

LIBRARY BOARD MEETING
4:30pm, Tuesday, January 14, 2025
Council Conference Room/ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/81032297324?pwd=IPtPy3HizUB9ch9E1ezUg0lnim4l3d.1>

Meeting ID: 810 3229 7324

Passcode: 477797

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of December 10, 2024 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
- VI. Unfinished Business**
 - A. 2025 Library 115th Birthday Party Action Items Final Update – January 15, 2025
 - i. Board duties
- VII. New Business**
 - A. Library Board Annual Report
 - B. Library Board Retreat Agenda
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**
 - Jan. 1 Library/HH Closed
 - Jan. 15 Library Birthday Celebration
 - Jan. 20 MLK Jr. Day, Library/HH Closed
 - Jan. 22 Staff Activity-Escape Room

Next regular meeting February 11, 2025

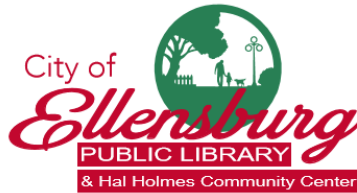
Location: City Council Conference Room/ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

December 10, 2024

4:30 p.m.

Council Conference Room

Mary James, Chair, term expires December 31, 2027

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Marty Blackson, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Melina Meador, term expires December 31, 2024

Richard Moreno, term expires December 31, 2026

Josh Aubol, term expires December 31, 2027

I. CALL TO ORDER

James called the meeting to order at 4:30 p.m.

II. ATTENDANCE

PRESENT: Josh Aubol, Vikki Carpenter, Marty Blackson, Mary James, Melina Meador, Rich Moreno

COUNCIL LIASON: Sarah Beauchamp

ABSENT: Andreina Delgado,

STAFF: Josephine Camarillo, Heidi Behrends-Cerniwey

GUESTS: Emily Brown-Pratz

III. APPROVAL OF AGENDA

Motion made by Moreno to approve the agenda, motion seconded, **motion approved**. Motion passed 6-0.

IV. APPROVAL OF MINUTES

Motion made by Carpenter to approve November 2024 minutes, motion seconded, **motion approved**. Motion passed 6-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None

VI. REPORTS

A. Director Report: Director presented at the All City Staff meeting on November 20th along with other City Directors on department highlights and current happenings. Library services were featured with a estimated cost savings of \$200 a month for every patron. Staff participated in the Kittitas Co. Homelessness Housing Plan focus group. City Manager and Attorney toured the archives. Circulation down in November mostly due to library closure on Thanksgiving and day after. Overall, circulation is up 1%.

B. Budget Report: Budget continues to be on track.

C. Friends of the Library Report: No report.

D. City Manager Visit: Heidi attended meeting to visit with Board members.

VII. UNFINISHED BUSINESS

- A. Birthday Celebration: Wednesday, January 15, 2025 5pm-7pm. Action items as follows:
 - a. Melina- Kael Bartness Trio will perform.
 - b. Andreina- flier will be updated with new time frame
 - c. Richard- Will submit article for Daily Record regarding library birthday celebration.
 - d. Sarah- The Mule will help cater food.
- B. Library Board Advocacy Board seat:
 - a. One candidate applied. Interview will take place next week.
- C. Board Chair/Co-Chair position
 - a. Richard Moreno accepted nomination for Board Chair for 2025 and Vikki accepted renewal for Board Co-Chair for 2025. **Motion made by James to accept 2025 slate of officers, motion seconded, motion approved. Motion passed 6-0.**

VIII. NEW BUSINESS

- A. Ellensburg Morning Rotary presentation, January 9, 2025, 7am at the Palace
 - a. Upcoming Board Chair Moreno will co-present with Library Director.

IX. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

X. UNSCHEDULED BUSINESS

None

XI. NEXT MEETING

Tuesday, January 14, 2025, at Council Conference Room, City Hall/ ZOOM

XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Moreno at 5:26 p.m.

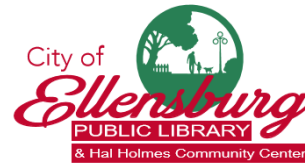
Respectfully submitted,
Josephine Camarillo, staff

LIBRARY DIRECTOR REPORT

TO: Library Board, Assistant City Manager/City Attorney

FROM: Josephine Camarillo, Library Director

DATE: January 2025



Meetings: Staff, Supervisors, City Attorney, Morning Rotary

Director:

Staff appreciation cocoa and donuts from City Admin took place on December 10th.

Adult Services:

The past quarter was busy for proctoring, finishing up with Finals in the early part of December. Pyper prepared for Winter Bingo which begins January 1-February 28. Sasha created the artwork for the Bingo sheet. Pyper inventoried ANF 712-743 and Alyssa continued to inventory DVDs. Cocoa & Craft: Clay Ornaments was well received with 18 in attendance. The Final Puzzle Competition of the year had 25 attendees.

There were 2379 eAudio books checkouts; 2578 eBooks checkouts; 430 Computer Lab Users; 624 wireless printing; 15 Hotspot checkouts.

Technical Services

375 physical items added to the collection, 95 physical items deleted from the collection during the last month

Youth Services:

December concludes a year full of fun activities and programs in the Youth Services department. The Christmas Storytime Program was a wonderful community collaborative that had a surprise new activity that had the children (and some adults) tell a Christmas adventure story together thru movement – “Brain Dance” led by Ms. Sara Bachman-Rhodes. Friends doated gently used books for each child to choose one. AND there was a visit from Santa. We emphasized that Love is the most important part of Christmas. Sue has signed up for an AI online training geared toward libraries.

Hal Holmes: 3 Private/Govt event, 1 Non-Profit events, 53 cosponsored: 57 total events

In December we hosted the grand finale of the Jigsaw Puzzle competition bringing together the top 3 teams of each competition throughout the year, Jeff and Apollo Hashimoto claimed the top puzzler prize for 2024! We hosted 2 American Red Cross community blood drives and held space for the Annual Audubon Bird Count and potluck. Holiday parties and recitals were a common event, including the Youth dept. annual Santa Claus Storytime visit. The facility had some equipment replaced or serviced in the HVAC system for EPL and in the HH office. Staff completed their safety trainings.

Circulation:

Circulation Statistics	24-Dec	24-Nov	% chg	23-Dec	% chg	2024 YTD	2023 YTD	% chg
Physical Items	8560	8901	-4%	9365	-9%	122514	124414	-2%
Electronic Items	4957	4576	8%	4811	3%	57790	54685	5%
TOTAL	13517	13,477	0%	14176	-5%	180304	179099	1%

Library Visits: 9412

New Card Holders: 78

Total Card Holders: 14,335



ELLENSBURG PUBLIC LIBRARY

115

Year Anniversary

1910 - 2025

YOU ARE INVITED

LIGHT REFRESHMENTS, CAKE, AND
LIVE MUSIC FEATURING KAELE BARTNESS TRIO

15
JAN
2025



4 PM - 6 PM.

Hal Holmes
209 N Ruby Street

For more information call
(509) 962-7252

HOSTED BY THE ELLENSBURG PUBLIC LIBRARY BOARD WITH
SUPPORT FROM THE FRIENDS OF THE LIBRARY