



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

February 3, 2025

7:00 PM

Council Chambers

501 North Anderson Street

Ellensburg, WA 98926

And remotely via Zoom

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Elliott

1. Call to Order and Roll Call

Roll Call Present: Sarah Beauchamp, Rich Elliott, Nancy Goodloe, Nancy Lillquist, David Miller, Delano Palmer, Joshua Thompson

Others present in person: City Manager Behrends Cerniwey, City Attorney Weiner, City Clerk Leader, City Engineering Manager Mayo, Public Works & Utilities Director Lyyski, Transit Manager Dunbar, Assistant City Engineer Mattson, Community Development Director Carlson, Housing and Grants Administrator Frey, Assistant City Attorney Reiman and approximately five members of the public

Others present remotely via Zoom: two members of the public

2. Proclamations

2.A National Black History Month 2025

The Proclamation was read by Councilmember Palmer

3. Awards and Recognitions

4. Approval of Agenda

Councilmember moved to approve the Agenda as presented. **Motion Approved 7-0**

5. Consent Agenda

5.A Approve Minutes of January 21, 2025 Regular Meeting

5.B Approve Minutes of January 21, 2025 Study Session

5.C Acknowledge Minutes of Boards and Commissions

5.D Project Acceptance – Bid Call No. 2024-01, 2024 Residential Sidewalk Repair Program

5.E Latecomer Agreement for Reimbursement for Water and Sewer Mains installed on the French Plat

5.F Approve February 3, 2025 Voucher Listing

Councilmember Goodloe moved to approve the Consent Agenda as presented. **Motion Approved 7-0**

6. Petitions, Protests, and Communications

6.A Board and Commission Appointments - Parks & Recreation Commission
(Public Comment Opportunity)

Brad Case, Parks & Recreation Director, presented information concerning the three Parks & Recreation Commission applicants.

Devin Shea (present remotely) introduced himself

Charlie Smith (present remotely) introduced himself

Council had information provided on the dais concerning the Board and Commission Appointment Policies and Procedures.

Councilmember Thompson moved to approve appointment of Devin Shea, Charlie Smith and Laura Wilson to the Parks & Recreation Commission through May 2025. **Motion Approved 7-0**

7. Public Comment on Non-agenda Issues

- Candice Comfort, Ellensburg resident, representing herself, spoke regarding Council's decision to fund the Pizza Klatch program and invited Councilmembers to meet with her

8. Business Requiring Public Hearings

8.A Public hearing (legislative) to consider Resolution 2025-02, amending the City's Six-Year Transportation Improvement Plan (TIP) for 2025-2030; revising grant funded projects. (Public Comment Opportunity)

Mayor Elliott opened the public hearing. Josh Mattson, Assistant City Engineer, presented information in the staff report. Council asked questions of staff.

With no comments from the public and no further questions from Council, Mayor Elliott closed the public hearing.

Councilmember Miller moved to adopt Resolution 2025-02, amending the 2025-2030 Six-Year TIP authorize the Mayor and staff to execute any and all necessary WSDOT federal grant paperwork. **Motion Approved 7-0**

9. Introduction and Adoption of Ordinances and Resolutions

9.A Consider Title 9 Utilities Code Amendments and First Reading of Ordinance 4954 (Public Comment Opportunity)

Lily Frey, Housing and Grants Administrator, presented information in the staff report.

Councilmember Palmer moved to conduct first reading of Ordinance 4954, allowing for the waiver of sewer plant investment fees and/or water plant investment and meter fees, in circumstances identified in the ordinance.

Motion Approved 7-0

- 9.B First Reading of Ordinance 4955 Implementing City Code Changes for Reorganization of Public Works & Utilities Department into Public Works and Energy Services Departments (Public Comment Opportunity)
Heidi Behrends Cerniwey, City Manager, presented information in the staff report.

Councilmember Lillquist moved to conduct first reading of Ordinance 4955 amending the Ellensburg City Code, Titles 1, 2, 3, 4, 5, 8, 9, 11, 14, and 15, to change duties and management functions necessary to accomplish reorganization of the current Public Works & Utilities Department into two separate departments: Public Works and Energy Services. **Motion Approved 7-0**

Councilmember Lillquist mentioned there was a reference in the ordinance to the Ellensburg Fire Department. Staff will revise for second reading.

- 9.C Ordinance 4956 (first reading) - Utility Billing Policies and Procedures (Public Comment Opportunity)
Heidi Behrends Cerniwey, City Manager, presented information in the staff report.

Councilmember Goodloe moved to conduct first reading of Ordinance 4956 Amending Utility Billing Policies and Procedures. **Motion Approved 7-0**

10. Unfinished Business

- 10.A Transportation Benefit District (TBD) - Continued Discussion on Renewing Funding by Ballot Measure in 2025 (Public Comment Opportunity)
Mayor Elliott began with a suggestion that council discuss only and not take action at this time. Heidi Behrends Cerniwey, City Manager, presented information in the staff report. Council asked questions of staff and made individual statements.

Council consensus was to include as a discussion item monthly in the next few months.

11. New Business

- 11.A Award Project Management Services for ERP Software (Public Comment Opportunity)
Heidi Behrends Cerniwey, City Manager, presented information in the staff report.

Councilmember Lillquist moved to award the Enterprise Resource Planning (ERP) Request for Qualifications to SoftResources LLC and authorize the City Manager to execute the Professional Services Agreement and authorize payment of fixed fees identified in the agreement. **Motion Approved 7-0**

12. Miscellaneous

12.A Manager's Report (No Public Comment)

The City Manager reviewed the report.

The Manager and Mayor Elliott spoke regarding the KCCOG proposal to support a federal lobbyist for the County. Council consensus was to recommend KCCOG build an agenda or intent and the City can decide whether to contribute funding and at what level.

There is an invitation to participate with Kittitas County Emergency Management on March 28th for staff and cities within the County. Councilmembers Palmer and Thompson volunteered to participate.

12.B Councilmembers' Reports (No Public Comment)

- Councilmember Goodloe attended the LEOFF Board, reported on DEI grant applications, reported on the five-year homeless plan presented by HopeSource, Homelessness and Affordable Housing Commission meeting, and the AWC Ad-Hoc bylaws committee
- Councilmember Lillquist attended the Fish Recovery Board meeting, participated in the Homelessness PIT count and attended the Homelessness & Affordable Housing Committee, Environmental Commission applicant interviews, and the LEOFF Disability Board
- Councilmember Miller attended a meeting regarding public transit
- Councilmember Palmer reminded everyone regarding the Steer I-90 survey
- Councilmember Thompson attended Landmarks & Design applicant interviews

13. Executive Session

14. Adjournment

Meeting adjourned 8:25 pm



Mayor

ATTEST:



City Clerk