AGENDA
PUBLIC TRANSIT ADVISORY COMMITTEE
July 16, 2024

Hybrid Meeting In-person and via Zoom

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADAcoordinator@ellensburgwa.gov.

CITY OF ELLENSBURG
PUBLIC TRANSIT ADVISORY COMMITTEE AGENDA
CouncilConference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Tuesday, July 16, 2024
3:30 PM - Regular Meeting

1. Call to Order and Roll Call of Members

1.A Call the July 16, 2024, Meeting to Order

1.B Roll Call of PTAC Members

2. Approval of Agenda (No Public Comment)

2.A Motion to Approve the July 16, 2024, PTAC Agenda

3. Approval of Minutes

3.A Motion to Approve the May 21, 2024, Meeting Minutes

3.B Motion to Approve the June 27, 2024, Special PTAC Meeting

4. Follow Up Items

4.A No Follow Up Items

5. Ridership Stats

5.A June 2024 Ridership Stats Review

6. Agenda Items

6.A No Agenda Items

7. Transit Marketing Updates

7.A Touch A Truck Report

8. Transit Updates

8.A Fixed Route Brochures

8.B Transit Development Plan and Annual Report

8.C Transit Improvement Projects

9. Member Updates

9.A Member Updates as Time Permits

10. Next PTAC Meeting

10.A August 20, 2024

11. Adjournment

For more information on the Ellensburg Public Transit Advisory Committee, contact Transit Manager, Betsy Dunbar, at 509-925-8680.
The Contents of this agenda have been photocopied on recycled paper.

CITY OF ELLENSBURG **Minutes of Public Transit Advisory Committee, Regular Meeting**

Date of Meeting	**May 21, 2024**
Time of Meeting	**3:30 PM**
Place of Meeting	**CouncilConference Room 501 North Anderson Street Ellensburg, WA 98926 And remotely via Zoom**

1. Call to Order and Roll Call of Members

1.A Call the May 21, 2024 Meeting to order.

Chair Miller called the meeting to order at 3:44 pm.

1.B Roll Call of PTAC Members

The following PTAC members were in attendance:
Joey Bryant, Amy spitznas, Jim Hurson, Deja Blanchard, David Miller

Also in attendance were: Betsy Dunbar - COE, Spencer Klewin - HopeSource, Keiko Walsh - HopeSource

No members of the public were present.

2. Approval of Agenda

2.A Motion to approve the May 21, 2024, PTAC Agenda

Committee member Hurson made the motion to approve the May 21, 2024, PTAC Agenda.

The Motion carried 5-0.

3. Guest Speakers

3.A No guest speakers

4. Meeting Minutes

4.A Motion to approve the April 16, 2024 Meeting Minutes

Committee member Spitznas made the motion to approve the April 16, 2024

Meeting Minutes.

The Motion carried 5-0.

5. Ridership Stats

5.A April 2024 Ridership Stats

The April 2024 Ridership Stats were shared with the committee.

6. Agenda Items

6.A No Agenda Items

7. Transit Marketing Updates

7.A Marketing Agreement

Staff is working to complete the Marketing Agreement with Messer Group.

8. Transit Updates

8.A Fixed Route Brochures

Additional Formatting was needed delaying the printing of the new brochures. The updated proof will go to the printers this week.

8.B ADA Capital Projects Update

The Pre-Construction meeting was held with the contractor. A loose schedule for the transit stop improvements will be sent. Staff will be responsible for the public outreach as well as managing the temporary signs and communication with HopeSource.

8.C Transit Develoment Plan Draft review

A review of the Transit Development Plan draft was completed. The committee suggested some updates and was encouraged to review the plan and submit questions or suggestions to staff via email before the next meeting. The final draft will be presented to the committed for approval at the June 18, 2024 PTAC meeting.

9. Member Updates

9.A Member Updates

Travel Training information was shared by Keiko Walsh.

Committee member Hurson shared a positive experience while riding the bus.

10. Next PTAC Meeting

10.A June 18, 2024

11. Adjournment

The May 21, 2024, PTAC Meeting was adjourned at 4:46 pm.

CITY OF ELLENSBURG **Minutes of Public Transit Advisory Committee, Regular Meeting**

Date of Meeting	**June 27, 2024**
Time of Meeting	**4:00 PM**
Place of Meeting	**CouncilConference Room** **501 North Anderson Street** **Ellensburg, WA 98926** **And remotely via Zoom**

1. Call to Order and Roll Call of Members

1.A Roll Call of Members

Vice Chair Hurson called the June 27, 2024, Special PTAC Meeting to order at 4:13 pm.

The following PTAC members were in attendance virtually:
Joey Bryant, Amy Spitznas, Jim Hurson, Deja Blanchard, David Miller

Also in attendance virtually was: Betsy Dunbar - COE

No members of the public attended the virtual meeting.

2. Approval of Agenda

2.A Motion to approve the PTAC Special Meeting 6-27-24

Committee member Hurson made the motion to approve the June 27th, PTAC Special Meeting Agenda.

The Motion Carried 5-0.

3. Approval of Minutes

NOTE: The May 2024 minutes will be approved at the July 16, 2024 PTAC Meeting.

3.A Approve of the May 21, 2024, Minutes

4. Agenda Items

4.A Approval of the 2024 - 2029 Transit Development Plan and 2023 Annual Report

A review of all edits was completed.

Committee Chair Miller made the motion to approve the 2024 - 2029 Transit Development Plan with possible photo updates and current Transit Capital Project estimate updates.

The Motion carried 5-0.

5. Transit Marketing Updates

5.A ADA Capital Projects Updates

Due to time restrictions, no report was given.

6. Next PTAC Meeting

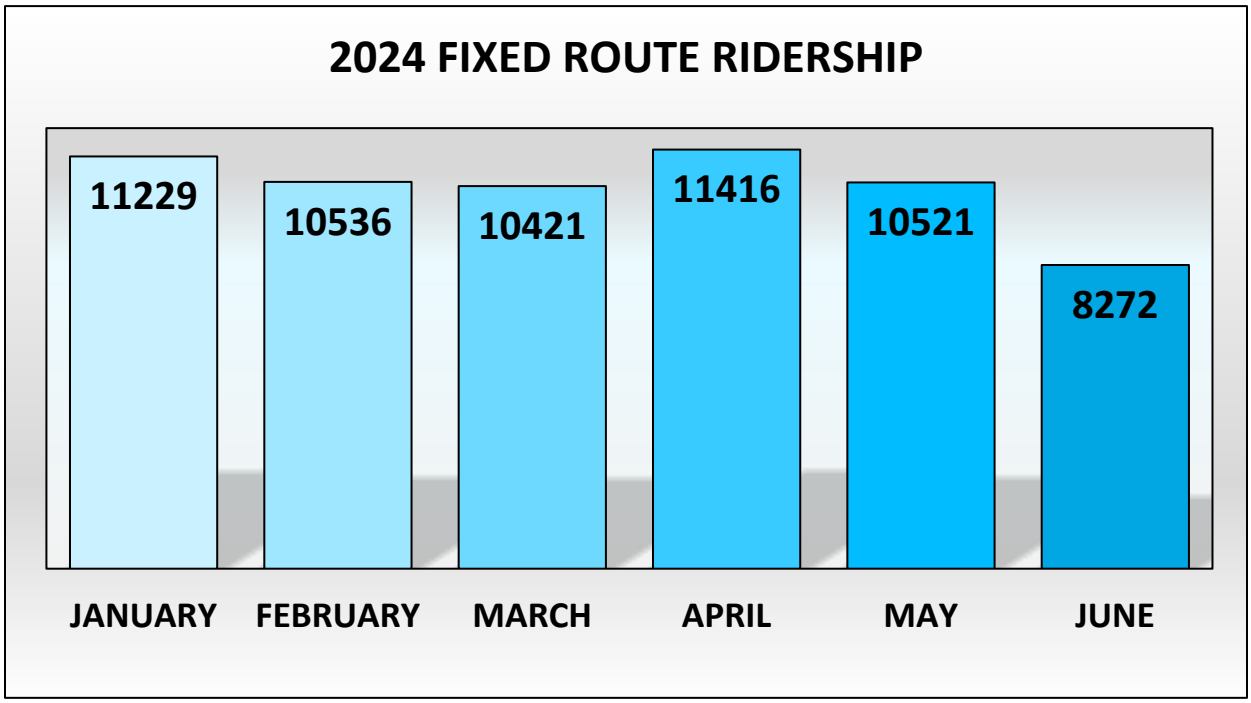
6.A July 16, 2024

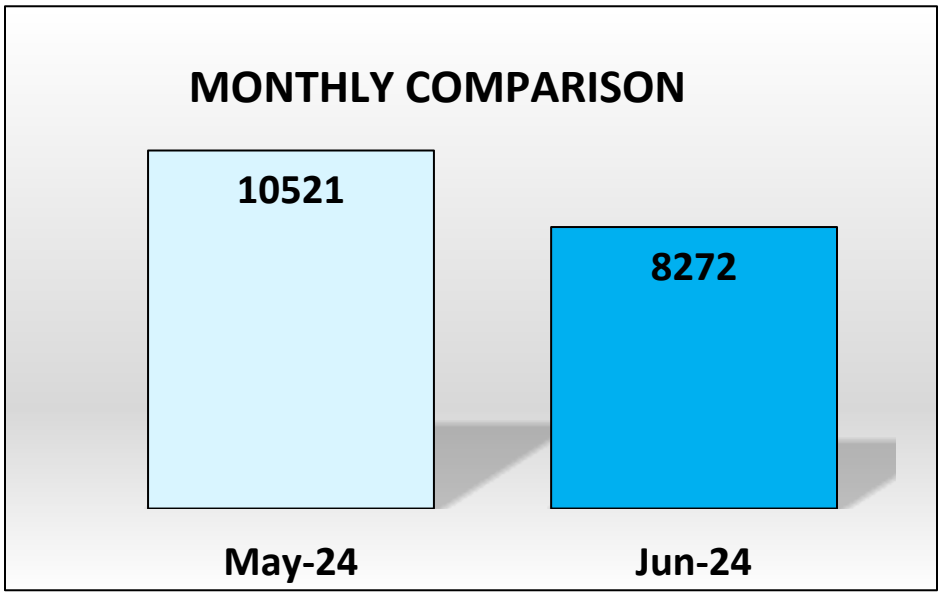
7. Adjournment

The June 27, 2024, Special PTAC Meeting was Adjourned at 4:40 pm.

JUNE 2024 RIDERSHIP STATS

FIXED ROUTE





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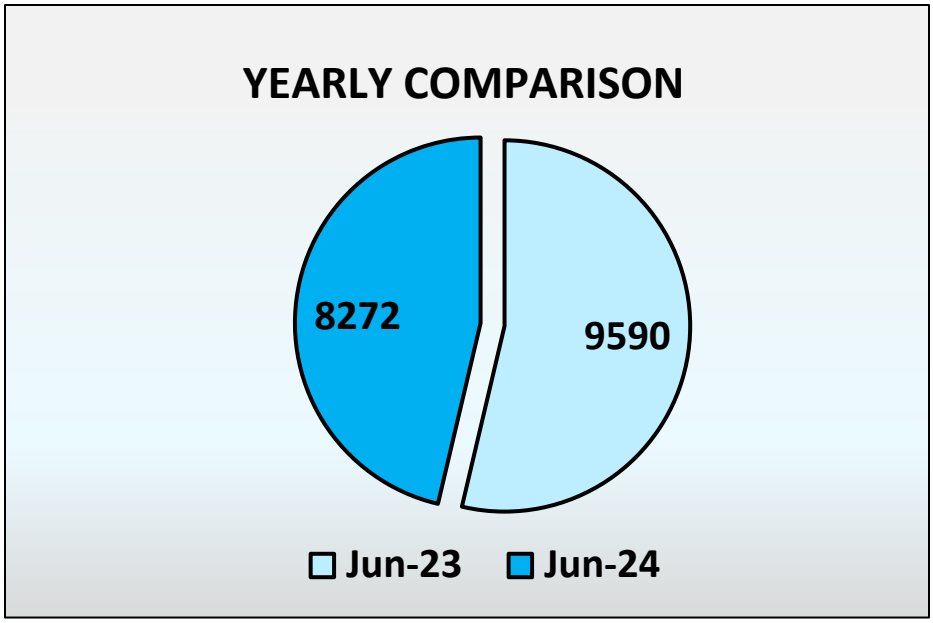
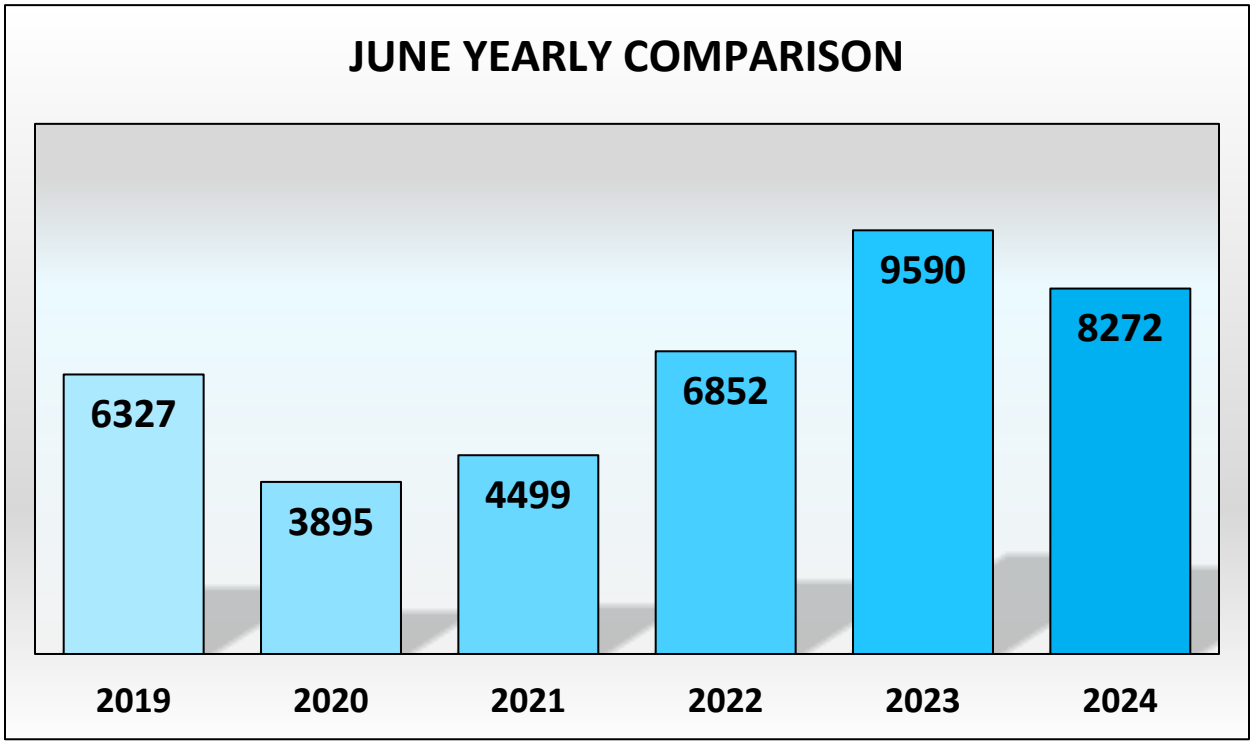

YEARLY COMPARISON
8272
9590
Jun-23
Jun-24

-14%


JUNE YEARLY COMPARISON
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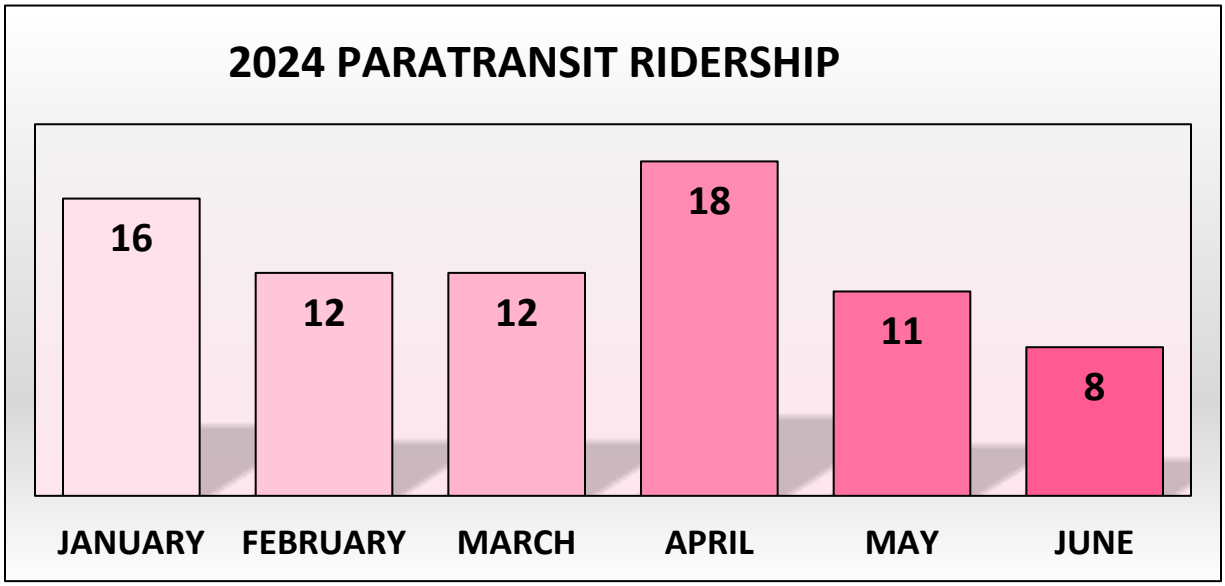
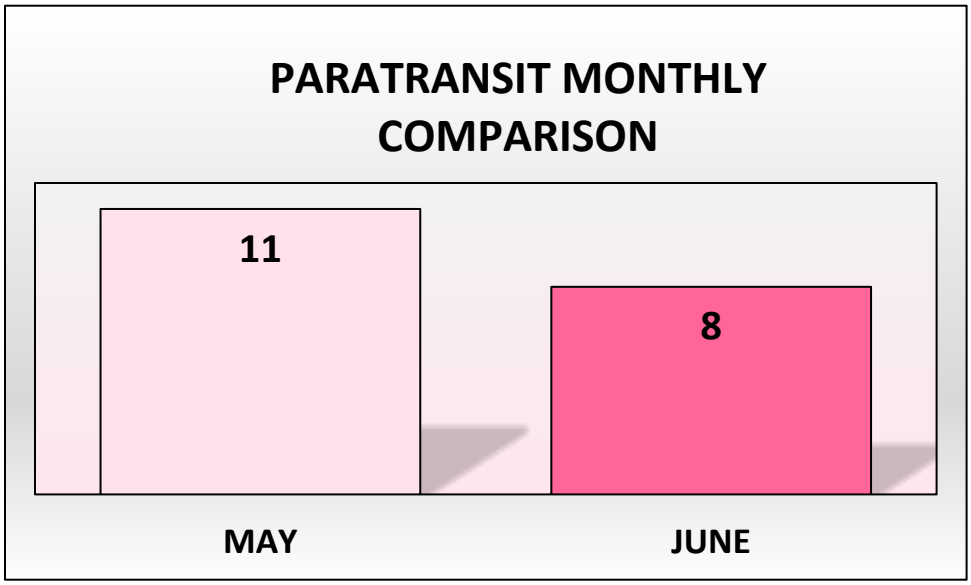
3895
4499
6852
9590
8272
2019
2020
2021
2022
2023
2024

PARATRANSIT





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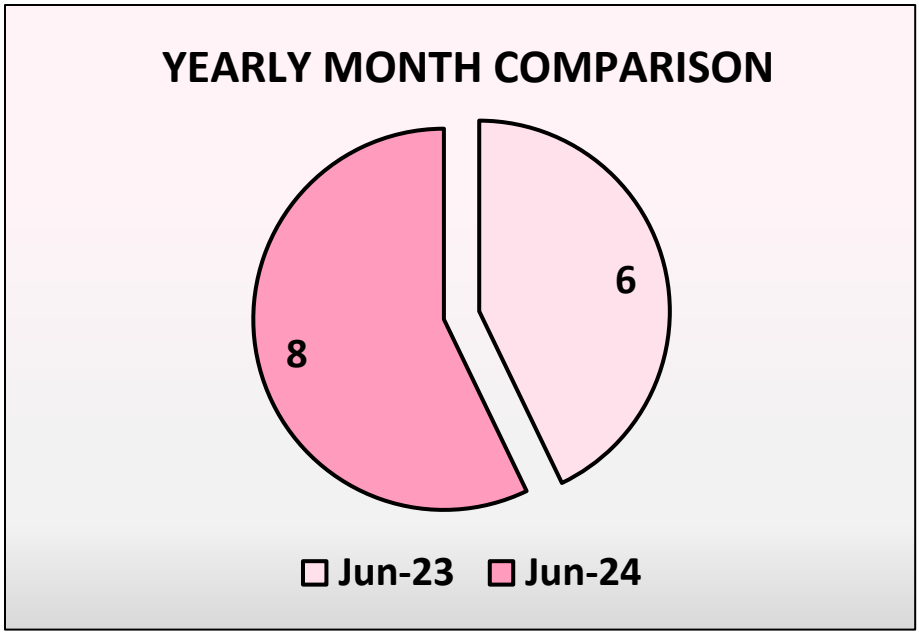
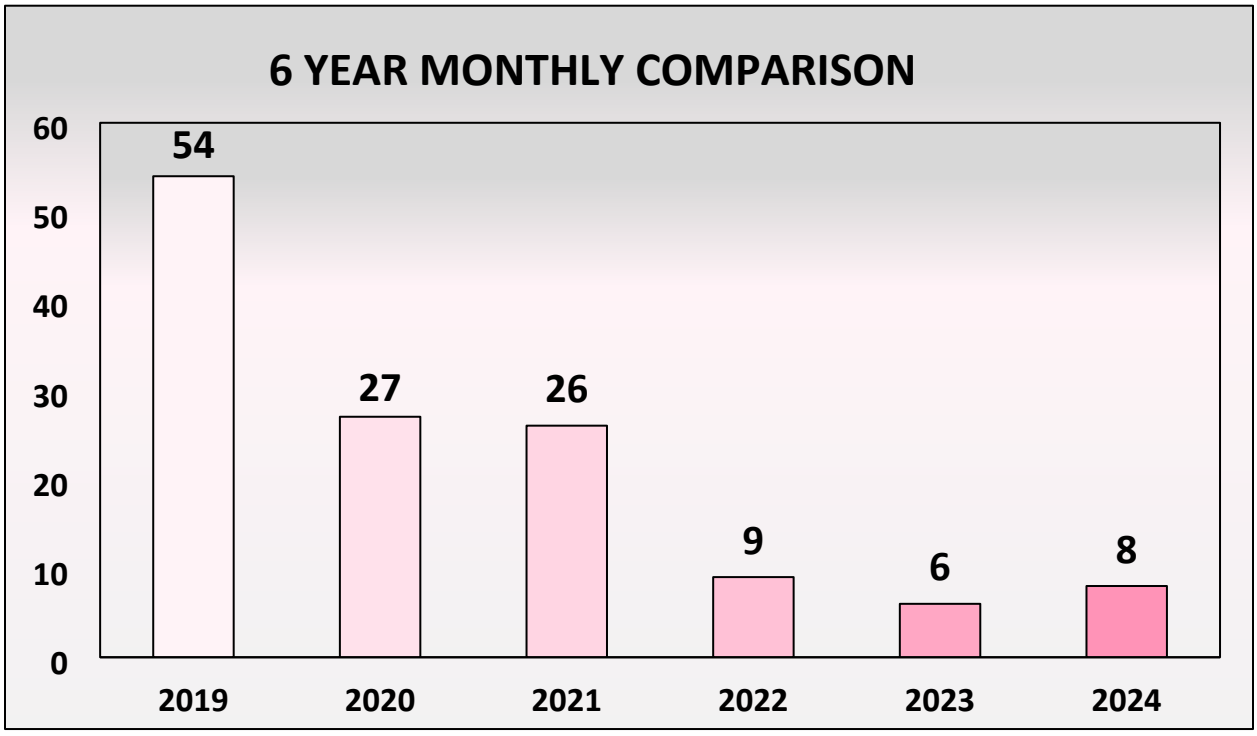


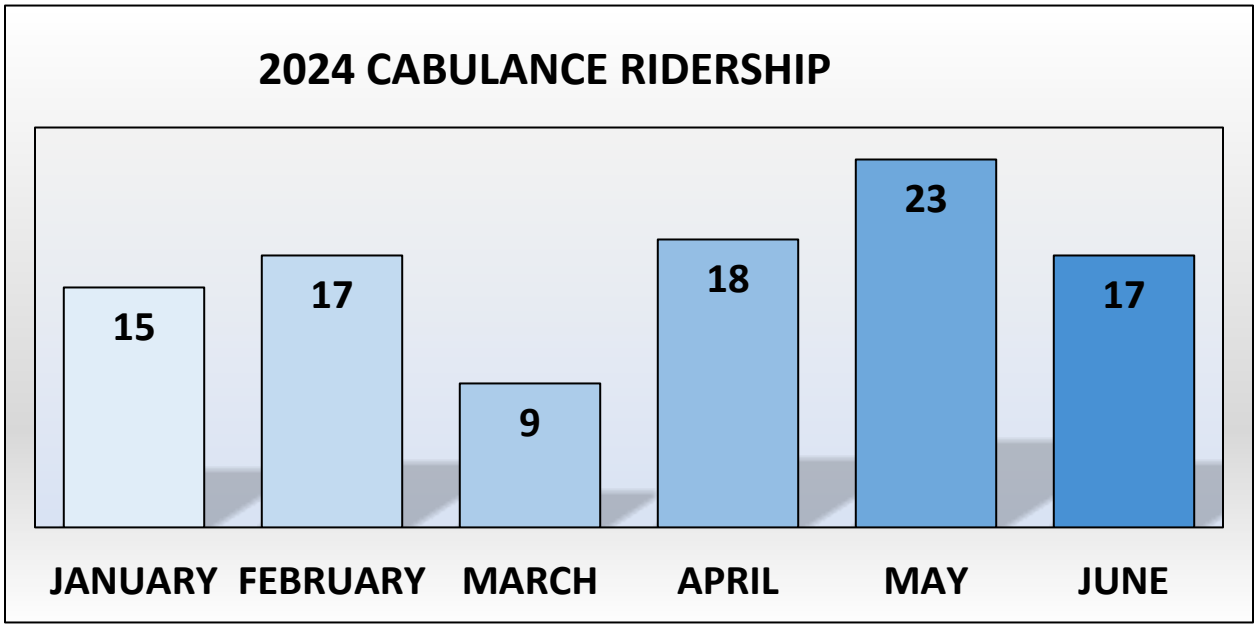
+33%

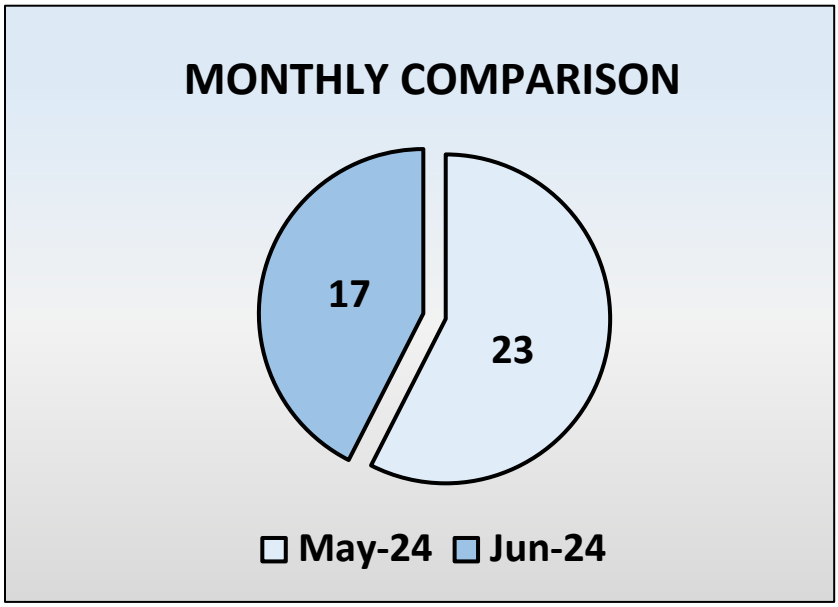


JUNE – 1 Approved Applicant

2024 – 5 Approved Applicants

CABULANCE





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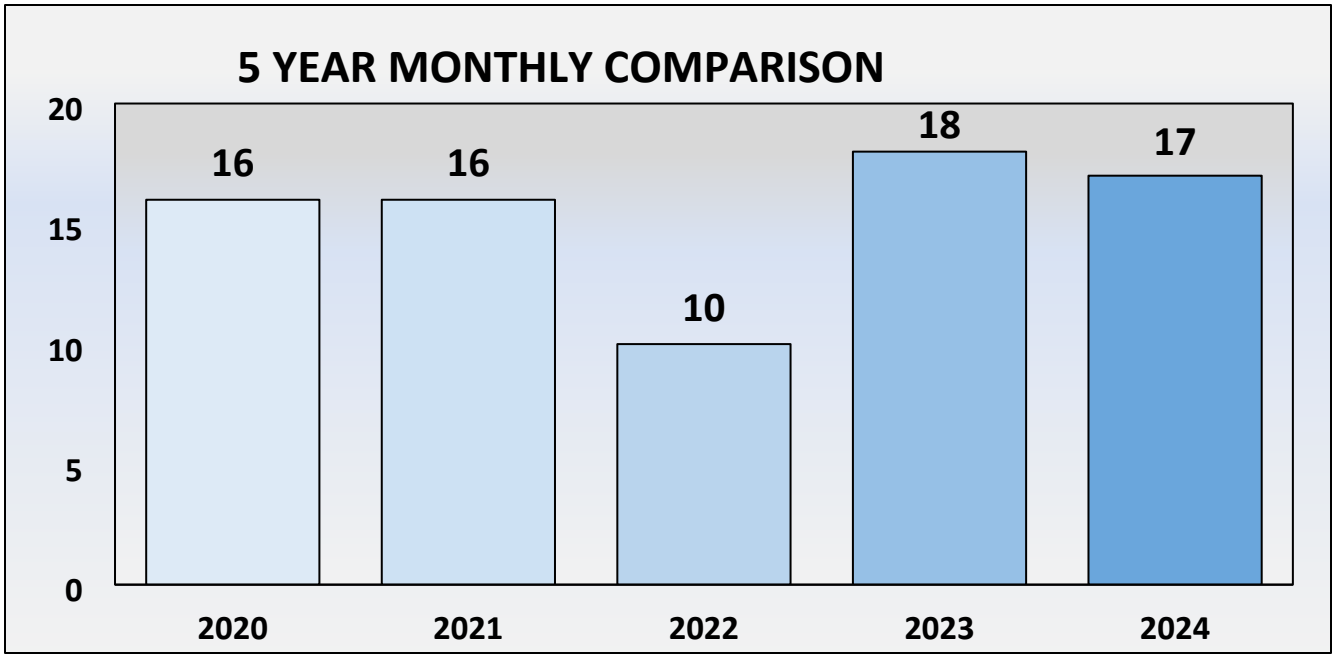
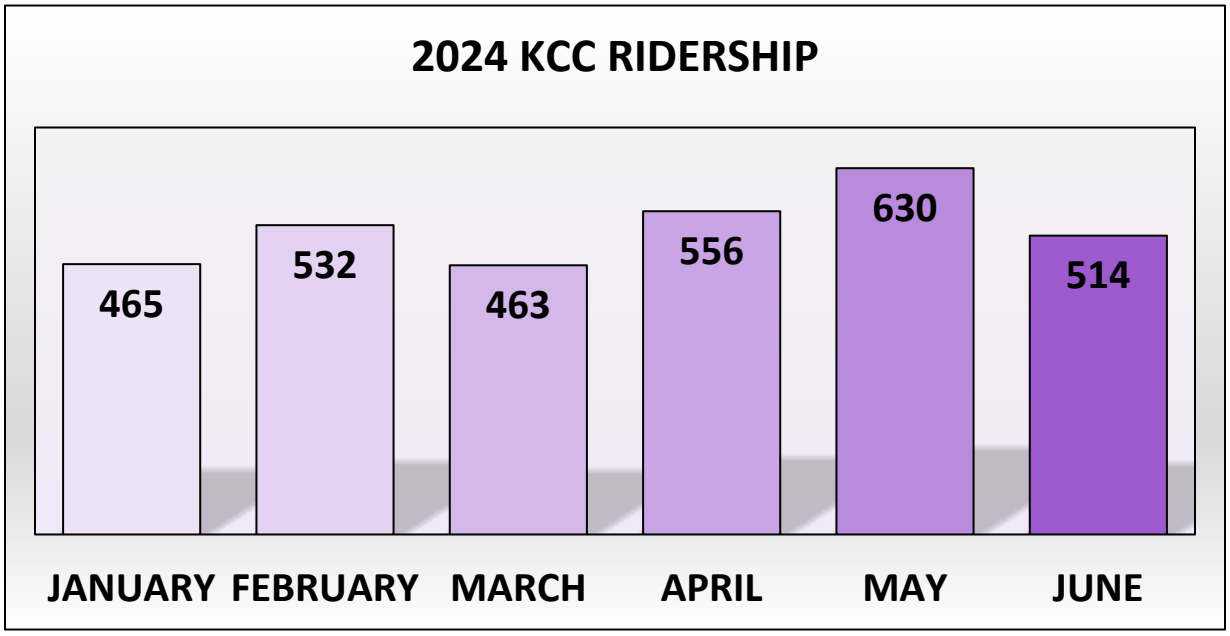
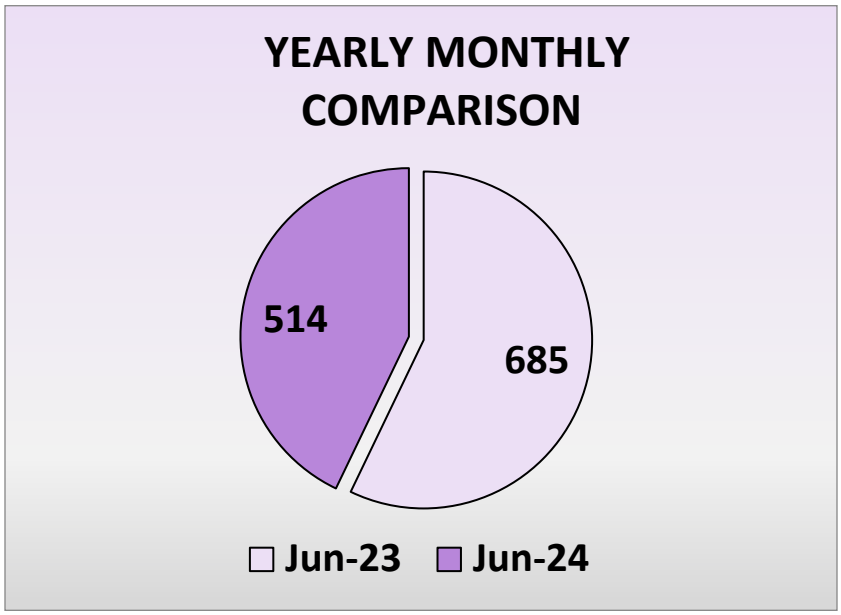


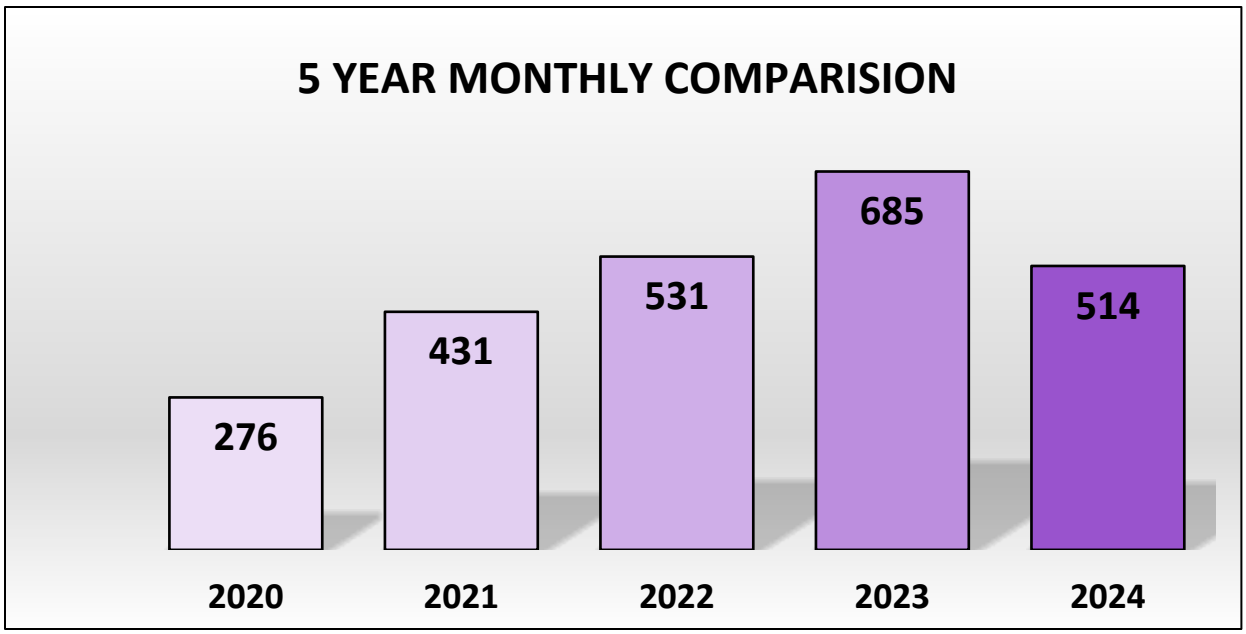
PICK UP LOCATIONS	June
KVH Hospital	17
Hearthstone Cottage	0
Pacifica Senior Living	0
Private Residence / Other	0
Meadows Place/Avista	0
Prestige	0
Kittitas Valley Fire & Rescue	0
Total	**17**
DROP OFF LOCATIONS	**June**
KVH Hospital	0
Hearthstone Cottage	3
Pacifica Senior Living	2
Private Residence / Other	3
Meadows Place/Avista	2
Prestige	7
Kittitas Valley Fire & Rescue	0
Total	**17**

KCC


2024 KCC RIDERSHIP
465
532
463
556
630
514
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE

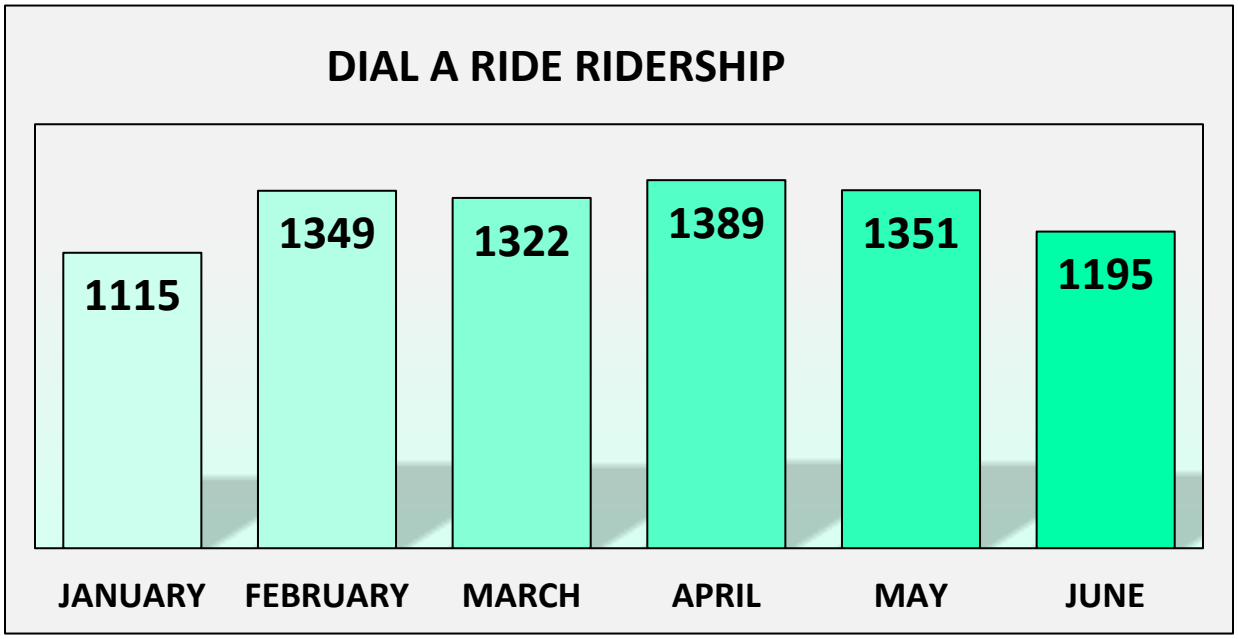

YEARLY MONTHLY COMPARISON
514
685
Jun-23
Jun-24

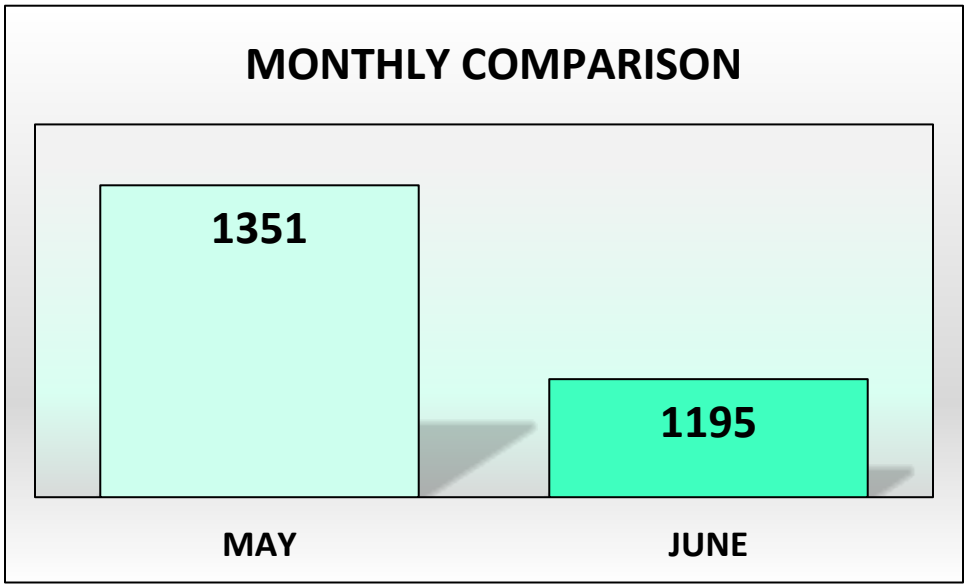
-25%



Kittitas County Connector	June
2024	BOARDINGS
Roslyn 1st & Dakota	10
1st & Dakota WB	18
3rd & Atlantic	10
Centennial Center	1
City Park Total	5
Cle Elum Travelers Inn	16
Dairy Queen Cle Elum	6
Depot	0
DSHS Ellensburg	16
Econo Lodge Cle Elum	6
Firehouse Rd	1
I-90 West Interchange	9
Park and Ride	3
Pioneer Coffee	149
Restrooms Cle Elum	1
Safeway @ Ruby & 4th	192
Safeway Cle Elum	30
Shoemaker East Bound	2
Shoemaker West Bound	3
State Farm Cle Elum	0
Three Forks Ammo	0
Timber Lodge	3
Cle Elum Visitor Center	1
Washington Federal	32
Total:	**514**

Dial A Ride





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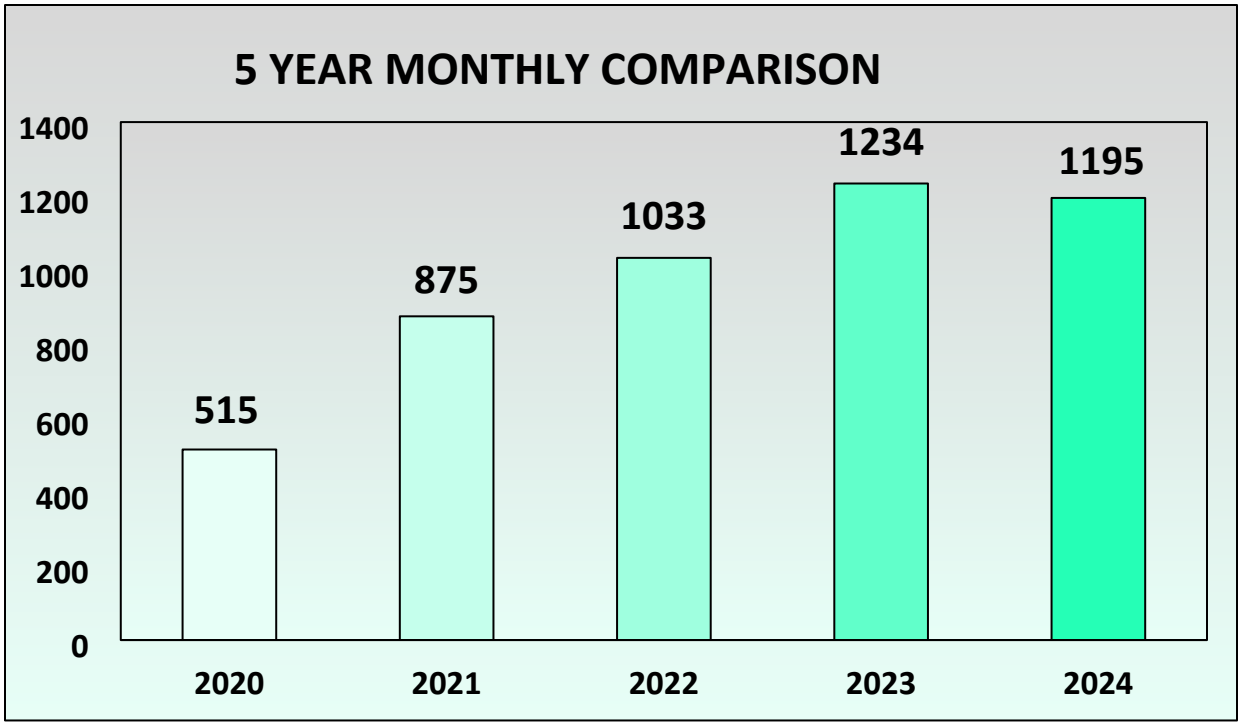
5 YEAR MONTHLY COMPARISON
1400
1200
1000
800
600
400
200
0
515
875
1033
1234
1195
2020
2021
2022
2023
2024