

AGENDA

CIVIL SERVICE COMMISSION

December 3, 2024



AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation by calling the City of Ellensburg ADA Coordinator at (509) 962-7222 or email ADACoordinator@ellensburgwa.gov.

**CITY OF ELLENSBURG
CIVIL SERVICE COMMISSION AGENDA
Ellensburg Police Department Training Room
100 N Pearl St.
Ellensburg, WA 98926
Tuesday, December 3, 2024
4:00 PM - Regular Meeting**

1. Approval of Minutes

1.A Approve November 5, 2024, Regular Meeting Minutes

2. Unfinished Business

3. New Business

3.A Code Enforcement Recruitment - Review and Approve/Establish Code Enforcement Eligibility List

4. Miscellaneous

5. Adjournment



For more information on the Civil Service Commission or to request remote attendance, contact Trisha Weed at 509-962-7220.



CIVIL SERVICE COMMISSION MEETING

November 5, 2024

Commission Members Present: Kathy Johnson, Judy Pless, Richard Searle

Commission Members Absent: None

Also Present: Cameron Clasen, Police Captain
Trisha Weed, Secretary/Chief Examiner

The meeting was called to order at 4:00 p.m. by Commission Chair Searle.

1. Approval of Minutes

Commissioner Johnson moved to Approve the Minutes of the regular meeting of September 3, 2024, as presented. **Motion Approved 3-0.**

2. Old Business

3. New Business

3.A. Code Enforcement Recruitment – Review and Approve Process

Fourteen applications were received by the closing date. Content for the written test was reviewed with the Commission. Chair Searle made a motion to approve the process and invite all the candidates that pass the written test with at least a 70% to participate in oral boards.

Motion Approved 3-0.

3.B. Police Officer Recruitment – Review and Approve Process

Seventeen entry-level scores were received from Public Safety Testing (PST) from July 22, 2024, through November 2, 2024. There were no scores for entry-level academy graduate. An invitation to complete a City of Ellensburg application was emailed to candidates with a submission due date of November 18, 2024. Chair Searle made a motion to extend an invite to oral boards to all candidates that return an application by the deadline. Candidates that pass the oral board will have their scores merged into the current eligibility list according to final ratings.

Motion Approved 3-0

4. Adjournment

Chair Searle adjourned the meeting at 4:07 p.m.

Respectfully submitted,

Trisha Weed
Secretary/Chief Examiner