



## **CITY OF ELLENSBURG**

## **Minutes of Landmarks & Design Commission, Regular Meeting**

**Date of Meeting**

**October 1, 2024**

**Time of Meeting**

**5:45 PM**

**Place of Meeting**

**Council Chambers  
501 North Anderson Street  
Ellensburg, WA 98926  
And remotely via Zoom**

### **1. Call to Order and Roll Call of Members**

The meeting was called to order by Commissioner Redmon.

Present: Jeff Watson, Teresa Chanes (arrived at 5:47 p.m.), Marty Blackson, Fred Redmon, Vicki Sannuto

Absent: Zane Kanyer (unexcused), Cathy Poshusta (excused)

Others Present: Stacey Henderson-Senior Planner Historic Preservation, Kathy Boots-Planning Technician, Derek Mayo-City Engineer

Commissioner Redmon motioned to excuse the absence of Commissioner Poshusta. Motion passed 5-0.

### **2. Approval of Agenda**

Commissioner Watson motioned to approve the agenda. Motion passed 5-0.

### **3. Approval of Minutes**

#### **3.A Review of August 20, 2024 LDC Meeting Minutes**

Commissioner Redmon motioned to approve the regular meeting minutes from August 24, 2024. Motion passed 5-0.

### **4. New Business**

#### **4.A Letter of Support for Public Works Historic Pathway and Lighting Project.**

Derek Mayo, City of Ellensburg Engineer, asked for a letter of support from the Landmarks and Design Commission. Public Works is applying for a federal grant to put sidewalks and lighting on Third Avenue and Water Street to the Train Depot. Historic pavestones and globe lighting will be used. Trees and a transit stop will be added. The project is estimated at \$800,000 and the City of Ellensburg will match 50% of the grant. The timeline for the project is three-four years. The project has been on the Public Works Capital Projects list for 14 years. Commissioner Redmon motioned to provide a letter of support for the project. Motion passed 5-0.

- 4.B Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed installation of new sign graphics at 300 N Pearl St., Parcel ID #777033.

Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval with one condition that the sign shall be illuminated from dusk to 10 p.m. only. Public comment opened. Applicant not present. No public comment. Public comment closed. Commissioner Watson motioned to approve the Certificate of Appropriateness for the proposed installation of new sign graphics at 300 N Pearl Street with one condition, as staff recommended, and the findings of fact on page 13 of the agenda packet. Motion passed 5-0.

- 4.C Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed installation of a new sign face at 207 N. Main St., Parcel ID #047033.

Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval with one condition that the sign shall be illuminated from dusk to 10 p.m. only. Public comment opened. Applicant not present. No public comment. Public comment closed. Commissioner Watson motioned to approve the Certificate of Appropriateness for the proposed installation of a new sign at 207 N Main Street with one condition, as staff recommended, and the findings of fact on page 24 of the agenda packet. Motion passed 5-0.

- 4.D Public Hearing for consideration of a Certificate of Appropriateness (COA) for the proposed awning replacements and new barber pole at 114 W 4th Ave., Parcel ID #797033.

Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval with no conditions. A building permit for the awning and barber pole is in the process. Public comment opened. Applicant not present. No public comment. Public comment closed. The Commission discussed adding a condition that both the attachments of the barber pole be attached to mortar joints to reduce damage to historic brick or if they don't line up, at least one attachment is in the mortar joint. Commissioner Watson motioned to approve the Certificate of Appropriateness at 114 W 4th Avenue for the proposed installation of new awnings along Main Street, and a barber pole next to the main entrance with one condition, that the barber pole must attach to mortar joints, to reduce damage to historic brick. If both attachments do not line up to a mortar joint, then the applicant shall ensure at least one attachment is in a mortar joint, and the findings of fact on page 35 and 36 of the agenda packet. Motion passed 5-0.

## **5. Unfinished Business**

None

## **6. Citizen Comment**

None

## **7. Staff Update/Discussion Items**

The October 15, 2024, meeting will be to review the grant applications.

The November 5, 2024, meeting will have several Certificates of Appropriateness to review, and Kelle Vandenberg will talk about the new creative district.

#### **8. Commission Representative Update**

Commissioners brought to the attention of staff that Shooters had a mural on the building that did not come before the Landmarks and Design Commission. Staff member Henderson will reach out to the owners.

Contracts for the CLG grant are being created, and then a subcommittee will be formed. Commissioner Watson explained many ways the new map can be built.

Commissioner Redmon will be absent for the October 15, 2024, meeting.

Commissioner Chanes will recuse herself from one of the grant applications because of a conflict of interest.

Staff stated that Commissioner Kanyer has stepped down from the Commission, so the city is looking for applicants.

#### **9. Adjournment**

The meeting was adjourned at 6:33 p.m.