



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

January 18, 2024

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Commissioner Redmon called the meeting to order at 5:45 p.m.

Present: Fred Redmon, Cathy Poshusta, Andy Polak, Dorothy Stanley, Marty Blackson, Jeff Watson, Zane Kanyer

Also Present; Stacey Henderson-Senior Planner-Historic Preservation; Kathy Boots-Planning Technician; Dan Carlson-CDD Director; Sadie Thayer

2. Approval of Agenda

Commissioner Stanley motioned to approve the agenda as presented. Motion passed 7-0.

3. Approval of Minutes

- 3.A Review of January 4, 2024 Landmarks and Design Commission Meeting minutes.

Commissioner Stanley motioned to approve the January 4, 2024, regular meeting minutes as presented. Motion passed 7-0.

4. New Business

- 4.A Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed installation of a new sign at 404 N Pine St., Parcel ID #487033. Appearance of fairness reviewed. Henderson read the staff report and recommended approval with no conditions. Public comment opened. No public comment. The applicant was not present. A Commission member observed a second sign that was put up on the south side of the building that is not part of this COA. Staff member Henderson stated she would reach out to the owner and request an application for a COA for the second sign. The image of the sign was clarified. Commissioner Watson motioned to approve the Certificate of Appropriateness for the new proposed installation of a new sign as pictured on page 15 of the agenda packet at 404 N Pine Street, parcel ID #487033 with findings of fact as stated on page 9-10 of the agenda packet. Motion pass 7-0.

5. Unfinished Business

5.A Historic Preservation Awards Discussion

Staff member Henderson discussed several options for the historic preservation award categories this year. Henderson and Thayer thought of having possible categories of residential, commercial, commission choice, and community award. The community award would be an invitation for nominations for work completed in 2023 for a structure over 50 years old. Nominations would be gathered in February and the Commission would narrow the nominations to the top three. The community would then vote for their favorite. The members discussed how to promote the community award to groups. The EDA has expressed interest in the preservation of downtown historical buildings. Commissioner Polak will talk to the EDA on Monday about the community award.

6. Citizen Comment

Sadie Thayer discussed the historic preservation awards and options to consider.

7. Staff Update/Discussion Items

7.A Next meeting is February 6, 2024.

There are not currently any COA's scheduled for this meeting. The sub-committee will be meeting in mid to late February. At the next meeting there will be an update on the new website changes on the LDC page. CLG applications will be discussed at the next meeting. IT Staff will be available in the Council Chamber from 5:00 p.m.-5:45 p.m. to assist members with city email issues prior to the next meeting starting. The IT staff can call members to assist them if they are unable to arrive early. Henderson stated Lily Frey spoke with Spokane regarding their affordable housing projects. A joint meeting between the Affordable Housing Commission and LDC will be scheduled later in the year to talk about how projects are funded in the historic district for affordable housing.

8. Commission Representative Update

Commissioner Stanley requested an update on the Country Cafe sign. Staff have given the owner a COA application but have not received it back yet.

Rats continue to be an issue in the City limits.

9. Adjournment

The meeting was adjourned at 6:25 p.m.