



CITY OF ELLENSBURG

Minutes of Arts Commission, Regular Meeting

Date of Meeting

August 8, 2024

Time of Meeting

4:00 PM

Place of Meeting

Council Conference Room, City Hall

1. Call to Order and Roll Call of Members

Start time:

1.A Chair Eyre, Commissioner Marchand, Commissioner Dougherty, Commissioner Oostra, Commissioner Snedeker, Commissioner Scheffer, Commissioner Kooser, David Miller, Council Representative, and Kelle Vandenberg, City staff.

Absent:

Guest: John Michel, Monica Miller

2. Approval of Agenda

Motion to approve amended August 8, 2024, Arts Commission meeting agenda as requested by Commissioner Dougherty, adding item 5.F under New Business, Production/Event Safety Forum.

By: Commissioner Snedeker

Seconded: Commissioner Scheffer

In Favor: All

Opposed: None

Abstain: None

Motion Carries

3. Approval of Minutes

Motion to approve June 13, 2024, Arts Commission meeting minutes as presented.

By: Commissioner Kooser

Seconded: Commissioner Marchand

In Favor: All

Opposed: None

Abstain: None

Motion Carries

4. Budget/Financial Report

4.A YTD 2024 Arts Commission Budget Update-staff reviewed budget update with commission.

4.B Update on 2025 Spending Plan-staff reviewed some options for potential changes to the 2025 budget that could utilize unused grant monies. Commissioners prefer to continue to have unused grant funding rollover year/year to Arts Commission reserve funding, provided we are certain that reserved funding can be requested for use for grant funding if needed. Staff will research if reserve funding is currently only able to be utilized for public art and what the parameters for use are. Also, to research what do the other commissions do.

4.C Reallocation of Unused Funding—Specific to Creative District
Creative District grant funding is restricted funding and does not rollover to reserve funds.

4.D 25th Anniversary First Friday Art Walk Expenditure Request
Artwalk Subcommittee gave update on planning for the 25th Anniversary celebration planned for Friday, October 4, 2024, in conjunction with the Grand Opening of Unity Park. Both events will be the kick-off event for the Ellensburg Creative District.

Motion to approve a total of \$3000, from Arts Commission budget be used to assist with event planning for the 25th Anniversary of the First Friday Art Walk with \$1500 allocated from Creative District line item to support the event.

By: Commissioner Scheffer

Seconded: Commissioner Eyre

In Favor: All

Opposed: None

Abstain: None

Motion Carries

5. New Business

5.A Presentation/Review of Requested Changes to Carrie Michel Kairos Lunch Concerts 2024 Project Grant Application.

John Michel presented on behalf of this project to discuss the changes. Six of the lunch concerts were complete prior to the close of 2023, however unable to utilize funding for 2023 year. Awardee unable to continue the concerts in 2024 due to health concerns. Would like to repurpose the funding for an artist fee for guest artists for October concert and adjudicating on campus. Commissioners discussed the merits of this request and the positive impact for the public to participate.

Motion: To approve the reallocation of the \$1,000 for Kairos Lunch Concert to utilize the awarded 2024 project funding in support of artist funding for upcoming concert in October.

By: Commissioner Scheffer

Seconded: Commissioner Eyre

In Favor: All
Opposed: None
Abstain: None
Motion Carries

5.B Change Request from Gallery One to the 2024 Project Grant Application

Monica Miller, Gallery One, proposed to utilize the \$2500 grant to support screen printing studio at The Ink. Currently the only screen-printing studio in region for artists to use. A presentation regarding proposed usage, and an update on the progress at The Ink—the incubator for creativity, was given.

Commission discussed the revision request, including a demonstration of the screen-printing studio capabilities at the 25th Anniversary of First Friday Art Walk.

Motion: To approve the reallocation of the \$2500.00 for Gallery One/The Ink to utilize the awarded 2024 project funding to support the operation of the screen-printing studio.

By: Commissioner Scheffer
Seconded: Commissioner Dougherty
All in favor:
Opposed: None
Abstain: Commissioner Kooser
Motion Carries

5.C Nuwave Gallery Mural Adjustment Review—Due to City Ordinance

Erin Oostra reviewed the adjustments needed to change the initial mural design into a sign to comply with current City ordinance
ECC15.720.030(D)(5)

Motion: To approve the adjustment to Nuwave Gallery 2024 project grant mural artwork, therefore changing the mural to a sign for the Ellensburg Creative District.

By: Commissioner Snedeker
Seconded: Commissioner Marchand
In Favor: All
Opposed: None
Abstain: None
Motion Carries

5.D Unity Park Call for Artist RFQ Update

Staff gave updates on number of submissions, process, and next steps.

5.E Poet Laureate Selection Update

Staff gave updates on selection process. Commissioners discussed further engagement.

5.F Production/Event Safety Forum

Commissioner Dougherty would like to schedule an open forum to invite all the community event producers, Fire Marshall, etc. to learn about Entertainment Services Technology Program. There is a growing concern for safety during public events. Dougherty is seeking commission permission to hold this forum. Suggested place to hold forum, City Hall, Council Chambers. Staff will confirm availability of chambers for such a purpose and look at available dates the chamber is open.

Motion: To approve Commissioner Dougherty's request to hold a Production/Event Safety Forum.

By: Commissioner Eyre

Seconded: Commissioner Scheffer

In Favor: All

Opposed: None

Abstain: None

Motion Carries

6. Unfinished Business

6.A Art Walk Map Updates:

- Commissioner Oostra is requesting \$300.00 for printing the maps for the 25th Anniversary.
- Map needs one more round of edits due prior to printing.

Motion: To approve utilizing \$300.00 for the printing of the updated Art Walk Map for use during the 25th Anniversary celebration in October.

By: Commissioner Eyre

Second: Commissioner Marchand

In Favor: All

Opposed: None

Abstain: None

Motion Carries

6.B Arts Commission Retreat

Discussion of need for retreat and timing. Staff will send out a poll with potential dates for a retreat in November.

6.C Art Treasure Award and Contract

Discussion of scope of work for Art Treasure stipend and recap of request from current Art Treasure Julie Prather. Commissioner Eyre will discuss Art Treasure and bring back final decision to commission.

6.D 2024 Project Grant Updates

Staff updated commission on status of each of the 2024 Project Grants.

7. Subcommittee Business

7.A

1. Ellensburg Arts & Cultural Alliance: Alex/Jeff/Staff
2. Funding: Jerry/Jill-Nothing to report
3. Public Art: Alex/Jerry-Nothing to report
4. Advocacy/Public Relations: Brian/Jeff
5. Art Walk: Jill/Erin (see above)

8. Citizen Comment

There was no citizen comment at this time.

9. Staff Updates/Discussion Items

9.A See Staff Report in the Agenda Packet

10. Council Representative Update

There was no council representative update

11. Adjournment

Time: 5:45 pm