



CITY OF ELLENSBURG

Minutes of Lodging Tax Advisory Committee, Regular Meeting

Date of Meeting

January 3, 2024

Time of Meeting

1:09 PM

Place of Meeting

Council Conference Room 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

Roll Call Present: Lacie Dawson (remotely), Gemma Fortier, Steve Townsend, Nancy Lillquist. Also present: Kelle Vandenberg City Staff

Absent: Marie Smith

2. Approval of Minutes

2.A Approval of October 4, 2023 Lodging Tax Advisory Committee meeting minutes.

Motion: Move to approve October 4, 2023 Lodging Tax Advisory Committee meeting minutes

By: Gemma Fortier

Seconded: Lacie Dawson

All in Favor: Fortier, Dawson, Townsend, Lillquist

Opposed: None

Motion Approved

2.B Approval of October 23, 2023 Lodging Tax Advisory Committee meeting minutes.

Motion: Move to approve October 23, 2023 Lodging Tax Advisory Committee meeting minutes

By: Lacie Dawson

Seconded: Gemma Fortier

All in Favor: Fortier, Dawson, Townsend, Lillquist

Opposed: None

Motion Approved

2.C Approval of November 14, 2023 Lodging Tax Advisory Committee meeting minutes.

Motion: Move to approve November 14, 2023 Lodging Tax Advisory Committee meeting minutes

By: Gemma Fortier

Seconded: Lacie Dawson

All in Favor: Fortier, Dawson, Townsend, Lillquist

Opposed: None

Motion Approved

3. New Business

3.A Review, motion, and discussion of the 2024 Professional Services Agreement between the City of Ellensburg and the Kittitas County Chamber of Commerce.

Guest Amy McGuffin reviewed the 2024 Services Agreement with the Committee. Committee members asked questions and discussed agreement.

Motion: Move that City Council approve the 2024 Professional Services Agreement between the City of Ellensburg and the Kittitas County Chamber of Commerce as recommended by the Lodging Tax Advisory Committee.

By: Gemma Fortier

Seconded: Lacie Dawson

All in Favor: Fortier, Dawson, Townsend, Lillquist

Opposed: None

Motion Approved

3.B Consolidated Grant Funding

Motion: Move to approve the allocation of City Lodging Tax funds, not to exceed \$87,573.09 and recommend to City Council for approval of the resolution.

By: Lacie Dawson

Seconded: Gemma Fortier

All in Favor: Fortier, Dawson, Townsend, Lillquist

Opposed: None

Motion Approved

3.C Leadership and Recruitment Discussion

Committee members discussed potential candidates for LTAC. Staff will extend invitation to individuals/organizations as discussed.

4. Tourism Report

4.A Tourism Report was presented by Matt Anderson, Kittitas County Chamber of Commerce. No action was taken.

5. Budget Update

5.A Revenue and Expense Update

6. Citizen Comment

None

6. Adjournment

With no further business, the meeting adjourned at 2:56 pm.

Respectfully Submitted,

Kelle Vandenberg

Drafted: 01/04/24

Approved: 03/06/24 by LTAC Committee