

LIBRARY BOARD MEETING
4:30pm, Tuesday, June 11, 2024
Council Conference Room/ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/84939305159?pwd=601j0LWjQbpy4RAm6eYVichrETiRv3.1>

Meeting ID: 849 3930 5159

Passcode: 368373

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of May 14, 2024, minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report- Mary James
- VI. Unfinished Business**
 - A. 2025 Library Birthday Party – January 24, 2025
- VII. New Business**
 - A. 6-month statistics review
 - B. Summer Reading Program
 - i. Presentation by Youth and Adult staff
 - ii. Volunteer opportunities
 - C. Library Board Advocacy
- VIII. Upcoming Programs/Events**

June 4	Puzzle Tournament 80s theme, 5:30pm HH
June 10	Library Book Club
June 18	Summer Reading Program Kick-Off Party 4:30pm-6pm, Library lawn
June 19	Library/HH Closed- Juneteenth
June 22	WA Humanities Speaker: Peter Blecha <i>History of Northwest Rock and Roll</i> , HH 4:30pm
June 26	Author presentation: Amanda Zito <i>The Motorcycle Camp Cookbook</i> , HH 4pm
- IX. Unscheduled Business**

Next regular meeting July 9, 2024

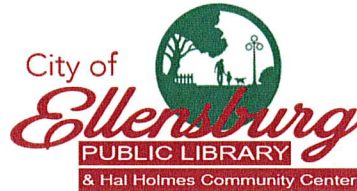
Location: City Council Conference Room/ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

May 14, 2024

4:30 p.m.

City Hall

Mary James, Chair, term expires December 31, 2027

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Loretta Gray, Secretary, term expires December 31, 2027

Marty Blackson, , term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Melina Meador, term expires December 31, 2024

Richard Moreno, term expires December 31, 2026

I. CALL TO ORDER

James called the meeting to order at 4:37 p.m.

II. ATTENDANCE

PRESENT: Vikki Carpenter, Andreina Delgado, Loretta Gray, Mary James, Rich Moreno

COUNCIL LIASON: Sarah Beauchamp

ABSENT: Marty Blackson, Melina Meador

STAFF: Josephine Camarillo

III. APPROVAL OF AGENDA

Motion made by Gray to approve the agenda, motion seconded, **motion approved.**

Motion passed 5-0.

IV. APPROVAL OF MINUTES

Motion made by Carpenter to approve the May 2024 minutes, motion seconded, **motion approved.**

Motion passed 5-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None.

VI. REPORTS

A. Director's Report for January: (1) The Library continues to sponsor or co-sponsor speakers. (2) Transitions were made to Princh and electronic timesheets. (3) Staff in Adult, Technical, and Youth Services have been busy with projects and training. (4) Stats are up from last year. (5) Sixty-two events took place in Hal Holmes.

B. Budget Report: Although costs have increased in some areas, the overall budget is on track. A request for increased funding will be made next year.

C. Friends of the Library Report: The Friends are always welcoming new members. James described what a membership entails.

VII. UNFINISHED BUSINESS

- A. The Board discussed the search for one new member.
- B. The Board decided to hold elections for co-chair and secretary. Vikki Carpenter offered to run for co-chair position. James made motion to appoint Carpenter as co-chair, seconded, motion passed 5-0. Gray will remain Secretary.

VIII. NEW BUSINESS

- A. New Board Member review: Josephine will look at various board policies in regard to onboarding new board members.
- B. New RCW SB 5444 was discussed: No Open Weapons and Firearms allowed on premises.
- C. The date was set for the 2025 Library Birthday Party: January 24, 2025
- D. Members discussed talents they might draw on for planning the birthday party and for other activities.

IX. UPCOMING PROGRAMS/EVENTS

For May the following were scheduled: (1) CWU Ethics Lab, (2) Library Book Club, (3) WA Humanities Speaker event.

X. UNSCHEDULED BUSINESS

None.

XI. NEXT MEETING

Tuesday, June 11, 2024, at City Hall

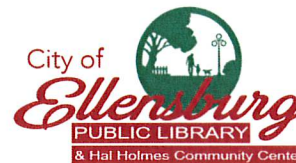
XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by James at 5:30 pm.

Respectfully submitted,
Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, Assistant City Manager/City Attorney
FROM: Josephine Camarillo, Library Director
DATE: June 2024



Meetings: Staff, Supervisors, City Attorney, Morning Rotary

Director:

Washington Humanities Speaker Josephine Ensign presented on May 14 and spoke on Homelessness and the Meaning of Home. Brendan Gaylords last day was May 15th. Interviews for Facilities Assistant position will be June 13th. Staff are now using electronic timesheets.

Adult Services:

There have been lots of transitions happening over the course of April. We migrated fully to Princh, wireless printing. Alyssa has transitioned well into balancing her roles in Reference and Youth Services. She created the displays for Earth Day and Arbor Day. Pyper attended Developing Emotional Intelligence training and Leadership Strategies for Building Connections and Defusing Difficult Situations.

Database stats: 111- EBSCO; 752- wireless prints; 527- Kanopy; 2361- eAudio books; 2468- eBooks

Technical Services: 423 physical items added to the collection, 223 physical items deleted from the collection during the last month.

Youth Services:

We are jamming in the Youth Services department! Preparing for Summer Reading Program and getting the word out about the awesomeness that will be available for the community's youth of all ages. New to our programming offerings this summer are an outdoor Storytime at N. Alder Park and a pilot program called Sensory Inclusive Storytime for everyone, especially neuro-diverse youth.

Hal Holmes: 60 events total: 4 Private event; 5 Non-Profit events; 51 sponsored

In the month of May Hal Holmes hosted the annual FOL Big Giant Book Sale. The Kiwanis Family dance was held. WA State Virtual Academy had multiple days of student testing and the COE hosted a Homeless shelter open house for the public featuring 15 speakers and kept us on our toes with AV and live streaming needs.

Circulation:

Circulation Statistics	24-May	24-Apr	% chg	23-May	% chg	2024 YTD	2023 YTD	% chg
Physical Items	10126	10047	0%	9488	6%	52215	51096	2%
Electronic Items	5003	4829	3%	4520	10%	24968	21722	13%
TOTAL	15129	14,876	2%	10492	31%	77183	72818	6%



Staff getting ready for summer reading program!