



**CITY OF ELLENSBURG**

**Minutes of Public Transit Advisory Committee, Regular Meeting**

**Date of Meeting**

**May 21, 2024**

**Time of Meeting**

**3:30 PM**

**Place of Meeting**

**Council Conference Room  
501 North Anderson Street  
Ellensburg, WA 98926  
And remotely via Zoom**

## **1. Call to Order and Roll Call of Members**

1.A Call the May 21, 2024 Meeting to order.

Chair Miller called the meeting to order at 3:44 pm.

1.B Roll Call of PTAC Members

The following PTAC members were in attendance:

Joey Bryant, Amy spitznas, Jim Hurson, Deja Blanchard, David Miller

Also in attendance were: Betsy Dunbar - COE, Spencer Klewin - HopeSource, Keiko Walsh - HopeSource

No members of the public were present.

## **2. Approval of Agenda**

2.A Motion to approve the May 21, 2024, PTAC Agenda

Committee member Hurson made the motion to approve the May 21, 2024, PTAC Agenda.

The Motion carried 5-0.

## **3. Guest Speakers**

3.A No guest speakers

## **4. Meeting Minutes**

4.A Motion to approve the April 16, 2024 Meeting Minutes

Committee member Spitznas made the motion to approve the April 16, 2024

Meeting Minutes.

The Motion carried 5-0.

## **5. Ridership Stats**

### **5.A April 2024 Ridership Stats**

The April 2024 Ridership Stats were shared with the committee.

## **6. Agenda Items**

### **6.A No Agenda Items**

## **7. Transit Marketing Updates**

### **7.A Marketing Agreement**

Staff is working to complete the Marketing Agreement with Messer Group.

## **8. Transit Updates**

### **8.A Fixed Route Brochures**

Additional Formatting was needed delaying the printing of the new brochures. The updated proof will go to the printers this week.

### **8.B ADA Capital Projects Update**

The Pre-Construction meeting was held with the contractor. A loose schedule for the transit stop improvements will be sent. Staff will be responsible for the public outreach as well as managing the temporary signs and communication with HopeSource.

### **8.C Transit Development Plan Draft review**

A review of the Transit Development Plan draft was completed. The committee suggested some updates and was encouraged to review the plan and submit questions or suggestions to staff via email before the next meeting. The final draft will be presented to the committee for approval at the June 18, 2024 PTAC meeting.

## **9. Member Updates**

### **9.A Member Updates**

Travel Training information was shared by Keiko Walsh.

Committee member Hurson shared a positive experience while riding the bus.

## **10. Next PTAC Meeting**

### **10.A June 18, 2024**

## **11. Adjournment**

The May 21, 2024, PTAC Meeting was adjourned at 4:46 pm.