



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes Planning Commission, Regular Meeting

August 25, 2022

5:45 PM

Council Chambers 501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

1. Call to Order

2. Roll Call

Roll Call Present In-Person: Fred Padjen, Ed Harrel, Sigrid Davison, George Bottcher

Roll Call Present-Via Zoom:

Absent: Geraldine O'Mahony, Sathy Rajendran (excused)

Also present: Jamey Ayling, Community Development Director, Chelsea Benner, Department of Ecology (Zoom), Delano Palmer, Citizen

3. Approval of Agenda

Commissioner Harrel moved to Approve the Agenda. **Motion Approved 4-0.**

4. Approval of the Minutes

Approval of Minutes of the August 11, 2022, Planning Commission Meeting

Commissioner Harrel made a motion to approve the minutes from August 11, 2022. **Motion Carried 4-0.**

5. New Business

A. Open Record Public Hearing to consider updates to the Shoreline Master Program

Ayling presented staff report. Levy maintenance is the responsibility of Public Works. Open to public. No public comments. No questions or discussions from Commission. Commissioner Harrel made a motion to recommend approval of the updates to the Shoreline Master Program as presented by staff. **Motion Carried 4-0.**

B. Discuss building permit fee table and proposed amendments

Valuation fees of other jurisdictions was shown by staff. Staff proposed an additional column be added to the valuation table for over \$1,000,000. Proposed base fee

change and dollar amount for each additional \$1,000 or fraction thereof valuation was presented. The required State Building fee has been increased by the State and staff proposed removing the specific fee amount. Ayling proposed to add a provision to the fee table of double permit fees when contractors start building without a permit. The fee will be at the discretion of the Building Official to assess on a case-by-case situation. The International Building Code has adopted this in code, but Community Development as not added a line item to fee table. The Commission consensus is an agreement to move forward with the presented changes.

6. Old Business

A. Discussion of Sign Code Revisions

A redline version with corrections was presented and discussed. A Public Meeting will be held and then a recommendation be made to City Council. The Commission agrees with the sign code revisions.

7. Citizen Comment

8. Staff update/Discussion Items

A. Commissioner Davison stated that she would like to see a community reader board that mentions upcoming City and County events for residents.

9. Commission Representative Update

10. Adjournment

Chairman Padjen adjourned the meeting at 6:47 p.m.
Next meeting September 8, 2022, 5:45 p.m.