

LIBRARY BOARD MEETING

4:30pm, Tuesday, February 11, 2025

Council Conference Room/ZOOM

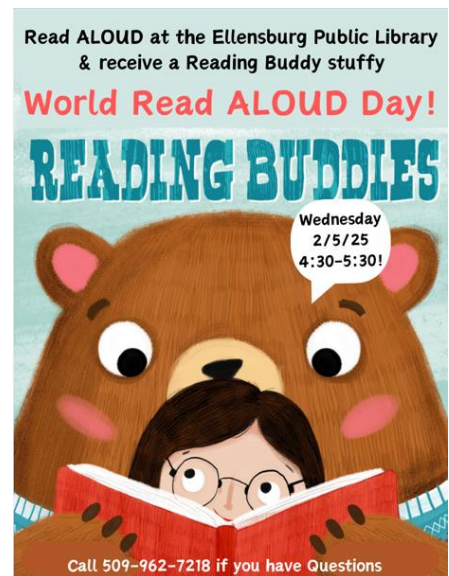
<https://us02web.zoom.us/j/83171921947?pwd=gzKL3jbtXv3tOSJ1deBCRDpPGfowww.1>

Meeting ID: 831 7192 1947

Passcode: 270685

AGENDA

- I. Call to order, welcome guest(s)**
- II. Approval of the Agenda**
- III. Approval of January 14, 2025 minutes**
- IV. Citizen Comment/Suggestions**
- V. Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
- VI. Unfinished Business**
 - A. 2025 Library 115th Birthday Party Debrief
 - B. Library Board Annual Report
 - C. Staff Retreat Agenda – February 21, 2025
- VII. New Business**
 - A. 2024 Library/HH Stats
 - B. Library Policies
- VIII. Unscheduled Business**
- IX. Upcoming Programs/Events**
 - Feb. 17 Library/HH Closed-President's Day
 - Feb. 19 RPG Jamboree, 6pm, HH
 - Feb. 21 Library/HH Closed- Staff Retreat
 - Feb. 26 Neuro-Friendly Storytime, 9:15am, Library



Next regular meeting March 11, 2025

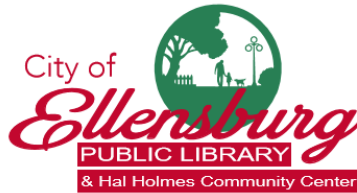
Location: City Council Conference Room/ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

January 14, 2025

4:30 p.m.

Council Conference Room

Richard Moreno, Chair term expires December 31, 2026

Vikki Carpenter, Co-Chair, term expires December 31, 2028

Mary James, Chair, term expires December 31, 2027

Marty Blackson, term expires December 31, 2027

Josh Aubol, term expires December 31, 2027

Andreina Delgado, term expires December 31, 2028

Emily Brown-Pratz, term expires December 31, 2030

I. CALL TO ORDER

Moreno called the meeting to order at 4:31 p.m.

II. ATTENDANCE

PRESENT: Josh Aubol, Emily Brown-Pratz, Vikki Carpenter, Andreina Delgado, Mary James, Rich Moreno

COUNCIL LIASON: Sarah Beauchamp

ABSENT: Marty Blackson

STAFF: Josephine Camarillo, Terry Weiner

GUESTS: None

III. APPROVAL OF AGENDA

Motion made by James to approve the agenda with addition to adding Terry before staff reports, motion seconded, **motion approved**. Motion passed 6-0.

IV. APPROVAL OF MINUTES

Motion made by James to approve December 2024 minutes, motion seconded, **motion approved**. Motion passed 6-0.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None

VI. REPORTS

- A. City Attorney/Assistant City Manager Terry Weiner: Visited board and offered advice on best practices on starting a library expansion project. It is important to gather real data on the necessity to expand the library.
- B. Director Report: Library/HH staff were appreciated by City Admin for their work. Staff received cocoa and treats. December programs included Christmas storytime for kids, clay crafts for adults and puzzle tournament of champions. Circulation of print materials are slightly down, electronic circulation continues to increase and combined items up 1% from last year.
- C. Budget Report: Budget continues to be on track. Still under the threshold mark.
- D. Friends of the Library Report: Large book sales will not occur this year, pop-up book sales will

take place instead.

VII. UNFINISHED BUSINESS

A. Birthday Celebration: Wednesday, January 15, 2025, 4pm-6pm.

- a. Board will arrive by 3:15pm to help set up. Thereafter, they will meet and greet with event attendees.

VIII. NEW BUSINESS

A. Library Board Annual Report

- a. Report on Library Board highlights and accomplishments due February 4, 2025, to Heidi. Board reviewed draft and will send additional items to Josephine to add.

IX. UPCOMING PROGRAMS/EVENTS

Upcoming events presented.

X. UNSCHEDULED BUSINESS

- A. Moreno spoke of his presentation to Ellensburg Morning Rotary Club. Moreno presented historical background of the library and Josephine provided current happenings as well as promoting upcoming Library Birthday event on January 15th. Audience offered positive comments about the library and its value in the community.
- B. Kittitas Mayor is interested in forming a Library District within the small libraries in Kittitas County. No further information provided. Josephine will be following up with Kittitas Mayor.

XI. NEXT MEETING

Tuesday, February 11, 2025, at Council Conference Room, City Hall/ ZOOM

XII. ADJOURNMENT

With no further discussion, the meeting was adjourned by Moreno at 5:30 p.m.

Respectfully submitted,
Josephine Camarillo, staff

LIBRARY DIRECTOR REPORT

TO: Library Board, Assistant City Manager/City Attorney

FROM: Josephine Camarillo, Library Director

DATE: February 2025



Meetings: Staff, Supervisors, City Attorney, Morning Rotary

Director:

Library Birthday event went extremely well with nearly 200 people attending. Two TV stations attended, KIMA and KAPP. Kudos to Library Board, FOL and staff for a great event. Kittitas County Regional Library met on Jan. 21. Our One Book One County featured author is Natalie Hammerquist and her book *Medicinal Plants of the Pacific Northwest*. Her presentation will be April 29, 2025, at 7pm at the Hal Holmes. Hal Holmes Facilities Assistant position has reopened and will close on Feb. 12th at 5pm.

Adult Services:

Winter Bingo is ongoing, January 1-March 31. Staff inventoried Adult Nonfiction 745s. Family Storytelling: The Importance of Story to Family Legace had 5 in attendance. Pyper attended training for the Point-in-Time (PIT) Count which took place January 30 organized by HopeSource. The PIT Count is a national annual county of people experiencing sheltered and unsheltered homelessness. Pyper covered cellphone use policy with staff and attended the Library Birthday party.

Technical Services

462 physical items added to the collection, 513 physical items deleted from the collection during the last month. There was a high number of Suggestions to Purchase this month. Out of the 77 requests, 71 were purchased.

Youth Services:

January has been full of programs, patrons, and planning. We have seen many new families visiting the library and Baby Bounce was full of a whole new batch of babies and their adults. We've started Summer Reading Program planning with an "ideas dump" gathering with programming staff. There are a lot of fun ideas floating around the theme, "Color Our World." Amy Pridemore, with the Cle Elum library, and I met to discuss Youth programming ideas and ways to collaborate. Kudos to Library Assistant, Alyssa Ceja, for starting to run her first program, BookWorms after school Book Club! And to Library Assistant, Cece Murray, for leading a great Neuro-Friendly storytime on Wednesday 1/29.

Hal Holmes: 1 Private/Govt event, 3 Non-Profit events, 51 cosponsored: 55 total events

In January we hosted our usual line up of monthly sponsored events and four big events including Parks & Rec's Missoula Children's Theatre, the Library's 115th birthday party, The COE Souper-Bowl Party and EPD's Officer retreat and photo session.

Circulation:

Circulation Statistics	Jan-25	Dec-24	% chg	Jan-24	% chg	2025 YTD	2024 YTD	% chg
Physical Items	10771	8560	25%	10917	-2%	10771	10917	-2%
Electronic Items	5256	4957	6%	5582	-6%	5256	5582	-6%
TOTAL	16027	13,517	16%	13746	14%	16027	16499	-3%

Library Visits: 10,117

New Card Holders: 191

Total Card Holders: 14,518

WINTER BINGO

Ellensburg Public Library

SCI-FI OR FANTASY	AUDIO BOOK	A BOOK BY A FAVORITE AUTHOR	ON A BEST OF 2024 LIST	ROMANCE
SET IN WINTER	HISTORY OR HISTORICAL FICTION	PHILOSOPHY OR SPIRITUALITY	FIRST BOOK IN A SERIES	RECOMMENDED BY LIBRARY STAFF
BOOK WITH A ONE WORD TITLE	COZY MYSTERY	FREE  SPACE	MEMOIR	CLASSIC
DEBUT BOOK	BOOK BY BIPOC AUTHOR	GRAPHIC NOVEL	READ WITH A FRIEND or FAMILY MEMBER	BOOK TO SCREEN
ON YOUR TO BE READ LIST	ONE BIG BOOK (400+ Pages)		SHORT STORY COLLECTION	PACIFIC NORTHWEST AUTHOR

READ

Shelley 24