



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

April 16, 2024

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Redmon called the meeting to order at 5:47 p.m.

Present: Cathy Poshusta, Andy Polak, Dorothy Stanley, Fred Redmon, Marty Blackson
(present for Certificate of Appropriateness)

Absent: Zane Kanyer, Jeff Watson

Others Present: Stacey Henderson-Senior Planner-Historic Preservation; Kathy Boots-Planning Technician; Aaron Reiman; Sadie Thayer, Cathy Staloch, and two members of the public

2. Approval of Agenda

Stanley motioned to approve the agenda. Motion passed 4-0.

3. Approval of Minutes

- 3.A Review of April 2, 2024 Landmarks and Design Commission meeting minutes. Stanley motioned to approve the regular meeting minutes for April 2, 2024. Motion passed 4-0.

4. New Business

- 4.A Public Hearing for consideration of a Certificate of Appropriateness (COA), for a proposal to install new windows on the north and east sides of the house at 907 N. C Street, Parcel ID #623334.
Appearance of fairness reviewed. Stanley stated she is the applicant's neighbor. Henderson read the staff report. The North & East windows are being replaced. The staff recommend approval with no conditions. The staff amended the staff report to include the findings of facts that were posted online but not part of the packet sent out. The applicant did not have anything to add. Public comment opened. The staff did not have anything to add. The applicant did not have anything to add. The frame of the windows was clarified. Public comment closed. Polak motioned to approve the Certificate of Appropriateness for a proposal to install new windows on the North & East sides of the house at 907 N C Street, Parcel ID #623334. Motion approved with a 4-0 vote.

- 4.B Aaron Presents Robert's Rules of Order to Landmarks and Design Commission
Aaron Reiman, Assistant City Attorney, reviewed Robert's Rules of Order.

5. Unfinished Business

- 5.A Update on Historic Preservation Award results and discussion.
The staff updated on the historic preservation awards winners. There is going to be a press release for the awards ceremony. The staff inquired about who had plans to attend the ceremony. The meeting is advertised, so a quorum will not be an issue. The first meeting in May has been canceled. The City of Ellensburg will have a Proclamation for historic preservation next month. There is a scavenger hunt planned for the event. The staff will send out the scavenger hunt information. Stanley, Thayer, and staff will be working on the library displays. The EDA has provided window space for historic preservation displays.

6. Citizen Comment

None

7. Staff Update/Discussion Items

None

8. Commission Representative Update

None

9. Adjournment

The meeting was adjourned at 6:30 p.m.