

AGENDA

PUBLIC TRANSIT ADVISORY COMMITTEE

March 18, 2025

Hybrid Meeting In-person and via Zoom



Join Zoom Meeting

<https://us02web.zoom.us/j/3541355536?pwd=bExxNE4zNmpRNEtHOE1JNzdVNEZWUT09&omn=88615819238>

Meeting ID: 354 135 5536

Passcode: TRANSIT

AMERICANS WITH DISABILITIES ACT

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**CITY OF ELLENSBURG
PUBLIC TRANSIT ADVISORY COMMITTEE AGENDA
CouncilConference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom
Tuesday, March 18, 2025
3:30 PM - Regular Meeting**

- 1. Call to Order and Roll Call of Members**
 - 1.A Call the March 18, 2025, PTAC Meeting to order.
 - 1.B Roll Call of PTAC Members.
- 2. Approval of Agenda (No Public Comment)**
 - 2.A Motion to Approve the March 18, 2025, PTAC Agenda
- 3. Approval of Minutes**
 - 3.A Motion to Approve the February 18, 2025, Meeting Minutes
 - 3.B Motion to Approve the March 4, 2025, Meeting Minutes
- 4. Guest Speakers**
- 5. Follow Up Items**
 - 5.A Public Transit Funding Recommendation
- 6. Ridership Stats**
- 7. Agenda Items** Amendment 7 To the Public Transit Agreement Approval
 - 7.A Amendment 7 to the Public Transit Agreement
- 8. Transit Marketing Updates**
- 9. Transit Updates**
- 10. Member Updates**
- 11. Next PTAC Meeting**
 - 11.A April 15, 2025
- 12. Adjournment**



For more information on the Ellensburg Public Transit Advisory Committee, contact Transit Manager, Betsy Dunbar, at 509-925-8680.

The Contents of this agenda have been photocopied on recycled paper.



CITY OF ELLENSBURG

Minutes of Public Transit Advisory Committee, Regular Meeting

Date of Meeting

February 18, 2025

Time of Meeting

3:30 PM

Place of Meeting

**Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

1.A Call to Order and Member Roll Call

Chair Miller called the February 18, 2025, PTAC Meeting to Order at 3:53 pm.

The following PTAC members were in attendance:

David Miller, Jim Hurson, Amy Spitznas, Deja Blanchard and Ann Miner

Absent: Joey Bryant - Excused.

Also in Attendance were: Betsy Dunbar - COE, Ryan Lyyski - COE, Keiko Walsh - HopeSource

Several city staff members and 1 member of the public were in attendance.

2. Approval of Agenda

2.A Approval of the February 18, 2025, PTAC Agenda

A motion to amend agenda item 4 to "PTAC Member discussion regarding potential transit funding recommendation with input and discussion with city staff" was made by committee member Hurson. A motion to approve the amended motion was made by Vice-Chair Amy Spitznas. The Motion carried. 5-0.

3. Approval of Minutes

3.A Approval of the December 19, 2024, PTAC Meeting Minutes

Chair Miller made the motion to amend the December 19, 2024, PTAC Minutes to update PTAC member Roll Call. A motion to approve the amended minutes was made by committee member Hurson. Vice-chair Spitznas made the motion to approve the December 19, 2024, PTAC Minutes. The motion carried 5-0.

4. Guest Speakers

4.A City Staff and Invited Guests

The PTAC member discussion regarding potential transit funding recommendations with input and discussion with city staff occurred throughout the rest of the meeting. Staff will review the service costs, grant funding information and will set up a special PTAC meeting before the scheduled meeting on March 18th.

5. Follow Up Items

5.A No Follow Up Items

6. Ridership Stats

6.A 2025 Ridership Stats

This agenda item will be moved to the regular scheduled March 18, PTAC meeting.

6.B 2024 Ending Ridership Stats

This agenda item will be moved to the regular scheduled March 18, PTAC meeting.

7. Agenda Items

7.A No Agenda Items

8. Transit Marketing Updates

8.A Digital and TV Advertisements

This agenda item will be moved to the regular scheduled March 18, PTAC meeting.

8.B Bus Wrap Design

This agenda item will be moved to the regular scheduled March 18, PTAC meeting.

9. Transit Updates

9.A 2025 ADA Capital Projects

This agenda item will be moved to the regular scheduled March 18, PTAC meeting.

9.B Consolidated Grant Application Update

This agenda item will be moved to the regular scheduled March 18, PTAC meeting.

10. Member Updates

10.A Member Updates if time permits

No updates were given.

11. Next PTAC Meeting

11.A March 18, 2025

12. Adjournment

The February 18, 2025 PTAC Meeting was adjourned at 5:03 pm.



CITY OF ELLENSBURG

Minutes of Public Transit Advisory Committee, Regular Meeting

Date of Meeting

March 4, 2025

Time of Meeting

3:30 PM

Place of Meeting

**Council Conference Room
501 North Anderson Street
Ellensburg, WA 98926
And remotely via Zoom**

1. Call to Order and Roll Call of Members

1.A Call to Order and Member Roll Call

Chair Miller called the March 4, 2025, Special Meeting to Order.

The following PTAC members were in attendance:

David Miller, Joey Bryant, Amy Spitznas, Jim Hurson, Deja Blanchard, and Ann Miner.

Also in attendance: Betsy Dunbar - COE, Ryan Lyyski - COE, Heidi Behrends Cerniwey - COE, Spencer Klewin - HopeSource.

One member of the public was present.

2. Approval of Agenda

2.A Approval of the March 4, 2025, Special PTAC Meeting Agenda

Motion to Approve the March 4, 2025, Special PTAC Meeting Agenda was made by Vice Chair Spitznas.

Motion Carried 6 - 0.

3. Approval of Minutes

3.A February 18, 2025, Meeting Minutes will be approved at the March 18, 2025 PTAC Meeting

4. Guest Speakers

4.A No Guest Speakers

5. Follow Up Items

5.A Special Election Discussion

Discussion on what plan to recommend to the City Council in regards to the upcoming Public Transit Renewal Vote was discussed. An additional discussion on what the committee's recommendation will be to the City Council will continue at the March 18, 2025, PTAC Meeting.

6. Ridership Stats

6.A Ridership Stats will be reviewed at the March 18, 2025, PTAC Meeting

7. Agenda Items

7.A No Agenda Items

8. Transit Marketing Updates

8.A Marketing update

Due to time constraints, the committee will review at a future PTAC Meeting.

8.B Updated Logo Designs

Due to time constraints, the Committee will review at a future PTAC Meeting.

9. Transit Updates

9.A Transit Updates will discussed at the March 18, 2025, PTAC Meeting

10. Member Updates

10.A No Member Updates

11. Next PTAC Meeting

11.A March 18, 2025

12. Adjournment

The meeting was adjourned at 17:24.

Public Transit Amendment Agreement

between

City of Ellensburg and HopeSource

This AGREEMENT, made and entered into this ____ day of _____ 2025, by and between the City of Ellensburg ("the City"), a municipal corporation, and HopeSource ("Contractor"), a community non-profit organization, to provide public transportation services in Ellensburg.

WHEREAS, The City has determined that the City of Ellensburg residents need public transportation services; and

WHEREAS, the City and HopeSource are parties to a Public Transit Operating Agreement ("Agreement") dated May 1, 2017, as amended by Amendments #1 dated May 1, 2017, #2 dated April 19, 2019, #3 dated July 2, 2019, #4 dated December 16, 2019, #5 date December 9, 2020, #6 dated June 6, 2022; and

WHEREAS, Section 18 of the Agreement provides that any amendments must be in writing and signed by the parties;

NOW, THEREFORE, The parties agree as follows:

That portion of Section 4: 4.1 of the City's RFP-17-047 that currently states on page 34 paragraph 4 titled Excess or Umbrella Liability states, "The Contractor shall provide excess or umbrella liability insurance coverage with limits of not less than \$10 million per occurrence and annual aggregate" is hereby replaced as follows:

The Contractor shall provide excess or umbrella liability insurance coverage with limits not less than \$5 million per occurrence and annual aggregate.

Except as specifically amended herein, all other provisions of the Agreement, as previously amended, remain in full force and effect.

HopeSource

CITY OF ELLENSBURG

Susan Grindle, CEO

Heidi Behrends Cerniwey, City Manager

Approve as to form:

Attest

(for HopeSource)

Clerk

City Attorney