



CITY OF ELLENSBURG

Minutes of Landmarks & Design Commission, Regular Meeting

Date of Meeting

November 5, 2024

Time of Meeting

5:45 PM

Place of Meeting

**Council Chambers
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

The meeting was called to order at 5:45 p.m.

Present: Jeff Watson, Vicki Sannuto, Fred Redmon, Marty Blackson

Absent: Cathy Poshusta (excused), Teresa Chanes (excused)

Others Present: Stacey Henderson-Senior Planner Historic Preservation, Kathy Boots-Planning Technician, Jodi Polak, Jon Nilsen, Brad Case, Kristin Ames

Commissioner Blackson motioned to approve the absences. Motion passed 4-0.

2. Approval of Agenda

Commissioner Sannuto motioned to approve the agenda with a change in the order of the COA's. Motion passed 4-0.

3. Approval of Minutes

No minutes available

4. New Business

- 4.A Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed re-installation of a sign at 111 W 3rd Ave, Parcel ID #887033. Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval with one condition that the sign shall be illuminated from dusk to 10 p.m. only. Public comment opened. The applicant Jon Nilsen was present but had nothing to add. No public comment. Public comment closed. Commissioner Watson motioned to approve the Certificate of Appropriateness with the condition that the sign shall be illuminated from dusk to 10p.m. only.
- 4.B Public Hearing for Consideration of a COA for the proposed installation of a new permanent sculpture at Unity Park, Parcel ID 146933. Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval with a change in location of the sculpture as requested. Public comment opened. Brad Case spoke about the project

and hopes to have the location and sculpture completed in the spring or summer. Kristin Ames the artist had a small replica of the sculpture and explained that the species of shrubs on the sculpture are local to Ellensburg. She explained the materials and how it will be constructed and secured. No public comment. Public comment closed. This sculpture will be required to get a building permit.

Commissioner Watson motion to approve the certificate of appropriateness with no conditions including the findings of fact referenced in the agenda report and the exact location of the sculpture to be determined by Brad Case with the Building/Planning Department approval. Motion passed 4-0.

4.C Public Hearing for Consideration of a Certificate of Appropriateness (COA) for the proposed installation of two lighting fixtures at 307 N. Pearl Street, Parcel ID #837033.

Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval with no conditions. Public comment opened. The applicant Camas Davis was present and introduced herself. No public comment. Public comment closed. Commissioner Watson motioned to approve the Certificate of Appropriateness with no conditions. Commissioner Blackson inquired about the gas for the lights and if the fixture gets broken will the gas shut off. The sconces provide very little light and would be on 24/7. Commissioner Watson motion to approve the certificate of appropriateness with no conditions including the findings of fact referenced in the agenda report and the lights mounted at 7' above the surface as required. Motion passed 4-0. The Huntsman hopes to open in January 2025.

4.D Public Hearing for Consideration of a Special Valuation for Historic Properties Application, for the Historic Fitterer's Building, located at 114 W 4th Ave.

Appearance of fairness reviewed. Staff member Henderson read the staff report. Staff recommended approval of the special valuation with the work that occurred in 2024. The application has been submitted to the Assessor's Office and the decision will be made by December 31st, 2024. The taxes change will start in 2025, and the building will be maintained. Henderson reviewed the RCW's and how this project qualifies. The expenses submitted qualify. Henderson made a change to the findings of fact from the Geddis building to the Fitterer building. The applicant was not present. Public comment opened. No public comment. Public comment closed. Commissioner Watson motioned to approve the Certificate of Appropriateness with no conditions. Commissioner Redmon inquired if the City requires proof of expenses and Henderson stated the City does not require proof. Commissioner Watson motion to approve the certificate of appropriateness with no conditions including the findings of fact referenced in the agenda report with the correction of the Fitterer's building. Motion passed 4-0.

5. Unfinished Business

5.A City of Ellensburg 2024 Grant Extension Request

Staff member Henderson reviewed the Jodi Polak extension request for the

2024 Historic Preservation Grant award. Polak explained that the door is planned on being installed by the end of the year but may be delayed since a new contractor is needed. Commissioner Watson motioned to recommend approval to the City Council of the 2024 Historic Preservation Grant award for a one-year extension through 2025.

6. Citizen Comment

None

7. Staff Update/Discussion Items

Henderson updated the Commission members that Jeremy Johnston is no longer working for the City and a new Planning Manager is being advertised.

The morning rotary group has approved a presentation from the Landmarks and Design Commission. Henderson will make the slides for the presentation. Commissioner Blackson volunteered to be the presenter.

8. Commission Representative Update

Commissioner Watson discussed the GIS project and had some questions that will need to be answered. He suggested that part of the funds be used for a Central Washington University work study student to assist with the project.

9. Adjournment

The meeting was adjourned at 7:04 p.m.