreed to pay \$111,000 for contract services with the Ellensburg Public Library to provide library services. This is the same amount of funding that was provided in 2021.

Previous Council Action: Council approved the 2021 City-County Services Agreement on January 4, 2021.

Analysis: Library usage from county residents comprise of at least 31% of our current cardholders. Typically during our annual summer reading program, 34% of youth participants are county residents.

Financial Impact: The \$111,000 in County funding will help cover additional costs to provide materials and services to county residents. The amount of \$111,000 was included in the 2022 budget.

Attachments:
[2022 City-County Library Services Agreement](#)

CITY-COUNTY LIBRARY SERVICES AGREEMENT CITY OF ELLENSBURG

THIS AGREEMENT is entered into on this 21st day of December 2021 between the City of Ellensburg ("City") and Kittitas County ("County"), whereby the City, in return for stated consideration, agrees to provide library services to residents of the County.

WHEREAS, the Ellensburg City Council desires to make available to all County Citizens the materials of the Ellensburg Public Library, upon certain terms and conditions; and

WHEREAS, the County desires to contract for library services from the Ellensburg Public Library for all its residents, and is willing to provide payments from its current revenues to assist in obtaining and reducing the costs of such services for its residents; Now, Therefore,

The parties AGREE as follows:

1. Services. The usual public library services provided by the Ellensburg Public Library will be provided to all residents of the County who come to the library to use its facilities in accordance with its rules, regulations, operating policies and procedures. This includes the ability to borrow or check out library materials for persons who reside in the unincorporated areas of the County.
2. Compensation. Kittitas County shall pay directly to the City the sum of \$111,000.00 as a subsidy to the City for Library services provided annually to unincorporated County residents from January 1 through December 31. Payment shall be made on a quarterly basis on the last day of March, June, September and December. Payments shall be made at such times as to allow their receipt and deposit before the last business day of the month due.

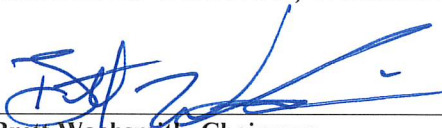
County residents who reside in an unincorporated area of the County may obtain a library card from the City, allowing them to borrow or check out library materials at the City of Ellensburg Public Library.

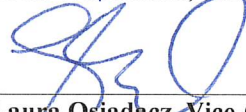
3. Records. The following statistics shall be compiled and maintained by the Ellensburg Public Library and reported to the Kittitas County Board of Commissioners annually:
 - (a) The number of individuals receiving library cards;
 - (b) Statistics on library materials circulation comparative to the previous year's circulation statistics; and

- (c) Comparative statistics reflecting the services received by residents of unincorporated Kittitas County to the total services provided by the Library.
4. Amendments. Any amendment to this agreement shall be in writing and shall be only as specifically authorized by the Kittitas County Board of County Commissioners and the Ellensburg City Council.
5. Duration of Agreement. This agreement shall take effect January 1, 2022, and shall continue in effect for a period of one year until December 31, 2022; SUBJECT, HOWEVER, to the County's right to cancel or terminate the agreement, without penalty or obligation by the County for further payment, at any time for any reason during said period on a prorated basis and to recover as refund from the City of Ellensburg any prepayment made by the County for remaining unused portions of the County's quarterly payment, upon Thirty (30) Days written notice by the County to the City of Ellensburg, sent certified mail, return receipt requested.

DATED this 21st day of December 2021.

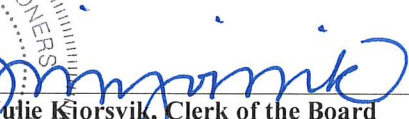
**BOARD OF COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman


Laura Osiadacz, Vice-Chairman


Cory Wright, Commissioner

ATTEST:


Julie K. Jorsvik, Clerk of the Board

Approved as to form:

Kittitas County Prosecuting Attorney

CITY OF ELLENSBURG

Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Bid Award of Bid Call 2021-05 5th Avenue and Railroad Avenue Signalization

Submitted by: Hunter Slyfield Public Works & Utilities

Recommended Action or Motion: Award bid call 2021-05, to Neppel Electrical & Controls LLC in the amount of \$476,608.75, the lowest responsive and responsible bidder, and approve the necessary budget adjustments.

Background/Summary: Bids were received on Wednesday December 22, 2021 for the above-mentioned project. Neppel Electrical & Controls LLC was the lowest responsive and responsible bidder in the amount of \$476,608.75. Council is being requested to award the bid to Neppel Electrical & Controls LLC.

The project will install a traffic signal at the intersection of 5th Avenue and Railroad Avenue. It will be a six phase signal, with phases dedicated to each through movement and north/south turning movements. The traffic signal will also include radar/video vehicle and bicycle detection, emergency vehicle detection and preemption, pedestrian push buttons and displays, and will be connected to the City's existing traffic signal management system.

The City of Ellensburg was successful in securing partial funding for the project through a 2020 Distressed County Sales and Use Tax Infrastructure Improvement Program grant.

The project was bid with one bid schedule:

- Schedule "A": 5th Avenue and Railroad Avenue Signalization. This schedule includes all work needed to construct the traffic signal system at the intersection of 5th Avenue and Railroad Avenue.

TO Engineers designed and prepared bid specifications for this project, Bid Call #2021-05. TO Engineers has provided the attached recommendation to award the bid to the lowest

responsive and responsible bidder. City staff will provide administration for the above schedule of work associated with this bid call.

Previous Council Action: At its October 5, 2020 Regular Council meeting, Council authorized the City Manager to execute the 'Cost Plus Fixed Fee' contract with TO Engineers in the amount of \$45,500 to perform professional engineering design services for the improvements.

Analysis: The project was advertised and bids were received as follows:

Neppel Electrical & Controls LLC: \$476,608.75

Transportation Systems Inc. \$579,021.00

Colvico Inc.: \$632,816.00

Engineer's Estimate: \$441,487.88

The low bid submitted by Neppel Electrical & Controls LLC is above the engineer's estimate.

Financial Impact: The bid portion of the project is estimated to cost \$476,608.75, which exceeds the 2021 budgeted amount of \$460,000. Approximately \$205,300 will be funded by the Distressed County Sales and Use Tax grant award with the remaining construction costs funded by Traffic Impact Fees. A budget amendment will be required to carry the funds forward to 2022 as well as increase the 2022 Traffic Impact Fee Fund by approximately \$56,168 to cover additional construction costs.

Attachments:
[T-O Engineers Bid Acceptance Recommendation](#)



T·O ENGINEERS

January 3, 2022

Hunter Slyfield
Public Works & Utilities | Civil Engineer
City of Ellensburg
slyfield@ci.ellensburg.wa.us

RE: 5th Avenue & Railroad Avenue Traffic Signal Design Project: Recommendation of Award

Mr. Slyfield,

As you are aware, sealed bids were opened on December 22, 2021 for the 5th Avenue & Railroad Avenue Traffic Signal Design. Neppel Electrical & Controls, LLC, Colvico Inc., and Transportation Systems Inc., were the respondents with a low bid submittal of **\$476,608.75** from Neppel Electrical & Controls, LLC.. We acknowledge the Neppel Electrical & Controls, LLC estimate surpasses the engineers estimate for the project.

Construction indexes have not yet caught up with the post-covid market, so it was difficult to anticipate increased material costs due to the inflated economy. However, through review of other recent signal bids, T-O has seen bid prices increase by 20 to 25-percent on general materials. Signal/electrical equipment was the largest difference between the engineers estimate and bid, with an increase that falls within this range. Labor mark-ups were another impact item given shortage of labor.

Despite material/cost escalation, we recommend moving forward with awarding Neppel Electrical & Controls, LLC the 5th Avenue & Railroad Avenue project. While it is true that material costs may normalize with labor issues addressed over time, indicators suggest this market will persist indefinitely. This means contractor/labor shortages and competitive material pricing may be a “new norm” which may persist for several years. Thus, given there is no promise of pricing returning to pre-COVID “norms” anytime soon, T-O does recommend bid acceptance unless the City wants to delay construction another year.

Please contact me with questions.

William (Bill) White

T-O Engineers
Regional Transportation Lead
bwhite@to-engineers.com
509.742.0696



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Resolution 2022-02 – Alder Street tree removal located at Alder St and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail Project

Submitted by: Josh Mattson Public Works & Utilities

Recommended Action or Motion: Adopt the attached resolution to authorize the Public Works and Utilities Dept. to remove the listed street trees.

Background/Summary: The Alder Street and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail Project will install the missing link of the Palouse to Cascades (PTC) Reconnect Trail between the PTC Trailhead at the Kittitas County Event Center on Alder Street and the current Reconnect Trail termination at the intersection of Alder Street and 14th Ave. A new traffic signal will also be installed at the Alder Street and Dean Nicholson Boulevard /14th Ave intersection.

Existing curbs will be relocated and ten trees within the project area primarily on the west side of Alder Street will be removed to make room for the new wider trail and traffic signal. The trees are three (3) Honey Locusts, five (5) Little Leaf Lindens, one (1) Red Maple, and one (1) Austrian Pine.

Tree Condition: The trees range in condition from fair to good. The pine tree is in fair condition but has been trimmed heavily due to conflicts with overhead power and communication lines in the crown. The red maple is in good condition. The remaining trees are also in fair condition but have pruning wounds on the main stem and stunted growth due to limited soil volume for their roots.

City Infrastructure damage: Moderate. Several walk panels and sections of curb and gutter are cracked and lifted near the trees. The Street Department has ground down and installed asphalt skin patches to temporarily remove multiple tripping hazards from heaving due to root zone growth.

Tree Maintenance Activity by the City: All of the trees except the red maple have had some street clearance or overhead utility clearance trimming.

Species suitability to the location: Austrian Pine are not on the approved street tree list. All other trees are on the approved street tree list.

Private damage claims processed by the City: None known.

Previous Council Action: At its December 21, 2020 Regular Council Meeting, Council adopted Resolution 2020-38 amending the Six-Year Transportation Improvement Plan (STIP) for 2021-2026 showing the Alder St and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail project with secured funding. Council also authorized the Mayor and staff to execute any and all necessary grant paperwork associated with this project.

At its April 5, 2021 Regular Council Meeting, Council authorized the City Manager to execute the 'Cost Plus Fixed Fee' contract with SCJ Alliance to perform preliminary engineering for the Alder St and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail Project.

Analysis: Removal of the trees is appropriate due to the proposed street improvements and signal installation project. A total of 14 replacement street trees are planned to be installed with the project.

Financial Impact: The tree removal will be funded through the budgeted Alder St and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail project.

Attachments:

[Alder St - Resolution 2022-02 Tree Removal Graphics](#)
[Resolution 2022-02 - PWU Dept Alder Street Tree Removal](#)

Alder Street Improvements – Tree Removal Request

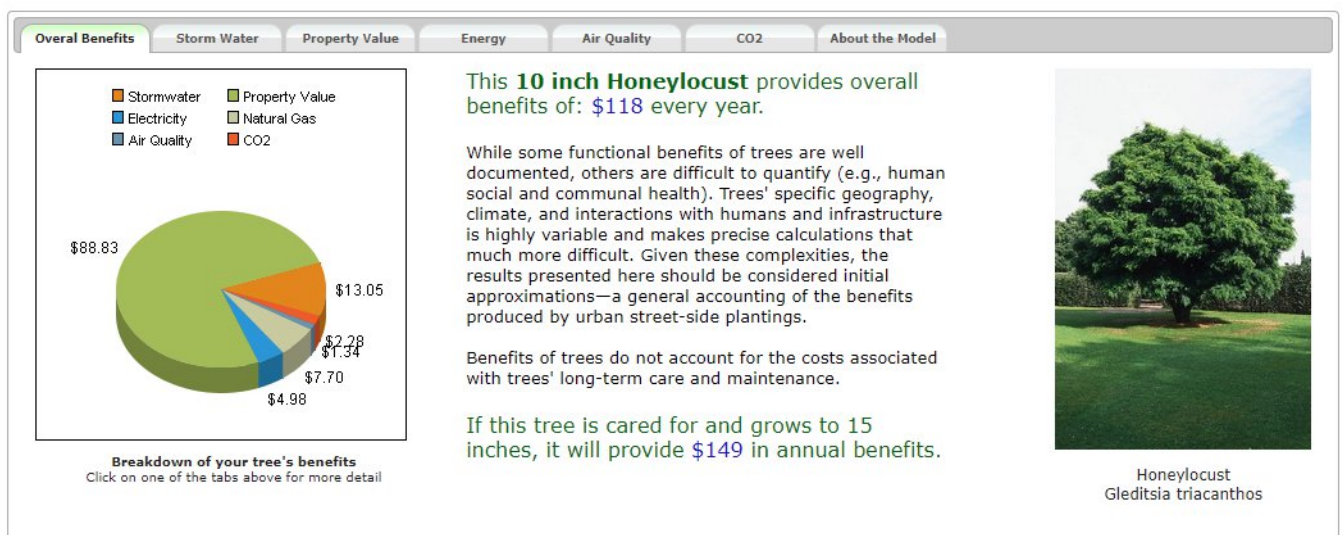
1013 E. University Way



Three (3) Honey Locusts on the west frontage of N. Alder St.

National Tree Benefit Calculator

Beta



N. Alder St. – north of 11th Ave



Five (5) Little Leaf Linden on the west frontage of N. Alder St.

National Tree Benefit Calculator

Beta



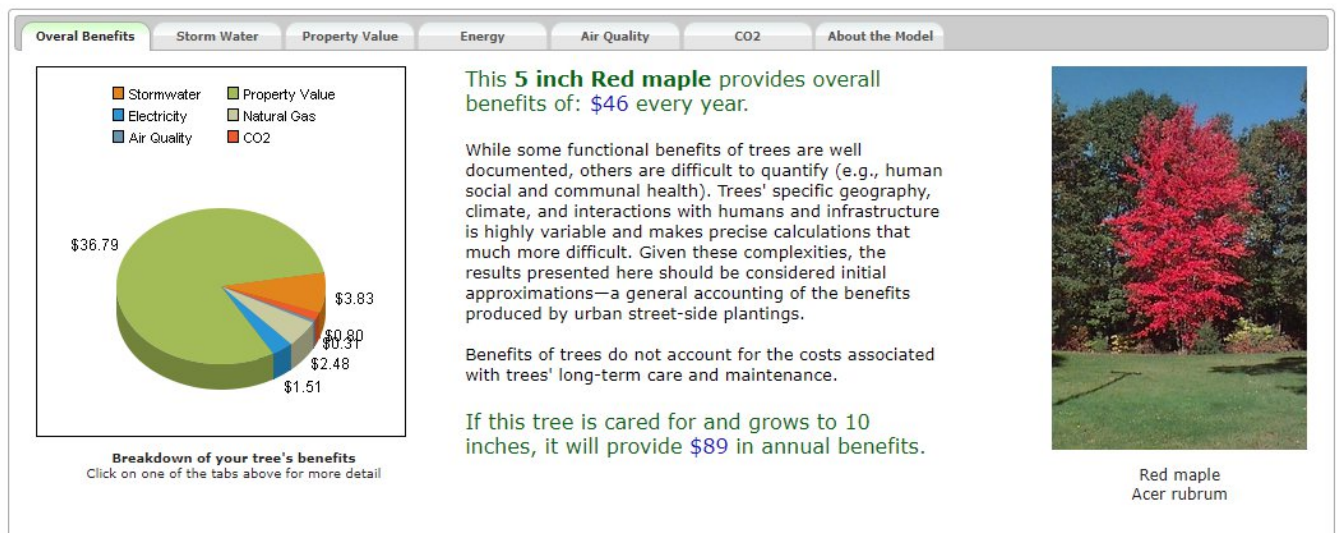
N. Alder St. – south of Dean Nicholson Blvd.



One (1) Red Maple ‘Red Sunset’ on the west frontage of N. Alder St.

National Tree Benefit Calculator

Beta



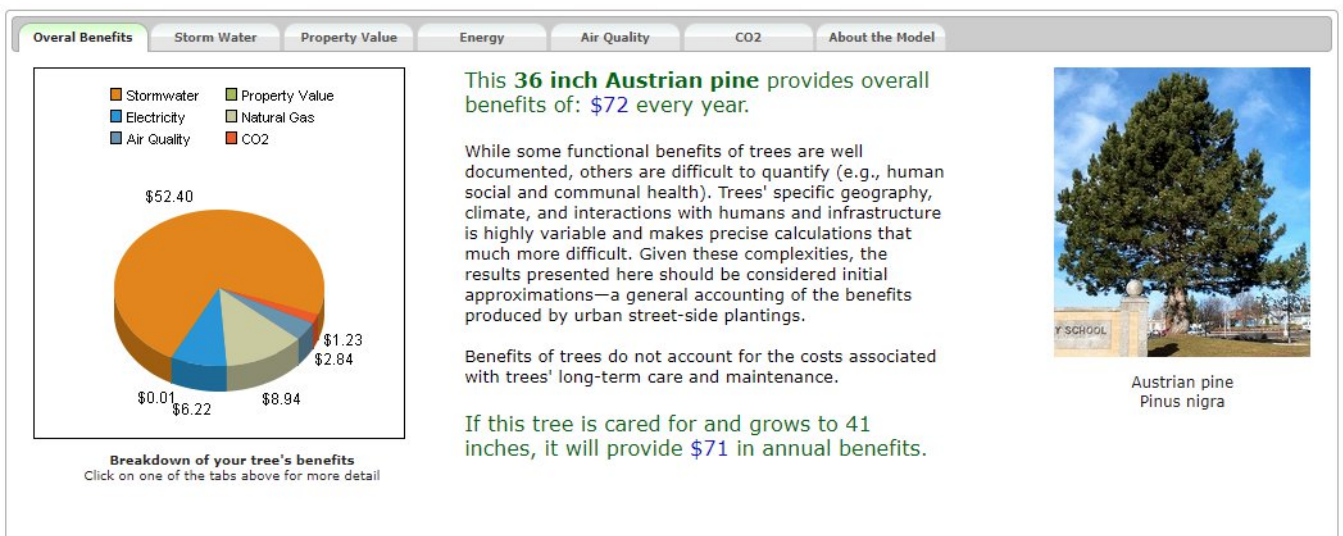
14th Ave. – east of N. Alder St.



One (1) Austrian Pine on the south frontage of 14th Ave.

National Tree Benefit Calculator

Beta



RESOLUTION NO. 2022-02

A RESOLUTION authorizing Public Works and Utilities to remove ten street trees located on N. Alder Street and E. 14th Avenue, between University Way and 14th Avenue

WHEREAS, ECC 4.36.380 requires that any person, firm or corporation may apply for the removal of street trees, subject to city council approval, under such conditions and requirements as set forth in the Ellensburg City Code;

WHEREAS, Public Works and Utilities has requested permission to remove ten street trees due to work planned for the Alder St and 14th Ave/Dean Nicholson Blvd Signalization and Palouse to Cascades Reconnect Trail Projects;

WHEREAS, the City Stormwater and Street Tree Utility Program Manager has reviewed the condition of the trees and the proposed replanting of the trees, and recommends the City Council authorize removal of the trees;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ellensburg, Washington, as follows:

Section 1. Public Works and Utilities is authorized to remove ten street trees located on N. Alder Street and E. 14th Avenue. Approval is conditioned upon Public Works and Utilities first receiving a Street Tree Permit from the City of Ellensburg Public Works & Utilities Department for removal of the trees at the City of Ellensburg's expense, including removal of the stumps, and replanting ten replacement trees from the City's Street Tree List in the City right of way in an approved location or pay \$3,500 into the city's tree fund (the cost of ten (10) 1½" diameter replacement trees), within one year.

Section 2. Removal of the stumps shall be done within 30 days of the removal of the trees.

ADOPTED by the City Council of the City of Ellensburg this January 18, 2022.

MAYOR

CITY CLERK



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Contract Time Extension - Anderson Road Sewer Extension (Amendment #1)

Submitted by: Derek Mayo Public Works & Utilities

Recommended Action or Motion: Staff is requesting Council authorize the City Manager to sign contract Amendment No. 1 with Century West Engineering Corporation for the Anderson Road Sewer Extension Design for a no cost time extension, extending the expiration of the existing agreement to Dec. 31, 2022.

Background/Summary: The 2021 Sewer Budget contains funding for the design and construction of a sewer trunk main extension on Umptanum Road and Anderson Road.

Previous Council Action: Council approved the original contract with Century West at their Oct. 19th, 2020 Council meeting.

Analysis: Design for the project is near 75% complete, with the design and permitting phase anticipated to be completed early summer 2022, when the project will be advertised for bids. Construction is anticipated to begin this summer.

Financial Impact: No financial impact. Amendment is a time extension to the contract only.

Attachments:

[Anderson Rd Sewer Ext Amendment 1](#)

AMENDMENT NO. 1
Date: January 6, 2022



Under the terms and conditions established by the Agreement For Professional Services Between **The City of Ellensburg** And **Century West Engineering Corporation**, dated October 20, 2020, the Agreement is amended as follows:

Project #: 35000.004.01

Project Name: Anderson Road Sewer Extension Project

Amendment: **3. Time of Performance.** The duration of the Agreement shall be extended from December 31, 2021 to December 31, 2022.

All other terms and conditions remain unchanged.

City of Ellensburg

By: _____

Title: _____

Date: _____

Century West Engineering Corporation

By: _____

Title: Vice-President

Date: _____

VOUCHER APPROVAL

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED, OR THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ELLENSBURG, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Jenna Parise 1/10/22
AUDITING OFFICER DATE

CLAIMS VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER HAVE BEEN RECORDED ON THE ATTACHED LISTING, WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS **18TH DAY OF JANUARY 2022**. THE COUNCIL, BY A VOTE, HAS APPROVED FOR PAYMENT THE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS:

Claims Fund				Total Amounts
Check #'s	155950	TO	156089	\$ 1,203,637.95
EFT #'s	5251	TO	5267	\$ 208,529.63

Payroll Fund				Total Amounts
Check #'s	95432	TO	95435	\$ 9,084.28
Direct Deposits	65659	TO	65866	\$ 400,457.51

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

ATTEST: _____
CITY CLERK



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Board and Commission Applications

Submitted by: Laurie Gigstead City Manager Department

Recommended Action or Motion: Conduct introductions and consider Applications for Appointment

Background/Summary: Seven people have recently applied to serve on the Diversity, Equity and Inclusion Commission. As directed by Council, applications are presented to Council for consideration. The attached chart shows the current vacancies and applicants. Copies of the Applications for Appointment are included with the agenda report.

Previous Council Action: Taurino Lozano introduced himself and spoke regarding his interest in serving on the Diversity, Equity and Inclusion Commission at the January 3, 2022 Council meeting. Six additional applications were received and the applicants have been invited to tonight's meeting for introductions.

Analysis: There is currently one vacancy on the Diversity, Equity and Inclusion Commission.

Financial Impact: N/A

Attachments:

[B and C Agenda Report Chart 1-18-22](#)
[DEI Applications for Appointment](#)

Boards and Commissions	Affordable Housing Commission	Arts Commission	Civil Service Commission	Diversity, Equity & Inclusion Commission	Ellensburg Business Development Authority Board	Environmental Commission	Landmarks and Design Commission	Library Board	Lodging Tax Advisory Committee	Parks and Recreation Commission	Planning Commission	Public Transit Advisory Committee	Senior Citizens Advisory Commission	Utility Advisory Committee
MEMBERS	7	7	3	7	9	7	7	7	7	7	7	7	7	7
Residency Requirements	Y	N	Y	Y	N	Y	Y	Y	N	Y	Y	N	N	Y
Current Members within City Limits	6	2	3	5	4	6	6	5	3	5	7	7	3	7
Current Members Outside City Limits	1	5	0	1	4	0	1	2	3	2	0	0	3	0
Current Members Outside but in UGA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VACANCIES	0	0	0	1	1	1	0	0	1	0	0	0	1	0
APPLICANTS														
Taurino Lozano				1 st										
Mayra Colazo				1 st										
Teresa Francis Divine				1 st										
Laci Harrison				1 st										
Simran Kaur	3 rd			1 st	2 nd									
Alex Mandujano	2 nd			1 st		3 rd								
Kasey Ross	3 rd		2 nd	1 st										

Laurie Gigstead

From: noreply@civicplus.com
Sent: Tuesday, January 4, 2022 6:49 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a meeting for the board or commission you are applying to? No

Name of Applicant: Mayra Colazo

Address

Mailing Address (If Different) *Field not completed.*

City Ellensburg

State Wa

Zip 98926

Email Address

Phone Number

Length of Residence in Ellensburg 18 years

Do you live within the city limits? Yes

If applying for the Sr. Citizens' Advisory Board, are No

you at least 55 years of age?

Occupation Status and Background:

Executive Director for non-profit organization that provides services to Individuals with all types of disabilities. I come from low income family so I know the struggles of living paycheck to paycheck. Am also Hispanic and I understand the barriers and discrimination that we face in our community.

Organization Affiliations:

Executive Director, Central Washington Disability Resources

Why are you seeking appointment?

Want to utilize my skills and knowledge to give back to my community.

Will you be able to attend meetings regularly if appointed?

Yes

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions

Field not completed.

Boards & Commissions

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Laurie Gigstead

From: noreply@civicplus.com
Sent: Wednesday, January 12, 2022 7:45 AM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a meeting for the board or commission you are applying to? No

Name of Applicant: Teresa Francis Divine

Address

Mailing Address (If Different) *Field not completed.*

City Ellensburg

State WA

Zip 98926

Email Address

Phone Number

Length of Residence in Ellensburg 15 years

Do you live within the city limits? Yes

If applying for the Sr. Citizens' Advisory Board, are *Field not completed.*

you at least 55 years of age?

Occupation Status and Background:

Professor in the Department of Law and Justice at Central Washington University

Organization Affiliations:

I am on many diversity committees at CWU

Why are you seeking appointment?

I am Black woman who lives and works in this community. I have volunteered in this community. I believe in the safety and well being for all of our residents. Especially our young people who are Gay/ trans and persons of color.

Will you be able to attend meetings regularly if appointed?

Yes

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions

Field not completed.

Boards & Commissions

Field not completed.

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Laurie Gigstead

From: noreply@civicplus.com
Sent: Tuesday, January 4, 2022 2:17 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a meeting for the board or commission you are applying to? Yes

Name of Applicant: Laci Harrison

Address

Mailing Address (If Different)

City Ellensburg

State WA

Zip 98926

Email Address

Phone Number

Length of Residence in Ellensburg 35 years

Do you live within the city limits? Yes

If applying for the Sr. Citizens' Advisory Board, are No

you at least 55 years of age?

Occupation Status and Background:

I'm currently employed in the hay industry. I take great joy in supporting folks who don't have the same privileges I do. Especially locally. I've worked for various locally owned small businesses in the past and I grew up here. The progress has been good but can definitely get better.

Organization Affiliations:

Parks and Recreation commission, city of Ellensburg.

Why are you seeking appointment?

The city of Ellensburg and our community have a responsibility to our minority groups to reverse and correct systems of oppression that exist in our government and community. Identifying those systems and working to either make them inclusive or dismantle them to improve the lives of marginalized people in our community is what I'd like to do with the commission. I expect to work with the commission from my parks and rec appointment as well and it seems like a seamless overlap if I sat on both commissions. If the rules allow for a person to be on more than one commission/board.

Will you be able to attend meetings regularly if appointed?

Yes

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions

Field not completed.

Boards & Commissions

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Laurie Gigstead

From: noreply@civicplus.com
Sent: Saturday, January 8, 2022 7:19 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a meeting for the board or commission you are applying to? No

Name of Applicant: Simran Kaur

Address

Mailing Address (If Different) *Field not completed.*

City Ellensburg

State WA

Zip 98032

Email Address

Phone Number

Length of Residence in Ellensburg 3 years

Do you live within the city limits? Yes

If applying for the Sr. Citizens' Advisory Board, are No

you at least 55 years of age?

Occupation Status and Background:	Current business administration senior with a specialization in marketing attending CWU, I am currently unemployed
-----------------------------------	--

Organization Affiliations:	Ellensburg Farmers market
----------------------------	---------------------------

Why are you seeking appointment?	Looking for volunteer opportunities
----------------------------------	-------------------------------------

Will you be able to attend meetings regularly if appointed?	Yes
---	-----

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions	Ellensburg Business Development Authority
----------------------	---

Boards & Commissions	Arts Commission
----------------------	-----------------

Email not displaying correctly? [View it in your browser.](#)

Laurie Gigstead

From: noreply@civicplus.com
Sent: Monday, December 20, 2021 12:47 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a
meeting for the board or
commission you are
applying to? No

Name of Applicant: Taurino Lozano

Address

Mailing Address (If
Different) *Field not completed.*

City Ellensburg

State WA

Zip 98926

Email Address

Phone Number

Length of Residence in
Ellensburg 6 years

Do you live within the city
limits? Yes

If applying for the Sr.
Citizens' Advisory Board, are *Field not completed.*

you at least 55 years of age?

Occupation Status and Background:

I have lived in Ellensburg since 2015. Currently, I am a full-time Central Washington University student. I am majoring in Elementary Education with a minor in Special Education. Before becoming a full-time student at CWU, I worked for the Early Head Start and Head Start program in Ellensburg for over 5 years.

Organization Affiliations:

My current affiliations are Central Washington University and Youth Services. I volunteer for Youth Service as a mentor for kids. I have been volunteering for the Mentor Program since March 2021.

Why are you seeking appointment?

I want to join the diversity, equity, and inclusion commission because Ellensburg is my home, and I would like to live in a community that is welcoming to all people.

Will you be able to attend meetings regularly if appointed?

Yes

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions

Field not completed.

Boards & Commissions

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Laurie Gigstead

From: noreply@civicplus.com
Sent: Monday, January 3, 2022 10:13 AM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a meeting for the board or commission you are applying to? No

Name of Applicant: Alex Mandujano

Address

Mailing Address (If Different) *Field not completed.*

City Ellensburg

State WA

Zip 98926

Email Address

Phone Number

Length of Residence in Ellensburg 28 years

Do you live within the city limits? Yes

If applying for the Sr. Citizens' Advisory Board, are

you at least 55 years of age?

Occupation Status and Background:

Currently operate a safety consulting business, previously an L&I safety inspector, and a science technician before that.

Organization Affiliations:

APOYO food bank (Ellensburg), ESL/Spanish community volunteer, pre-pandemic, at the public library now conducting meetings out of APOYO's building, on CWU campus. Affiliated with La Casa Hogar of Yakima, assisting future U.S citizens with test preparations.

Why are you seeking appointment?

Upon my arrival to Ellensburg, in 1992, the minority population was small, as we all know now, that has changed to where minorities are now a visible part of our community and with it, comes change that requires representation and education for all in order to create harmony.

Will you be able to attend meetings regularly if appointed?

Yes

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions

Affordable Housing Commission

Boards & Commissions

Environmental Commission

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Laurie Gigstead

From: noreply@civicplus.com
Sent: Wednesday, January 5, 2022 8:29 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment

Application for Appointment
For volunteering to serve on a Board or Commission

Boards & Commissions Diversity, Equity, and Inclusion

Have you attended a meeting for the board or commission you are applying to? No

Name of Applicant: Kasey Ross

Address

Mailing Address (If Different) *Field not completed.*

City Ellensburg

State Washington

Zip 98926

Email Address

Phone Number

Length of Residence in Ellensburg 3 years

Do you live within the city limits? Yes

If applying for the Sr. Citizens' Advisory Board, are No

you at least 55 years of age?

Occupation Status and Background:

I am currently a part of Central Washington University as a student. As a trans woman, I believe that my unique perspective would be of great assistance to the Diversity, Equity, and Inclusion committee.

Organization Affiliations:

I am currently not a part of any organization.

Why are you seeking appointment?

I am seeking appointment as part of my civic duty, and also to help in my development as a future public official / aid to a future public official.

Will you be able to attend meetings regularly if appointed?

Yes

If your first choice, as listed above, is not available, which other boards or commissions would you be interested in serving on?

Boards & Commissions

Civil Service Commission

Boards & Commissions

Affordable Housing Commission

Email not displaying correctly? [View it in your browser.](#)



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: City Council Position 7 Applications and Introductions

Submitted by: Heidi Behrends Cerniwey City Manager Department

Recommended Action or Motion: Conduct initial introductions of the applicants for consideration of appointment.

Background/Summary: With the resignation of Councilmember Tristen Lamb from Council Position 7, the Ellensburg City Council must appoint a City resident to complete the term which expires on December 31, 2023.

Previous Council Action: Staff advertised the vacancy on the City's website, social media, and in the Daily Record. Qualifications include being a registered voter of the City of Ellensburg and a resident of the City for at least one year prior to the appointment.

Thirteen (13) applications were received prior to the January 7, 2022 deadline, but two withdrew for a total of eleven (11) applicants. The applicants have been invited to attend the January 18, 2022 regular City Council meeting for introductions. Copies of the applications and interview questions are attached. A special meeting has been scheduled for Monday, January 24, 2022 at 6:00 p.m. to conduct scheduled interviews of applicants. Candidates have been asked to submit a written response to one question by January 19, 2022. Interview questions have been provided to applicants in advance.

Applicants for City Council Position 7 are as follows:

- Sarah Beauchamp
- James Choe
- David Hartless
- Jean Marie Linhart
- Jennifer Lubanski
- Monica Miller
- David Pena-Alfaro

- Adriana Rios
- Jeffrey St. John
- Joshua D. Thompson
- Darren Wright

Analysis: N/A

Financial Impact: N/A

Attachments:

[Council Applications for Appointment](#)

[2022 City Council Candidate Appointment Process Overview and Questions](#)

Laurie Gigstead

From: noreply@civicplus.com
Sent: Friday, January 7, 2022 3:01 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Sarah Beauchamp
Address:	1111 N Cora St Unit A
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	4253447173
Email Address:	eburgmule1@gmail.com
Length of Residence in Ellensburg:	4 years
Background you bring to this position:	Downtown Ellensburg Business Owner Ellensburg Downtown Association Committee Member
Please list any organizations you are affiliated with:	Ellensburg Downtown Association The Mule Cocktail Bar
Why are you seeking this appointment?	To bring equality and opportunity to the Kittitas Community. Bridge the gap between the College, Downtown Businesses, and the community.
Will you be able to attend meetings regularly if appointed?	Yes
Please attach a current resume or list of related experience.	Sarah Beauchamp Resume (4).pdf

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature	Sarah M. Beauchamp
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Date	1/7/2022
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Sarah Beauchamp

BUSINESS OWNER

- 📍 119 E 4th AVE
Ellensburg, WA 98926
- ✉ eburgmule1@gmail.com
- 💻 www.themulecocktailbar.com
- ☎ 425-344-7173

EDUCATION

Everett Community College
Associates of Art and Science
Degree

SKILLS

Leadership

● ● ● ● ● ● ● ●

Project Management

● ● ● ● ● ● ● ●

Problem Solving

● ● ● ● ● ● ● ●

Communication

● ● ● ● ● ● ● ●

OBJECTIVE

As a Business Owner with 25 years' experience in the Business Hospitality and Service Industry and nearly 4 years serving the Ellensburg and Kittitas Community, I am delighted to be submitting my resume and application today to the City of Ellensburg, WA Government for the City Council Position 7.

WORK EXPERIENCE

BUSINESS OWNER

The Mule Cocktail Bar

2017 - Present

- Create business plans, arrange financials, hire staff, review sales, oversee daily activities, and identify new business opportunities.
- Lead and direct team members on effective methods, operations, and procedures
- Carefully interview, select, and train new employees
- Organize special events in the restaurant, including private parties, public events, and community partnership events
- Develop annual food and beverage marketing plan and strict budget to maximize profits
- Calculate appropriate food and beverage inventory and maintain close relationships with suppliers
- Promote a positive atmosphere and continue to go above and beyond to guarantee each customer receives exceptional service
- Meet and greet all customers and encourage feedback that is used to instill positive change

COMMUNITY INVOLVEMENT

- Ellensburg Downtown Association Equity Committee Member
- 2019 and 2021 Official Sponsor of Ellensburg Downtown Associations Girl's Night Out Events
- Donated meals during pandemic to Ellensburg Police Department, Fire Department, State Patrol, Emergency Staff at KVH
- Awarded 2020 'Best New Business'
- Work with Ellensburg Downtown Association on Hometown Holidays and promotional committee on community events
- Advocate for the LGBTQ+ Community including Helen House and CWU/Ellensburg Pride

Laurie Gigstead

From: noreply@civicplus.com
Sent: Friday, January 7, 2022 8:01 AM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	James Choe
Address:	909 E Manitoba Ave
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	2063038845
Email Address:	semajrd@gmail.com
Length of Residence in Ellensburg:	3 years
Background you bring to this position:	Healthcare
Please list any organizations you are affiliated with:	Previous work with Community Health of Central Washington and board member for Kittitas County Health Network.
Why are you seeking this appointment?	I am seeking this appointment to make a difference in the community.
Will you be able to attend meetings regularly if appointed?	Yes
Please attach a current resume or list of related experience.	James.Choe CV.doc

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature	James Choe
Date	1/7/2022

Email not displaying correctly? [View it in your browser.](#)

James Choe
909 E Manitoba Ave
Ellensburg, WA 98926
206-303-8845
semajrd@gmail.com

EDUCATION

Saint Joseph's College of Maine, Standish, ME
Masters in Health Administration

May 2013

Saint Matthew's University School of Medicine, Grand Cayman, Cayman Islands
Doctor of Medicine

August 2007

Baylor University, Waco, TX
Bachelor of Arts, Biochemistry

May 2003

PROFESSIONAL EXPERIENCE

CHCW, Ellensburg, WA

January 2019-May 2021

Regional Health Services Manager

- Oversee and direct day-to-day clinic operations across multiple disciplines, departments and/or locations ensuring they are conducted in accordance with the policies and procedures established by CHCW.
- Work with managers to develop operational budgets and reports annual business/budget planning needs for each fiscal year. Monitors the purchase and usage of supplies and equipment from CHCW approved vendors and investigates alternative purchasing sources.
- Work collaboratively with Chief Operations Officer, Chief Quality Officer and Chief Medical Officer in the development and management of institutional policy/procedure, clinic protocols and procedures, and reviewing/updating them on an annual basis.
- Assess the overall operations of the clinic on a continual basis and assists the department managers, supervisors, and leads, in identifying problem areas and need for improvement, training, and/or retraining while involving COO, Site Director and others when applicable.
- Assist Risk and Compliance Manager with implementing and monitoring Employee Health, OSHA, HIPAA, and Health and Safety programs per corporate policy.
- Create an environment where employee engagement and feedback facilitate positive change through the promotion of the organization's culture of H.E.A.T.
- Facilitate and assist Chief Quality Officer and Risk and Compliance Manager with the development and revision of audit tools, audit results, and action plans to aid protocol compliance, and quality patient care. Ensures compliance with all legislative, program, and funder regulations including standards of HRSA, Meaningful Use, PCMH, CMS, DOH, HIPAA, and OSHA regulations and works collaboratively with all CHCW employees in identifying and utilizing resources and strengths within the organization to solve quality improvement challenges.
- Assure proper provider coverage in the clinic and that the clinic and call schedules maximize patient access and revenue.
- Ensure productivity, access, and quality goals are met; identify and improve deficiency as needed.
- Support resident physicians in their outpatient clinic responsibilities to include initial orientation, monitoring day-to-day operational practices of residents and providing clinic staff input for resident assessments.

- Develop, manage and operationalize large scale projects as designated by Corporate Leadership to include building and physical space remodel, introduction of new service lines and implementing grant requirements.
- Act as a liaison for outside visitors including audits, site visits and/or other parties. Build ongoing relationships with other service providers in community and promote the services that CHCW provides.
- Address patient and insurance grievances that have been escalated from the supervisor/manager level.

VPA, Renton, WA
Practice Manager

May 2018-January 2019

- Overall management of the practice including all office functions, staffing and staff concerns, development and performance of staff. Direct all administrative and clinical services.
- Prepare annual budget, goals and objectives.
- Administration to further the objectives of the physicians as a group and individually, conduct regular meetings and oversee the physical improvements and maintenance of the groups' various facilities.
- Responsible for all aspects of bringing new providers to the practice and building relationships with colleagues with the overall goal to increase awareness within the communities and furthering the reputations of the physicians.
- Handle patient satisfaction issues.
- Ensuring that payroll and accounts payable are prepared properly for corporate departments.
- Protocol implementation and maintenance.
- Advertising, Marketing.
- Forming new relationships with referral sources and fostering established relationships.

CityMD, Kent, WA
Site Manager

February 2018-May 2018

- Manage, oversee, and ensure the successful administrative, financial and operational aspects of the site.
- Accountable for delivering: patient-centric urgent care experience, inviting and hospitable environment, and exceptional experience.
- Site staff scheduling: front desk, scribes, medical assistants, and x-ray technician for operational, PTO, and payroll hours.
- Coordinate and ensure cleanliness, appearance, orderliness, and safety of site environment.
- Monitor patient flow, manage ongoing daily front and back office operations closely.
- Order supplies and routinely test equipment for quality assurance.
- Supervise, manage, monitor, coach, develop, and evaluate performance for all staff.
- Conduct formal performance reviews of all staff.
- Hold departmental meetings and on-site training sessions as needed.
- Interact with all major vendors, sales representatives, and other visitors to the site.
- Meet with patients to discuss any concerns.
- Monitor site expense budget and keep purchases/expenditures within guidelines.
- Create, analyze, and report on various business metrics.

Sea Mar, Des Moines, WA
Clinic Manager

February 2016-February 2018

- Ensure successful operation and financial viability of the medical clinic and other ancillary programs.
- Assist the Vice President of Operations with program planning and evaluation.

- Collaborate with Managed Care Coordinator and Utilization & Referral manager to oversee utilization management and managed care programs to achieve quality of care and financial viability/cost effectiveness.
- Knowledge and proficiency in all departments, positions, and job duties under the manager's purview.
- Collaborate with clinic supervisory staff to ensure the delivery of quality, productive and efficient services and systems.
- Respond to all patient/employee complaints, phone calls, and emails in a timely manner.
- Ensure compliance with OSHA/WISHA regulations, maintain infection control standards and document all cases of potential exposures to infectious diseases.
- Handle all providers, nursing and other appointment schedules in the clinic to maximize patient access, productivity and to meet patient demands.
- Effective procurement of all equipment, clinical, office and administrative supplies.
- Participate in community and organization events, committees and advocate for the underserved.
- Effectively manage staffing resources as well as identify or provide ongoing training opportunities for staff as needed to meet job expectations, organizational requirements, and performance.
- Prepare payroll for all clinic staff.
- Implement and execute quality improvement programs, in addition to meeting clinic's productivity standards.
- Compliance with external accrediting agencies (Joint Commission, HEDIS).
- Responsible for the recruitment, hiring process, orientation, oversight, disciplinary action and annual evaluation coordination of all clinic staff.
- Assist the Medical Director in recruiting and retaining provider staff and providing input pertaining to annual employee evaluations of the providers.

HealthPoint, Tukwila, WA

May 2014-February 2016

Quality Improvement Coordinator

- Facilitated monthly Care Team and Quality Care Meetings, researched possible solutions and encouraged others to identify opportunities to improve patient care according to standards of practice.
- Presented periodic and scheduled reports on clinical care data and related quality improvement data.
- Championed process improvement and PDSA approach in developing, implementing, and revising QI initiatives.
- Oversaw clinic data collection, health outcomes reporting, clinical audits, and evaluated for Patient Centered Healthcare Home.
- Evaluated clinical care, utilization of resources, and developed new clinical tools, forms, and procedures.
- Collaborated with clinic staff to identify and track high-risk patients and assisted in coordination of various wellness and chronic disease activities.
- Clinical Screening Coordinator for the BCHP program; conducted outreach, coordinated with Public Health regarding patient care, advocated on behalf of patient, and developed and implemented clinic workflow.
- Collaborated with Lead Provider, Medical Assistant Supervisor and Front Office Supervisor to improve patient satisfaction, productivity, clinic flow, and LEAN initiatives.
- Conducted annual Managed Care Reviews to ensure effective care of patients with chronic conditions.

HealthPoint, Federal Way, WA**January 2014-May 2014****Outreach and Enrollment Specialist**

- Informed and educated clients about their eligibility for health insurance coverage options through Medicaid or the Health Benefit Exchange, facilitated the application process and assisted clients in accessing covered services appropriately.
- Informed clients of upcoming renewal or recertification requirements for continued coverage and assisted through the process.
- Worked with Global to Local and in community events to enroll and educate people.
- Monitored and tracked various applications processed as well as coverage determined through Outreach Logbook.

Comprehensive Clinical Development, Tacoma, WA**June 2012-January 2013****Clinical Study Manager**

- Managed and oversaw all activities related to complex Phase I clinical trials from approved study concept to clinical study report.
- Developed and maintained study timelines, forecasts, tracked study budget, and effective working relationships with external study vendors.
- Managed all study team activities and ensured organization of regular study team meetings.
- Revised protocols and amendments with collaboration from study team members.
- Tracked and compiled patient enrollment, data cleaning progress and overall study progress and ensured study timelines were met.
- Ensured accurate data collection, protocol adherence, patient safety, sample integrity, and good clinical practice (GCP) compliance.
- Leadership Responsibilities
 - Primary point of contact for site, vendors, and clients.
 - Open and close clinical study trials.
 - Handle participant issues, complaints, and find answers to staff questions.
 - Report to management, monitors, and clients.
 - Participate in leadership meetings and promote team work.

Comprehensive Clinical Development, Tacoma, WA**September 2011-June 2012****Screening Coordinator**

- Performed and documented study related procedures for Phase I clinical trial research during screening process which included medical history, study related documents, inclusion/exclusion criteria against screening data, and study meetings.
- Administered informed consent form (ICF) including main consent, HIV, and genomic forms.
- Monitored safety and well-being of study participants at all times and ensured strict compliance to study protocol.
- Worked within standard operating procedures (SOPs), policies, good clinical practices (GCPs) and state and federal regulations.
- Quality Review/Compliance Responsibilities
 - Initiate primary review of participant chart for eligibility.
 - Ensure accurate, timely review of participant inclusion/exclusion criteria.
 - Ensure data in compliance with study protocol and reconcile errors and omissions in timely manner.
 - Identify documentation errors within participant chart and assist staff in appropriate resolution.

Laurie Gigstead

From: noreply@civicplus.com
Sent: Friday, January 7, 2022 3:55 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

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Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Davud Hartless
Address:	607 N Nanum Street
City:	Ellensburg
State:	WA
Zip:	098926
Phone Number:	5093069273
Email Address:	davidhartless@hotmail.com
Length of Residence in Ellensburg:	15 year since moving back.
Background you bring to this position:	Well known in the community, leadership skills strong communication.
Please list any organizations you are affiliated with:	Alpha Kappa Psi
Why are you seeking this appointment?	To serve my community and help create a strong vision for the city of Ellensburg
Will you be able to attend meetings regularly if appointed?	Yes
Please attach a current resume or list of related experience.	Current Resume.docx

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature	David Hartless
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Date	1/7/2022
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DAVID HARTLESS

607 N Nanum Street Ellensburg WA 98926 · 509-306-9273

David.hartless@cwu.edu ·

To gain Employment as a Student Tutor for Athletes

EXPERIENCE

SEPTEMBER 2017– PRESENT

CLUB 301, SECURITY

Make sure people are following local and state laws while protecting the customers inside and the employees.

SEPTEMBER 2019- PRESENT

CENTRAL WASHINGTON UNIVERSITY, ATHLETIC DEPARTMENT ACADEMIC SUCCESS MONITOR

Monitor Student-Athletes doing homework while assisting them with writing and studying habits.

April 2019 -September 2019

WINEGARD, BARISTA

Help provide coffee and ice cream to customers

EDUCATION

SEPTEMBER 2019 – JUNE 2023

B.A. POLITICAL SCIENCE & PUBLIC RELATIONS, CENTRAL WASHINGTON UNIVERSITY

Studying specializations in American Government and Personal Communication.

APRIL 2018 – AUGUST 2019

ASSOCIATES, YAKIMA VALLEY COLLEGE.

Took General Education Courses to be able to transfer to Central Washington University

SKILLS

- Communication
- Critical Thinking
- Explaining complex details
- Outgoing
- Fast Thinking

ACTIVITIES

VP of Alumni Relations for Alpha Kappa Xi 2019-2020

VP of Membership and Alumni Relations Kapa Xi 2020-2021

President of Alpha Kappa Xi 2021-2022 School Year.

Laurie Gigstead

From: noreply@civicplus.com
Sent: Friday, January 7, 2022 3:29 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Jean Marie Linhart
Address:	706 E 2nd Ave
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	979 693 9424
Email Address:	jmlinhart@gmail.com
Length of Residence in Ellensburg:	8 years
Background you bring to this position:	I am currently a Mathematics Professor at Central Washington University. I've also had a variety of positions in private industry in energy, digital imaging, and statistical software. I'm a League of American Bicyclists certified cycling safety instructor, and served on the Council Transportation Committee in College Station, Texas for 4 years.
Please list any organizations you are affiliated with:	I'm an avid geocacher and a member of the Washington State Geocaching Association. I'm also a member of the Mathematical Association of American and the Society of Industrial and Applied Mathematics.
Why are you seeking this appointment?	I care about quality of life in Ellensburg for long-term permanent residents and for my students at Central Washington University. A particular concern at this time is affordable housing both for renters and potential home-owners. In addition, I've been a bicycling and alternative transportation

advocate for years, and I am interested in maintaining our excellent bicycle and bus infrastructure and improving accessibility for pedestrians and people with disabilities.

Will you be able to attend meetings regularly if appointed?

Yes

Please attach a current resume or list of related experience.

[cvjmlinhart2021.pdf](#)

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Electronic Signature

Jean Marie Linhart

Date

1/7/2022

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Jean Marie Linhart, Ph.D.

Department of Mathematics	Phone: (509) 963-2123 (w) and (979) 693-9424 (c)
Central Washington University (CWU)	Fax: (509) 963-3226
400 E. University Way	Email: JeanMarie.Linhart@cwu.edu
Ellensburg WA 98926	Website: http://www.cwu.edu/math/jean-marie-linhart

Education

Ph.D. Mathematics, The University of Texas at Austin, 1999, advisor Lorenzo Sadun.
M.A. Mathematics, The University of Texas at Austin, 1993, advisor Karen Uhlenbeck.
B.S. Mathematics, The University of Chicago, 1990, with General Honors.

Academic and Industry Experience

2018-present	Associate Professor:	Central Washington University
2014-2018	Assistant Professor:	Central Washington University
2013-2014	Senior Lecturer:	Texas A&M University
2011-2013	Lecturer:	Texas A&M University
2008-2011	Visiting Assistant Professor:	Texas A&M University
2002-2008	Senior Mathematician:	Stata Corp LP
1999-2001	Software Engineer/Image Processing Analyst:	Applied Science Fiction
Summer 1996	Co-op Student:	Schlumberger Well Services
1997-1999	Intern:	Schlumberger Well Services
1995-1997	Teaching Assistant, Assistant Instructor, Research Assistant:	The University of Texas at Austin
1994-1995	Mathematics Instructor:	ITT Technical Institute: Austin, TX
1993-1994	Computer/Mathematics Programmer:	Lawrence Livermore National Laboratory
1990-1993	Teaching Assistant:	The University of Texas at Austin

Professional Interests

Modeling with Differential Equations
Mathematical Ecology
Undergraduate Research
Writing in Mathematics
Scientific Computing
Mentoring

Teaching Awards

Spring 2014 Association of Former Students Distinguished Teaching Award, University level, TAMU.

Fall 2012 Association of Former Students Distinguished Teaching Award, College of Science, TAMU.

Fall 1994 Instructor of the Quarter, ITT Technical Institute, Austin, TX.

Grants

College of the Sciences Summer Undergraduate Research Experiences, \$2250 for Jean Marie Linhart to work with undergraduate student Juan Mendoza on “Modeling the Historic Global Human Population Data”.

SOLVER-Hearst Fellowship (for undergraduate student Juan Mendoza) to work on “Modeling the Historic Global Human Population Data”; \$5000; \$4000 for Juan Mendoza and \$1000 for Jean Marie Linhart .

NSF UBM-Institutional: Integrated Undergraduate Research Experiences in Biological and Mathematical Sciences, co-PI (Principal Investigator is J. Walton, Department of Mathematics, TAMU; co-PIs are M. Fujiwara, Department of Wildlife and Fisheries, TAMU, Harriette Howard Block, Department of Biology, Texas A&M Prairie View, Aliakbar Haghighi, Department of Mathematics, Texas A&M Prairie View), Award Abstract #DBI-1029401, \$498,895; 9/15/2010 – 8/31/2015.

NSF Research Experiences for Undergraduates Site; co-Principal Investigator (Principal Investigator is J. Walton), Award Abstract #0850470, \$360,100; 01/06/2012–08/31/2015.

Fall 2012, Developed First-Year Seminar on Outdoor Adventures: Geocaching. \$2000 bursary

Teaching and Service Accomplishments

Paid participant in the Differential Equations Model And Resource Creators Workshop with SIMIODE (Systemic Initiative for Modeling Investigations and Opportunities with Differential Equations; <http://simiode.org>) during summer 2018. Travel expenses to Riverdale, NY and a stipend for 1 week were paid to work on writing modeling scenarios for use with differential equations courses.

Created the Applied Mathematics Major at Central Washington University with Brandy Wieggers.

Applied for and had Mathematical Modeling (Math 442) certified as a communication intensive course.

Organizer for Mathematics Department MiniFair (Open House), April 2012 and April 2013, with an attendance of approximately 120 students and parents from local schools.

Developed six projects for Mathematical modeling, three involved real-world mathematical modeling projects for Math 442. The first of these two was co-developed with Schlumberger Well services. The second was developed with Professor Dan Roelke from Oceanography and Wildlife and Fisheries Science at TAMU. The third is on the Efficient Portfolio Frontier for financial investing.

Course coordinator for Engineering Calculus 2 (Math 152)

Week in Review instructor:

Math 152: Engineering Mathematics 2

Math 141: Business Mathematics 1

Undergraduate Research Awards, Publications, and Talks

Riley Krall, Bill Miller and Jack Dutton: Finalists in the International Competition in Modeling. April 2020.

Sam Darda, Riley Krall and Rachel Walker: presented a talk on the global languages problem from the Mathematical Competition in Modeling at the Pacific Northwest Section Meeting of the Mathematical Association of America, April 2018.

Gary Epp: presented a talk on modeling with the Guatemala population data at the Pacific Northwest Section Meeting of the Mathematical Association of America, April 2018.

Luke Campbell: presented a poster at the Pacific Northwest Section Meeting of the Mathematical Association of America, April 2016.

Daniel Miller: SIAM Award, Pi Mu Epsilon presentations at MathFest, August 2013.

Daniel Miller: Goldwater Scholarship, 2013.

Daniel Miller: Honorable Mention, best STEM thesis, TAMU, May 2013.

Daniel Miller: won TAMU's writing center video competition with his video on the Lorenz Attractor, 2012.

Daniel Miller: article published in *Explorations*¹ on his model for the control system of a residential solar hot water heater, Spring 2012.

¹*Explorations* is TAMU's undergraduate research journal

Kathleen Karika: Pi Mu Epsilon presentations at MathFest 2012.

Frances Withrow: SIAM award, Pi Mu Epsilon presentations at MathFest, August 2012.

Andy Cho: article published in *Explorations* for his work on the Zombie Apocalypse, Spring 2012.

Andy Cho: won \$300 (1st place undergraduate in Mathematics) at Student Research Week at TAMU for his poster on the Zombie Apocalypse, 2012.

Andy Cho: runner up in TAMUs writing center writing competition with his report on the Zombie Apocalypse, 2012.

Publications

J. M. Linhart. 2019. The Art of Logic in an Illogical World by Eugenia Cheng Reviewed by Jean Marie Linhart, *The College Mathematics Journal*, 50:5, 385-388, DOI: 10.1080/07468342.2019.1673639.

J. M. Linhart. 2019. Mastery-Based Testing to Promote Learning: Experiences with Discrete Mathematics, *PRIMUS*, **30(8-10)**: 1087-1109, DOI: 10.1080/10511970.2019.1695236.

J. M. Linhart. 2019. Modeling with the United States Census Data. *PRIMUS*, **29(7)**: 702-711. DOI: 10.1080/10511970.2018.1472156.

J. M. Linhart and Peter Howard. 2018. "3-043-S-BallisticModeling-SpongeDart," <https://www.simiode.org/resources/5568>.

J. M. Linhart. 2017. "1-066-S-USCensusModeling," <https://www.simiode.org/resources/4210>.

E. Smeti, D. L. Roelke, G. Gremion, J. M. Linhart. D. B. Danielidis, S. Sparharis. 2015. Potential mechanisms of coexistence between two globally important *Pseudo-nitzschia* (Bacillariophyta) species. *Hydrobiologia* **762(1)**: 89-101.

J. M. Linhart. 2014. Teaching writing in a mathematical modeling course. *PRIMUS*. **24(7)**: 594-607, DOI: 10.1080/10511970.2014.895459.

Allmaras, et. al. 2010. Estimating parameters in physical models through Bayesian inversion: A complete example. *SIAM Review* **55**: 149-167.

J. M. Linhart. 2008. Algorithm 885: Computing the logarithm of the normal distribution. *ACM Transactions on Mathematical Software* **35**, Article 20 (10 pages).

J. M. Linhart. 2008. Mata Matters: Overflow, underflow and the IEEE floating-point format. *Stata Journal* **8**:255-268.

J. M. Linhart, J. S. Pitblado, J. F. Hassell. 2004. From the help desk: Kaplan-Meier plots with stsatrisk. *Stata Journal* 4: 56–65.

R. G. Gutierrez, J. M. Linhart, J. S. Pitblado. 2003. From the help desk: Local polynomial regression and Stata plugins. *Stata Journal* 3: 412–419.

J. M. Linhart and L. A. Sadun. 2002. Fast and slow blowup in the S^2 sigma model and (4+1)-dimensional Yang-Mills model. *Nonlinearity* 15: 219–238.

J. M. Linhart. 1999. Numerical Investigations singularity formation in non-linear wave equations in the adiabatic limit. Dissertation, Mathematics Department, University of Texas at Austin, Austin, TX 78712, USA. Available at <http://arxiv.org/abs/math-ph/0105048>

Talks

Modeling with Census Data: the United States and Guatemala. MathFest. August 2019.

Getting Students Started with Phytoplankton Modeling. MathFest. August 2018.

Uncommon Sense and Retro-Chic Micro-Teaching. Pacific Northwest Section Meeting of the Mathematical Association of America. April 2018.

Differential Equations and the United States Census Data. Joint Mathematics Meetings. January, 2018.

Human Population Modeling. MathFest. August, 2017.

Standards Based Grading for Student Success. Pacific Northwest Section Meeting of the Mathematical Association of America. June, 2017.

Math and Dating. Mount Stuart Mathematics Seminar. February 2017.

Success with Standards Based Grading in Discrete Math. Joint Mathematics Meetings. January, 2017

Math and Zombies. Mount Stuart Mathematics Seminar. October 2016.

Programming and Problem Solving: Getting Started on the Right Foot. Joint with Adam Larios and Josef Sifuentes. MathFest. August, 2016.

Math in a Bubble. Joint with Brandy Wiegars and James Bisgard. Science in a Pint. July 2016.

Stimulating Students to Succeed with Standards Based Grading. Pacific Northwest MAA Section meeting. April 2016.

What is Mathematical Modeling? Joint Mathematics Meetings, Seattle WA. January 2016.

Mathematical Models: Overpopulation, Zombies and Evolution, Natural Science Seminar Series, CWU, January 2015.

Getting Students Started with Phytoplankton Modeling. Biomathematics and Ecology: Education and Research Conference, October 2014.

Overview of My Research. For the Computational Science Master's Program at CWU. October, 2014.

Research with Zombies, MathFest, August 2013

Mathematical Models of a Zombie Outbreak, MathFest, August 2013

Mathematics of Sustainability. Opening remarks to Mathematics Department MiniFair, April 2013.

Mathematical Models of a Zombie Outbreak (promotion colloquium) TAMU, September 2012.

Mathematical Modeling is not MATLAB: Teaching Students to Communicate, MathFest, August 2012

What should we do with all this data? Opening remarks to Mathematics Department MiniFair, April 2012

How to Get a Job with a Math Degree, Applied Mathematics Undergraduate Seminar, Mathematics Department, TAMU, September 2011

Statistical Sampling in High Dimensional Inverse Problems, deal.II Workshop, Universität Heidelberg, August 2010.

Statistical Sampling in High Dimensional Inverse Problems, Universität Göttingen, June 2010.

Statistical Sampling in High Dimensional Inverse Problems, American Mathematics Society Joint Mathematics Meetings, January 2010.

Inverse Problems and Sampling, IAMCS Postdocs Lunch, TAMU, 2009.

Computing the Logarithm of the Normal Distribution, Numerical Analysis Seminar, TAMU, 2008.

Adaptive quadrature for panel data estimators, StataCorp LP, 2004.

Courses Taught

Central Washington University:

- Math 207: Honors Seminar on Project Euler
- Math 260: Sets and Logic
- Math 272: Multivariate Calculus 1
- Math 273: Multivariate Calculus 2
- Math 330: Discrete Mathematics
- Math 335: Combinatorics and Graph Theory
- Math 376: Ordinary Differential Equations 1
- Math 407: Honors Seminar on Math in the Real World
- Math 475: Mathematical Modeling
- Math 565: Applied Numerical Methods 1
- Math 567: Applied Numerical Methods 2

Texas A&M University:

- Math 141: Business Mathematics 1 (with TI-84 graphing calculator)
- Math 150: Functions, Trigonometry and Linear Systems (with TI-84 graphing calculator)
- Math 166: Topics in Contemporary Mathematics (with TI-84 graphing calculator)
- Math 152: Engineering Mathematics 2 (2nd semester calculus)
- Math 152H: Honors Engineering Mathematics 2 (2nd semester calculus)
- Math 251: Engineering Mathematics 3 (vector calculus)
- Math 304: Linear Algebra
- Math 308: Differential Equations (with MATLAB)
- Math 412: Theory of Partial Differential Equations
- Math 417: Numerical Methods (with MATLAB)
- Math 442: Mathematical Modeling (with MATLAB and L^AT_EX)
- Math 491: Research (with undergraduate student Daniel Miller)
- UGST 181: First Year Seminar (Outdoor Adventures: Geocaching!)

The University of Texas at Austin:

- Assistant instructor for College Algebra
- Teaching assistant for Vector Calculus
- Teaching assistant for Business Calculus
- Teaching assistant for Engineering Calculus
- Teaching assistant for Ordinary Differential Equations

ITT Technical Institute:

- Instructor for Algebra 1
- Instructor for Algebra 2 with Trigonometry

Professional Development

Conferences and Workshops:

Wakonse South College Teaching Conference 2011, 2012, 2013
Joint Mathematics Meetings 2011, 2016, 2017, 2018
MathFest 2012, 2013, 2014, 2016, 2017, 2018, 2019
SIMIODE Workshop 2016 (at MathFest)
Active Learning in Mathematics Symposium 2016
Differential Equations Model and Resource Creators Workshop 2018
Data Science Workshop 2018 (at MathFest)

Center for Teaching Effectiveness courses at Texas A&M University:

Lecturing Well
Teaching Large Classes
Faculty Teaching Academy
Course Design Series
Writing Syllabi that Engage and Motivate Students
Teaching Portfolio

Central Washington University

Escala workshop

Research and Industry Experience

Central Washington University

Undergraduate Pedagogy in Mathematics
Mathematical Biology and Ecology

Texas A&M University:

Mathematical Biology and Ecology
Research Experiences with Undergraduates program in Mathematical Modeling in Biology
Inverse problems research/MCMC Sampling

StataCorp LP:

C programming and software development
Researched and implemented algorithms in statistics, especially multivariate statistics
Graphics programming
Developed manual entries and a glossary for the multivariate statistics manual.
Parallel programming with OpenMP
User support

Applied Science Fiction:

Optimized numerical code using SIMD extensions for Altivec
Automated process for film response modeling with splines and local regression
Automated metric calculation for film response

Schlumberger Well Services:

Numerical modeling: wrote Monte Carlo modeling scripts using the MCBEND
Wellsite data acquisition, algorithm implementation
Technical reports and user documentation
Migration of legacy code to modern systems

The University of Texas at Austin:

Numerical modeling of PDEs from mathematical physics and differential geometry

Lawrence Livermore National Laboratory:

Numerical modeling: updated Fortran model of the advection-diffusion equation
Data visualization: visualized global ocean data using IDL

Department, University, and Community Service

2019-present: Mathematics Major and Minor Advisor, Department of Mathematics,
Central Washington University.
2016-present: Director, Mount Stuart Mathematics Seminar, Department of Mathematics,
Central Washington University.
2015-2019: SOLVER Scholar Advocate, College of Science, Central Washington
University.
2015-present: Goldwater Nominating Committee, College of Science, Central Washington
University.
2015-2018: Committee on part-time instructors and teaching assistants. American
Mathematical Society/Mathematics Association of America Joint Committee.
2015-2017: Summer Undergraduate Research Program Committee, College of Science,
Central Washington University.
2012-2014 Undergraduate Studies Committee, Department of Mathematics, TAMU
2012-2014 Honors Council Representative, College of Science, TAMU
Summer 2012 Judge, MAA student presentations, MathFest
Spring 2012 Mentored a team for the annual COMAP competition in mathematical modeling
Spring 2012 Judge, undergraduate mathematics posters, Student Research Week, TAMU
2012, 2013 Organizer, Mathematics MiniFair, Department of Mathematics, TAMU
Fall 2011 Grader for the High School Mathematics Contest, TAMU
2011-2014 Outreach Committee, Department of Mathematics, TAMU
2009-2010 Mentored graduate students in inverse problems
2009-2014 ATMENTORS, Mentoring of TAMU students
2007-2014 City of College Station Council Transportation Committee

2006-2014 Bicycling Advocacy Coordinator, Brazos Valley Cyclists
2004-2006 President, Brazos Valley Cyclists (recreational and advocacy organization)
2005-present League of American Bicyclists Cycling Instructor #1155

Computer languages and expertise

Python
L^AT_EX expert
MATLAB
C/C++
Parallel programming with OpenMP
Fortran
Stata/Mata
IEEE 754 expert (binary floating point arithmetic standard)

Professional Associations

Mathematics Association of America
Society of Industrial and Applied Mathematics

Last updated: October 29, 2021
<http://www.cwu.edu/math/jean-marie-linhart>

Laurie Gigstead

From: noreply@civicplus.com
Sent: Saturday, December 18, 2021 8:04 AM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Jennifer Lubanski
Address:	1112 N Cora Street
City:	Ellesburg
State:	Wa
Zip:	98926
Phone Number:	425-8912695
Email Address:	jenlubanski@me.com
Length of Residence in Ellensburg:	4.5 years
Background you bring to this position:	My background is in education, Counseling, Ministry, Social Services, and community organization.
Please list any organizations you are affiliated with:	American Counseling Association Assemblies of God National Board of Counselors
Why are you seeking this appointment?	I can see that Ellensburg is growing. I would like to play a part in seeing low income residents become successful and rise out of poverty as the city grows. People are happier when they feel they are contributing to society, it is core to mental health. I would also like to participate in growing programs for the vulnerable who do not have a way to live independently or thrive without community support. Finally, I would like to participate in creating spaces for our children to thrive when they are not in school.

Will you be able to attend
meetings regularly if
appointed? Yes

Please attach a current
resume or list of related
experience. [Resume-Jennifer-Lubanski.pdf](#)

I understand that to be eligible for appointment to the Ellensburg City Council I must
(1) be a registered voter of the City of Ellensburg at the time of filing this application
for Council appointment, and (2) be a resident of the City for at least (1) year
preceding the date of appointment.

Electronic Signature Jennifer Lubanski

Date 12/18/2021

Email not displaying correctly? [View it in your browser.](#)

Jennifer Lubanski

Ellensburg, Washington, United States



jenn@jenniferlubanski.com



425-891-2695



[linkedin.com/in/jennifer-lubanski-1321221](https://www.linkedin.com/in/jennifer-lubanski-1321221)

Summary

Jennifer is a licensed mental health counselor (LMHC) and Ordained Minister who provides services to individuals, and families. She works to support understanding of personal identity, building community, and improving communication. Improving relationships is essential to improved mental health. Therapeutic modalities: Solution Focused Interventions, Attachment Theory, REBT, Developmental Psychology, Positive Parenting Strategies, Trauma Informed Interventions (ex: TBRI), Communication Theories, and the Neuroscience of relationships.

Experience



Mental Health Counselor/Owner

Finding Home Counseling and Training

Jun 2012 - Present (9 years 7 months +)

Mission:

To resource and reestablish families with tools that develop identity, create community, and restore communication.



Therapist

New Directions Family Institute

Feb 2018 - Present (3 years 11 months +)

Family Preservation Services



Homebuilders Therapist

Institute for Family Development

Mar 2017 - Oct 2017 (8 months)

HOMEBUILDERS® provides intensive, in-home crisis intervention, counseling, and life-skills education for families who have children at imminent risk of placement in state-funded care. It is the oldest and best-documented Intensive Family Preservation Services (IFPS) program in the United States. Our goal is to prevent the unnecessary out-of-home placement of children through intensive, on-site intervention, and to teach families new problem-solving skills to prevent future crises. The HOMEBUILDERS® program accepts only families referred by the state, in which one or more children are in imminent danger of being placed in foster, group, or institutional care. HOMEBUILDERS® is also used for families whose children are being returned from out-of-home care, and for difficult post-adoption situations.



Counselor

InLife Clinic

Jul 2012 - Jul 2017 (5 years 1 month)

Child, Family, Special Needs, and Pastoral Counselor



Extern

Sound

Feb 2015 - Feb 2016 (1 year 1 month)

Conduct groups and individual therapy for adults with developmental disabilities through the Community Networks Program.



Producer

Surround Media, Inc.

Jul 2011 - Dec 2012 (1 year 6 months)

Rogue Saints (feature film) post production oversight. Facilitate communication between all departments to ensure on-time completion of editing, sound mix, music, color correction and visual effects. Organize personnel, equipment and locations for film shoots.



Super Saturday Program Coordinator

Families for Effective Autism Treatment (FEAT) of Washington

Oct 2010 - May 2011 (8 months)

Super Saturday is a social and respite program for children ages 3-8 with Autism Spectrum Disorder. Volunteers are trained by experienced professionals to interact with the children focusing on authentic relational interactions. During the 3 hour program children with ASD are given opportunities to engage in gross motor, art, social, sensory, and group activities. The goal is to support families by providing respite care, while increasing community supports by training volunteers.



Intern

Sound

Sep 2009 - Jun 2010 (10 months)

Provided one-on-one and group mental health counseling services to developmentally delayed adults.



Project Manager

Surroundmedia Inc

Jun 2001 - Jun 2009 (8 years 1 month)

I maintained positive client communication as well as facilitated communication between artists and clients. I also ensured product success through establishing and enforcing production timelines. Actively participated in concept development and branding projects.



Therapy Assistant

University of Washington Autism Center

Jun 2006 - Jan 2008 (1 year 8 months)

Early STAART Research Project:

I implemented in-home best practices naturalistic behavioral therapy with 18 to 48 month old children diagnosed with autism. I created learning materials, acquired and recorded reliable data, and managed paper work related to the study. I also fostered beneficial and open communication between parents, UW staff, and myself.



Owner

JJ Teaching Services

Jun 2001 - Dec 2007 (6 years 7 months)

Kindermusik, Speciality training seminars, Substitute teaching, Conference organizer, Consulting.

Highlights include creating and organizing the Autism, What Now? Conference. This is a Seattle based conference designed to assist caretakers of children with autism in identifying and implementing practical tools to achieve success with common issues.



Children's Ministry Director

Lake Sammamish Foursquare

Sep 2000 - Sep 2003 (3 years 1 month)

Recruit and train volunteers, manage weekly programs requiring 80 volunteers, define scope and purpose of ministry, implement organizational framework.



Elementary Teacher

Bellevue Montessori School

Jun 1999 - Jun 2000 (1 year 1 month)

Taught a K-1 multiage class.



Kindergarten Teacher

Little Folks Christian School

Mar 1997 - Jun 1999 (2 years 4 months)

Taught kindergarten, provided before-school care and transportation, elementary age summer program teacher.



Preschool After School Program Teacher/ Director

Bellevue Montessori School

Sep 1992 - Sep 1996 (4 years 1 month)

Directed an after school program for 60 children with 8 staff members. The position included curriculum and activity planning as well as maintaining strong interpersonal relationships.

Education



ARGOSY UNIVERSITY SEATTLE

MA, Counseling Psychology

2008 - 2011

MA in Counseling Psychology



Puget Sound University

Advanced Montessori Education, Elementary Montessori Education

1999 - 2000

I studied Elementary Montessori Method at Puget Sound University to complete post graduate requirements for continued teacher certification. My educational training and background is strongly constructivist and based in cognitive science. This is coupled with a deep respect for the roll of intrinsic

motivation in the learning process. I strongly believe in teaching an essential body of knowledge within the framework of individual motivation.



Northwest University

BA, Elementary Education (K-8), Minor in Church Ministries, English Endorsement (4-12)

1991 - 1996

I initially enrolled in Church Ministries coursework at Northwest University with a scholarship for writing. Three full years of biblical studies provide an unusual foundation to my studies of education and psychology. My understanding of Christian theology combined with studies in cognitive and developmental sciences provided a rich understanding of personal development within a learning community.

Licenses & Certifications



State Certified Teacher - Office of Superintendent of Public Instruction

Issued Jun 1996 - Expires Jun 2018



Licensed Mental Health Counselor - Washington State Department of Health



Ordained - General Council of the Assemblies of God



National Certified Counselor - The National Board for Certified Counselors

Issued Mar 2017 - Expires Mar 2022

831750

Skills

Teaching • Problem Solving • Volunteer Management • Public Speaking • Writing • Research • PowerPoint • Groups • Project Management • Microsoft Word

From: noreply@civicplus.com
Sent: Thursday, January 6, 2022 8:25 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Monica Miller
Address:	804 E 4th Ave
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	206-369-8295
Email Address:	monica.c.miller@gmail.com
Length of Residence in Ellensburg:	10 years
Background you bring to this position:	I welcome the opportunity to be considered for the Ellensburg City Council. Though at first glance my resume of experience might show someone who is arts focused, I hope after reviewing the application and my resume you will see that my primary interests are community building, economic development, authentic partnerships, and strategic and creative thinking. In my current role as the Executive Director of Gallery One I have gained the applied knowledge of the importance of a strong and thoughtful city government. I have seen first-hand how infrastructure support, communication, transportation – can catalyze community and I aim to apply my experience and love of Ellensburg to more than just the arts. I look forward to digging deeper into the many important issues at the forefront of Ellensburg today including affordable housing, economic recovery and innovation, health and mental wellness.

One of my proudest moments is being able to work with city council to increase funding for our creative community. Using a combination of data driven messaging and impact stories, I spearheaded the creation of a percent for art program that has resulted in a \$2 per capita investment in the arts. Applying my skill sets in community organizing, effective and passionate communication, and strategic thinking helped create a more robust safety net that during a pandemic was able to support artists and arts organizations in our community.

My experiences on the Ellensburg and Washington State Arts Commissions, the Ellensburg Lodging Tax Advisory Committee and a volunteer advocate for our community has developed relationships with our local, state and national representatives as well as Central Washington University. My intentions are always to have value-based conversations that focus on finding mutual ground, and my experience in the arts has opened doors to discuss economic development, education, tourism, preservation, and the whole health of our community.

From pop-up picnics, parades, and Pecha Kucha, I have a history of producing meaningful, community based events that have cultivated relationships with many Ellensburg residents. Prior to running a mid-size nonprofit in downtown Ellensburg for eight years, I worked for a statewide nonprofit arts organization, Artist Trust, where I was responsible for working with artists to develop the necessary professional tools needed to survive as small businesses. Prior to that I worked for a range of small businesses from metal fabricators to retail to restaurants. I understand and respect deeply the work of the small business owner that makes Ellensburg so unique.

Respect for one another and transparent processes have built a culture of pride, ownership, and also of support at Gallery One. Board and staff members work together on a day-to-day basis through committee work, events, and strategic planning. In March of 2020, before the first CARES Act was passed, I sent a message to our community with the signature line, "With C.A.R.E. (creativity, adaptability, resiliency, and empathy)." These four words have been our guiding principles as we've navigated the past year. As an organization we have been able to pivot our programs and do well financially while meeting the needs of our community through expanded outreach to youth in schools and virtual programming options for our community. In the toughest times we have continued to care for each other and our community. I would hope to extend this care to the greater Ellensburg community

Please list any organizations you are affiliated with:	Washington State Arts Commission InfuseWA Ellensburg Lodging Tax and Arts Commission Cascade Association of Museums and History
Why are you seeking this appointment?	I'm very interested in participating in the growth of Ellensburg and the creation of a compassionate community through thoughtful policy change that can impact all of Ellensburg residents. While my primary experience with the city has been through service on the Ellensburg Arts Commission and the Lodging Tax Commission, I am also very interested in supporting the community's needs for equitable and sustainable infrastructure, economic development, and housing.
Will you be able to attend meetings regularly if appointed?	Yes
Please attach a current resume or list of related experience.	Monica-Miller-RESUME_ELENSBURG.pdf

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature	Monica Miller
Date	1/6/2022

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SUMMARY OF QUALIFICATIONS

Advocacy - Twenty years of advocacy for arts access in Washington State at the local and state level in the areas of cultural tourism, economic development, education, and preservation.

Grants and Funding - Experience in grant administration, reporting and facilitation for government, corporate, and foundation grants as both an administrator and recipient of funds.

Strategic Planning - A visionary strategic planner with a focus on operationalizing equity, creative thinking, and deliverables.

Non-Profit Leadership - Fifteen years in a leadership position at nonprofits with \$250K - \$2 million budgets, managing for individual personal achievement and collective goals. Alumni of the Kittitas County Leadership Program.

Event Planning - Extensive event planning experience including statewide conferences, large scale dinners, gallery exhibitions, virtual events, and parades. Recognized by Laughing Horse Arts Foundation for contribution to events in Ellensburg.

Administration - Proficient in Microsoft Office Suite, WordPress and website editing, social media platforms, virtual event tools, and CRMs. Basic understanding of accounting principles and QuickBooks.

EDUCATION

Johns Hopkins University, Baltimore, MD – 2012-2014

Master of Arts, Museum Studies

Studies in Leadership, Administration, and Visitor Experience

William and Mary, Williamsburg, VA – 1995-1999

Bachelor of Arts, English Literature and Arts with Honors

Studies in Ceramic Arts and English Literature

PROFESSIONAL EXPERIENCE

Gallery One Visual Art Center, Ellensburg, WA

Executive Director, 2014-present

Program Planning and Staff Management – Coordinate with lead staff all aspects of programs.

- Work collaboratively with a core staff of six to deliver programs with a focus on personal achievement and collective goal setting.
- Evaluate regularly the impact of programs through quantitative and qualitative data review.
- Create partnerships with local businesses to generate earned income for artists and expand access to the arts. Facilitated artist commissions for Hotel Windrow, Suncadia, Hope Source, Iron Horse Brewery.
- Create a framework for all education programs such as school outreach, Art After School, Teen Art

Apprentice Program, and the Early Learning Coalition.

- Increase artist specific resources for professional development and networking opportunities including creation of: Confab regional gathering, ArtLab artist resource center, and Visiting Artists Programs.
- Curate exhibitions that feature local, regional, and nationally recognized artists.
- Oversee and design program events to increase community participation such as Pecha Kucha, Studio Tours, and Doodle.
- Support the growth of the ceramics studio for the community, creating the first Ceramics Studio Manager, developed school programs specific to ceramics, and served as a mini-hub for central Washington ceramicists.

Finance and Administration – Plan, develop, and maintain budgets and fiscal records.

- Successfully maintained full employment of core staff during COVID-19 through grant acquisition and leadership.
- Work collaboratively with the Board of Directors to oversee the budgeting process annually for \$475,000 operating budget and \$1.5 million in assets. Monitor revenue and expense progress monthly and provide regular reports to the Board of Directors.
- Facilitated investment strategies with Endowment Committee for endowment and reserve funding. Grew monthly reserves from zero to six months.
- Negotiate, review, and manage all contracts necessary for the operations of the organization.
- Manage organizational operations including facilities, maintenance of organization owned historic Stewart Building constructed in 1889, personnel, technology advancements, and nonprofit compliance.

Strategic Planning, Community Development, Partnerships, and Advocacy

- Drove implementation of strategic planning process, meeting or exceeding goals for seven years. Engaged members, stakeholders, staff, and board in a collaborative process.
- Hired diversity, equity, and inclusion consultant to bring an accountable equity lens to strategic plan and to assist with operationalizing the plan.
- Serve as agency spokesperson and public face of the organization for relationships and interactions with media, advocacy groups, peer arts organizations, and other stakeholders.
- Maintain and expand Gallery One's presence as a community anchor and represent Gallery One with state and local government representatives, creating bipartisan support for the arts.
- Use of Lodging Tax funds for mission driven marketing expenses with local and regional cultural partners around the state.
- Conducted Kennedy Center Audit for Education for the Ellensburg School District to identify needs in arts education and barriers to access.

Fund Development – Individual giving, planned giving, memberships, grantwriting, and endowment campaign.

- Acquired funds from National Endowment for the Arts as well as state and local government funding in addition to foundation and corporate sponsorships.
- Highest ranked Lodging Tax applicant for multiple years with emphasis on benefits of cultural tourism.
- Strategized and implemented development plans to achieve annual fundraising goals. Supervised staff in all fundraising activities, including annual giving, grants, major gifts, and special events.
- Secured more than \$250,000 in grant funding.
- Launched endowment campaign in 2019 adding \$400,000 to investments in two years.
- Increased memberships 300%.
- Secured over \$250,000 in planned gifts plus a transformational estate gift.
- Increased event fundraising 300%.
- Grew annual operating budget from \$117,000 to \$475,000.
- Implemented stewardship program to ensure optimal donor and funder communication, acknowledgment and cultivation processes using basic CRM strategies.

Gallery One Visual Art Center, Ellensburg, WA

Associate Director, 2011-2013

Support of Executive Director's duties overlapping with those above.

Artist Trust, Seattle, WA

Director of Programs, 2008-2010

- Managed budget for all areas of programs, including playing major role in budget revisions and income generation.
- Supervised programs staff to ensure that all Artist Trust programs maintain a high level of quality and customer-centered service.
- Evaluated, on a frequent basis with the Executive Director and Programs staff, the level to which all programs are being implemented and be willing to adjust assignments and take on additional tasks as determined by such evaluation.
- Managed all aspects of Artist Trust grant programs and panel process: recruit panelists; create and distribute grant applications; oversee and coordinate grant processes; facilitate panels; correspond with applicants and grant recipients.
- Worked in a highly collaborative manner with the Communications Manager to develop and distribute all programs related press releases and materials for (re)source and ArtSource.
- Oversaw the EDGE Professional Development Training Program, working with the EDGE Program Manager and other contract staff on the development, implementation and evaluation of the program.
- Managed community matching grant programs and initiatives such as residency programs.
- Represented Artist Trust at events around the State, including but not limited to Artist Trust workshops and conferences; pursued beneficial partnerships.

Artist Trust, Seattle, WA ***Director of Individual Giving, 2007-2008***

- Responsible for collaborating with statewide Board of Trustees to cultivate and solicit gifts from individuals.
- Conceived, coordinated, and executed all aspects of state-wide Spring 2007 event campaign with a fundraising goal of \$180,000 and reaching more than 10,000 individuals throughout Washington State.
- Coordinated fundraising "salons" hosted by Artist Trust supporters.
- Responsible for coordinating all aspects of membership program serving more than 1,100.

Artist Trust, Seattle, WA ***Manager of Special Events, 2006***

- Responsible for managing and executing all aspects of organization's events.
- Supervised all aspects of transforming signature fundraising art auction from a brunch event to a seated dinner for 600 honoring organization's 20th anniversary. Secured donations of printing, food, beverage and spirits, increasing such contributions by 300%.
- Responsible for managing and executing all aspects of organization's events such as grant recipient receptions, membership gatherings, and board meetings.

Artist Trust, Seattle, WA ***Program Associate, 2004-2006***

- Support for Director of Grants and Information Services.
- Researched opportunities, updated website, and supported professional development program.
- Supported grant programs through data entry of all grant applicants, panels and communication.

► **INVOLVEMENTS**

Washington State Arts Commission – 2015-Present ***Governor Appointed Commissioner***

- Executive Committee member, Advocacy Co-Chair, regular panelist for statewide programs and grants.

Ellensburg Arts Commission – 2011-Present ***Vice-Chair***

- Implemented percent for Arts ordinance resulting in \$2.40 per capita funding through new construction sales tax.
- Co-authored Public Art Policy, created COVID Relief funding, manage Public Art Acquisition and panel process.

- Review and evaluate applications and policy for Lodging Tax Funds.
- Primary focus is to expand access to funds throughout Kittitas County to include capacity building.

- Hosted Cultural Congress in Ellensburg in 2019 and presented at multiple sessions in years past.

- Collaborate with arts, history, and other cultural members in Kittitas County to promote tourism and provide peer support.

Americans for the Arts – 2016-Present

OTHER EXPERIENCE

Event and Fundraising Consultation – Ongoing

- Regularly contract or consult with nonprofits for events and fundraising including past work in King County with the Henry Art Gallery, the Delridge Development Association, and PUNCH Gallery, as well as rural communities such as the Thorp Mill in Thorp, WA.

Central Washington University, Ellensburg WA – 2012
Adjunct Professor, Tourism and Events

- Developed and taught curriculum for events management.

Urban ArtWorks, Seattle, WA – 2005-2006
Development Officer

Fremont Arts Council, Seattle, WA – 2003-2005
Parade Director, Volunteer Coordinator

Catalan Custom Metals, Seattle, WA – 2001-2003
Metal Fabricator

Laurie Gigstead

From: noreply@civicplus.com
Sent: Friday, January 7, 2022 11:18 AM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant: David R. Pena-Alfaro

Address: 1206 N. Tanglewood Ct

City: Ellensburg

State: WA

Zip: 98926

Phone Number: 210-749-9490

Email Address: davidpenalfaro@gmail.com

Length of Residence in
Ellensburg: 5 years

Background you bring to
this position:

I am a Hispanic immigrant to this great country, and I feel humbled and proud to be an American Citizen, and to live in the great City of Ellensburg. Since I arrived in the U.S, two decades ago, I have been interested in sharing some ideas and information to the Hispanic community. In Ellensburg I have participated in numerous activities in the Hispanic community, I have also written Op-eds in the Daily Record, trying to reach out to the public to explain the perspective of the Hispanic population. I have also made capsules for in Spanish for Univision Yakima explaining certain aspects about how the American society works.

I am a Business Intelligence expert and business developer and financial professional with successful track record. I have experience in private and public higher education, manufacturing, and banking. I also have experience developing new business, analyzing trends, developing financial models,

and forecasting. In my current position at Central Washington University, as Director of Business Intelligence, I have developed predictive and analytical models, and I oversee developing and maintaining dashboards and analytical tools. I also developed and maintained the institutional budget and I serve in several committees across the University.

I am an honest person, in my actions and in the way I approach issues intellectually. I have experience solving problems and managing and creating budgets; I am committed to do the right thing, and I consider myself a balanced individual, willing to listen and to be able to analyze a situation from different perspectives.

I want to contribute to make sure that Ellensburg keep on being a great place for the kids and families of our community as it continues growing. I want to see some positive changes, and I want to promote excellent relationships between the City of Ellensburg, Kittitas County, Industry, services, agriculture, Ellensburg School District. and Central Washington University. Finally, I would like to add that I am willing and able to contribute to keep the City of Ellensburg in the path of progress. Serving in the City Council would be a big responsibility and a huge honor.

Please list any organizations you are affiliated with:

Since late 2021 I am a board member of HopeSource

Why are you seeking this appointment?

I am interested in this position since I feel driven by a strong personal call to service and to help others.

Will you be able to attend meetings regularly if appointed?

Yes

Please attach a current resume or list of related experience.

[CV DPA 2022 pdf.pdf](#)

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature

David Pena-Alfaro

Date

1/7/2022

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DAVID R. PENA-ALFARO

210-749-9490

davidpenalfaro@gmail.com

Seasoned financial expert and business developer professional with over 25 years of successful track record. Experience in private and public higher education, manufacturing, banking and investment banking. Solid knowledge of financial models, implementation of predictive analysis and evaluation of trends. Proficient in budgets, including Responsible Centered Management. Expert with data mining and meta-data. Visionary and passionate

COMPETENCIES

- Financial modeling | Budget development and budget control | Project management | Research | Due diligence and reporting
- Recognized for quickly identifying key issues and providing solutions
- Solid knowledge of analytical tools, forecasting and models through business intelligence
- Experience with upper management and members of Board of Directors
- Staff leadership experience, providing mentoring, supervision and evaluation
- Data warehousing

PROFESSIONAL EXPERIENCE

CENTRAL WASHINGTON UNIVERSITY Ellensburg, WA

2017 to present

Director of Financial Planning and Analysis / Director of Business Intelligence

- Develop institutional budget
- Prioritizes resources based on goals
- Develops financial models and reports across the University
- Creates dashboards and analytical tools
- Supervises financial relationship with the State
- Business intelligence and data driven models
- Voting member of the President's Budget Advisory Committee
- Member of several budgets including best practices and policies and procedures
- Teach FIN470 and FIN370 to undergraduate financial majors

TRINITY UNIVERSITY San Antonio, TX

2013 to 2017

SENIOR FINANCIAL

- Developed and maintained financial institutional models
- Prepared financial and metric reports, including sensitivity analysis
- Created dashboards for Board of Trustees and upper management
- Provides support for budget design and budget control
- Cost analysis of different projects, including the Strategic Plan of the University

AMERICAS CONSULTING GROUP San Antonio, TX and Mexico

2010-2013

Consultant / Director

- Senior Advisor to Undersecretary of Interior
- Project leader to develop and issue IDs for all Mexican minors
- Director of civil registries in Mexico
- Advised Mexican companies about how to do business in the U.S.

BOULDER IMPORTS L.L.C. San Antonio, TX

2006 to 2010

C.F.O.

- In charge of Treasury, budget and accounting functions in Mexico and in the U.S.
- Developed optimal capital structure
- Created executive management reporting systems and financial models
- Helped capitalize the Company

NORTH AMERICAN DEVELOPMENT BANK San Antonio, TX

2001 to 2006

In-house Sr. Consultant

- Provided financial expertise for projects totaling nearly \$100 M
- Performed project structuring, financial analysis, financial modeling, and forecasting to analyze mergers and repayment capabilities for loans

MONTERREY TECH, Mexico

1997 - 2001

Chair of Finance and Director of Continuing Education

- Supervised 10 direct reports and hired / evaluated 200+ instructors each term.
- Coordinated 100+ continuing education workshops per year.
- Taught corporate and international finance at and undergraduate level.
- Increased revenues from continuing education by more than 50% in 2 years.

BANCOMER INVESTMENT BANK – Mexico

1987 - 1996

Analysis and Communication Manager

- Developed financial, economic and fundamental analyses for mergers and buy/sell recommendations
- Edited, and coordinated the publication of nine financial publications in English and Spanish.
- Supervised six analysts.

EDUCATION

THUNDERBIRD SCHOOL OF GLOBAL MANAGEMENT. – Phoenix, AZ
Master of International Management, Finance

INSTITUTO TECNOLOGICO AUTONOMO DE MEXICO (ITAM) – Mexico City, Mexico
Undergraduate Business and Management studies

UNIVERSITY OF MAASTRICHT – The Netherlands
Problem Solving Learning

OTHER

- Published 250+ Op Ed and articles in newspapers and magazines
- Finance-related comments on TV for Univision and Telemundo
- Treasurer and member of Gemini Ink and of the Board of San Antonio Opera 2009. Board member of HopeSource
- Spanish, French, Italian

Laurie Gigstead

From: noreply@civicplus.com
Sent: Wednesday, December 22, 2021 1:48 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Adriana Rios
Address:	307 W 12th Avenue
City:	Ellensburg
State:	WA
Zip:	98926
Phone Number:	5093063472
Email Address:	adrianarios95@yahoo.com
Length of Residence in Ellensburg:	5 years
Background you bring to this position:	I am a person of color who grew up in the Yakima valley. I was born in Ellensburg and completed my bachelor degree at Central Washington University.
Please list any organizations you are affiliated with:	CWU Alumni Ellensburg Community Garden
Why are you seeking this appointment?	I want to be involved in my local politics because I plan to raise my children in this community. I have great ideas for how this city should be managed.
Will you be able to attend meetings regularly if appointed?	Yes

Please attach a current
resume or list of related
experience.

Field not completed.

I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature

Adriana Rios

Date

12/22/2021

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Curriculum Vitae

Adriana Rios

307 W 12th Ave | Ellensburg, WA | (509) 306-3472 | adrianarios95@yahoo.com

EDUCATION

Bachelor of Science in Anthropology June 2021

Specialization: Anthropology

Central Washington University, Ellensburg, WA

GPA: 3.37/4.0

High school-International Baccalaureate Courses 2009-2013

Davis High School - Yakima, WA

Cultural Immersion (RYE), Belo Horizonte, Brazil

2013-2014

· Demonstrated the ability to work well with a diverse student population

Yakima Valley Community College

Community College Certificate

12/01/2014

Additional Coursework

2017-2018

Computer Applications

Nutrition

Achievements

Dean's List

2018-2021

Skills

Communication

Independent worker

Leadership

Conversational Spanish

Portuguese

Excel & Microsoft Word

Related Experience

Spring 2018

Individual Study Anthropology 496 (part-time);

Central Washington University, Ellensburg, WA

· Recorded filed and documented reports

· Planned organized and managed information

· Assisted in contributing to the College of Sciences and the Museum of Anthropology

Experience

Shirtworks- Ellensburg, WA

2019-2020

- Assisted with garment orders
- Helped plan details such as color, style, amount, and position of the designed logo
- Followed appropriate steps to assure the designed garments were completed by the deadline
- Contacted customers with updates and finished product information
- Processed transactions in person, by email, and over the phone
- Prepared bulk orders of over \$5,000 for Central Washington University sports and other clubs

Experience

Club 301North Pearl- Ellensburg, WA

2018-2019

- Processed high volume transactions
- Drink menu knowledge and creating drinks
- Followed WA food and drink regulations

Experience

Frontier Tavern- Ellensburg, WA

2017-2018

- Served cocktails and beer
- Provide a clean and polished bar area
- Organize and complete opening and closing shift procedures

Experience

Cornerstone Pie- Ellensburg, WA

Summer 2018

- Seated customers
- Communicated to the kitchen of food orders
- Communicated the specials and food ingredients
- Handled money and card transactions
- Efficiently set up and cleaned the seating area for restaurant-goers
- Problem-solving skills and solution-oriented
- Followed WA liquor law
- Ensured a clean and polished bar area
- Assisted with other duties as needed

Experience

Costco Membership Assistant- Yakima, WA

2015-2017

- Customer service
- Answered high volume phone calls and emails
- Processed transactions
- Filed and maintained records
- Maintained sensitive and personal information for all members in the US

Experience

Castle Creek Apartments - Yakima, WA 2010-2011

- Handling incoming calls and other communications.
- Managing the filing system.
- Recording information as needed.
- Greeting clients and visitors as needed.
- Updating paperwork, maintaining documents and word processing.
- Helping organize and maintain office common areas.
- Performing general office clerk duties and errands.

Community Work

- US Census Volunteer 2010
- Fish Bank Volunteer Work 2017-2019
- Ellensburg Community Garden 2019-2021

Laurie Gigstead

From: noreply@civicplus.com
Sent: Thursday, December 9, 2021 2:30 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	JEFFREY ST JOHN
Address:	511 W. BRIDGEWOOD LN.
City:	ELLENSBURG
State:	WASHINGTON
Zip:	98926
Phone Number:	5098592041
Email Address:	stjohn1242@fairpoint.net
Length of Residence in Ellensburg:	28 YEARS
Background you bring to this position:	25 plus years of local law enforcement (both corrections and law enforcement) / 31 years military (active and reserve) / combat veteran
Please list any organizations you are affiliated with:	None at this time
Why are you seeking this appointment?	I recently retired from the military and police service. I have the desire and commitment to be proactive in the direction of the city by offering a diverse view of my broad-based experience.
Will you be able to attend meetings regularly if appointed?	Yes

Please attach a current
resume or list of related
experience.

[2021 resume.docx](#)

I understand that to be eligible for appointment to the Ellensburg City Council I must
(1) be a registered voter of the City of Ellensburg at the time of filing this application
for Council appointment, and (2) be a resident of the City for at least (1) year
preceding the date of appointment.

Electronic Signature

Jeffrey Douglas St John

Date

12/9/2021

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Jeffrey D. St. John

Career profile

Over 31 years of experience in police and security operations of organizations throughout the U.S. and abroad. Expert in cross-functional team building, leadership & multi-cultural communications. Focused on quality & performance improvement. Has traveled, lived and/or worked in 10 countries worldwide.

Professional Experience

Police Service 1995-2021

Reserve Police Officer (City of Kittitas): 1995-1996.
 Correctional Officer (Kittitas County Sheriff's Office): 1996-2000
 Patrol deputy (Kittitas County Sheriff's Office): 2000 - 2001
 Police Officer (Central WA. University Police): 2001 – Present

Duties include or have included the following: Criminal investigations, Training Officer (for new hires), Crisis negotiator, Evidence technician, Special Response Team member, & Sergeant,

United States Army -Active & Reserves 1990-2005

Duties include or have included the following: General military training (weapons systems, physical fitness, first aid) of subordinates. Practical records management experience, performance-based counseling & development of training plans to increase productivity

United States Navy - Active &Reserves 2005-2021

Duties include budgeting, training & the general welfare of members to lead them to deploy in support of worldwide missions to combat & prevent terrorism, protect US secrets & reduce crime.

Training Courses

United States Army & Navy

Army Basic Training -1990	Civil Affairs course (Army) - 1997
Ammunition course - 1991	Military Police course - 2003
EOD Tech course - 1991	Counter Surveillance course- 2009
LDO/CWO course- 2011	Anti-Terrorism course II- 2016
Maritime Civil Affairs course (Navy) – 2013	
Joint Humanitarian Operations Course (JHOC) – 2013	
Force Protection Officers Course (Shore) – 2014	
Procurement Resource Officer course – 2016	

**Leadership
courses**

Primary Leadership Academy -1993
Non-Commissioned Officers academy -2003
Leading Petty Officer academy - 2005
Chief Petty Officers Academy -2008
Senior Officer Leadership Academy -2012

**Police
Certifications**

Res. Police Officer Academy- 1995	Corrections Academy- 1996
Basic Police Officer Academy- 2000	R.A.D Instructor- 2002
FBI Crisis Negotiator- 2002	Marijuana Leaf I.D. tech- 2003
Instructor Development- 2003	Police Training Officer- 2004
Evidence Tech. Course- 2006	Interview School (REID)- 2007
Swat Basic- 2008	DOT (EMT Course)- 2010

Civilian education

Bachelor of Science (Multidisciplinary Studies) - 2013
Grantham University

Awards received

Purple Heart Medal	Navy Commendation Medal (3)
Army Commendation Medal (2)	Navy Achievement Medal
Explosive Ordnance Disposal Badge	Army Achievement Medal
Parachutist Badge	Army Good Conduct Medal
Drivers Badge -Safety Award	R/C Achievement Medal (2)
Humanitarian Service Medal	
Joint Meritorious Unit Commendation (Multi-Service Award)	
Army Meritorious Unit Commendation	
Navy Meritorious Unit Commendation (2)	
Sailor of the Year 2007 (NOSC Everett)	
Nominated 2 nd best police officer in Kittitas County (2011 & 2012) in the annual “Best of the Best” Ellensburg Daily Record News poll.	

Professional References

Kiley Conaway	WSP Lieutenant Assistant District Commander Yakima, WA 98901 509-201-0145
Charles Pringle	Professor Industrial Technology and Mechanical Engineering Central Washington University 509-306-9309
Scott Martin	Security Officer Seattles finest Ellensburg, WA 98926 509-859-3535

Laurie Gigstead

From: noreply@civicplus.com
Sent: Tuesday, January 4, 2022 12:19 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant: Joshua D Thompson

Address: 2602 N COLUMBIA ST

City: Ellensburg

State: WA

Zip: 98926

Phone Number: 14254430479

Email Address: Bfellow@gmail.com

Length of Residence in
Ellensburg: 6 Years

Background you bring to
this position:

My career background is primarily in working or consulting for Big Tech including extensive experience with Microsoft and Amazon. My consulting experience lends itself best to the Ellensburg City Council position. My projects typically required intensive fact finding, deep dives, interviews, and developing a point of view to assist many stakeholders. Many times, stakeholders would have competing priorities which needed to be navigated to arrive at a desired conclusion. My consulting areas are a bit of a Venn diagram, focused primarily on the application of technology to address business and marketing challenges. Education wise, I have a B.S. in Business/Economics from Eastern Oregon University. My full resume is attached to this application.

Please list any organizations you are affiliated with:	Currently I am not affiliated with any organizations. In the past I have worked with church youth groups and coached middle school basketball.
--	--

Why are you seeking this appointment?	I am seeking this appointment for the same reasons I entered the race for Position 2, which is to serve the community I love. My motivation to get in the race in the first place was because my wife and I are in the long process of adopting an infant, and I wanted to help ensure my child grows up in a safe, compassionate, and productive community. I want to help build opportunities now, so my child can stay in this beautiful valley when they are an adult. An effective city council has to have that long term vision and I look forward to helping contribute to that vision if I am appointed.
---------------------------------------	---

With this open seat I also see an amazing opportunity to bridge divides. Councilmember Goodloe and I ran really good campaigns, focused on substance. Over the course of the campaign, especially after the LWV Forum, I found we were identifying the same issues. Housing, Internet access, and encouraging the growth of our local economy. Things that I felt we could both work on.

The election ended in a thin 64 vote difference. Win or lose I always planned on reaching out a couple of weeks after the election, and I've very glad I did. Councilmember Goodloe and I had a great post-election lunch, talking about the campaign, issues, faith, and family. When it was brought to my attention that Councilmember Lamb would be resigning, I instantly saw a chance to work together. I think the cool thing here is if I'm appointed, we can say that everyone who voted on Position 2 has a voice on the city council. I think we can work together on the things that unite us and work together to address what divides us.

Will you be able to attend meetings regularly if appointed?	Yes
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Please attach a current resume or list of related experience.	<u>Joshua Thompson Resume.docx</u>
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I understand that to be eligible for appointment to the Ellensburg City Council I must (1) be a registered voter of the City of Ellensburg at the time of filing this application

for Council appointment, and (2) be a resident of the City for at least (1) year preceding the date of appointment.

Electronic Signature	Joshua Thompson
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Date	1/4/2022
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JOSHUA D. THOMPSON

2602 N. Columbia St, Ellensburg, WA 98926 · 425-443-0479

Bfellow@gmail.com · <https://www.linkedin.com/in/joshuadthompson/>

Spent almost my entire career working or consulting for Big Tech companies. Dedicated problem solver who listens to all sides and pursues a path of facts and logic in all problems. Looking to serve the community I love through participation in the Ellensburg City Council.

EXPERIENCE

JANUARY 2021 – PRESENT

SENIOR SYSTEMS ENGINEER, THE CHANNEL COMPANY

Joined The Channel Company after Audienz was acquired January 1st of 2021. As the Senior Systems Engineer I am responsible for establishing or maintaining all our internal systems including Office 365, our cloud services, data security, as well as holding an instrumental role in merging the two companies' various technologies.

FEBURARY 2019 – DECEMBER 2020

SENIOR TECHNICAL MANAGER, AUDIENZ

As the Senior Technical Manager, I handled both internal initiatives as well as client engagements with a heavy technical requirement. While working with the C-suite, I drove all Audienz's technical projects. This includes all of our backend systems, implemented our data security standards and audits with our CIO, and custom development of both internal and externally facing projects.

External engagements included:

- Lead Researcher on a comparative analysis of cloud computing providers for Microsoft Research with the goal of identifying actionable items to improve the Azure mobile signup pathway.

- Worked on several development projects creating custom SharePoint portals for Microsoft to enhance team collaboration and file management.

- Developed Audienz's internal SharePoint including custom interfaces, migrated all work files from Dropbox, and programmed an educational portal for all new hires.

- Played a major role in Audienz passing Microsoft security audits on a yearly basis.

APRIL 2017 – FEBURARY 2019

TECHNICAL MARKETING MANAGER, AUDIENZ

During this time at Audienz I was working on several internal and external projects. Internal projects included managing all IT systems, maintaining and growing our SharePoint portal, improved file management and security, and handling all technical troubleshooting and

support.

External engagements included:

- Reported directly to the CEO working on research projects for existing clients and proposal development.

- Designed and managed a custom accounting platform for Amazon to generate reports on co-marketing dollars with AWS partners.

- Played a significant role in devising and driving our digital marketing strategy for both Audienz as well as our clients.

- Designed and coded several highly custom SharePoint sites for multiple clients inside Microsoft.

MARCH 2011 – APRIL 2017

TECHNICAL MARKETING CONSULTANT, AUDIENZ

As a Technical Marketing Consultant, I was involved in a very broad array of client projects while also handling internal projects and acting as the go to person for any technical questions or opinions.

External engagements included:

- Lead Researcher on an analysis of two companies that Microsoft was reviewing for use at managing campaigns and co-marketing dollars. During the project I went beyond the technical analysis required to also examine the underlying business and how they operate. This ended up being extremely valuable. I was able to provide insights from my research and convince our client that the original platform that they were going to use was not the right one. Microsoft is still using the recommended platform to this day.

- Worked for Microsoft in both the Windows and Office divisions to design and develop SharePoint portals to deliver marketing materials to sales teams in the field.

- Wrote Microsoft's implementation guide for college IT departments to deploy Office 365 for Education to students and faculty.

- Planned, implemented, and provided onsite management for all IT requirements for Microsoft Dynamics AX professional training conferences in Asia and Europe.

- Worked on dozens of internal projects including the development a custom CMS for the Audienz.com website, selection and implementation of all technical services, and managed all IT needs for the company.

APRIL 2013 – MAY 2016

CHIEF OPERATING OFFICER, TRIPKET

Co-Founded Tripket with the CEO of Audienz. Our goal was to develop a travel based social media platform. We finally shut it down in May of 2016 after being unable to acquire

additional capital needed to fund operations.

Achievements included:

- Recruited and managed a team of developers located both in Seattle, WA and Brazil.
- Built our online presence including the growth of our Facebook page to over 365,000 followers.
- Lead company social marketing efforts with limited resources, leading to over 20,000 accounts created.
- Designed and implemented internal processes for HR, information management, project management, day to day operations.

FEBRUARY 2010 – APRIL 2013

CO-FOUNDER AND CHIEF TECHNICAL OFFICER, DEEP CELLO COFFEE ROASTERS

With Deep Cello Coffee I co-founded a white label coffee brand partnering up with a Portland, OR based gourmet coffee importer and roaster. Working with the roast master we developed several offerings. We made our way into stores in Oregon and Washington plus online sales.

Achievements included:

- Developed from scratch the company website including eCommerce functionalities and custom integration with payment processors, order management, invoice generation, and integration with UPS shipping APIs to schedule pickups and print shipping labels.
- Lead company efforts to build our online following across several social platforms
- Developed and executed company SEO strategy, which generated company revenues
- Worked with the CEO to develop company and product branding, market positioning, and pricing strategies.
- Develop both our online and wholesale strategies which lead to the opening up of multiple distribution channels including local retail and online accounts.

DECEMBER 2006 – JULY 2007

SUPPORT ENGINEER, SIEMENS (ON CONTRACT TO MICROSOFT)

Contract based position which was my first experience at Microsoft. Worked on campus in the Office division supporting the development and deployment of Assistance Platform, a service to migrate and publish online help documents across most of Microsoft's software products.

Duties included:

- Responsible for triaging, fixing, and escalating reported bugs and feature improvement requests from stakeholders using the platform.

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- Worked closely with developers and product managers to deploy Assistance Platform to teams in the Windows and Office divisions.
- On average handled 30 bugs a week of varying complexity.
- Continuously testing new versions, looking for and documenting bugs.

EDUCATION

31
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37

DECEMBER 2006
B.S., BUSINESS/MANAGERIAL ECONOMICS, EASTERN OREGON UNIVERSITY

SKILLS

- Strong research/analytical skills
- Self-starter
- Lifelong autodidact
- Broad technical skills
- Strong background in business and economic concepts
- Loyal and dedicated

From: noreply@civicplus.com
Sent: Tuesday, December 7, 2021 8:08 PM
To: Laurie Gigstead
Subject: [Ext] Online Form Submittal: Application for Appointment to City Council

CAUTION - EXTERNAL EMAIL: The email below is from an external source. Please exercise caution before opening attachments, clicking links, fulfilling requests, or following guidance.

Application for Appointment to City Council

Application for Appointment to Ellensburg City Council

Name of Applicant:	Darren Wright
Address:	918 N Chamith Ln
City:	Ellensburg
State:	WA - Washington
Zip:	98926
Phone Number:	5093129360
Email Address:	eburg.wrights@gmail.com
Length of Residence in Ellensburg:	24 years
Background you bring to this position:	I have been a longtime resident of Ellensburg, and served for over 15 years as a volunteer/reserve firefighter for our community. I have a BA in Communications, and will attain an MA in April 2022.
Please list any organizations you are affiliated with:	WA. State Patrol. (Employer) Marine Corps League WA. State Patrol Memorial Foundation
Why are you seeking this appointment?	I would like to continue to serve my community as I did as a firefighter. I feel that I can fairly and equally represent my neighbors and be part of change that needs change, and keep things that do not need change as is.

Will you be able to attend
meetings regularly if
appointed? Yes

Please attach a current
resume or list of related
experience. [Darren Wright city council resume \(2020\).doc](#)

I understand that to be eligible for appointment to the Ellensburg City Council I must
(1) be a registered voter of the City of Ellensburg at the time of filing this application
for Council appointment, and (2) be a resident of the City for at least (1) year
preceding the date of appointment.

Electronic Signature /S/ Darren Wright

Date 12/7/2021

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DARREN C. WRIGHT

OBJECTIVE

Darren Wright is applying for the vacant position on the Ellensburg City Council. He is a qualified and motivated applicant, who has spent an extensive amount of time in public service as a volunteer firefighter and as a law enforcement officer. Darren Wright desires the opportunity to serve his community in a new manner.

FUNCTIONAL SUMMARY

Darren Wright started from high school by enlisting in the United States Marine Corps (USMC) with a desire to be among an elite few. Since being honorably discharged from the USMC, He was hired by the Washington State Patrol. This decision was again to be among the best. Darren Wright has been a valuable asset in promoting the Washington State Patrol as a Part of the Government and Media Relations Office. Darren Wright has been fortunate in life and in career and is in a stage of his life that allows him to serve in a new capacity, where he desires to serve his neighbors and community.

EMPLOYMENT

[08/1985-08/1989] United States Marine Corps
Marine, Combat Engineer Mechanic

- Responsible for the maintenance and repair of heavy equipment for a Combat Engineer Battalion
- This position required extensive knowledge of diesel-powered equipment like bulldozers, cranes, backhoes etc.
- This experience led to the ability to operate many different styles and sizes of vehicles both wheeled and tracked

[09/1989 – 05/1991] Northwest Forklift Inc.
Field Service Mechanic

- Responsible to respond to calls for service to maintain and repair material handling equipment
- The company sold and serviced new and used equipment
Worked with little to no supervision at customer locations

[05/1991 – 08/2000] Washington State Patrol

Commercial Vehicle Enforcement Officer

Enforce laws as they pertain to commercial vehicles. Inspect, weigh and assist in post collision investigations

[08/2000 – Present]

Washington State Patrol

Trooper

- Enforce laws and protect the citizens of the State of Washington
- Assigned to the Commercial Vehicle Division in Kittitas County through March 2011
- Transferred to Field Operations Bureau District 6 Detachment 6 in March 2011
- Assigned as District Recruiter and Public Information Officer (PIO) in Nov. 2013.
- Promoted to Sergeant assigned to Chehalis March 2016
- Transferred to Special Operations Division, Supervise the security detail for the Capitol Campus. May 2018
- Transferred to the Government and Media Relations Division as the HQ/Agency PIO. Sept. 2019

[07/2018- Present]

Quick Throttle Magazine

Staff Writer

- Write articles for a motorcycle enthusiasts' magazine
- Cover events, rallies and motorcycle shows

SUMMARY OF QUALIFICATIONS

BA in Communications with a Public Relations Concentration.

Will attain an MA in Communications in April 22

FEMA Basic PIO trained

FEMA Advanced PIO trained

Completed extensive Incident Command training classes including

ICS 100, 200, 300, 400, 700, 800

ICS PIOF task book complete

Hazardous Materials Technician

Hazardous Materials Awareness/Operations Instructor

Hazardous Materials On-Scene Incident Commander

Former Washington State Emergency Medical Technician (EMT) 23 years

Rope Rescue Operations level training

Washington State Basic Life Support Instructor/Evaluator

NFPA Instructor I (Fire service instructor)

Former AHA CPR instructor

TRAINING RECEIVED

Public Information Officer Awareness IS-00029(2014)
Basic Public Information Officer
Advanced Public Information Officer E-0388(2014)
Public Information in an All-Hazards Incident MGT-318
Social Media in Emergency Management IS-00042
Social Media for Natural Disaster Response and Recovery
Numerous conferences and training seminars on Media Relations

PROFESSIONAL MEMBERSHIPS

Executive Board President for the WSP Memorial Foundation
Fraternal Order of Police, local lodge former Vice President
Member of the Marine Corps League
Former Director Blue Knights Law Enforcement Motorcycle Club

EDUCATION

[1982-1985]	Winthrop High School	Winthrop, MA.
	<i>Diploma</i>	
[2004-2006]	Central Washington University	Ellensburg, WA.
	<i>Working towards Bachelor of Science in Chemistry</i>	
	▪ Major in Chemistry with a minor in Physics	
	▪ Study of the Japanese language. (not fluent)	
[2015-2019]	Southern New Hampshire University	Manchester NH.
	Major in Communications with Public Relations Emphasis (Online)	
	• Graduated Summa Cum Laude. (3.9GPA)	
[2019-Present]	Southern New Hampshire University	Manchester N.H.

- Currently working on a master's degree in communications with a PR concentration
- Expected graduation April 2022

VOLUNTEER EXPERIENCE

Executive Board President for the WSP Memorial Foundation (non-profit organization)

Volunteer/Reserve Firefighter/EMT for 23 years. (Retired)

Former Assistant Chief for the South Cle Elum Fire Dept.

Co-Director of the Kittitas County Shop with a Cop for 12+ years

Committee Chair for the When the Clock Strikes You, Impaired Driving Prevention Program

Past President of the Morgan Middle School Parent Group

EMT/BLS Evaluator/Instructor for Ongoing EMS training

Hazardous Materials Awareness/Operations Instructor (over 100 classes taught to responders primarily in Kittitas County)

Former Co-Director and host family for Japanese student exchange program.

Former Vice President of Local Lodge of Fraternal Order of Police

Former Director of Blue Knights Law Enforcement Motorcycle club

AWARDS RECEIVED

2014 Kittitas County Top Young Driver Education Award

Commendation for negotiating a suicidal subject off a ledge

District 6 Commercial Vehicle Trooper of the Year 2005

Three-time champion in the Washington State Commercial Vehicle Inspectors Competition

5th place overall North American Inspectors Competition

3rd place North American Inspectors Competition Hazardous Materials division

Ellensburg City Council Position 7
2022 Candidate Questions and Overview of Appointment Process

Candidates must complete all three steps to be considered for appointment.

Step 1: Tuesday, January 18 City Council Meeting - Candidate Introductions

- Please tell us about yourself and why you feel you are qualified to represent the Ellensburg community on City Council? (3 minutes)

Step 2: Written Response due January 19

Responses will be provided to City Councilmembers in advance of January 24 Special Meeting.

- Describe a time when you worked to come to a decision with a group/team that was divided on a topic or issue. Please tell us about the circumstances, your role, the outcome, and what you learned. (Maximum length of 1 page, single spaced)

Step 3: Interviews and Selection on Monday, January 24 @ 6:00 p.m.

Candidates should schedule a 15-minute interview by January 19.

Each candidate will be presented with five questions.

- If there was one project or area of emphasis you would like to see the City focus on over the next 4 years, what would it be and why?
- What would you propose the City do to increase public engagement in decision-making (such as commenting on plans, projects, priorities, and policy changes)?
- What do you think that City's role can be in addressing economic development, affordable housing, and building an inclusive community? You may respond to all three areas, or address the one that is most important to you.
- The community is deeply divided about a hypothetical issue of importance to Ellensburg's future. Describe how you would go about deciding how to vote
- Council formed the Diversity, Equity and Inclusion (DEI) Commission. What do you see as the value of the DEI Commission? What do you believe the DEI Commission can accomplish for the Ellensburg community?
- Follow-up question(s) as time allows.

An opportunity for public comment will follow scheduled interviews.

City Council will proceed with deliberation and procedures to select the individual for appointment to Council Position 7 in an open meeting.

Contact the Ellensburg City Manager's Office with questions or to attend remotely.



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Second Reading of Ordinance 4885 Amending Chapter 2.30 ECC Multifamily Property Tax Incentives

Submitted by: Jamey Ayling Community Development

Recommended Action or Motion: Conduct second reading and adoption of Ordinance 4885, amending Chapter 2.30 expanding the existing Residential Targeted Area to include the CC-II zone and effectively expanding the MFTE Program.

Background/Summary: The Affordable Housing Commission by motion and unanimous approval has requested that City Council consider expanding the residential targeted area of the existing Multi Family Tax Exemption (MFTE) Program to include those properties zoned Central Commercial II. Expanding the residential targeted area (RTA) will help achieve the goals of the Housing Action Plan and the Comprehensive Plan to encourage multifamily development close to goods and services. The MFTE allows for the value of new multifamily housing construction to be exempt from ad valorem property taxation for a period of eight successive years, or a period of twelve successive years for those units meeting the criteria to be declared affordable. The tax exemption would not include the value of the land or any non-housing related improvements.

Consistent with the planning goals of the Growth Management Act (GMA), the State of Washington has provided various means of promoting affordable housing, including multifamily housing, in urban centers. One such incentive is provided through offering tax exemptions for multifamily developments in "urban centers" that meet the specific criteria outlined in Chapter 84.14 RCW. The purpose statement in RCW 84.14.007 reads as follows: ...It is further the purpose of this chapter to stimulate the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multifamily housing in urban centers having insufficient housing opportunities that will increase and

improve residential opportunities, including affordable housing opportunities, within these urban centers. To achieve these purposes, this chapter provides for special valuations in residentially deficient urban centers for eligible improvements associated with multiunit housing, which includes affordable housing. It is an additional purpose of this chapter to allow unincorporated areas of rural counties that are within urban growth areas to stimulate housing opportunities and for certain counties to stimulate housing opportunities near college campuses to promote dense, transit-oriented, walkable college communities.

The City has enacted Ellensburg City Code (ECC) Chapter 2.30 Multifamily Housing Tax Incentives in response to the exemption opportunity allowed for by the State. Multifamily projects that provide at least 20 percent of the units as affordable housing units are eligible for a 12-year exemption. Multifamily projects that do not include an affordable housing component are eligible for the exemption for a lesser period of 8 years. The Central Commercial (C-C) Zone was previously designated by Council as the “Residential Targeted Area” (RTA) within the City of Ellensburg. Since the adoption of the MFTE ordinance, six multifamily projects have received the multifamily housing tax exemption. Multiple developers have inquired about the potential to utilize the MFTE in the Central Commercial II zone, however, this has not been an option for properties that are not currently within the residential targeted area.

Previous Council Action:

Council adopted an ordinance creating the Multi Family Tax Exemption Program in 2007 and amended it in 2014 to bring it up to date with the RCW to offer either an 8 year exemption or a 12 year exemption for affordable housing units.

On December 20, 2021, City Council approved Resolution No. 2021-42 (see attached), notifying the public of the intent to designate the CC-II zoning district within the RTA for the purpose of expanding the MFTE program. On January 3, 2022 City Council held the required public hearing to expand the RTA, and approved first reading of Ordinance 4885.

Analysis:

In order to establish a Multifamily Property Tax Exemption (MFTE) Program the City must designate one or more

residential targeted areas that are consistent with the criteria in RCW 84.14.040, and within which property tax exemption projects may be considered. These criteria state that the area must be within an urban center, the area must lack, as determined by the governing authority, sufficient available, desirable, and convenient residential housing, including affordable housing, to meet the needs of the public who would be likely to live in the urban center, if the affordable, desirable, attractive, and livable places to live were available; and the providing of additional housing opportunity, including affordable housing, in the area, as determined by the governing authority, will assist in achieving one or more of the stated purposes of this chapter. During the City Council meeting of January 3, 2022 Council concurred with Staff's assessment that that sufficient data had been compiled within the June 2021 Ellensburg Housing Needs Assessment to demonstrate that the criteria of the RCW had been met.

RCW 84.14.040 goes on to further describe the procedures that must be followed for designating the RTA, including adoption of a resolution of intention to so designate an area as generally described in the resolution. The resolution must state the time and place of a hearing to be held by the governing authority to consider the designation of the area and may include such other information pertaining to the designation of the area as the governing authority determines to be appropriate to apprise the public of the action intended. The above requirement was accomplished through Council's adoption of Resolution No. 2021-42 at the December 6 meeting.

The notice requirements for the January 3, 2022 public hearing were met as outlined in the RCW, and as previously noted, City Council approved the Ordinance on first reading. The ordinance modifies the previously established standards and guidelines for the MFTE program as outlined in ECC 2.30 by expanding the RTA to include the CC-II zone. Additionally, the ordinance makes some technical changes to ECC 2.30.015, Definitions, based on changes made by the Legislature during the 2021 session.

Financial Impact:

The fiscal impact will be assessed for individual properties at

time of application.

Attachments:

[ORDINANCE 4885](#)

[Resolution No. 2021-42](#)

ORDINANCE NO. 4885

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO CHAPTER 2.30 “MULTIFAMILY TAX INCENTIVES,” EXPANDING THE RESIDENTIAL TARGETED AREA, AND AMENDING SECTIONS 2.30.010, 2.030.015, 2.30.020, 2.30.040 AND 2.30.060 OF THE ELLENSBURG CITY CODE.

WHEREAS, the City of Ellensburg is a non-charter code city under Title 35A of the Revised Code of Washington; and

WHEREAS, the Ellensburg City Council, pursuant to RCW 35A.11.020 through RCW 35A.13.230, has authority given to any class of municipality or to all municipalities of this state, and all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law, which may be exercised regarding the regulation or use of real property of all kinds; and

WHEREAS, Kittitas County and the City of Ellensburg plan under Washington’s Growth Management Act, Chapter 36.70A RCW; and

WHEREAS, the City of Ellensburg is the largest city or town in Kittitas County; and

WHEREAS, RCW 35.A63.100 authorizes the Ellensburg City Council, by ordinance or other action to the extent the City Council deems necessary or appropriate, to implement or give effect to the comprehensive plan or parts thereof in developing the City of Ellensburg and in regulating the use of land herein; and

WHEREAS, Chapter 84.14 RCW authorizes local government to adopt multi-unit housing guidelines and designate residential targeted areas for the purpose of qualifying for certain ad valorem tax exemptions; and

WHEREAS, the City Council held a public hearing on the matter of expanding the residential targeted area for the multifamily tax exemption to include the Central Commercial II zone at its regular meeting on January 3, 2022; and

WHEREAS, the Ellensburg City Council finds that its Central Commercial Zone and Central Commercial II Zone as defined by Chapter 15.300.020 ECC (official zoning map) and ECC 15.300.050(E), and 15.300.050(F) of the Ellensburg City Code are each considered urban centers as defined by RCW 84.14.010(17), because they are both compact identifiable districts in the City where urban residents live and may obtain a variety of products and services; and

WHEREAS, the Ellensburg City Council further finds that these two Central Commercial Zones contain several existing business establishments, adequate public facilities, and a mixture of uses and activities including housing, recreation, cultural activities in association with commercial and office uses, that make them urban centers under RCW 84.14.010(17); and

WHEREAS, the Ellensburg City Council finds that the two Central Commercial Zones as defined above lack sufficient available, desirable, and convenient residential housing to meet the needs of the public who would likely live in such urban centers, if desirable, attractive and livable places to live were available, and

WHEREAS, the Ellensburg City Council finds that it will assist in achieving the purposes of Chapter 84.14 RCW by providing special ad valorem tax exemptions for eligible improvements associated with multi-unit housing in the two Central Commercial Zones defined above, and

WHEREAS, the Ellensburg City Council finds that amending the existing multifamily housing tax incentive code in accordance with Chapter 84.14 RCW provides options for affordable housing to qualify, and to provide more detail as to the process in reviewing, approving and monitoring the special ad valorem tax exemption, and

NOW, THEREFORE, the City Council of the City of Ellensburg, Washington does hereby ordain as follows:

Section 1. Section 2.30.010 of the Ellensburg City Code, as last amended by Section 1 of Ordinance 4678, is hereby amended to read as follows:

2.30.010 Purpose.

The purpose of this chapter is to provide limited exemptions from ad valorem property taxation for multifamily housing in the downtown area and is intended to:

- A. Encourage increased residential opportunities within the two central commercial zones as defined by Chapters 15.300.020 ECC (official zoning map), ECC 15.300.050(E), and 15.300.050(F);
- B. Stimulate new construction or rehabilitation of existing vacant and underutilized buildings for multifamily housing in the central commercial zones to increase and improve housing opportunities; and
- C. Assist in directing future population growth to the central commercial zones, thereby reducing development pressure on single-family residential neighborhoods. [Ord. 4678 § 1, 2014; Ord. 4488 § 4, 2007.]

Section 2. Section 2.30.015 of the Ellensburg City Code, as last amended by Section 2 of Ordinance 4678, is hereby amended to read as follows:

Section 2.30.015 Definitions.

When used in this chapter, the following words shall have the following meanings unless the context clearly indicates otherwise:

“Affordable housing” means residential housing that is rented by a person or household whose monthly housing costs, including utilities other than telephone, do not exceed 30 percent of the household’s monthly income. For the purposes of housing intended for owner occupancy, “affordable housing” means residential housing that is within the means of low or moderate-income households.

“Director” means the city of Ellensburg community development director or his/her designee.

“Household” means a single person, family, or unrelated persons living together.

“Low-income household” means a single person, family, or unrelated persons living together whose adjusted income is at or below 80 percent of the median family income adjusted for family size, for the county, city, or metropolitan statistical area, where the project is located, as reported by the United States Department of Housing and Urban Development. ~~For cities located in high-cost areas, “low-income household” means a household that has an income at or below 100 percent of the median family income adjusted for family size, for the county where the project is located.~~

“Moderate-income household” means a single person, family, or unrelated persons living together whose adjusted income is more than 80 percent but is at or below 115 percent of the median family income adjusted for family size, for the county, city, or metropolitan statistical area, where the project is located, as reported by the United States Department of Housing and Urban Development. ~~For cities located in high-cost areas, “moderate-income household” means a household that has an income that is more than 100 percent, but at or below 150 percent, of the median family income adjusted for family size, for the county where the project is located.~~

“Multiple-unit housing” means a building or a group of buildings having four or more dwelling units not designed or used as transient accommodations and not including hotels and motels. Multifamily units may result from new construction or rehabilitated or conversion of vacant, underutilized, or substandard buildings to multifamily housing.

“Owner” means the property owner of record.

“Permanent residential occupancy” means multiunit housing that provides either rental or owner occupancy on a nontransient basis. This includes owner-occupied or rental accommodation that is leased for a period of at least one month. This excludes hotels and motels that predominately offer rental accommodation on a daily or weekly basis.

“Rehabilitation improvements” means modifications to existing structures, that are vacant for 12 months or longer, that are made to achieve a condition of substantial compliance with existing building codes or modification to existing occupied structures which increase the number of multifamily housing units.

“Residential targeted area” means an area within an urban center that has been designated by the governing authority as a residential targeted area in accordance with this chapter. With respect to designations after July 1, 2007, “residential targeted area” may not include a campus facilities master plan.

“Substantial compliance” means compliance with local building or housing code requirements that are typically required for rehabilitation as opposed to new construction. [Ord. 4678 § 2, 2014.]

Section 3. Section 2.30.020 of the Ellensburg City Code, as last amended by Section 3 of Ordinance 4678, is hereby amended to read as follows:

2.30.020 Residential targeted area designated.

The Central Commercial zone and Central Commercial II zone as defined by ~~Chapter ECC 15.300.020 ECC~~ (official zoning map), ~~and ECC 15.300.050(E), and ECC 15.300.050(F)~~ are hereby designated as the residential targeted areas for the city of Ellensburg pursuant to RCW 84.14.040. [Ord. 4678 § 3, 2014; Ord. 4488 § 4, 2007.]

Section 4. Section 2.30.040 of the Ellensburg City Code, as last amended by Section 5 of Ordinance 4678, is hereby amended to read as follows:

2.30.040 Project eligibility.

A proposed project must meet the following requirements for consideration for a property tax exemption:

A. Location. The project must be located within the central commercial zone or central commercial II zone as defined by ~~Chapters ECC 15.300.020 ECC~~ (official zoning map), ~~and ECC 15.300.050(E), and ECC 15.300.050(F).~~

B. Tenant Displacement. The project must not displace existing residential tenants of structures that are proposed for redevelopment, unless the applicant has provided each existing tenant housing of comparable size, quality, and price and a reasonable opportunity to relocate. Existing dwelling units proposed for rehabilitation must fail to comply with one or more standards of applicable building or housing codes in ECC Title 3, the rehabilitation improvements shall achieve a condition of substantial compliance with the applicable building, construction, and housing codes contained in ECC Title 3 and all uniform codes adopted pursuant to ECC Title 3. Applications for new construction cannot be submitted for vacant property upon which an occupied residential rental structure previously stood during any portion of the 12-month period immediately preceding submission of the application, unless the applicant had provided each displaced tenant housing of comparable size, quality, and price and a reasonable opportunity to relocate.

C. Business Displacement. The project must not displace existing commercial space, occupied or unoccupied, located on the first floor of structures that are proposed for redevelopment, except for the limited purposes of providing:

1. Stairway and/or elevator ingress and egress to and from the street front and/or alley; or
2. The provision of garage, parking or loading areas on alley frontages, so long as such displacement does not exceed 25 percent of the existing commercial space.

D. Size. The project must include at least four units of multifamily housing within a residential structure, a group of buildings, or as part of a mixed-use development. A minimum of four new units must be constructed or at least four additional multifamily units must be added to existing occupied multifamily housing. Existing multifamily housing that has been vacant for 12 months or more does not have to provide additional units.

E. Permanent Residential Housing. At least 50 percent of the space designated for multifamily housing must be provided for permanent residential occupancy.

F. Proposed Completion Date. New construction multifamily housing and rehabilitation improvements must be scheduled to be completed within three years from the date of approval of the application.

G. Compliance with Guidelines and Standards. The project must be designed to comply with the city's comprehensive plan, building, housing and zoning codes and any other applicable regulations in effect at the time the application is approved. New construction must comply with the International Construction Code. The project must also comply with any other standards and guidelines adopted by the city council for the area in which the project will be developed. [Ord. 4678 § 5, 2014; Ord. 4488 § 4, 2007.]

Section 5. Section 2.30.060 of the Ellensburg City Code, as last amended by Section 6 of Ordinance 4678, is hereby amended to read as follows:

2.30.060 Application review and issuance of conditional certificate.

The director may certify as eligible an application which is determined to comply with the requirements of this chapter. A decision to approve or deny an application shall be made within 90 days of receipt of a complete application.

A. Approval. The director or designee may approve the application if they find that:

1. A minimum of four new units are being constructed or in the case of occupied rehabilitation or conversion within 12 months of occupancy, a minimum of four additional multifamily units are being developed.

2. The proposed project either is, or will be at the time of completion, in conformance with all applicable local plans and regulations that apply at the time the application is approved.
3. The owner has complied with all standards and guidelines adopted by the city under this chapter.
4. The site is located within the central commercial zone or central commercial II zone as defined by ~~Chapters ECC 15.300.020 ECC~~ (official zoning map), ~~and ECC 15.300.050(E), and ECC 15.300.050(F)..~~

B. If an application is approved, the applicant shall enter into a contract with the city, subject to approval by resolution of the city council, regarding the terms and conditions of the project. Upon council approval of the contract, the director shall issue a conditional certificate of acceptance of tax exemption which shall contain a statement by the director that the property has complied with ECC 2.30.050 and 2.30.060. The conditional certificate expires three years from the date of approval.

C. Denial. The director shall state in writing the reasons for denial and shall send notice to the applicant at the applicant's last known address within 10 days of the denial. An applicant may appeal a denial to the city council within 30 days of receipt of notice. The appeal before city council will be based on the record made before the director. On appeal, the director's decision will be upheld unless the applicant can show that there is no substantial evidence on the record to support the director's decision. The city council's decision on appeal will be final. [Ord. 4678 § 6, 2014; Ord. 4488 § 4, 2007.]

Section 6. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance.

Section 7. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication.

Section 8. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

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The foregoing ordinance was passed and adopted at a regular meeting of the City Council on the ____ day of _____, 2022.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

Publish:

I, Beth Leader, City Clerk of said City, do hereby certify that Ordinance No. 4885 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, that Ordinance No. 4885 was published as required by law.

Beth Leader

RESOLUTION NO. 2021 – 42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, notifying the public of its intent to designate the Central Commercial and Central Commercial II zoning districts as the residential targeted area for the purpose of expanding the Multifamily Property Tax Exemption Program and setting the required public hearing.

WHEREAS, Chapter 84.14 of the Revised Code of Washington provides for special valuations for eligible improvements associated with multifamily housing and for the purpose of creating additional affordable housing; and

WHEREAS, the City of Ellensburg desires to stimulate new construction of multifamily housing in the downtown to encourage increased residential opportunities within the central commercial zones, to stimulate new construction or rehabilitation of existing vacant and underutilized buildings for multifamily housing in the central commercial zones to increase and improve housing opportunities, and to reduce development pressure on single-family residential neighborhoods; and

WHEREAS, in order to establish a Multifamily Property Tax Exemption (MFTE) program the City must designate one or more residential targeted areas that are consistent with the criteria in RCW 84.14.040 and within which property tax exemption projects may be considered; and

WHEREAS, RCW 84.14.040(2) states that a governing authority may adopt a resolution of intent to designate one or more areas for the MFTE program, thereby notifying the public of its intent, which

must state the time and place of a hearing to be held by the governing body to consider the designation of the area(s); and

WHEREAS, notice of the public hearing shall be published once each week for two consecutive weeks, not less than seven days nor more than thirty days before the date of the hearing in accordance with RCW 84.14.040(3);

NOW THEREFORE, the City Council for the City of Ellensburg do resolve as follows:

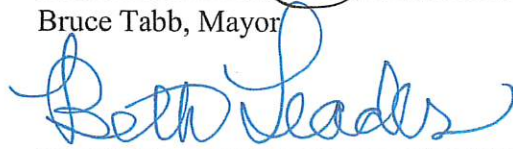
Section. 1. The City Council intends to designate the Central Commercial and Central Commercial II zones as the residential targeted area for the purposes of expanding the Multifamily Property Tax Exemption program.

Section 2. A public hearing to seek public comment and consider the designation of this area as a residential targeted area will be held at a regular meeting of the City Council on January 3, 2022 at 7:00 p.m. in the Ellensburg City Council Chambers located at 501 N. Anderson Street. The hearing will be noticed in accordance with RCW 84.14.040(3).

ADOPTED by the City Council of the City of Ellensburg this 20th day of December, 20²¹.



Bruce Tabb, Mayor



ATTEST:

Beth Leader, City Clerk



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 18, 2022

Item Title/Agenda Subject: Subcommittee Report and Recommendation for DEI Commission Member

Submitted by: Heidi Behrends Cerniwey City Manager Department

Recommended Action or Motion: Review recommendation and determine disposition of DEI Commission Member Landis Hanson.

Background/Summary: In late December 2021, City Councilmembers were notified of a video and Tweet by DEI Commissioner Landis Hanson. Several community members provided links to Mr. Hanson's social media posts and expressed concern over the "offensive" content and the unprofessional conduct of the appointed Commission member.

Previous Council Action: At the January 3, 2022 City Council meeting, Council appointed a Special Council Subcommittee to review the incident and report back to Council with recommendations. Subcommittee members included Councilmember Nancy Goodloe, Councilmember Adam Winn, and Councilmember David Miller.

Analysis: The Subcommittee produced a report and recommendation which will be presented to Council at the regular meeting on January 18, 2022. Mr. Landis Hanson has been invited to attend the meeting.

Financial Impact: None.

Attachments:
[01-18-2022 Special Council Subcommittee Report](#)
[Letter to Landis Hanson](#)

MEMORANDUM

January 18, 2022

TO: Ellensburg City Council

FROM: Special Council Subcommittee, Appointed January 3, 2022

RE: Review and Report on DEI Commissioner Landis Hanson's language and behavior at an October 5, 2021 Protest/Counter-Protest incident on abortion rights at Central Washington University (CWU)

Background:

During the 2021 Christmas holiday break, City Councilmembers and administrative staff became aware of a video and Tweet that had emerged from an anti-abortion protest and counter-protest on the Central Washington University (CWU) campus, October 5, 2021. DEI Commissioner Landis Hanson participated in this event as a student and as the CWU Governmental Liaison from the Office of Government Relations. Mr. Hanson was not representing the City of Ellensburg or the DEI Commission during this event in any official capacity. However, as a current DEI commissioner, the distinctions between those roles may not be apparent to the casual observer.

Mr. Hanson described the events of October 5, 2021 as follows. The protest group, Project Truth, is a California-based organization which arrived on the CWU campus without notice, chanting slogans and waving signs critical of university students with pro-choice views and using particularly offensive language and graphic signs. The protest was video-recorded by the protest group, including comments and behavior by Mr. Hanson as part of the CWU counter-protest. Mr. Hanson then posted a short portion of the video on his social media network (Twitter) as well as posting a separate Tweet about the event. Several Ellensburg community residents saw the posts and reported its content as extremely offensive.

Links to the video and Tweet were included in the complaints to the City Council and Staff. However, Mr. Hanson has since removed the video from his Twitter feed (discussed below) and it is no longer available for viewing. The pertinent transcript from the video and the separate Tweet, both posted October 5, were as follows:

Video Transcript: F**k y'all! Y'all are some stupid a** b****es! I eat fetuses for breakfast!" He then commented that this was his "proudest moment." [Note, the video showed Mr. Hanson "flipping the bird" to the camera with both hands].

Tweet: "I hope the anti-abortion f**ks on @CentralWashU's campus today get freshly squeezed zygote juices on their mustaches and I hope it stains their clothes."

I hope they get stuck for 9 months with a parasite that will forever make them poor. But mostly I hope they burn in h*ll.”

At the January 3, 2022 City Council meeting, Councilmember Nancy Goodloe, who is also the DEI Commission Chair, reported there had been such complaints and requested that Council appoint a Subcommittee (hereafter, simply referred to as the “Subcommittee”) to review the incident report back to Council with recommendations. Council appointed Goodloe, Councilmember Adam Winn, and Councilmember David Miller to serve as the Subcommittee.

Subcommittee Process:

The Subcommittee met on January 6, 2022 and agreed on the following process for its review of the matter (with input from the City Manager and City Attorney):

- Review information surrounding the October 5 incident involving Mr. Hanson;
- Provide a letter to Mr. Hanson summarizing the issues of concern and requesting him to meet with the Subcommittee to discuss the events¹;
- Meet with Mr. Hanson;
- Review the issue and the subsequent discussion with Mr. Hanson; and
- Prepare a report to the City Council with findings and recommendations on further action.

The Subcommittee met with Mr. Hanson on January 10, 2022, with City Attorney Terry Weiner also in attendance as non-participating staff. The Subcommittee reached a unanimous decision on its recommendation.

Findings of the Subcommittee:

After reviewing the relevant material and the extended conversation with Mr. Hanson, the Subcommittee determined the following facts:

a) The anti-abortion protest on the CWU campus appeared to Mr. Hanson to have occurred without any prior notice to the University or student groups. Mr. Hanson, because of his role in CWU Governmental Relations, was notified by phone of the protest and immediately went to campus.

b) Some students were gathered and counter-protesting against the Project Truth presence and message when Mr. Hanson arrived. He attempted to talk with members of the Project Truth group for approximately 30 to 45 minutes, expressing his concern for the safety and well-being of the students, and asking the Project Truth group to leave the campus. Some group members quit talking with Mr. Hanson. The group did not leave the campus.

c) Mr. Hanson encouraged the student group to protest louder and longer to discourage the Project Truth group so they would leave the campus. Ultimately, the group

¹ A copy of the letter is attached to this report.

did leave the campus. Mr. Hanson explained that his comment about this being his “proudest moment” was in reference to getting the Project Truth protesters to leave campus.

Based on these determinations, the Subcommittee concluded:

a) Mr. Hanson’s behavior and language on October 5, 2021 are offensive and inappropriate for a person serving on the City of Ellensburg DEI Commission. The ability to clearly distinguish the individual’s private citizen actions from their official role as a member of the DEI Commission, is limited. Mr. Hanson agreed with this finding and was sincere in his expression of remorse, which he explained is why he removed the Tweets from his account. Mr. Hanson apologized to the subcommittee and agreed his behavior was unprofessional.

b) Mr. Hanson demonstrated a satisfactory understanding that as a member of the DEI Commission, he has a broad role as a leader on the CWU Campus and in the City of Ellensburg, and that all his actions and words are impacted by his professional responsibility to the campus as well as the City.

c) Furthermore, Mr. Hanson demonstrated an understanding that as a member of the DEI Commission, he is held to a higher standard as to his public actions and behavior regardless of whether or not he is acting in an official capacity as a DEI Commission member. In short, Mr. Hanson recognized that he crossed that line on October 5.

Subcommittee Recommendations:

1. Mr. Hanson be allowed to continue as a member of the City DEI Commission with a warning that any similar future conduct, statements or behavior would likely result in his removal as a DEI Commission member.
2. Mr. Hanson make a public apology to the City Council and residents of Ellensburg for his actions and language on October 5, 2021 at the January 18, 2022 meeting of the City Council.

Respectfully,

Nancy Goodloe, Chair
Adam Winn, Subcommittee member
David Miller, Subcommittee member



CITY OF ELLENSBURG
501 North Anderson Street
Ellensburg, WA 98926
Phone: (509) 962-7221 Fax: (509) 962-7143

January 6, 2021

Dear Landis,

We hope you had good holidays and made it back safely to campus. At Monday night's City Council meeting, January 3, 2022, Mayor Lillquist appointed a Council Subcommittee consisting of myself, and Councilmember Miller and Councilmember Winn to review your actions on October 5, 2021 at Central Washington University and follow-up social media message. The links to those communications are at the end of this letter. I made the request of Council, which received unanimous support. Our decision to take this action is predicated on contacts over the holidays from several community members that have reached out to Ellensburg City Councilmembers and other local elected officials with concerns over your words and actions during and after this protest/counter-protest.

As you know, the purpose of the City's Diversity, Equity, and Inclusion (DEI) Commission is to promote diversity, equity and inclusion in the City through action, education, and guidance, and to better listen to and serve the un- and underrepresented voices in the community. The Commission's work is to support Ellensburg in celebrating a diverse, equitable, and inclusive community that welcomes and is supportive to all residents and visitors, and that brings people together. Whether appointed or elected as City servants we all understand that our words and actions can impact not only our individual ability, but also our collective ability to build trust within the community and the ability to achieve the overall mission of the DEI Commission. When voices are raised—whether from anger, frustration, or passion—other voices can be harmed or even silenced.

While we respect our First Amendment rights, we must also recognize and assume responsibility for our words and actions—while acting in our official appointed roles or not—that can directly or indirectly impact the ability of the DEI Commission and the City to succeed in building trust and a sense of belonging for others in the community. Your actions and language on October 5 are in question and that is why you are receiving this letter.

The subcommittee would like to meet with you and hear your thoughts about this incident as soon as possible as part of our review process. You may also respond in writing if you do not wish to meet with the Subcommittee.

You have been a valued member of the DEI Commission, Landis. We look forward to visiting with you.

Nancy Goodloe, Chair

David Miller
Adam Winn

Cc: Heidi Behrends Cerniwey, City Manager
Terry Weiner, City Attorney

Internet link: <https://twitter.com/landishanson/status/1446928838638780417>



MANAGER'S REPORT

DATE: January 18, 2022

TO: Ellensburg City Council

FROM: Heidi Behrends Cerniwey, City Manager

1. Request to Set Public Hearing to Amend the Six Year Transportation Plan for 2022.

The City recently received notification for award of a federal Surface Transportation Block Grant to construct frontage improvements on Brick Road. The project must be updated on the City's current Six-Year Transportation Improvement Plan (TIP) in order to obligate the funds. Modification of the plan must be adopted with a resolution by the City Council through a public hearing.

Staff also recommends adding the separate Helena Avenue Extension and Sidewalk Improvements project from Water Street to Dry Creek Road and the Cora Street Extension project from Helena Avenue to Bender Road to the plan with the same resolution. Staff requests that Council set a public hearing on February 7, 2022, to consider the amended Six Year TIP for 2022-2027.