



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of Lodging Tax Advisory Committee, Regular Meeting

May 3, 2024

2:12 PM

Council Conference Room 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order and Roll Call

1.A Roll Call Present: Councilmember, Sarah Beauchamp, Gemma Fortier, Lacie Dawson, Marie Smith, Carmen Wiggins, Janie Zencak, and staff liaison, Kelle Vandenberg.

Absent: Steve Townsend

Motion to approve committee members Steve Townsend's absence from the May 3, 2024 LTAC meeting.

By: Carmen Wiggins

Seconded: Lacie Dawson

In Favor: All

Opposed: None

Abstained:

Motion carries.

Guests: Matt Anderson, Kittitas County Chamber of Commerce,

2. Approval of Minutes

2.A Approval of March 6, 2024, Lodging Tax Advisory Committee meeting minutes.
Motion: Move to approve March 6, 2024 Lodging Tax Advisory Committee meeting minutes.

By: Lacie Dawson

Seconded: Janie Zencak

All in Favor: All

Opposed: None

Motion Carries

3. New Business

3.A Introduction of Terry Weiner, City Attorney and Robert's Rules of Order Training City Attorney Terry Weiner reviewed Robert's Rules of Order with the Lodging Tax Advisory Committee. Resource Jurassic Parliament (Staff will send the link to website)

[Home - Jurassic Parliament](#)

4. Chamber Report

4.A Tourism Report was presented by Matt Anderson, Kittitas County Chamber of Commerce. No action was taken.

Chamber Report:

- Hospitality & Tourism Summit: Tuesday, May 21st, 9:00 am to 4:00 pm at Hotel Windrow
- Agenda on Chamber website
- Kittitas County Wine Tours: June 15th and August 17th, 2024, in partnership with Little Hopper
- Matt shared the work being done in the Tourism Committee
- County partnered with the Chamber to be the administrative organization for the Lodging Tax Microgrant max amount \$2,500.00/per.
- Barn Quilt Map in development. Will be online soon.
- County and Chamber working together on a 10-year Tourism Master Plan.
- Visitor Guide: will be out May 9th

5. CLTAC Update-as presented by Committee Member Marie Smith

Amy McGuffin voted as Committee Liaison

Date for Pacific NW Timber event change

Applicants request to change information/date on application and other items which led to the discussion on what actually can be changed. Letter drafted to have location, date, changes allowed.

Discussion on scoring. Nonprofits should score higher and out of season events should be scored higher.

5. Budget Update

5.A Revenue and Expense Update

6. Citizen Comment

6. Adjournment

With no further business, the meeting adjourned at 2:54 pm.

Respectfully Submitted,

Kelle Vandenberg

Drafted: 05/03/24

Approved By: