

AGENDA ENVIRONMENTAL COMMISSION August 21, 2024

Hybrid Meeting In-person and via Zoom



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Meeting ID: 821 3821 1183

Passcode: 563460

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**CITY OF ELLENSBURG
ENVIRONMENTAL COMMISSION AGENDA**

**Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

**Wednesday, August 21, 2024
5:15 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
- 2. Approval of Agenda** (No Public Comment)
- 3. Approval of Minutes**
 - 3.A Approval of June 12, 2024 Regular Meeting Minutes
- 4. New Business**
 - 4.A Chapter 1.60 Environmental Commission Draft Code Revisions
- 5. Unfinished Business**
- 6. Citizen Comment**
- 7. Bicycle Advisory**
 - 7.A Review of Gold-Platinum Bicycle Friendly Communities
 - 7.B Water Street Bike Lanes
- 8. Staff Update/Discussion Items**
 - 8.A Waste Management Recycling Event
 - 8.B State Home Electrification & Appliance Rebate (HEAR) Program update
- 9. Adjournment**



For more information on the Environmental Commission, contact Planner Laura Wilson at 509-962-7235.



CITY OF ELLENSBURG

Minutes of Environmental Commission, Regular Meeting

Date of Meeting

June 12, 2024

Time of Meeting

5:15 PM

Place of Meeting

**Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Commissioner Linhart called the meeting to order at 5:15 pm.

Present: Jean Marie Linhart, Jess Black, Raven Harlin, Brenda Devore, Kristine Steingoenig (arrived at 5:25 pm).

Absent: Christina Wollman

Others Present: Laura Wilson-Planner; Kathy Boots-Planning Technician; Nichole Baker-Sustainability & Energy Coordinator; Nancy Lillquist-City Council Liaison; Meghan Anderson

Commissioner Black motioned to excuse the absence of Commissioner Wollman. Motion passed 4-0.

2. Approval of Agenda

Commissioner Devore motioned to approve the agenda. Motion passed 4-0.

3. Approval of Minutes

- 3.A May 15, 2024 Environmental Commission Regular Meeting Minutes
Commissioner Black motioned to approve the minutes from May 15, 2024.
Motion passed 4-0.

4. New Business

None

5. Unfinished Business

None

6. Bicycle Advisory

- 6.A 2024 Bike Month Debrief
Nancy Lillquist gave a debriefing regarding the bike month activities. Group riding leaders have been identified. Cascade bike club has requirements for group riding leaders. Commissioners Devoré and Linhart will meet with the Cascade bike club. A helmet grant will be applied for through Kittitas County. A meeting was set up with DEI to inquire how to increase being inclusive to a

variety of populations. Research into gold communities needs to be done to identify ways inclusion can be increased.

7. Citizen Comment

None

8. Staff Update/Discussion Items

8.A Sustainability Energy Coordinator Update

Nichole Baker provided the results from the Arbor Day tree giveaway. The additional programming will remain in place for next year.

The Sustainability Energy Plan has an action team that has met two times. The group is currently having their roles defined. They aim to meet once a month. A work plan is being developed. There is a meeting with Commerce next week to review a contract that was received by the City for energy sustainability efforts. The contract ends June 2025.

9. Adjournment

The meeting was adjourned at 5:59 pm.



Meeting Date: August 21, 2024

**City of Ellensburg
Environmental Commission Agenda Report**

Agenda Subject: Chapter 1.60 Environmental Commission Draft Code Revisions

Submitted by:

Department: City Manager

Suggested Motion/Action:

The Environmental Commission moves to approve the proposed changes to ECC 1.60 and recommend forwarding to City Council for consideration.

Background/Summary:

These items are included for discussion and action regarding proposed changes to ECC 1.60 Environmental Commission chapter of the city code. The changes reflect updating definitions, updating the appointment process, and the addition of the Sustainability and Energy Plan component.

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

1. CHAPTER_1.60___ENVIRONMENTAL_COMMISSION - DRAFT REVISIONS July 2024

CHAPTER 1.60 ENVIRONMENTAL COMMISSION

1.60.040 Definitions.

Words used in this chapter shall have the following meanings:

Commission means the environmental commission.

Complete Street. Complete street means a road that is designed to be safe for drivers, bicyclists, transit vehicles and riders, and pedestrians of all ages and abilities. (Ord. 4744 § 1, 2016)

Environment. The word "environment" and all derivative forms of the word shall include all of the conditions, circumstances and influences surrounding or affecting all living organisms and all natural resources and physical assets within the city limits. (Ord. 3713 § 1, 1990)

Sustainability and Energy Plan. The adopted Sustainability and Energy Plan is a strategic framework through which the City will continue its leadership in procuring clean, renewable-sourced electricity and taking further strides to decarbonize both municipal assets and operations as well as community-wide infrastructure and activities.

1.60.080 Purpose.

The purpose of the environmental commission is to advise the council on all matters within the commission's powers, as specified herein, with the mission of maintaining and enhancing the uniquely livable and sustainable environment now and in the future enjoyed by the residents and visitors of the city of Ellensburg. (Ord. 4711 § 1, 2015; Ord. 3713 § 1, 1990)

1.60.120 Terms—Composition.

Members of the environmental commission shall not receive compensation for their services. There is created an environmental commission consisting of seven members. Each member shall be appointed for a five-year term.

- A. One city council member.
- B. Not less than four members shall be residents of the city of Ellensburg; no more than two of noncity may reside outside of the city's urban growth area. Two members of the commission may be under the age of 18.

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- C. The president of the Ellensburg High School environmental club shall be an ex officio member of the Ellensburg environmental commission. The ex officio member is not subject to appointment, confirmation, or a set term.

(Ord. XXXX, 2024; Ord. 4883 § 21, 2022; Ord. 4711 § 2, 2015; Ord. 4569 § 1, 2010; Ord. 4509 § 1, 2008; Ord. 3980 § 1, 1995; Ord. 3723 § 1, 1991; Ord. 3713 § 1, 1990)

1.60.160 Appointment—Terms.

Repealed by Ord. XXXX

(Ord. XXXX, 2024; Ord. 4883 § 22, 2022; Ord. 4711 § 2, 2015; Ord. 3980 § 2, 1995; Ord. 3723 § 2, 1991; Ord. 3713 § 1, 1990)

1.60.200 Filling vacancies.

Repealed by Ord. 4883.

(Ord. 3863 § 9, 1993; Ord. 3713 § 1, 1990)

1.60.240 Election of officers—Meetings.

Repealed by Ord. 4883.

(Ord. 4711 § 3, 2015; Ord. 4569 § 2, 2010; Ord. 4509 § 2, 2008; Ord. 4369, 2003; Ord. 3713 § 1, 1990)

1.60.280 Powers and duties.

The commission shall have general powers and duties necessary to fulfill the express or implied purposes of this chapter and, within the framework of these purposes, the environmental commission shall:

- A. Serve in an advisory capacity to the city council, and accept referrals from the city council for study or such action as is directed by the city council;
- B. Consider projects and programs beneficial to the environment of the community;
- C. Propose programs for consideration by the city council, and when authorized by the council, carry out these projects and programs;
- D. Notify appropriate city departments in advance of meetings at which subjects will be discussed which may be of particular interest to that department, and provide information to staff outlining support of, or opposition to, subjects undergoing environmental review;
- E. Administer the water quality grant program in accordance with procedures authorized and approved by the city council;

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- F. Advise the city council on matters to promote bicycle use and complete streets/active transportation programs within Ellensburg.
 - G. Review and advise the city council on implementation of sustainability policies and programs to implement adopted climate and sustainability plans, related public education and accountability measures.

(Ord. 4711 § 4, 2015; Ord. 3713 § 1, 1990)

1.60.320 Communication with city council.

The commission shall forward communications to the city council by separate memoranda, including all rationale, which shall be scheduled as council agenda items.

(Ord. 3713 § 1, 1990)



Meeting Date: August 21, 2024
City of Ellensburg
Environmental Commission Agenda Report

Agenda Subject: Review of Gold-Platinum Bicycle Friendly Communities
Submitted by:
Department: Environmental Commission

Suggested Motion/Action:

Background/Summary:
At the February and March 2024 Environmental Commission meetings, the commission discussed the Bicycle Friendly Community application and ways to achieve Gold-Platinum status. The commission discussed researching Gold-Platinum Bicycle Friendly Communities for ideas that Ellensburg could use to also achieve that status. The object of the discussion is to identify which community each commissioner will research.

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

- Attachments:**
- 1. 2024 Gold and Platinum BFCs

GOLD Sorted

State	Community	Award	Population	Jurisdiction	Land Use
CO	Breckenridge	Gold	5024	Town/City/Municipality	Rural
FL	Sanibel	Gold	6461	Town/City/Municipality	Small town
CO	Carbondale	Gold	6820	Town/City/Municipality	Small town
CO	Aspen	Gold	7359	Town/City/Municipality	Small town
UT	Park City and Snyder	Gold	8396	Town/City/Municipality	Small town
CO	Durango	Gold	19117	Town/City/Municipality	Rural
OR	Ashland	Gold	20861	Town/City/Municipality	
ID	Wood River Valley	Gold	21482	Regional Planning Organiza	Rural
WY	Jackson and Teton Co	Gold	24000	County/Borough/Parish	Small town
CA	Menlo Park	Gold	33888	Town/City/Municipality	Suburban
SC	Hilton Head Island	Gold	37661	Town/City/Municipality	Suburban
IL	Urbana	Gold	38336	Town/City/Municipality	Suburban
CA	San Luis Obispo	Gold	48341	Town/City/Municipality	Suburban
OR	Corvallis	Gold	59864	Town/City/Municipality	Suburban
CA	Palo Alto	Gold	67082	Town/City/Municipality	Suburban
CA	Davis	Platinum	69289	Town/City/Municipality	Suburban
MT	Missoula	Gold	69821	Town/City/Municipality	
MA	Somerville	Gold	78595	Town/City/Municipality	Urbanized area
IN	Bloomington	Gold	79168	Town/City/Municipality	Urban
WA	Bellingham	Gold	90000	Town/City/Municipality	Urban
CA	Santa Monica	Gold	90401	Town/City/Municipality	Urban
AR	Fayetteville	Gold	95230	Town/City/Municipality	Suburban
CO	Boulder	Platinum	108090	Town/City/Municipality	Small town
CA	Chico	Gold	110326	Town/City/Municipality	Urban
MI	Ann Arbor	Gold	123851	Town/City/Municipality	Urban core surrou
FL	The Villages	Gold	140000	Census Designated Place	Suburban
OR	Eugene	Gold	169695	Town/City/Municipality	Urbanized area
CO	Fort Collins	Platinum	174871	Town/City/Municipality	Urban core surrou
AZ	Tempe	Gold	180587	Town/City/Municipality	Suburban
VA	Arlington	Gold	238643	County/Borough/Parish	Suburban
AZ	Scottsdale	Gold	238685	Town/City/Municipality	Suburban
WI	Madison	Platinum	272903	Town/City/Municipality	Urbanized area
CA	Oakland	Gold	422575	Town/City/Municipality	Urban
MN	Minneapolis	Gold	425403	Town/City/Municipality	Urbanized area
OR	Portland	Platinum	639863	Town/City/Municipality	Urbanized area
WA	Seattle	Gold	686800	Town/City/Municipality	
DC	Washington	Gold	693972	Town/City/Municipality	Urban
CA	San Francisco	Gold	881549	Town/City/Municipality	Urban
AZ	Tucson & Eastern Pim	Gold	1052375	County/Borough/Parish	Urban core surrou

nded by low density suburban areas

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Meeting Date: August 21, 2024

**City of Ellensburg
Environmental Commission Agenda Report**

Agenda Subject: Water Street Bike Lanes
Submitted by:
Department: Public Works & Utilities

Suggested Motion/Action:

Background/Summary:

March 2024, the Environmental Commission received a letter from a concerned citizen regarding the dooring hazards cyclists encounter on Water Street. There may be an opportunity to adjust the striping and bike lane widths after the Water Street overlay project. Josh Mattson, Assistant City Engineer, has reviewed the opportunities to widen the bike lanes on Water Street. He will bring the options to the Environmental Commission for discussion.

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

None



Meeting Date: August 21, 2024

**City of Ellensburg
Environmental Commission Agenda Report**

Agenda Subject: Waste Management Recycling Event
Submitted by:
Department: Environmental Commission

Suggested Motion/Action:

Background/Summary:

In a previous meeting, Commissioner Devore discussed her experience with holding recycling events and the possibility of hosting one in Ellensburg. Commissioner Devore will provide an update and seeks direction with the project.

Previous Council Action:

Analysis:

Financial Impact:

Budget Adjustment: No

Attachments:

None