



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

May 21, 2024

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

The meeting was called to order at 5:46 p.m. by Redmon.

Present: Cathy Poshusta, Andy Polak, Dorothy Stanley, Fred Redmon, Jeff Watson

Absent: Zane Kanyer, Marty Blackson

Others Present: Stacey Henderson-Senior Planner-Historic Preservation; Kathy Boots-Planning Technician; Sadie Thayer; Kaung Ko

2. Approval of Agenda

Stanley motioned to approve the agenda. Motion passed 5-0.

3. Approval of Minutes

3.A Review of April 16, 2024 meeting minutes.

Stanley motioned to approve the minutes from April 16, 2024. Motion passed 4-0. Watson abstained from the vote due to his absence.

4. New Business

4.A Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed installation of a new sign at 300 N. Main St., Parcel ID #887033. Appearance of fairness was reviewed. Polak recused himself due to interest in the project. Staff member Henderson read her staff report. Staff recommend approval with no conditions. The existing hardware will be used. The applicant did not have anything to add. Public comment was opened. No public comment. Public comment closed. Poshusta motioned to approve the Certificate of Appropriateness for the proposed installation of a new sign at 300 N Main Street, Parcel ID #887033, as presented to include the findings of fact on page 8 in the staff report. Motion passed 4-0. Polak abstained from voting.

4.B Presentation and letter of support request from Sadie Thayer on behalf of the Kittitas County Historical Society.

Sadie Thayer gave an update on the Kittitas County Historical Society restoration. Phase one is days from completion. In completing the exterior

repair, the solar panels were removed, and it was discovered that the roof needed to be replaced. The solar panels are going to have to be reduced to meet the building and fire marshal code. This has increased the cost of the restoration. The utilities will need to be upgraded which will increase the cost too. Thayer is looking for a letter of support for the Kittitas County Historical Museum from the Commission for a grant from the Heritage Capitol Grant Project for 2025. Watson motioned that staff create a letter of support for the Heritage Capitol Grant Project from the Landmarks & Design Commission for the Kittitas County Historical Museum for the Chair of the Commission to sign. Motion passed 5-0.

5. Unfinished Business

None

6. Citizen Comment

None

7. Staff Update/Discussion Items

The CLG grant application has been submitted for the map project. No RFP is required. The amount of the grant asked for is \$20,000. There will be presentations for the grant on June 28, 2024.

The awards ceremony on May 4th, 2024 for local historical nominations went well.

There are three spots on the Commission that will be open. Commissioners that want to reapply will need to notify staff. The positions will be advertised. Commissioners that have terms expiring will be able to attend meetings until reappointed but will not be able to vote.

7.A Next Meeting- June 4, 2024

8. Commission Representative Update

Tonight's meeting is Stanley's last meeting. She has been on the Commission since 2012. Stanley would like realtors and owners in the historic district to be sent a letter notifying them of living in a historic district. The staff is working on this letter. The Ross mural was discussed. Watson discussed a training session he went to regarding an App that uses lists, crime dashboards, and historic preservation as a map. The survey committee will be scheduling a meeting.

9. Adjournment

The meeting was adjourned at 6:42 p.m.