



CITY OF ELLENSBURG

Minutes of Affordable Housing Commission, Regular Meeting

Date of Meeting

June 5, 2024

Time of Meeting

4:30 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

Garzone called the meeting to order at 4:30 p.m.

Present: Courtney Garzone, Peter Stone, Dan Witkowski, John Perrie, Delano Palmer (left meeting at 5:30 p.m.)

Absent: Sarah Bedsaul, Kim Funston

Others Present: Lily Frey-Housing & Grants Administrator; Kathy Boots-Planning Technician; Dan Carlson-Community Development Director; Terry Weiner-City Attorney; Heidi Behrends Cerniwey- City Manager; David Sturgell; Pat Kelleher

Palmer motioned to excuse the absence of Sarah Bedsaul and Kim Funston. Motion passed 5-0.

2. Approval of Agenda

Palmer motioned to approve the agenda. The motion passed 5-0.

3. Approval of Minutes

3.A Minutes from May 15, 2024 meeting

Witkowski motioned to approve the minutes from May 15, 2024. Motion passed 5-0.

4. Unfinished Business

4.A Sleep Center Update

Heidi Behrends Cerniwey the City Manager, gave the background of the Sleep Center progression. On June 13, 2024, there will be a meeting to narrow down potential sites for the center. In addition to narrowing down the sites for the center, they are working on a funding structure. Since the last update, they have researched 40 parcels and narrowed them down to eight sites. The cost involved in the potential purchase or lease of a parcel is being considered. A site may need utilities to be put in, which will affect the cost significantly. The City and County are going to split the cost of the operating and capitol costs. The estimated yearly operating costs are projected to be \$400,000-\$500,000.

The City and County each have taxes and fees that are collected that could be used toward the operating costs. Once a site has been secured, the City can apply for state and federal funds. Heidi Behrends Ceriwey would like to be able to demonstrate the local investment of City funds in the amount of \$250,000.

5. New Business

- 5.A Robert's Rules of Order presentation by Terry Weiner, Assistant City Manager/City Attorney
Terry Weiner City Attorney reviewed Robert's Rules of Order with the Commission members.

6. Citizen Comment

None

7. Staff Update/Discussion Items

- 7.A Budget update
Staff reviewed the budget

8. Commission Representative Update

On June 17, 2024, the First & Pine projects will be presented to the City Council. The Commission members may attend but will not conduct business.

The July 2024 meeting will be a joint meeting with the Planning Commission to review code change proposals. A field trip to see the Inversion project in Yakima will be scheduled. In August 2024, the Housing Authority will make a presentation.

9. Adjournment

The meeting was adjourned at 5:55 p.m.