

AGENDA LANDMARKS & DESIGN COMMISSION July 2, 2024

Hybrid Meeting In-person and via Zoom



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Meeting ID: 840 4651 9785

Passcode: 930844

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**CITY OF ELLENSBURG
LANDMARKS & DESIGN COMMISSION AGENDA
Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Tuesday, July 2, 2024
5:45 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
- 2. Approval of Agenda** (No Public Comment)
- 3. Approval of Minutes**
 - 3.A Review of June 4, 2024 Meeting Minutes
- 4. New Business**
 - 4.A Review of information packet to send to First Railroad District residents
 - 4.B Review letter to award recipients encouraging listing property to register.
 - 4.C Advertisement for Historic Preservation Grant Applications- Due August 31.
- 5. Unfinished Business**
- 6. Citizen Comment**
- 7. Staff Update/Discussion Items**
 - 7.A Next Meeting- July 16, 2024
- 8. Commission Representative Update**
- 9. Adjournment**



For more information on the Landmarks & Design Commission, contact Senior Planner Stacey Henderson at 509-925-8608.



Meeting Date: July 2, 2024

**City of Ellensburg
Landmarks & Design Commission Agenda Report**

Agenda Subject: Review of June 4, 2024 Meeting Minutes
Submitted by:
Department: Community Development

Suggested Motion/Action:
Move to approve minutes from June 4, 2024 meeting.

Background/Summary:

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

1. 6.4.24 LDC Minutes



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

June 4, 2024

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

The meeting was called to order at 5:48 p.m. by Redmon.

Present: Cathy Poshusta, Fred Redmon, Marty Blackson

Absent: Zane Kanyer

Others Present: Stacey Henderson-Senior Planner-Historic Preservation; Kathy Boots-Planning Technician, Sadie Thayer

Blackson motioned to excuse the absence of Kanyer. Motion passed 3-0.

2. Approval of Agenda

Poshusta motioned to approve the agenda. Motion passed 3-0.

3. Approval of Minutes

3.A Review of May 21, 2024 meeting minutes.

Poshusta motioned to approve the minutes from May 21, 2024. Motion passed 3-0.

4. New Business

4.A Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the new construction of courtyard walls at 300 N. Pearl St.

Appearance of fairness was reviewed. Staff member Henderson read the staff report. Staff recommend approval with no conditions. The walls will be fastened from the ground and will not be attached to the building or columns. The wall color will match the building. Public comment opened. No public comment. Public comment closed. Redmon asked for a clarification regarding the building permit. Blackson made a motion to approve the Certificate of Appropriateness for the new construction of courtyard walls at 300 North Pearl Street, Parcel ID# 777033 as indicated in the staff report including findings of fact. Motion passed 3-0.

5. Unfinished Business

None

6. Citizen Comment

None

7. Staff Update/Discussion Items

7.A Next Meeting- Discussion

The staff discussed meeting only once a month through the summer as possible due to the shortage in Commission members. The meeting on June 18, 2024, was canceled. Depending on upcoming permit submittals, the next meeting may be on July 2, 2024, or July 16, 2024.

Commissioner Watson, Polak, and Stanley's terms ended on May 31, 2024. Commissioner member Watson has reapplied for a new term. An interview will be scheduled. The Ellensburg Downtown Association Director has applied for a term. The interview will be scheduled. There is one other open position. The opening will be advertised.

The staff is preparing for a required presentation to DAHP for the CLG grant at the end of June.

In July, the staff would like to work on a brochure for notifying homeowners and downtown businesses of how and when to apply for a Certificate of Appropriateness. The Ellensburg Downtown Association will be having an event where the brochure can be distributed.

8. Commission Representative Update

None

9. Adjournment

The meeting was adjourned at 6:08 p.m.