



CITY OF ELLENSBURG

Minutes of Utility Advisory Committee, Regular Meeting

Date of Meeting

April 18, 2024

Time of Meeting

3:30 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Chairperson Bousson called the meeting to order at 3:30 pm.

Members present: Nancy Lillquist, City Council; Grant Craig, Utility Customer (Zoom); Bryan Clark, KITTCOM (Zoom). Jeff Bousson, CWU; Audrey Huerta, Utility Customer. Absent: Nancy Goodloe (unexcused).

Also present: Darin Yusi, Gas Engineer (Zoom); Kim Bowie, Operations Analyst; Buddy Stanavich, Energy Resource Manager; Nicole Baker, Sustainability & Energy Coordinator (Zoom); Jon Morrow, Stormwater Manager (Zoom); Darren Larsen, Assistant Utilities Director; Derek Mayo, Engineering Services Manager; Heidi Behrends-Cerniwey, City Manager; Michael Jenkins, Finance Officer (Zoom); Mike Helgeson, Assistant PW Director; Aaron Reiman, Assistant City Attorney; Chuck Doan, Building Official.

Three members of the public present remotely via Zoom.

2. Robert's Rules of Order Presentation

Assistant City Attorney, Aaron Reiman, gave an informational presentation on how to properly conduct a public meeting.

3. Approval of Agenda

Committee member Huerta moved to approve the agenda as presented. **Motion approved. 5-0**

4. Approval of Minutes

4.A March 28, 2024 regular meeting minutes

Committee member Lillquist moved to approve the regular meeting minutes.

Motion approved. 5-0

5. Approval of Consent Agenda

No consent items.

6. Correspondence and Citizen Comments on Non-Agenda Items

Committee member Lillquist acknowledged a letter received from Meghan Anderson.

7. Telecommunications Utility Discussion Items

No updates or discussion items.

8. Electric, Natural Gas, Water, Wastewater, Stormwater Utility Discussion Items

- 8.A Reduce Legacy and Non-Legacy CCA GHG Emissions Cap & Investment Adjustment

The Committee has asked staff to bring back more ideas and proposals.

9. Staff Informational Items

- 9.A Building Code Update

Building Official, Chuck Doan, shared the significant changes in the newly adopted 2021 International Building Code.

- 9.B 2024 Aquifer Level Report

Mike Helgeson shared a presentation on aquifer levels at each City well.

- 9.C 2024 Cured-In-Place Sewer Line Rehabilitation Project

Mike Helgeson informed the Committee that SAK Construction was the lowest responsible bidder for the 2024 sewer line rehabilitation project.

- 9.D Public Works and Utilities Updates

Due to time constraints full Public Works updates were not shared. The information is attached in the agenda.

10. Commission Representative Update

Chairperson Bousson stated that CWU is currently working to stay on track to meet future energy and building codes.

11. Adjournment

Meeting adjourned at 5:10 pm.